



FACULTY SENATE

Est. 1991

Michele Blankenship President	Chunlei Liu Vice President/ President Elect	Taralynn Hartsell Secretary	Melissa Pihos Parliamentarian	Kelly Davidson Past President
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At the Executive Committee meeting, we will review the draft agenda below and revise as needed.

Agenda
October 21, 2021, 3:30 pm
University Center Magnolia Room/Microsoft Teams

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

Special Request: At the request of the Senate's Executive Committee (fsec@valdosta.edu), any actions sent to the president (sblankenship@valdosta.edu) for possible inclusion in the Senate agenda should be accompanied by a written document with the rationale and purpose of the decision. The Executive Committee requests that these documents be submitted via email as a Word.doc attachment(s).

For the benefit of record keeping, we ask that senators and visitors please identify themselves when speaking to an issue during the meeting. Please use the microphones to assist with accurate recording. All senators must sign the roster in order to be counted present. If you have a senator's proxy, please place their name tag beside your name tag on the table in front of you.

Attendance link here:

<https://forms.office.com/Pages/ResponsePage.aspx?id=QNOIJbyKU0C0vdwSEygDU4DGNC7nE41BIELqpw2zy6BUQUVDSUdBR1JLN0xCOEUxRVMYRTVBTThWRS4u>

1. Call to Order – Michele Blankenship
 - a. Guidance for online meetings (Attachment A)
2. Reading of proxies obtained prior to the meeting; Request additional proxies for those not given from Senators in attendance – Taralynn Hartsell

Note: Please send an email to Taralynn Hartsell (thartsell@valdosta.edu) regarding proxies a minimum of one (1) week prior to the scheduled Faculty Senate meeting or as soon as possible if an unexpected absence needs to occur.

3. Approval of the minutes of the September 16, 2021 meeting of the Faculty Senate.

<http://www.valdosta.edu/administration/faculty-senate/minutes.php> (See link here for minutes for all faculty senate meetings). – Melissa Pihos

4. Updates from President's Office: Dr. Carvajal and/or Dr. Smith
5. USG Faculty Council Update: Brian Ring
6. Post-Tenure Review Policy:
 - a. Michele Blankenship will call for nominations to serve on the Task Force.
7. Revision of the Statutes:
 - a. Michele Blankenship will call for nominees to serve on the committee
8. Old & Unfinished Business
 - a. Statutory Committee Reports
 - i. Academic Committee (fs-stat-ac@valdosta.edu) – Sheri Gravett; Find agendas and minutes here:
<https://www.valdosta.edu/academics/registrar/academic-committee.php>
 - ii. Committee on Committees (fs-stat-coco@valdosta.edu) – Nicole Alemanne
 - iii. Faculty Affairs (fs-stat-fa@valdosta.edu) – Mitch Lockhart
 - iv. Faculty Grievance Committee (fs-stat-fgc@valdosta.edu) – Mary Block
 - v. Institutional Planning Committee (fs-stat-ipc@valdosta.edu) – Shaffat Mubin
 - b. Meeting minutes from the various committees should be sent to fsec@valdosta.edu **AND** to archives@valdosta.edu with “Archives Faculty Senate Papers” in the subject line. Please label minutes documents as shown in the following examples:
 - i. Technology_Minutes_04-29-2021
 - ii. Academic_Honors_and_Scholarship_Minutes_08-28-2021Thank you for your assistance in getting and keeping our records up to date. ☺
9. New Business
 - a. Standing Committee Reports:
 - i. Academic Honors & Scholarships (fs-stand-ahs@valdosta.edu) – Ericka Parra
 - ii. Academic Scheduling & Procedures (fs-stand-asp@valdosta.edu) – Robert Taylor
 - iii. Athletic Committee (fs-stand-ac@valdosta.edu) – Megan Wood
 - iv. Diversity and Equity Committee (fs-stand-dec@valdosta.edu) – Duke Guthrie
 - v. Educational Policies (fs-stand-ep@valdosta.edu) – Nandan Jha
 - vi. Environmental Issues (fs-stand-ei@valdosta.edu) – Gopeekrishnan Sreenilayam
 - vii. Faculty Scholarship (fs-stand-fs@valdosta.edu) – Kelly Lowery
 - viii. Internationalization and Globalization (fs-stand-igc@valdosta.edu) – Brian Gerber
 - ix. Library Affairs (fs-stand-la@valdosta.edu) – A. J. Ramirez
 - x. Student Affairs (fs-stand-sa@valdosta.edu) – Lenese Colson
 - xi. Technology Committee (fs-stand-tc@valdosta.edu) – Lee Grimes
10. General Discussion

11. Adjournment

Attachment A

Guidance for Online Meetings

During this exceptional time, all Faculty Senate meetings will be held online using Microsoft Teams. The information to connect will be sent over email. This is an open meeting.

To access the meeting easily, use the TEAMS link found in the email containing the agenda or through your calendar link (Outlook).

For the benefit of record keeping, we ask that senators and visitors please identify themselves when speaking to an issue during the meeting. Please note the following:

1. All senators must sign the roster in order to be counted present. We will be using an online roster which can be found by using [using this link](#) (also copied below) on the day of the meeting. If you have a senator's proxy, please include this information using the online form, in addition to emailing Taralynn Hartsell ([tshartsell @valdosta.edu](mailto:tshartsell@valdosta.edu)) at least one week in advance as per Senate By-Laws.

Attendance link:

<https://forms.office.com/Pages/ResponsePage.aspx?id=QNOIJbyKU0C0vdwSEygDU4DGNC7nE4IBIElqpw2zy6BUQUVDSUdBR1JLN0xCOEUxRVMYRTVBTTThWRS4u>

2. Given the new online format, the following points are very important for record-keeping and parliamentary rules:

- a. If you would like to join the online discussion, use the "raise hand" feature. The Executive Committee will work to ensure that everyone is able to participate in a timely and organized manner. **Please do not use the chat function to pose questions unless otherwise directed due to technical difficulties by the meeting coordinator or IT.** Doing so can create confusion and timing for responses.
- b. If you are not actively speaking, please mute your microphone in order to avoid feedback and/or background noise interruptions.
- c. When a vote is called use the "raise hand" feature to vote. If you have a proxy, you will need to type the name and vote using the chat feature. Please keep in mind that the online function takes time. We will call for votes in one category and count "raised hands," then ask for proxies through the chat feature. After the votes have been officially counted, you will need to "lower your hand" so that we can call for votes in subsequent categories. Please only use the chat feature for proxy voting. We thank you for your patience as we accurately count all votes.

It is encouraged that all senators and possible attendees contact VSU IT to address any connection concerns before the meeting.

