



FACULTY SENATE

Est. 1991

Chunlei Liu
President

Benjamin Harper
Vice President/
President Elect

Mallory Lane
Secretary

Melissa Pihos
Parliamentarian

Michele Blankenship
Past President

Faculty Senate Minutes August 18, 2022, 3:30 pm Microsoft Teams

Follow [this link](#) to join the meeting, or copy and paste the link below into your browser:

https://teams.microsoft.com/join/19%3ameeting_NzU4NjEzYTgtY2VmMy00NTM0LWExZmQtMzgxNjhlZWl4Mzdl%40thread.v2/0?context=%7b%22Tid%22%3a%2225a5d340-8abc-4053-b4bd-dc1213280353%22%2c%22Oid%22%3a%22737798bd-c63b-40ae-8dd3-e9e8c724a4da%22%7d

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

Special Request: At the request of the Senate's Executive Committee (fsec@valdosta.edu), any actions sent to the president (cliu@valdosta.edu) for possible inclusion in the Senate agenda should be accompanied by a written document with the rationale and purpose of the decision. The Executive Committee requests that these documents be submitted via email as a Word.doc attachment(s).

For the benefit of record keeping, we ask that senators and visitors please identify themselves when speaking to an issue during the meeting. Please use the microphones to assist with accurate recording. All senators must sign the roster in order to be counted present. If you have a senator's proxy, please place their name tag beside your name tag on the table in front of you.

1. Call to Order – Chunlei Liu
2. Reading of proxies obtained prior to the meeting; Request additional proxies for those not given from Senators in attendance – Mallory Lane

Note: Please send an email to Mallory Lane (bmbarmore@valdosta.edu) regarding proxies a minimum of one (1) week prior to the scheduled Faculty Senate meeting or as soon as possible if an unexpected absence needs to occur.

3. **Approval of the minutes of the April 21, 2022, meeting of the Faculty Senate.**
<http://www.valdosta.edu/administration/faculty-senate/minutes.php> (See link here for minutes for all faculty senate meetings).

Passed

4. Updates from President's Office: Dr. Carvajal and/or Dr. Smith

Time of challenge for the USG system and for higher education. News regarding the enrollment concerns, rapid decline in students coupled with the value of a degree. The sector report describes this fall, all 4 sectors are trending down. Our enrollment numbers are still not final but as of this meeting, we are 9.75% down. VSU remains a strong institution, as we have come built in advantages. Bob and I budget conservatively so we are not as dire as some institutions. Next year's budget request is based on a flat budget, not corresponding to the drop in enrolment. In the process of preparing an address regarding the upcoming challenges, be on the lookout for that. We will be sending out an invitation for input on our path ahead as we face some future challenges.

I want to start by thanking all of you for the hard work you all have done over the last 2.5 years. We have some challenges in front of us and some are changing daily. We will need to look closely at everything we do. We need to focus on engaging our students, and I would like to capture the students' excitement of being back on campus. We want to implement our strategic plan and QEP with students. I sent out an email about the FEM. We will be walking away from APL. There is a new model with links in the email.

Questions:

Mitch Lockhart: Any plan to do an autopsy on our old strategic plan what we did well/wrong?

Dr. Smith: No, it is not necessary. VSU has a website that updates where we are regarding the goals in the strategic plan.

Mitch Lockhart: Could you comment on where the source of internal funding came from to make the purchase of the Athletic Field House?

Dr. Carvajal: It was discussed with the Budget Advisory Committee and a case made to the University System Office if there were year-end funds available, using them on our debt would put VSU in a better position from the fee perspective. The year-end funds were used to pay off that project as it was the smallest debt we have, so we were able to pay it off. Then with the agreement of the board we were able to redirect those fees and continue to make payments in a timely fashion for the Student Union.

5. Report from Faculty Senate Executive Committee – Chunlei Liu

- **Updates on 2022 senator elections, rosters, and committee assignments**
According to the Faculty Senate Bylaws, colleges should hold their committee elections in February. It was discovered in April that many positions were not filled, so elections were still being held in August, and some positions remain not filled, I will work with CoCo to fill openings.
- **Meeting plan for 2022-2023 academic year**
Executive committee voted to hold meetings via Teams for Fall semester and reevaluate meeting format for Spring. The faculty senate meetings are scheduled at 3:30 PM on every third Thursday for each month except during the spring break. The full meeting schedule has been posted on the Faculty Senate website. You can go there to check out the meeting schedule.
- **Review and revision of Faculty Senate and Committee Bylaws-**

The Faculty Senate Bylaws were last revised in 2017, and since then our meeting and our election method has changed quite a bit. Some of the language in the bylaws do not reflect our practice accurately. This year we formed an ad Hoc Committee to review and to revise the bylaws, Ben Harper, the Vice President of the Faculty Senate, will be the Chair of the committee. I hope the committee will review and revise the bylaws this semester and will bring a revised copy for approval in our November meeting.

- Communications about committee membership changes
Let us have better communications regarding senate positions. If anyone resigns from their position, please inform CoCo and FS executive committee so the seat can be filled and the job is not disrupted.

6. Old & Unfinished Business

a. Statutory Committee Reports

- Academic Committee (fs-stat-ac@valdosta.edu) – Sheri Gravett; Find agendas and minutes here: <https://www.valdosta.edu/academics/registrar/academic-committee.php>
The academic committee will hold its first meeting of the new academic year on Monday, September 12th at 2:30 in the University Center rose Room. So, I look forward to seeing committee members there. And if you represent any areas that have a curriculum upcoming, you're welcome to attend as well. Thank you very much.
 - Committee on Committees (fs-stat-coco@valdosta.edu) – Emma Kostopolus
Thank you to all of you who have agreed to serve as new senators and people who we had a great outpouring of people who were willing to serve on the new standing and statutory committees for this year. Thank you all very much for that. We are still working, as I said, on filling a couple more positions. I and Nicole, the past chair, are reaching out to a couple of other representatives on the Committee for committees to get people from their colleges so that we can finish filling out that roster. Thank you all so much for your willingness to serve.
 - Faculty Affairs (fs-stat-fa@valdosta.edu) – Xiaoai Ren
No report, will reach out to members to schedule the first meeting
 - Faculty Grievance Committee (fs-stat-fgc@valdosta.edu) – Mary Block
I thought it was passed on to new chair, Mark Pufang. I will need to double check that. As of now, no report.
 - Institutional Planning Committee (fs-stat-ipc@valdosta.edu)
Vote to eliminate the Institutional Planning Committee: The committee did a study and found that all its charges are being handled by other committees and recommended to vote itself out of existence. Now that the bylaws have been updated, we can vote to dissolve this committee. Now with Statue being updated, we can vote to dissolve Vote Michele Blankenship motioned and Kristy Lister seconded for the vote.
Passed
- Meeting minutes from the various committees should be sent to fsec@valdosta.edu **AND** to archives@valdosta.edu with “Archives Faculty Senate Papers” in the subject line. Please label minutes documents as shown in the following examples:
 - Technology_Minutes_04-29-2022

- ii. Academic_Honors_and_Scholarship_Minutes_08-28-2021
Thank you for your assistance in getting and keeping our records up to date. ☺

7. New Business

a. Standing Committee Reports:

- i. Academic Honors & Scholarships (fs-stand-ahs@valdosta.edu) – Lindsay Godin
I am waiting to have the updated roster to reach out and schedule the meeting. The committee chair is charged to review and revise bylaws: Academic Honors and Scholarship Committee should update its bylaws to state that Event Services supports and AHSC organizes the Honors dinner.
- ii. Academic Scheduling & Procedures (fs-stand-asp@valdosta.edu) – Yakov Woldman
No report will schedule a meeting soon. The committee chair is charged to review and revise bylaws: should update its bylaws to move the responsibility of final exam scheduling to Registrar's Office and should revise summer schedule to account for the Juneteenth state holiday.
- iii. Athletic Committee (fs-stand-ac@valdosta.edu) – Kyoung-Im Park
No report, send out a survey for meeting time, so will schedule a meeting soon.
- iv. Diversity and Equity Committee (fs-stand-dec@valdosta.edu) – Donna Sewell
No report
- v. Educational Policies (fs-stand-ep@valdosta.edu) – Can Denizman
No report
- vi. Environmental Issues (fs-stand-ei@valdosta.edu) – Clell Wright
No report
- vii. Faculty Scholarship (fs-stand-fs@valdosta.edu) – Attila Cseh
Nothing to report. We are going to meet next week for the first time in the semester and we have \$50,000 for the fall and \$50,000 for the spring later. So please let your colleagues know that we accept applications.
- viii. Internationalization and Globalization (fs-stand-igc@valdosta.edu) – Hanae Kanno
I will reach out to members soon with first meeting in September.
- ix. Library Affairs (fs-stand-la@valdosta.edu) – Brian Ring
No report
- x. Student Affairs (fs-stand-sa@valdosta.edu) – Laurel Yu
No report
- xi. Technology Committee (fs-stand-tc@valdosta.edu) – Lynn Bennett
No report

8. General Discussion

- Call for more faculty members to serve on the Parking Appeals Committee

Chunlei Liu: I went to the July COSA meeting. They told me that in their Parking Appeal Committee there are very few faculty members. Most of the members in the committee are staff. They want more faculty members. If any of you want to serve on that committee, or if you know someone who can serve on that committee, please let me and the Executive Committee know so that we can recommend you to that committee.

- There is an updated roster posted to the Faculty Senate Website- Chunlei Liu and Michelle Blankenship is working to update the list serves for the committee emails.

9. Adjournment 4:09pm

- a. A.J. Ramirez motioned

Attachment A

Guidance for Online Meetings

During this exceptional time, all Faculty Senate meetings will be held online using Microsoft Teams. The information to connect will be sent over email. This is an open meeting.

To access the meeting easily, use the TEAMS link found in the email containing the agenda or through your calendar link (Outlook).

For the benefit of record keeping, we ask that senators and visitors please identify themselves when speaking to an issue during the meeting. Please note the following:

1. All senators must sign the roster in order to be counted present. We will be using an online roster which can be found by using [using this link](#) (also copied below) on the day of the meeting. If you have a senator's proxy, please include this information using the online form, in addition to emailing Mallory Lane (bmbarmore@valdosta.edu) at least one week in advance as per Senate By-Laws.

Attendance link:

https://forms.office.com/Pages/ResponsePage.aspx?id=QNOIJbyKU0C0vdwSEygDU-yyAAwre_dFm9GqXKQ-WVxURENPS0RZS0UxTVVHSzJYS1qwUTQ1QVcxVv4u

2. Given the new online format, the following points are very important for record-keeping and parliamentary rules:

- a. If you would like to join the online discussion, use the "raise hand" feature. The Executive Committee will work to ensure that everyone is able to participate in a timely and organized manner. **Please do not use the chat function to pose questions unless otherwise directed due to technical difficulties by the meeting coordinator or IT.** Doing so can create confusion and timing for responses.
- b. If you are not actively speaking, please mute your microphone in order to avoid feedback and/or background noise interruptions.
- c. When a vote is called use the "raise hand" feature to vote. If you have a proxy, you will need to type the name and vote using the chat feature. Please keep in mind that the online function takes time. We will call for votes in one category and count "raised hands," then ask for proxies through the chat feature. After the votes have been officially counted, you will need to "lower your hand" so that we can call for votes in subsequent categories. Please only use the chat feature for proxy voting. We thank you for your patience as we accurately count all votes.

It is encouraged that all senators and possible attendees contact VSU IT to address any connection concerns before the meeting.

Faculty Senate Members in Attendance

Name	Affiliation	Visitor	Proxy if Applicable
Kelly Davidson	AAUP	Yes	
Michael Black	Administration/Academic Affairs	Yes	
Honey Coppage	Administration/Academic Affairs	Yes	
Sheri Gravett	Administration/Academic Affairs	Yes	
Ian Andersen	Arts	No	
Javian Brabham	Arts	No	Clell Wright
Kyoung-Im Park	Arts	No	
Laurel Yu	Arts	No	
Selena Nawrocki	Arts	No	
Chalise Ludlow	Arts	No	
Kenneth Kirk	Arts	Yes	
Duke Guthrie	Arts	No	
Melissa Pihos	Arts	No	
Benjamin Harper	Arts	No	
Kelly Mathis	Business Administration	No	
Attila Cseh	Business Administration	No	Zulal Denaux
Luis Gonzalez	Business Administration	Yes	
Nathan Moates	Business Administration	Yes	Todd Royle
Ivan Nikolov	CIP	Yes	no
Megan Hancock	Council on Staff Affairs	No	
Denise L. Hill	Education & Human Services	No	
Debbie Paine	Education & Human Services	Yes	
Gwen Scott Ruttencutter	Education & Human Services	No	
Yunseon Choi	Education & Human Services	No	
Kathy Nobles	Education & Human Services	No	
Brian Gerber	Education & Human Services	No	
Hanae Kanno	Education & Human Services	No	
Huzeyfe Cakmakci	Education & Human Services	No	
Crystal Randolph	Education & Human Services	Yes	
Changwoo Yang	Education & Human Services	No	
Forrest Parker	Education & Human Services	No	
Huzeyfe cakmakci	Education & Human Services	No	
Lenese Colson	Education & Human Services	No	
Jiyoong Jung	Education & Human Services	No	
Traycee Martin	F&A	Yes	
Ellis Logan	Humanities and Social Sciences	No	
Bobbie Ticknor	Humanities and Social Sciences	Yes	
Ellis Logan	Humanities and Social Sciences	No	
Brandon Atkins	Humanities and Social Sciences	No	
Dr. Zachary Karazsia	Humanities and Social Sciences	No	
Danielle Bond	Humanities and Social Sciences	No	

Shelly Yankovskyy	Humanities and Social Sciences	No	
A.J. Ramirez	Humanities and Social Sciences	No	
Edris Brannen	Humanities and Social Sciences	No	
Michael Baun	Humanities and Social Sciences	No	
Sebastian Bartos	Humanities and Social Sciences	No	
Ericka Parra	Humanities and Social Sciences	No	
Carol Glen	Humanities and Social Sciences	No	
Mary Block	Humanities and Social Sciences	No	
Emma Kostopolus	Humanities and Social Sciences	No	Donna Sewell
Xiaoai Ren	Humanities and Social Sciences	No	
James Pace	Nursing and Health Sciences	Yes	
Lois Bellflowers	Nursing and Health Sciences	No	
Michele Blankenship	Nursing and Health Sciences	No	
Jamil Davis	Nursing and Health Sciences	No	
Mallory Lane	Nursing and Health Sciences	No	
Kelly Lowery	Nursing and Health Sciences	No	
Tera Ray	Odum Library	Yes	
Ken Smith	Odum Library	No	
Melinda Harbaugh	Office of the President	Yes	
Mitch Lockhart	Science and Mathematics	No	
Theresa Grove	Science and Mathematics	Yes	
Brian Ring	Science and Mathematics	No	
Anurag Dasgupta	Science and Mathematics	No	
Yakov Woldman	Science and Mathematics	No	
Chunlei Liu	Science and Mathematics	No	