



VALDOSTA STATE UNIVERSITY

## ***IT Related Purchases***

**If your order is for software or for any purchase that may have data security implications, please allow up to 60 days for the reviews and approvals within ePro to be completed.**

The University System of Georgia (USG) recently updated the USG Business Process Manual (BPM) to include a new section on Data Security requirements (BPM 3.4.4).

When is this review required - Upon the creation of a new contract, amendment of a contract or at the next renewal of an existing contract, all USG institutions must ensure that suppliers with access to USG data are adequately protecting that data. Note that a Purchase Order is a contract.

The University System of Georgia (USG) recently updated the IT handbook (the equivalent of the business procedures manual for IT standards and practices) to require additional reviews for many types of software. These updated procedures aim to create new opportunities for collaboration regarding the IT hardware, software, and services commonly used across the University System of Georgia.

Advance planning is the best way to achieve these improvements.

### **OFFICE of PROCUREMENT**

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