

The BL-3 Laboratory, located in the Bailey Science Center is a restricted area. All requests for card access and key access must be signed by Mr. Robert DeLong, the Responsible Official for the Select Agent program or Ms. Meredith Lancaster, the alternate Responsible Official in the absence of the Responsible Official. The Key Shop personnel will call and speak with the Responsible Official or the Alternate to verify the signature on the request before issuing key or card access. If there is a change to the Responsible Official or Alternate, the Key Shop will be notified in writing by the Vice President for Finance and Administration. Upon receiving notice that the requested key is ready, send the key requestor to the Key Shop to sign for the key.

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