



FACULTY SENATE Est. 1991

Tracy Woodard-
Meyers
President

Ed Walker
Vice President/
President Elect

Diane Holliman
Secretary

Aubrey Fowler
Parliamentarian

Faculty Senate Minutes November 15, 2012

1. Call to Order by Tracy Woodard-Meyers at 3:35 p.m.
2. **Approval of the minutes of the October 18, 2012 meeting of the Faculty Senate.**
<http://ww2.valdosta.edu/facsen/meeting/minutes/index.shtml> (See link for minutes from October 18, 2012)
3. New business
 - a. Report from the Academic Committee –Catherine Schaeffer & Melissa Benton – No Report.

Next Academic Committee meeting is November 12, 2012. No minutes from the Academic Committee are available since the last (October 18) senate meeting. November 12th minutes will be included in next agenda.
 - b. Report from the Committee on Committees –Miryam Espinosa-Dulanto
meespinosadulant@valdosta.edu – No Report – Reminded everyone to look at their committees by-laws and job descriptions and let Dr. Espinosa-Dulanto know of any changes or updates that need to be made so they can be brought to the floor and looked at and discussed.
 - c. Report from the Institutional Planning Committee – Aubrey Fowler arfowler@valdosta.edu – No report.
 - d. Report from the Faculty Affairs Committee –Karl Paoletti kppaoletti@valdosta.edu – Nancy Swanson presented a PowerPoint presentation in regards to the updating of the faculty handbook. Made a recommendation to create a new Faculty Senate Standing Committee named Faculty Handbook Committee. After much discussion motion was made for the Faculty Handbook Committee to be a standing committee – vote was taken, Motion denied. Motion was made for the Faculty Handbook Committee to be an ad hoc committee – vote was taken and motion passed.

T. Meyers ask for volunteers to head the Faculty Handbook Committee. Gardner Rogers and Peggy Moch volunteered to co-chair. T. Meyers will put a call out to faculty to serve on the committee.

e. Report from the Faculty Grievance Committee – John Dunn jdunn@valdosta.edu – J. Dunn has made some editing changes to the committee guidelines. Has stated questions on items he needs clarification on. He is new to the committee and would like feedback. Committee ask for a couple of days to read over. P. Moch explained some of the procedures that were followed at the last faculty grievance hearing. Due to the discussion M. Whyte recommended a “flow chart” that would give faculty guidelines on where to go to appeal something. P. Moch ask J. Dunn if the Faculty Grievance Committee members had looked at and discussed the questions ask on the guidelines. He replied they had not. She suggested he bring the committee together to look at it. T. Meyers ask that G. Rodgers and P. Moch to take this and make sure it is specified very clearly in the new revised Faculty Handbook. P. Moch stated it needs to be a joint venture and she would like input from the Faculty Grievance Committee. E. Walker suggested they look at the University’s statutes, page 42.

f. Report from the President–Tracy Woodard-Meyers tmeyers@valdosta.edu

1. Recusal Proposal—See **Attachment A**. Remanded to Institutional Planning Committee - this is a request for us to look at recusal of committee members Where there seems to be a conflict of interest such as a person sitting on a committee that is requesting funds from that committee.
2. See **Attachment B** from Ed Walker of Committee requesting the Faculty Handbook be updated. – need to take a look at the reapportionment of the senators for each college/division, but may need to wait until the university is through re-organizing departmentally and settled. T. Meyers stated committee will take this back into consideration after everyone gets into their new colleges.

3. Statutes for Faculty senate will be updated by a subcommittee of Ed Walker, Diane Holliman and Aubrey Fowler; Additional senators and faculty are welcome to volunteer for this committee.

4. President’s Town Hall meeting: Monday, November 12 at 2 pm, Student Union Theatre – This past Monday the President held his first town hall meeting. This is a very good time to bring up issues. The issue of needing help with advising was discussed at this meeting. They looked at how students are advised on campus. Good place to have a voice and shared governance.

4. Old Business

1. Reports of Standing committee’s bylaws and descriptions are due to the Committee on Committees, Chair, Miryam Espinosa-Dulanto neespinosadulant@valdosta.edu February 21, 2013.

2. Report from Academic Scheduling and Procedures Committee: Ronny Green, Chair – M. Hyer reported for R. Green. Committee was asked to look at trying to align our spring/fall break schedules with local schools. Needs to be taken care of within the next two years due to members of this committee rotating off. Committee determined to:

- a. Continue to study the issue and stay in continual contact – Through contact with the local schools found out their testing schedule is changing due to new law. This is what drives their spring break dates. Registrar is permanent on their committee – ask that he make it part of his responsibilities to reach out each year to the local school districts and as their circumstances change see if we can get some movement on this issue.

5. Discussion – T. Meyers is on the President’s transition team. He appointed her to chair a committee to look at the graduation ceremony. They would like suggestions on how to encourage faculty to attend graduation. They are making it possible to rent regalia through S. Archer in Event Services. T. Meyers will send this information out to the departments. Also, Jostens’ will be coming on campus to host an event where you can purchase regalia at a discounted price. Would like feedback on how to get faculty to attend graduation, but also on how to better honor the students.

T. Royle ask the committee to look into the problem of students parking in reserved parking spots. Due to the construction of the new HSBA building they lost parking spaces. Would like to see a guard arm installed so that they ones that are paying to have reserved parking will have it. This was remanded to the Institutional Planning Committee.

M. Noll ask the committee to look into the policies and procedure covering faculty and how situations are handled when faculty are falsely accused of something. Are there any policies/procedures in place to protect community and faculty from rash decisions being made by administration or VSU police? T. Meyers brought up need in regards to situations that arise in the classroom also involving students. Need mechanisms in place to handle these kinds of situations. T. Meyers recommended remanding this to the Faculty Affairs Committee. D. Holliman will remand these items to the chairs of these committees.

6. Adjournment at 4:53 p.m.

Respectfully submitted,

Anita Bosch
Administrative Specialist
Academic Affairs
11/28/12

ATTACHMENT A

PROPOSAL: Recusal of committee member(s) on committees where there is a potential conflict of interest or appearance of a conflict of interest when voting on discretionary and competitive funding. This pertains to a proposal for funding, where the committee member sits on a committee that determines the funding of proposals. Funding can involve money or resources.

When the discussion and vote for that member's proposal occurs, that member should recuse themselves from the meeting until a decision is completed by the remaining committee members. If the member's proposal is "bundled" with a number of other proposals, the member's proposal should be decided separately or recusal should occur while the entire bundle of proposals are evaluated and voted on for funding.

RATIONALE: Maintaining objectivity is important. Lack of objectivity can undermine the motivation and effort of those wishing to seek discretionary and competitive funding. It's difficult to be objective, when you are requesting monies or resources from other proposals that are requesting monies or resources from the same pool of funding.

DEFINITION: Discretionary, competitive funding reflects:

A competition meaning money or resources are limited, so that only some individuals can expect proposal funding.

Discretionary submissions meaning only those interested or motivated to submit a proposal for funding will submit proposals.

Structured in some way, typically with a public call for proposals, due date, and a formal set of submission guidelines to compete for money or resources.

In contrast, universal funding means the opposite case: non-discretionary funding occurs when everyone receives full funding. For instance, in the allocation of new computers, everyone in a unit may be listed as receiving a new computer, though not necessarily all at once. People with the oldest computers may have highest priority for replacement, until funding for that fiscal year is exhausted, but with the knowledge that in the next year, the next-oldest computers will be replaced, until all units are replaced.

PUBLIC DECISIONS: Decisions are made in public at a meeting or meetings to discuss the merits of funding proposals. Interested parties should be invited to attend the meetings in which their proposals are being discussed and evaluated to answer questions or needs if necessary. Invitations should occur at the same time committee members are invited to the meeting to allow timely planning and scheduling by all attendees.

ATTACHMENT B:

I've looked at both the Senate by-laws and the VSU statutes and can find no limit as to the number of faculty senators although there is the prescription that "The ratio of Elected Senators to Ex Officio Senators is four to one." However, we are directed to compute the "numerical composition of each unit... by September 1st of the academic year" and to reassign "senatorial seats from one represented unit to another ... only as the affected senatorial terms end."

That said, the current apportionment of senate seats is imbalanced when compared to the number of faculty in each college. I only have the 2011-2012 VSU Fact Book to make this analysis, but there does appear to be the need to re-distribute seats and/or to add seats to make representation proportional to employed faculty.

Whatever rebalancing to be done probably needs to wait until the university re-structuring is completed.

College *	Full-time	% Full-time	Part-time	% Part-time	Total faculty	% Total
Arts	74	15.1%	11	8.7%	85	13.8%
Arts & Sciences	225	46.0%	49	38.6%	274	44.5%
Business	34	7.0%	1	0.8%	35	5.7%
Education	117	23.9%	49	38.6%	166	26.9%
MLIS	6	1.2%	1	0.8%	7	1.1%
Nursing	24	4.9%	5	3.9%	29	4.7%
Social Work	9	1.8%	11	8.7%	20	3.2%
TOTALS	489	100.0%	127	100.0%	616	100.0%

* These data are from the 2011-2012 VSU Fact Book

College	Current Senators	
Arts	8	14.0%
Arts & Sciences	22	38.6%
Business	5	8.8%
Education	16	28.1%
MLIS	2	3.5%
Nursing	2	3.5%
Social Work	2	3.5%
TOTALS	57	100.0%

College	based on full time only				based on full & part time			
	Full-time	% Full-time	Senators	% Senators	Total faculty	% Total	Senators	% Senators
Arts	74	15.1%	10	15.4%	85	13.8%	9	13.8%
Arts & Sciences	225	46.0%	30	46.2%	274	44.5%	29	44.6%
Business	34	7.0%	5	7.7%	35	5.7%	4	6.2%
Education	117	23.9%	15	23.1%	166	26.9%	17	26.2%
MLIS	6	1.2%	1	1.5%	7	1.1%	1	1.5%
Nursing	24	4.9%	3	4.6%	29	4.7%	3	4.6%
Social Work	9	1.8%	1	1.5%	20	3.2%	2	3.1%
TOTALS	489		65	100.0%	616		65	100.0%

Members and Visitors Present

*Indicates proxy

Executive Committee:

T. Woodard-Meyers, President
E. Walker, Vice President/President Elect
D. Holliman, Secretary
A. Fowler, Parliamentarian

Ex Officio:

Brian Haugabrook
Ryan Baerwalde

College of Arts:

J. Bickerstaff
L. Corbin
B. Finson
K. Im-Park*
P. McNeill
K. Murray (absent)
L. Orenduff
K. Paoletti
C. Schaeffer

College of Arts & Sciences:

T. Aiello	M. Hyer
J. Allard	A. Lazari
D. BaracsKay	P. Moch
L. De La Garza	K. Morris
J. Dunn	O. Nikolova
M. Espinosa-Dulanto	M. Noll
S. Fares	E. Parra
V. Foyou	G. Rogers
R. Gladwin	J. Velez-Marulanda
D. Hall	T. Woodard-Meyers

College of Business Administration:

A. Fowler
D. Kuhlmeir
N. Moates (absent)
T. Royle

College of Education:

L. Adams*
J. Archibald
G. Arome (absent)
J. Baxter*
D. Briihl
G. Doepker*
M. Gorham-Rowan*
M. Grant
R. Green*
R. Hannibal*
S. Kohn*
D. Lambeth
S. Lennon*
S. Sanderson
C. Talor
V. Whisler*

College of Nursing:

M. Benton*
M. Whyte

Division of Social Work:

D. Holliman
M. Sanger

Odum Library:

E. Rogers
L. Wright

COSA Representative (non-voting):

B. Haugabrook

Student Senators (non-voting):

R. Baerwalde (absent)

Proxies:

Said Fares for Ransom Gladwin
Katherine Adams for Steven Kohn
Erica Parra for Luis Bejarano
Laura Wright for Emily Rogers
Ronnie Green for Lars Leader
Maren Clegg-Hyer for Ashok Kumar
Tracy Woodard-Meyers for Andreas Lazari
Theresa Thompson for Deborah Hall
Ed Walker for Wayne Plumly
Daniel Baracskey for Nolan Argyle
Lai Orenduff for Bradley Finson
Diane Holliman for Miryam Espinosa-Dulanto
Catherine Schaeffer for Eric Nielsen

Visitors:

Angela Uyeno – Internal Audit
Sheri Gravett – Academic Affairs