

2017-2018 Faculty Senate Meeting Schedule

	August	September	October	November +	January	February	March ~*	April
Committee reports/requests for Agenda items in Word.doc format (4 weeks before Senate meeting)	27 Jul '17	17 Aug '17	21 Sep '17	19 Oct '17	28 Dec '17	18 Jan '18	15 Feb '18	22 Mar '18
Agenda to Executive Committee (1 week prior to Exec Committee meeting = 4 th or 5th TH)	03 Aug '17	31 Aug '17	28 Sep '17	26 Oct '17	04 Jan '18	25 Jan '18	22 Feb '18	29 Mar '18
Executive Committee meeting (1st TH) – with the exception of Aug & Jan (2nd TH)	10 Aug '17	07 Sep '17	05 Oct '17	02 Nov '17	11 Jan '18	01 Feb '18	01 Mar '18	05 Apr '18
Email agenda to Senators & announce via VSUFAC (1 week prior to Senate meeting = 2nd TH)	17 Aug '17	14 Sep '17	12 Oct '17	09 Nov '17	18 Jan '18	08 Feb '18	08 Mar '18	12 Apr '18
Faculty Senate Executive Committee meeting with VSU President	17 Aug '17	14 Sep '17	12 Oct '17	09 Nov '17	18 Jan '18	08 Feb '18	08 Mar '18	12 Apr '18
Faculty Senate Meeting (3rd TH) with exception of Aug. & Jan. meeting (4th TH)	24 Aug '17 Opening Session UC Mag 3:30 PM	21 Sep '17 UC Mag 3:30 PM	19 Oct '17 UC Cypress 3:30 PM	16 Nov '17 UC Mag 3:30 PM	25 Jan '18 UC Mag 3:30 PM	15 Feb '18 UC Mag 3:30 PM	22 Mar '18* UC Mag 3:30 PM	19 Apr '18 UC Mag 3:30 PM
Items to VSU President for approval (1 week/5 working days after Senate Meeting=4th TH)	31 Aug '17	28 Sep '17	26 Oct '17	30 Nov '17+	01 Feb '18	22 Feb '18	29 Mar '18~	26 Apr '18
Minutes to Senators (Email, VSUFAC) & Library (2 weeks/10 working days after Senate meeting)	07 Sep '17	05 Oct '17	02 Nov '17	30 Nov '17	08 Feb '18	01 Mar '18	29 Mar '18	03 May '18

+ = Items to VSU President for approval normally would be 23-Nov-'16, but because this is Thanksgiving, these will be sent on November 30th.

~ = Items to VSU President for approval normally would be 22-Mar-'18, but because of Spring Break, these will be sent March 29th.

* = Because Spring Break will be March 12-16, 2017; this will require a shift in the faculty senate meeting to the 4th Thursday.

Other Important Dates (Please see Senate By-laws)

All minutes and records to library archives (2016-2017)	30-Jun-'17
Annual Faculty Senate Report (2016-2017)	01-July-'17
Elected Senators assume duties	01-Aug-'17
Terms of committee members begin	01-Aug-'17
Committees send schedule of planned meetings to Committee on Committees	01-Oct-'17
Committees submit report on goals, etc. to Executive Committee	01-Oct-'17
Committees to submit written rules governing their procedures to library	01-Oct-'17
Committee on Committee notifies Deans/Directors on Statutory Committee & Senate elections	01-Nov-'17
Nominating Committee proposed (last Senate meeting of Fall Semester)	17-Nov-'17
Deadline for Colleges/Divisions to Conduct Statutory Committee & Senate Elections	15-Jan-'18
Election of Executive Committee Positions (Final Senate Meeting of year)	20-Apr-'18
Committees submit written annual reports to Senate Secretary	30-Apr-'18
All minutes and records to library archives 2017-2018	30-Jun-'18
Annual Faculty Senate Report (2017-2018)	01-Jul-'18