

Eric Howington
President

Debbie Paine
**Vice President/
President Elect**

Crystal Randolph
Secretary

Dee Ott
Parliamentarian

Brian Ring
Past President

Minutes
April 18, 2019, 3:30 pm
University Center Magnolia Room

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

Special Request: At the request of the Senate's Executive Committee (fsec@valdosta.edu), any actions sent to the President (ebhowington@valdosta.edu) for possible inclusion in the Senate agenda should be accompanied by a written document with the rationale and purpose of the request. The Executive Committee requests that these documents be submitted via email as Word.doc attachments.

For the benefit of record keeping, we ask that senators and visitors please identify themselves when speaking to an issue during the meeting. Please use the microphones to assist with accurate recording. All senators must sign the roster in order to be counted present. If you have a senator's proxy, please place their name tag beside your name tag on the table in front of you.

1. Call to Order – Eric Howington

The meeting was called to order at 3:34 pm.

2. Reading of proxies obtained prior to the meeting; Request additional proxies for those not given from Senators in attendance – Crystal Randolph.

Note: Please send an email to Crystal Randolph (crandolph@valdosta.edu) regarding proxies a minimum of one (1) week prior to the scheduled Faculty Senate meeting or as soon as possible if an unexpected absence needs to occur.

3. **Approval of the minutes of the March 28, 2019 meeting of the Faculty Senate.**

<http://www.valdosta.edu/administration/faculty-senate/minutes.php> (See link here for minutes for all faculty senate meetings).

Minutes approved by the majority.

4. Updates from President's Office: Dr. Carvajal

Dr. Carvajal thanked to the senate for their involvement in creating and passing the new grade replacement policy.

The funding formula was fully funded. This is great news. The governor approved the 2% merit raise pool. Some design projects were funded but the Ashley Cinema project was not funded. We are looking forward to a team from the governor's office coming to visit VSU sometime this summer.

The board approved a tuition increase at the undergraduate level of 2% for all universities in the USG but graduate tuition will remain flat.

Q: What is the status of the plan to decrease energy consumption? There are rumors that classes for the summer will be moved to help decrease energy consumption.

A: Air conditioner and heating units have typically been on 24/7. The cost of air conditioning varies throughout the day, with the most expensive time being 3-7 pm. We have explored saving money in the afternoons by adjusting thermostats in some buildings. We are considering special cases, such as lab equipment; therefore Bailey will not be affected.

Traycee Martin: We have looked at the possibility of re-metering the buildings so that they are on one system but it costs \$800,000.

Provost Smith

The faculty workload committee should complete their work by the end of the semester. There is a proposal to include degree programs for engineering technology and doctor of nurse practitioner. LCOBA has proposed a FinTech program.

Q: What is the data on the reason students are not returning to VSU? Anecdotal records reveal to me that it is related to the lack of prorated fees.

A: The data says that the students' reasons for not returning is not related to prorated fees.

5. Updates from USG Faculty Council: Brian Ring

Attended a 2-day meeting for the USG Faculty Council. The council serves as an advisory group to the chancellor and his office. The ORP resolution has been forwarded to the chancellor. It is not expected to be signed. It would cost the USG significant money to pay for sick days for individuals enrolled in ORP. Updates were given about health insurance. About 30% of employees completed the health awareness initiative and received the \$100 award. The USG has offered a pool of funds to be used toward health awareness. The system is continuing to explore insurance options. The open enrollment period was changed from 4 weeks to 2 weeks. Last year, 10 out of 26 USG institutions used their funds for raises. The chancellor encouraged campuses to reach out to local legislators more frequently. The USG is working on financial literacy education. Every institution has one representative. Brian will serve as the chair-elect of the USG faculty council next year. The USG submitted a resolution to ask all universities how they handled summer teaching pay. The council is creating a general policy to guide summer teaching pay.

6. Old & Unfinished Business

a. Statutory Committee Reports

- i. Academic Committee (fs-stat-ac@valdosta.edu) – Sheri Gravett; Find agendas and minutes here:

<https://www.valdosta.edu/academics/registrar/academic-committee.php>

The DNP and the B.S. in Engineering and Technology. MATH 1001 Quantative Reasoning, which will be added to Area A and will be added for 2020. A certificate in Data Science will be added.

- ii. Committee on Committees (fs-stat-coco@valdosta.edu) – Catherine Bowers
The committee on committees has selected Mary Block to serve as chair of Faculty Grievance committee. Elections for other committee positions are taking place and are being handled by each college.
- iii. Faculty Affairs (fs-stat-fa@valdosta.edu) – Ryan Smith
The Faculty Affairs Committee presented recommendations regarding the remaining proposed changes to the UTPC document. (The changes to section 1.2 were approved by the Faculty Senate in April 2018.)

Please see Attachment A for explanations of the proposed changes.

The full document detailing the proposed changes is found at the following link:

<https://www.valdosta.edu/academics/academic-affairs/documents/tenure-and-promotion-policies-and-procedures-18.pdf>

The Senate approved the changes to sections 3.2.2 C and 3.6, as proposed. For section 3.4, the senate adopted a friendly amendment to change two occurrences of “Chief Academic Officer” to “Provost,” and then approved the new language for section 3.4.

The Senate did not approve the proposed changes to section 3.1.2 (Table 1). The Senate Executive Committee remanded section 3.1.2 back to Faculty Affairs for further consideration. Dr. Smith has insight that he would like to share with the committee concerning this section of the document.

- iv. Faculty Grievance Committee (fs-stat-fgc@valdosta.edu) – Deborah Davis
No report
 - v. Institutional Planning Committee (fs-stat-ipc@valdosta.edu) – Mitch Lockhart
No report
- b. Meeting minutes from the various committees should be sent to fsec@valdosta.edu **AND** to archives@valdosta.edu with “Archives Faculty Senate Papers” in the subject line. Please label minutes documents as shown in the following examples:
- i. Technology_Minutes_04-29-2018
 - ii. Academic_Honors_and_Scholarship_Minutes_08-28-2018
- Thank you for your assistance in getting and keeping our records up to date. 😊

7. New Business

- a. Standing Committee Reports: Committee Chairs – Forward your revised bylaws to fsec@valdosta.edu.
 - i. Academic Honors & Scholarships (fs-stand-ahs@valdosta.edu) – Blaine Brown
The winner has been chosen for the Anne Powe Hopper Award.
 - ii. Academic Scheduling & Procedures (fs-stand-asp@valdosta.edu) – Jennifer Branscome
No report
 - iii. Athletic Committee (fs-stand-ac@valdosta.edu) – Napoleon Bamfo

Faculty please complete the grading reports for student athletes.

- iv. Diversity and Equity Committee (fs-stand-dec@valdosta.edu) – Anurag Dasgupta
No report
 - v. Educational Policies (fs-stand-ep@valdosta.edu) – Kelly Davidson
Thanked everyone for their work on the GPA calculation policy.
 - vi. Environmental Issues (fs-stand-ei@valdosta.edu) – Donald Thieme
There is a panel discussion tonight related to the environment.
 - vii. Faculty Scholarship (fs-stand-igc@valdosta.edu) – Luis Gonzalez
We will be voting on Faculty Seed Grants at the end of the month. Faculty Seed Grants will only be given once per year.
 - viii. Internationalization and Globalization Committee (fs-stand-igc@valdosta.edu) – Cindy Tori
No report
 - ix. Library Affairs (fs-stand-la@valdosta.edu) – Mary Block
No report
 - x. Student Affairs (fs-stand-sa@valdosta.edu) – Jamie Workman
Did not receive any agenda items; conducted business via email.
 - xi. Technology Committee (fs-stand-tc@valdosta.edu) – Attila Cseh
No report
- b. **Voting for Faculty Senate officer positions: Vice President/President-Elect, Secretary, and Parliamentarian. Pres/VP nominations: Kelly Davidson; Secretary nominations: Bobbie Ticknor; Parliamentarian nominations: Dee Ott.**

New officers for the 2019-2020 school year

Debbie Paine-President

Kelly Davidson-Vice President/President Elect

Dee Ott-Parliamentarian

Bobbie Ticknor-Secretary

Eric Howington-Past President

8. General Discussion

- a. End of year committee reports: Committee chairs -- Submit your reports, using the template provided on the FS webpage (<https://www.valdosta.edu/administration/faculty-senate/documents/annual-report-form-2017.docx>), by April 30.
- b. Committee Minutes: Please submit all committee minutes for AY 2018-19 by June 30. Submit minutes to both fsec@valdosta.edu **AND** to archives@valdosta.edu with "Archives Faculty Senate Papers" in the subject line.
- c. Recognition of outgoing Senators and Officers. Thank you for your service to VSU!

9. Adjournment
Meeting adjourned at 4:45 pm.

Attachment A: Justification for UTPC Revisions

Note: The changes to Section 1.2 were approved by the Faculty Senate in April 2018. The remaining changes were remanded to the Faculty Affairs committee for further consideration.

Academic Affairs Link to UTPC revisions: <https://www.valdosta.edu/academics/academic-affairs/documents/tenure-and-promotion-policies-and-procedures-18.pdf>

Proposed Changes to the University Tenure and Promotion Document Spring 2018

The proposed changes have been approved by the University Tenure and Promotion Committee (UTPC) as well as the Deans' Council. Most of the changes simply reflect upcoming organizational changes at VSU or include language from the BOR which already governs our tenure and promotion decisions. The following is a brief justification for each change:

1.2 Committee Membership (pages 1-2)

The position of Dean of the Graduate School will become the Associate Provost for Graduate Studies. To provide stable leadership for the chair of the UTPC and to keep the review process independent of the Provost's office, the proposal is to have the Dean of the Honors College serve as the chair of the UTPC. The Dean of the Honors College is independent of all the tenure and promotion reviews in the various academic colleges and can facilitate the work of the UTPC. With the College of Arts and Sciences splitting into the College of Science and Mathematics as well as the College of Humanities and Social Sciences, the language at the bottom of page one and top of page 2 reflects this organizational change. Two UTPC members will serve from the College of Science and Mathematics along with two from the College of Humanities and Social Sciences. The College of Humanities and Social Sciences will have slightly more faculty than the College of Education and Human Services (COEHS). COEHS will have two UTPC members under the proposed changes to reflect the number of faculty and balance with the other colleges.

3.1.2 Table 1 (page 6)

VSU has promoted faculty who are not in a tenure-track position. The highlighted language in the first two columns of Table 1 simply reflects what has been the institutional practice of promotion of non-tenure track faculty to various ranks. These cells are currently blank in our document.

"Completed" has been added to Table 1 to clarify the minimum number of years required in rank prior to promotion to the next rank.

Majority rejected changes

3.2.2 C General Guidelines for Dossier Documents (page 11)

Some academic colleges at VSU prohibit any additional materials from being added to the dossier by the candidate once it is submitted to the department at the beginning of the process. Other academic colleges allow materials to be added by the candidate after review by the departmental committee or even after review by the college committee. The UTPC has suggested consistency across our colleges and the language proposed in this section attempts to address this inconsistency and potential procedural due process error in how we review dossiers.

Majority approved; 1 abstention

3.4 Extension of the Tenure Probationary Period Due to Family Medical Event (pages 11-12)

VSU faculty have requested to go “off the tenure clock” but we have no language in our university document to address such requests. The language at the bottom of page 11 comes from the University System of Georgia.

The language at the top of page 12 addresses those cases where a faculty member has gone “off the tenure clock” but subsequently requests to have that time counted as years of service towards a tenure action. The practice at VSU has been to deny such requests which would be codified in the proposed language.

Majority approved for change in document

Majority approved; 1 no; 1 abstention for friendly amendment-change Chief Academic Officer to Provost

3.6 Maximum Time that May Be Served in Full-time Instructional Appointments (page 12)

This language comes directly from the Board of Regents of the University System of Georgia.

Majority approved.

Faculty Senate Attendance: Please **initial** to the **right** of **your name**. If you are a proxy for someone, write **proxy** to the **right** of **his or her name**.

College of the Arts	Initials
Tommy Crane	XX
Jacque Wheeler	XX
Tamara Hardesty	XX
Jesse Cook	XX
Evelyn Davis-Walker	XX
Joe Mason	XX
Mark McQuade	XX
Matt Roehrich	XX
Ryan Smith	XX
Sarah Arnett	XX
College of Business Administration	Initials
Luis Gonzalez	XX
Eric Howington	XX
Cindi Tori	XX
S. Andrew "Andy" Ostapski	XX
Gary Futrell	proxy
Attila Cseh	XX
College of Education & Human Services	
Lucia Lu	XX
Jennifer Beal	XX
Crystal Randolph	XX
Debbie Paine	XX
Blaine Browne	XX
Diane Wright	XX
Jennifer Branscome	proxy
Alicja Rieger	XX
Jamie Workman	XX
E-Ling Hsiao	XX
Steven Kohn	XX
Hanae Kanno	XX
Charles Talor	proxy
Nicole Alemanne	XX

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Faculty Senate Attendance: Please **initial** to the **right** of **your name**. If you are a proxy for someone, write **proxy** to the **right** of **his or her name**.

College of the Humanities and Social Sciences	Initials
Babacar Mboup	
Kelly Davidson	XX
Deborah Hall	XX
Roger McIntyre	XX
Gabrielle Stellmacher	XX
Kendric Coleman	
Neena Banerjee	
Bobbie Ticknor	XX
Daniel BaracsKay	
Marc G. Pufong	
Beatriz Potter	XX
Mary Block	XX
Brian K. R. Nelson	
Napolean Bamfo	XX
College of Nursing and Health Sciences	Initials
Kwanza Thomas	
Dee Ott	
Heidi Gonzalez	proxy
Laura Carter	XX
College of Science and Mathematics	
Mitch Lockhart	XX
Donald Thieme	XX
Anurag Dasgupta	
Ligia Focsan	XX
Linda de la Garza	XX
Peggy Moch	XX
Jose Velez	
Can Denizman	XX
Chunlei Liu	XX
Corey Anderson	proxy
Odum Library	
Catherine Bowers	XX
Deborah Davis	

Proxy list

Date: 4/18

College of Arts	Proxy	College of Sci. & Math.	Proxy
Tommy Crane		Corey Anderson	<i>Mitch Lockhart</i>
Jacque Wheeler		Mitch Lockhart	
Tamara Hardesty		Donald Thieme	
Jesse Cook		Anurag Dasgupta	
Evelyn Davis-Walker		Ligia Focsan	
Joe Mason		Linda de la Garza	
Mark McQuade		Peggy Moch	
Matt Roehrich		Jose Velez	
Ryan Smith		Can Denizman	
Sarah Arnett		Chunlei Liu	
College of Ed. & Human Serv.		College of Nursing & Health Sc.	
Lucia Lu		Laura Carter	
Jennifer Beal		Kwanza Thomas	
Crystal Randolph		Dee Ott	
Debbie Paine		Heidi Gonzalez	<i>Laura Carter</i>
Blaine Browne			
Diane Wright		College of Business Admin.	
Jennifer Branscome	<i>Steven Kohn</i>	Luis Gonzalez	
Alicja Rieger		Eric Howington	
Jamie Workman		Cindi Tori	
E-Ling Hsiao	<i>Lucia Lu</i>	S. Andrew "Andy" Ostapski	
Steven Kohn		Gary Futrell	<i>Attila Cseh</i>
Hanae Kanno	<i>Donald Thieme</i>	Attila Cseh	
Charles Talor	<i>Blaine Brown</i>		
Nicole Alemanne			
College of Human. & Social Science		Retirees Association	
Babacar Mboup		David Boyd	
Kelly Davidson			
Deborah Hall		Council on Staff Affairs:	
Roger McIntyre		Sterlin Sanders (non-voting)	
Gabrielle Stellmacher		Terrance Sullivan (voting)	
Kendric Coleman		Student Senators (non-voting)	
Neena Banerjee		Jacob Bell	
Bobbie Ticknor			
Daniel Baracskey			
Marc G. Pufong			
Beatriz Potter			
Mary Block			
Napolean Bamfo			
Odum Library			
Catherine Bowers			
Deborah Davis			