

Valdosta State University Total Pay Card (Money Network) Enrollment Form

INSTRUCTIONS:

1. **PLEASE PRINT ALL INFORMATION LEGIBLY**
2. Sign and date the form.
3. Mail completed form to the Payroll Office, University Center.
4. Total Pay Enrollees will receive an email notification from Payroll Services when their card is ready for pickup.

CashPay Account Owner Information (Please Print)

First Name	Middle Initial	Last Name
Street Address (PO Boxes are not allowed)		Apt #
City	State	Country
		Zip Code
Home Telephone (Area Code Required)	Other Telephone (Area Code Required)	Date of Birth (MM/DD/YYYY)
Social Security Number	Other legal form of ID if non-U.S. Individual (Passport or Resident Alien Card #)	
Employment Occupation	Country of Citizenship	Country of Residency
Source of Income	VSU Email Address	
Valdosta State University	@valdosta.edu	

AUTHORIZATION

I hereby authorize Valdosta State University to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my Total Pay Account indicated above and the financial institution named above to credit and/or debit the same to such account. This authority is to remain in effect until Valdosta State University has received WRITTEN notification from me of its termination in such time and in such manner as to afford a reasonable opportunity to act on it.

Employee Signature

Date

Return to: Payroll Office, University Center

Payroll Use Only

Date Entered in EV5	Enrollment Completed By