

# How-To Create Your ESS Account

**(Please note Step #4)**

- 1) Visit this link: <https://www.usg.edu/gafirst-fin/>
- 2) Scroll down a bit, and click the **3<sup>rd</sup> blue button** on the right-hand side of the screen (**New GeorgiaFIRST Financials User**)



**GEORGIAFIRST**  
Information Technology Services

## About Us

The GeorgiaFIRST PeopleSoft Financials application model is a fully integrated, Oracle-based technology suite of software applications managing the financial data that meet BOR and USG institutional needs for information used in decision-making.

The single application model and a consolidated database containing the data for all institutions are centrally hosted at ITS, and ITS distributes all software upgrades and releases.

### System Access

- GeorgiaFIRST Self-Service
- GeorgiaFIRST Financials Core
- New GeorgiaFIRST Financials User**
- Global GeorgiaFIRST Financials
- GeorgiaFIRST FPLAY

- 3) Provide the three pieces of information and click Next.
- 4) **The naming convention (your username) is your VSU email address without the @valdosta.edu**
- 5) Wait 20-30 minutes for the system to complete the registration.