



FACULTY SENATE

Est. 1991

Chunlei Liu
President

Benjamin Harper
**Vice President/
President Elect**

Mallory Lane
Secretary

Melissa Pihos
Parliamentarian

Michele Blankenship
Past President

Faculty Senate Agenda August 18, 2022, 3:30 pm Microsoft Teams

Follow [this link](#) to join the meeting, or copy and paste the link below into your browser:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzU4NjEzYTgtY2VmMy00NTM0LWExZmQtMzgxNjhlZWl4Mzd%40thread.v2/0?context=%7b%22Tid%22%3a%2225a5d340-8abc-4053-b4bd-dc1213280353%22%2c%22Oid%22%3a%22737798bd-c63b-40ae-8dd3-e9e8c724a4da%22%7d

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

Special Request: At the request of the Senate's Executive Committee (fsec@valdosta.edu), any actions sent to the president (cliu@valdosta.edu) for possible inclusion in the Senate agenda should be accompanied by a written document with the rationale and purpose of the decision. The Executive Committee requests that these documents be submitted via email as a Word.doc attachment(s).

For the benefit of record keeping, we ask that senators and visitors please identify themselves when speaking to an issue during the meeting. Please use the microphones to assist with accurate recording. All senators must sign the roster in order to be counted present. If you have a senator's proxy, please place their name tag beside your name tag on the table in front of you.

1. Call to Order – Chunlei Liu
2. Reading of proxies obtained prior to the meeting; Request additional proxies for those not given from Senators in attendance – Mallory Lane

Note: Please send an email to Mallory Lane (bmbarmore@valdosta.edu) regarding proxies a minimum of one (1) week prior to the scheduled Faculty Senate meeting or as soon as possible if an unexpected absence needs to occur.

3. **Approval of the minutes of the April 21, 2022, meeting of the Faculty Senate.**
<http://www.valdosta.edu/administration/faculty-senate/minutes.php> (See link here for minutes for all faculty senate meetings).

4. Updates from President's Office: Dr. Carvajal and/or Dr. Smith
5. Report from Faculty Senate Executive Committee – Chunlei Liu
 - Updates on 2022 senator elections, rosters, and committee assignments
 - Meeting plan for 2022-2023 academic year
 - Review and revision of Faculty Senate and Committee Bylaws
 - Communications about committee membership changes
6. Old & Unfinished Business
 - a. Statutory Committee Reports
 - i. Academic Committee (fs-stat-ac@valdosta.edu) – Sheri Gravett; Find agendas and minutes here:
<https://www.valdosta.edu/academics/registrar/academic-committee.php>
 - ii. Committee on Committees (fs-stat-coco@valdosta.edu) – Emma Kostopolus
 - iii. Faculty Affairs (fs-stat-fa@valdosta.edu) – Xiaoai Ren
 - iv. Faculty Grievance Committee (fs-stat-fgc@valdosta.edu) – Mary Block
 - v. **Institutional Planning Committee** (fs-stat-ipc@valdosta.edu)
Vote to eliminate the Institutional Planning Committee: The committee did a study and found that all its charges are being handled by other committees and recommended to vote itself out of existence.
 - b. Meeting minutes from the various committees should be sent to fsec@valdosta.edu **AND** to archives@valdosta.edu with “Archives Faculty Senate Papers” in the subject line. Please label minutes documents as shown in the following examples:
 - i. Technology_Minutes_04-29-2022
 - ii. Academic_Honors_and_Scholarship_Minutes_08-28-2021
 Thank you for your assistance in getting and keeping our records up to date. ☺
7. New Business
 - a. Standing Committee Reports:
 - i. Academic Honors & Scholarships (fs-stand-ahs@valdosta.edu) – Lindsay Godin
 - Academic Honors and Scholarship Committee should update its bylaws to state that Event Services supports and AHSC organizes the Honors dinner.
 - ii. Academic Scheduling & Procedures (fs-stand-asp@valdosta.edu) – Yakov Woldman
 - Academic Scheduling and Procedures Committee should update its bylaws to move the responsibility of final exam scheduling to Registrar's Office.
 - Academic Scheduling and Procedures Committee should revise summer schedule to account for the Juneteenth state holiday.
 - iii. Athletic Committee (fs-stand-ac@valdosta.edu) – Kyoung-Im Park
 - iv. Diversity and Equity Committee (fs-stand-dec@valdosta.edu) – Donna Sewell
 - v. Educational Policies (fs-stand-ep@valdosta.edu) – Can Denizman
 - vi. Environmental Issues (fs-stand-ei@valdosta.edu) – Clell Wright
 - vii. Faculty Scholarship (fs-stand-fs@valdosta.edu) – Attila Cseh
 - viii. Internationalization and Globalization (fs-stand-igc@valdosta.edu) – Hanae Kanno
 - ix. Library Affairs (fs-stand-la@valdosta.edu) – Brian Ring
 - x. Student Affairs (fs-stand-sa@valdosta.edu) – Laurel Yu
 - xi. Technology Committee (fs-stand-tc@valdosta.edu) – Lynn Bennett
8. General Discussion
 - Call for more faculty members to serve on the Parking Appeals Committee

9. Adjournment

Attachment A

Guidance for Online Meetings

During this exceptional time, all Faculty Senate meetings will be held online using Microsoft Teams. The information to connect will be sent over email. This is an open meeting.

To access the meeting easily, use the TEAMS link found in the email containing the agenda or through your calendar link (Outlook).

For the benefit of record keeping, we ask that senators and visitors please identify themselves when speaking to an issue during the meeting. Please note the following:

1. All senators must sign the roster in order to be counted present. We will be using an online roster which can be found by using [using this link](#) (also copied below) on the day of the meeting. If you have a senator's proxy, please include this information using the online form, in addition to emailing Mallory Lane (bmbarmore@valdosta.edu) at least one week in advance as per Senate By-Laws.

Attendance link:

https://forms.office.com/Pages/DesignPageV2.aspx?subpage=design&FormId=QNOIJbyKU0C0vdwSEygDU-yyAAwre_dFm9GqXKQ-WVxUN0k0UVBDMIRCnzFYUKE1SVI4S1o5Q1hRSi4u&Token=742c99eeb79540a68cf54a539dec97fb

2. Given the new online format, the following points are very important for record-keeping and parliamentary rules:

- a. If you would like to join the online discussion, use the "raise hand" feature. The Executive Committee will work to ensure that everyone is able to participate in a timely and organized manner. **Please do not use the chat function to pose questions unless otherwise directed due to technical difficulties by the meeting coordinator or IT.** Doing so can create confusion and timing for responses.
- b. If you are not actively speaking, please mute your microphone in order to avoid feedback and/or background noise interruptions.
- c. When a vote is called use the "raise hand" feature to vote. If you have a proxy, you will need to type the name and vote using the chat feature. Please keep in mind that the online function takes time. We will call for votes in one category and count "raised hands," then ask for proxies through the chat feature. After the votes have been officially counted, you will need to "lower your hand" so that we can call for votes in subsequent categories. Please only use the chat feature for proxy voting. We thank you for your patience as we accurately count all votes.

It is encouraged that all senators and possible attendees contact VSU IT to address any connection concerns before the meeting.