



Worker's Compensation

You are now part of the State of Georgia, Department of Administrative Service (DOAS) Worker's Compensation Program. DOAS has a Managed Cared Organization plan with AmeriSys which will provide care for job-related injuries. Medical services will be provided through the Conventry Health Care Network of physicians, customized for DOAS. DOAS Risk Management and AmerySis wants you to receive quality medical care, and help you return to work as soon as you are medically able.

If you are injured on the job, you must report the injury to your supervisor immediately. Your supervisor should report your injury to DOAS by calling 877-656-RISK (7475). The call AmeriSys at 678-781-2848 or 1-800-900-1582 to talk to a case manager who will assist you in selecting a physician, scheduling an appointment, and obtaining follow-up care.

Most importantly, you will be provided with information regarding how to find an authorized treating physician, who will direct your medical care. Please read the guide carefully and if you should have any additional questions, please ask supervisor or other designated employer representative.

Emergency Care

If, as a result of a work related injury or illness, you require immediate medical attention, you should proceed to the nearest emergency medical care facility or call 911 for assistance.

Following your emergency admission, service or procedure, you or your designated representative must notify AmeriSys Managed Care of your injury by calling 678-781-2848 or 1-800-900-1582.

If you require additional care contact AmeriSys Managed Care at 678-781-2848 or 1-800-900-1582 and speak to a case Manager who will assist you in selecting an authorized treating physician. Your authorized treating physician will then evaluate your treatment plan and make further recommendations.

Injured Worker Responsibilities

If you experience a workers' compensation injury, you should notify your supervisor immediately (no later than 24 hours).

The next step is to call AmeriSys Managed Care at 678-781-2848 or 1-800-900-1582 to speak with a case manager who can assist you in obtaining medical care, finding a physician or getting you the



appropriate follow-up care. You will be asked to choose an authorized treating physician who will supervise your medical treatment to ensure you are receiving high quality, appropriate care.

You may change your authorized treating physician, within the DOAS physician Network, one time during your treatment simply by calling AmeriSys Managed Care. Any further change of physician will require the concurrence of Risk management and the Nurse Case Manager.



WORKERS COMPENSATION COMPLIANCE FORM

Employers are required by the Georgia Workers Compensation Law to provide prompt medical and disability benefits for injuries sustained on the job by workers resulting partial or total incapacity or death.

I have received and read the information contained in the AmeriSys Handbook entitled "Worker Compensation Managed Care Organization".

By signing this document I understand and agree to comply with VSU Workers Compensation Policy and Guidelines. I understand to contact the Human Resources Department if I have any questions or need additional information.

Signature

Date:_____