



## QEP Development Committee – Minutes

West Hall 1002 | November 4th, 2019 – 3:00pm

[www.valdosta.edu/administration/sacs/qep/](http://www.valdosta.edu/administration/sacs/qep/)

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**Present:** Michael Schmidt (chair), Lois Bellflowers (and Minnie), Zulal Denaux, Jan Drake, Rob Freidhoff, Lee Grimes, Sheila Hall, Jamie Landau, Lavonna Lovern, Barbie Radcliffe Emily Rogers, Victoria Russel, Mike Savoie.

**Absent:** Michael Black, Carla Gervin, Russ Hoff, Vince Miller, Shá Wilfred.

**Called to order at 3:00pm.**

### I. New Business:

Approval of the Minutes from Dr. Black.

- Motion; Emily Rogers / Second; Zulal Denaux – passed unanimously.

M. Schmidt / Committee members:

- Review/overview of Microsoft Teams site and resources posted.
  - Conversations tab with links/resources and committee member conversations.
- Discussion of QEP Ideas and already established VSU Initiatives and Resources
  - Cross Disciplinary Taskforce
  - Mary Virginia Terry Center
  - Experiential Learning Opportunities & VSU/ College / Dept. inventories
  - AACU HIPs
  - Additional Topics:
    - Mental health and wellness of students,
    - Teaching for social justice
    - Developing a QEP (Presentation from Dr. Paredes, ODU)
- Brainstorming centered around HIPS/EL, which included:
  - HIPS vs EL
    - Overlap/Connections/Similarities
    - Differences/Disconnections
    - How do these connect with/to:
      - FIRST-GEN students
      - Underrepresented students
      - First-year, and Second-year students
      - Upper level students (junior/senior)
      - Weaving into 1-2xxx courses and 3-4 xxx courses across a wide range of coursework in various colleges.
      - Co-Curricular opportunities
- The committee discussed the connection of HIPS/EL to the AA Strategic Plan, Goal 2 (2.1-2.5)
  - Specifics are already defined, timeframe is outlined.
  - The institution is already committed to these initiatives.

- Discussion of potential budget/dollar “needs” of a QEP centered around EL:
  - Potential dollars connected to the MVT Center = \$100k +-
    - See complete proposal in MS Teams folder; ‘Mary Virginia Terry Center Info.’
  - Potential dollars connected to the Blazer Summer Research Institute = \$50k +-
  - Potential dollars connected to Undergraduate Research ???
  - Other dollar sources, internal funding, grants, etc.?
  - Draft Document/Proposal “**EXCEL@VSU: EXPERIENCED-CENTERED LEARNING; A PROPOSAL TO PROMOTE HIGH-IMPACT PRACTICES AT VSU**”  
 Shared from the 2018 AACU HIPs Conference, including two budget proposals:
    - \$250k & \$340k draft budget proposal
    - See complete proposal in MS Teams in HIPs folder titled:
      - ‘Henkel HIPS Action Plan Summer 2018.pdf’
  - Incentivizing faculty participation/buy-in with resources such as:
    - Release time (single course, semester, year-long)
    - Grant funds (re-envision current faculty development grant proposal to incentivize HIPs, ELO or Scholarship of Learning and Teaching, in addition to traditional research or scholarly presentations.
- Working definitions of HIPs (AACU) and ELOs.
- It was mentioned that Keith Walters, Theresa Grove, and Krishnendu Roy attended a USG conference at UGA regarding HIPs – reach out and connect about relevant content/connection?
- Retention and Progression Data from Barrie Fitzgerald in Institutional Research (SA participation)
- Collecting drafts of ‘EL Inventories’ from Colleges and Departments to see what is already “being done” and identify connections or gaps.
- Student input and potential Qualtrics survey questions:
  - SGA: Jacob Bell and Amea Thompson
  - Survey through colleges advisory groups, departments or advising centers?

**Original charge/notes from Dr. Smith:**

- Provided background about the components of a Quality Enhancement Plan (QEP).
- Charge: Determine topic, who is responsible for implementing, how it will be assessed, who is responsible for assessing, what are the costs, develop outcomes and objectives.
- Committee should prepare a recommendation for VSU’s new QEP by the end of Spring 2020.
- The QEP should not be overly burdensome, should be a five-year plan, maybe an enhancement of existing initiatives, must emanate from institutional planning.
- The institution has done existing fundraising around experiential learning (e.g., Terry Center for Experiential Learning).
- Committee members should involve the campus community (such as through open forums).
- QEP has the potential to be transformational for the institution.
- QEP Evaluation Rubric (handout distributed) and available at <http://www.sacscoc.org/pdf/Quality%20Enhancement%20Plan%20Framework.pdf>

**II. Prior to the Next Meeting, Committee members should:**

- Continue to review files and links posted in Teams.
- Post ideas/add to the conversation threads in Teams.
- Bring working definitions of HIPs and ELO for next meeting.
  - **Next Meeting:** TBD
  - Complete doodle poll regarding next meeting date.

Adjourned at 4:10pm.

Respectfully submitted, 11/12/19 – M. Schmidt