Dear students,

As we move to fully online instruction and other services, I want to share with you some simple steps for accessing our VSU tutors within the online portal.

See below for the steps to schedule an appointment followed by the instructions for accessing an appointment that has been scheduled.

Be aware that VSU tutors will be available online beginning on March 30, 2020. Thinking Storm online tutors are available now.

If you have questions, feel free to email me.

Thank you.

Dr. Terence Sullivan

A) Scheduling

1. Log in to ThinkingStorm via the Blazeview single sign-on
2. On the landing page, click on the red "Start Now" button on the left side of the page (Work with a VSU Tutor)
3. Click the "Book Now" button on the "Schedule a New Tutoring Appointment" module.

4. Click the "Schedule a session" button to view available subjects, tutors, days, times, etc. Once desired options are selected, click the "Book" button.
5. Review the appointment details and click "Confirm" to reserve the session

<table>
<thead>
<tr>
<th>Location</th>
<th>Academic Support Center Tutoring (Odum Library)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category</td>
<td>Math Tutoring</td>
</tr>
<tr>
<td>Subject</td>
<td>Math 1001 - 25 Minutes</td>
</tr>
<tr>
<td>Tutor</td>
<td>Morgan Gasper</td>
</tr>
<tr>
<td>Selected date and time</td>
<td>2020-03-30 4:30 PM- 2020-03-30 5:00 PM Eastern Time</td>
</tr>
</tbody>
</table>

What would you like to work on with:

B) Access

1. Log in to ThinkingStorm via the Blazeview single sign-on
2. On the landing page, click on the red "Start Now" button on the left side of the page (Work with a VSU Tutor)
3. Click the "Start Now" button on the "Start Existing Online Tutoring Appointment" module

4. Select the appropriate category and subject from the drop-down menu, then click "Get Help Now" to join the line for the tutor's invitation.

5. When invited, click the "Begin Lesson" button to launch the online tutoring classroom in a new browser window and start working with the tutor.

From: Terence A Sullivan
Sent: Wednesday, March 18, 2020 5:48 PM
To: Student Announcements <studentannouncements@valdosta.edu>; VSU Announcements Distribution Group <announcements@valdosta.edu>
Cc: Sean Hurley <sean@thinkingstorm.com>
Subject: online VSU tutoring appointment instructions