



# FACULTY SENATE Est. 1991

Chairperson  
Louis Levy

Vice Chairperson  
Philip Gunter

Executive Secretary  
Tracy Woodard-Meyers

Parliamentarian  
Ed Walker

## Agenda May 17, 2012

The Faculty Senate will meet on Thursday, May 17, 2012 in the **MAGNOLIA ROOM** at 3:30 p.m.

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

**Special Request:** At the request of the Senate's Executive Committee, any actions sent to the Executive Secretary for possible inclusion in the Senate agenda should be accompanied by a written document with the rationale and purpose of the decision. The Executive Committee requests that these documents be submitted via email as Word.doc attachments.

1. Call to Order by Dr. Louis Levy [llevy@valdosta.edu](mailto:llevy@valdosta.edu)  
For the benefit of record keeping, senators and visitors will please identify themselves when speaking to an issue during the meeting. Please use the microphones to assist with accurate recording. All senators must sign the roster in order to be counted present
2. **Approval of the minutes of the April 19, 2012 meeting of the Faculty Senate.**  
[http://www.valdosta.edu/facsen/meeting/minutes/documents/FacultySenateMinutes\\_2011-05.pdf](http://www.valdosta.edu/facsen/meeting/minutes/documents/FacultySenateMinutes_2011-05.pdf)
3. New business
  - a. Report from the Academic Committee – Philip Gunter [pgunter@valdosta.edu](mailto:pgunter@valdosta.edu)
  - b. Report from the Committee on Committees – Ed Walker [eddwalker@valdosta.edu](mailto:eddwalker@valdosta.edu)
  - c. Report from the Institutional Planning Committee – Said Fares [sfares@valdosta.edu](mailto:sfares@valdosta.edu)  
See **Attachment A** for Concealed Weapons Resolution
  - d. Report from the Faculty Affairs Committee – Vesta Whisler [vrwhisler@valdosta.edu](mailto:vrwhisler@valdosta.edu)  
See **Attachment B** for proposed changes to the Tenure and Promotion document
  - e. Report from the Faculty Grievance Committee – Theresa Thompson [tthompson@valdosta.edu](mailto:tthompson@valdosta.edu)
  - f. Report from the Senate Executive Secretary – Tracy Woodard-Meyers [tmeyers@valdosta.edu](mailto:tmeyers@valdosta.edu)
    1. **Standing Committee Yearly Reports.** Each Chair should be prepared to give a brief oral summary of their report to the Senate.

- 1) **Academic Scheduling and Procedures:** This committee was renewed in May 2009, and will be reviewed for renewal in May 2012. Maren Clegg-Hyer. See [Attachment C](#).
- 2) **Academic Honors and Scholarships:** This committee was renewed in May 2009, and will be reviewed for renewal in May 2012. Linda De La Garza. See [Attachment D](#).
- 3) **Athletics:** Charles Talor. This committee was renewed in May 2009, and will be reviewed for renewal in May 2012. See [Attachment E](#).
- 4) **Educational Policies:** This committee was renewed in May 2009, and will be reviewed for renewal in May 2012. Eric Nielsen. See [Attachment F](#).
- 5) **Environmental Issues:** This committee was renewed in May 2009, and will be reviewed for renewal in May 2012. Jason Allard. See [Attachment G](#).
- 6) **Faculty Scholarship and Research Committee:** This committee was renewed in May 2009, and will be reviewed for renewal in May 2012. Ransom Gladwin. See [Attachment H](#).
- 7) **Library Affairs:** Gina Doepker. This committee was renewed in May 2009, and will be reviewed for renewal in May 2012. See [Attachment I](#).
- 8) **Minority and Diversity Issues:** Paula McNeill. This committee was renewed in May 2009, and will be reviewed for renewal in May 2012. See [Attachment J](#).
- 9) **Student Activities:** This committee was renewed in May 2009, and will be reviewed for renewal in May 2012. Ruth Renee Hannibal. See [Attachment K](#).
- 10) **Student Services:** Ericka Parra. This committee was renewed in May 2009, and will be reviewed for renewal in May 2012. See [Attachment L](#).
- 11) **Technology:** Mary Gorham-Rowan. This committee was renewed in May 2009, and will be reviewed for renewal in May 2012. See [Attachment M](#).

g. Nominations and Election of Faculty Senate Officers: Louis Levy

1. President:
  - a. Serves a one year term
  - b. Presiding officer of the Senate
  - c. Chairs the Executive Committee of Faculty Senate
  - d. Writes the Senate's annual report
  - e. Serves on the Faculty Senate Executive Committee
2. Vice President/President Elect:
  - a. Serves a two year term (serves one year as VP; one year as Pres.)
  - b. Presiding officer of the Senate in the absence of the President
  - c. Makes reports of all actions taken by the Senate and submits to President of the University and General Faculty at its bi-annual meetings
  - d. Arranges meetings of the Senate, schedules the room, and oversees details of the meeting
  - e. Serves on the Faculty Senate Executive Committee
3. Secretary:
  - a. Serves a one year term
  - b. Reviews and approves detailed minutes of the Senate (which are recorded by an assigned administrative assistant) and sends copies of minutes to members of faculty via email
  - c. Acts as liaison to the administrative assistant who is assigned to record minutes and update the Faculty Senate web page
  - d. Sends written notice of the regular Faculty Senate meetings and distributes to the Senators and General Faculty via email the Faculty Senate meeting agenda one week before the scheduled meeting of the Faculty Senate
  - e. Serves on the Faculty Senate Executive Committee

4. Parliamentarian:

- a. Serves a one year term
- b. Settles questions regarding the proper application of Robert's Rules of Order
- c. Serves on the Faculty Senate Executive Committee

7. Old Business

8. Discussion

9. Adjournment

**ATTACHMENT A**

**VALDOSTA STATE UNIVERSITY  
FACULTY SENATE**

**RESOLUTION**

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A STATEMENT IN OPPOSITION TO THE CONCEALED CARRY OF FIREARMS ON CAMPUS

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- WHEREAS, universities are unique environments that function as institutions of higher learning with a clearly stated purpose to promote and facilitate the discovery, application and dissemination of knowledge and
- WHEREAS, allowing concealed carry permit holders to bring firearms on university grounds or into classrooms threatens the progress of education and the expression of ideas by imposing lethal weaponry within a place that harbors vigorous and often heated academic discussion and
- WHEREAS, scientific research suggests human cognitive risk assessment capabilities are not fully developed before the age of twenty-five years-old, thus predisposing the majority population of college students to impaired judgment and vulnerabilities not equally represented in the population at large and
- WHEREAS, Georgia educational and law enforcement professionals believe that prohibiting firearms on college campuses, except by campus police and trained security officers, is an essential element of those schools' safety plans and
- WHEREAS, lawfully sanctioned concealed carry of firearms shifts the responsibility of protecting lives from the university police department to private individuals who lack sufficient proper training and
- WHEREAS, the University System of Georgia administration, faculty, student groups and law enforcement have repeatedly opposed measures allowing firearms on campus and
- RECOGNIZING, legislation requiring the university to adopt policies that allow the concealed carry of firearms on university grounds will impose additional monetary responsibilities, which are not met by state funding, and will likely be paid through increased tuition and fees and
- WHEREAS, no provisions have been made for the safe storage of firearms in resident halls or classrooms, nor have administrative or disciplinary policies been drafted regarding theft, accidental discharge, unintentional shootings or the likely increase of firearm use while under the influence of drugs or alcohol and
- WHEREAS, the Faculty Senate of Valdosta State University is responsible for being a voice for students, faculty, staff and administration personnel on issues relating to campus safety and general well being and

WHEREAS, all students, faculty, staff and administration personnel at VSU have the right to learn and work in a safe environment free from concealed firearms and

THEREFORE, be it resolved that the Faculty Senate of Valdosta State University opposes any bill put forth by the State of Georgia that could prohibit universities and community colleges from banning the carrying of firearms by non-law enforcement officials on the grounds and in any building of universities and community colleges in the State of Georgia.

**ATTACHMENT B**

**Valdosta State University  
 Tenure and Promotion Policies and Procedures  
 Section 3. University-Wide Standards for Tenure and Promotion  
 Section 3.1 Tenure and Promotion Substantive Standards**

**3.1.2 General Substantive Expectations for Faculty Performance Based on Rank**

The following policies in Section 3.1.2 were added in 2012, and apply only to new hires beginning Fall Semester, 2013: **SUMMARY OF MINIMUM YEARS IN RANK AT VSU (table), Lecturers, Promotion to Senior Lecturers, Senior Lecturers, Instructors, and Promotion to Assistant Professor.**

<b>SUMMARY OF MINIMUM YEARS IN RANK AT VSU</b>			
<b>Non-Tenure Track Full-Time Faculty</b>		<b>Tenure Track Full-Time Faculty</b>	
<b>For Promotion to</b>	<b>Minimum Service in Previous Rank</b>	<b>For Promotion to</b>	<b>Minimum Service in Previous Rank</b>
Lecturer	Entry-Level Position		
Senior Lecturer	6 years as Lecturer		
		Instructor	Entry-level position
		Assistant Professor	Entry-level position or promotable from Instructor once terminal degree is earned
		Associate Professor	4 years as Assistant Professor
		Professor	5 years as Associate Professor
<p><b>Note:</b> Minimum Service in Previous Rank meets BoR criteria from <i>4.5 Award of Promotion—USG Academic &amp; Student Affairs Handbook</i>. Only assistant professors, associate professors, and professors are eligible for tenure according to BoR Policy 8.3.7.2. The maximum time that may be served in combination of full-time instructional appointments (instructor or professorial ranks) without the award of tenure shall be ten (10) years (BoR Policy 8.3.7.6)</p>			

**Lecturers** – The units of VSU are permitted to employ full-time lecturers “to carry out special instructional functions such as basic skills instruction.” Lecturers are an integral part of the teaching corps of many VSU departments, teaching primarily core and lower-division courses. The Lecturer position is not a tenure-track position and the holder is not eligible for consideration for the award of tenure. Lecturers are not considered to hold professorial academic rank. Full-time lecturers are appointed by the institution on a year-to-year basis. Each unit must establish a policy that governs the review of Lecturer as well as procedures for retention and possible promotion of a Lecturer to Senior Lecturer. These policies must include two types of reviews: a third-year review and a fifth-year review. In these reviews, the primary consideration will be contributions in instruction and service. Lecturers whose reviews do not demonstrate exceptional teaching ability and extraordinary value may be terminated at the end of their sixth year. (BoR 8.3.8.1)

**Promotion to Senior Lecturers** –Lecturers who are reappointed after the fifth year review may be considered for promotion to Senior Lecturer, to begin in their seventh year of service. The promotion of Lecturer to Senior Lecturer at VSU is based upon the experience and academic background of the candidate as well as the instructional needs in the position. An eligible candidate must submit an application for promotion which includes a portfolio with only the appropriate items outlined in section 3.2 of this document.

**Senior Lecturers** – The title of Senior Lecturer applies to positions that call for academic background similar to that of a faculty member with professorial rank but that involves primarily teaching. Additional duties may be assigned, including academic advising and working with tenure-track faculty in course and curriculum development. The position is not a tenure-track position and the holder is not eligible for consideration for the award of tenure. Senior Lecturers are not considered to hold professorial academic rank. Full-time Senior Lecturers are appointed by the institution on a year-to-year basis. (BoR 8.3.8.2)

**Instructors** – The Instructorship is an entry-level position for the University. Candidates do not need a minimum number of years as a Lecturer or Senior Lecturer. Candidates usually do not have the terminal degrees appropriate for their disciplines, but it is presumed that the Instructor is pursuing one in a timely manner. An Instructor’s primary responsibilities are to establish, develop, and refine an effective teaching style and, based on consultation with the unit head, director, and/or Dean, to contribute effort to academic achievement and service that is consistent with the responsibilities of the position and the goals of the unit. Candidates should show promise of moving toward excellence in the criteria appropriate to their work assignments. The assumption is that the Instructor is working toward a tenure-track position; and time spent as Instructor may accrue toward tenure as long as such credit for prior service is approved in writing by the president at the time of the initial appointment at the rank of Assistant Professor or higher (BoR 8.3.7.4). The maximum period of time that may be served at the rank of full-time instructor shall be seven (7) years (BoR 8.3.7.6).

**Promotion to Assistant Professor** – It is expected that the Instructor has earned a terminal degree in order to be eligible for promotion to Assistant Professor. Typical expectations for assistant professors include: 1) satisfactory teaching, 2) showing promise in the preparation of and dissemination of scholarship or engagement in juried creative works grounded in their areas of expertise, and 3) modest service that is of value to the discipline. An eligible candidate must present a portfolio which includes the items outlined in section 3.2 of this document.

**Assistant Professors** - Assistant professors hold the highest earned terminal/research degree in their field of specialization. Typical of a regional university, a pattern of effective and productive scholarly work or juried creative works by the assistant professor includes the publication of dissertation research or peer reviews of creative work. Service may be modest, but must be of value to the unit, college or division, university and/or discipline. Teaching performance should be aligned with standards found in comparable institutions and be demonstrated by student satisfaction, student learning, achievement of outcomes, and peer recognition.

**Promotion to Associate Professor** – Typical expectations for associate professors include: 1) satisfactory teaching, 2) preparation of and dissemination of scholarship or engagement in juried creative works grounded in their areas of expertise, and 3) modest service that is of value to the discipline. An eligible candidate must present a portfolio which includes the items outlined in section 3.2 of this document.

**Associate Professors** - The areas of expertise and professional activities of associate professors should be more advanced, more clearly-defined, and more widely-recognized as their academic careers progress. Typically, as the faculty member’s roles and contributions grow in significance, leadership, and initiative, the faculty member will have established a strong record of accomplishment in at least two of the

following three areas: teaching and student learning, scholarship, and service. Since all three areas are informed by scholarship, the ability to conduct and disseminate scholarship or engage in juried creative activities grounded in their area of expertise are important to the work of associate professors.

**Promotion to Professor** - Appointment to associate professor does not entail eventual promotion to Professor. The rank of Professor is reserved for those who have demonstrated continuous intellectual development and academic leadership. Candidates for promotion to professor shall have established themselves as leaders, mentors, and scholars, and contributed to the discipline. Typical expectations for professors include: 1) satisfactory teaching, 2) preparation of and dissemination of significant scholarship or engagement in juried creative works grounded in their areas of expertise, and 3) service that is of value to the discipline. An eligible candidate must present a portfolio which includes the items outlined in section 3.2 of this document.

**Professors** - As faculty members whose careers have advanced to extremely high levels of effectiveness and productivity, professors are typically characterized as leaders, mentors, scholars, experts, and distinguished colleagues



## ATTACHMENT C

### Academic Scheduling and Procedures Committee

#### Membership of the Committee:

Maren Hyer, C, Sen.	(A&S)	2010-2013
Ashok Kumar PC, Sen.	(A&S)	2009-2012
Ronny Green, CE, Sen.	(COE)	2011-2014
Jim Shrader	(COA)	2010-2013
Lai Orenduff	(COA)	2011-2014
Emily Cantonwine	(A&S)	2010-2013
David Buehrer	(A&S)	2009-2012
Marc Pufong	(A&S)	2011-2014
Jose Velez-Marulanda	(A&S)	2011-2014
Ed Walker	(COB)	2009-2012
Gina Doepker	(COE)	2011-2014
Tonja Root	(COE)	2009-2012
Jen Breneiser	(COE)	2011-2014
Arlene Corbitt	(CON)	2010-2013
Allison Curington	(SW/Lib)	2008-2012

#### Student Members:

Hannah Bray and Jeffrey Brown

#### ex officio:

Stanley Jones, Registrar

Honey Coppage, Assistant to the Vice President for Academic Affairs

Bobby Tucker, Athletics, Academic Services and Faculty Athletics Representative

Rob Kellner, Director of Auxiliary Services

Thomas Hardy, Director of Housing and Residence Life

Richard Hammond, Chair of COSA

The Academic Scheduling and Procedures Committee of the Faculty Senate met on October 13th, November 10<sup>th</sup>, and February 9<sup>th</sup> during the 2011-12 school year. Minutes of these meetings and this report have been placed on file in the archives at Odum Library.

During the 2011-12 academic year, the committee addressed the following issues:

*1) Academic calendar for 2013-2014*

At the February meeting, the committee unanimously approved a calendar for the academic year 2013-2014. This calendar was then submitted to the senate and was approved by the senate at its March meeting, with one error to be amended at the May meeting. The approved calendar (with corrected date highlighted) is included with this report.

Respectfully submitted April 30, 2012  
Maren Clegg Hyer, Chair

**Calendar for 2013 - 2014**  
**FALL 2013**

Mon, Aug 12	First Class Day
Mon, Sept 2	Labor Day Holiday
Thurs, Oct 3	Midterm
Mon-Tues, October 14-15	Fall Break
Wed- Fri, Nov 27 – 29	Thanksgiving Holidays
Mon, Dec 2	Last Class Day
Tues, Dec 3	Exam Prep Day
Wed-Fri, Dec 4-6	Exams
Sat, Dec 7	Graduation

**SPRING 2014**

Mon, Jan 6	First Class Day
Mon, Jan 20	MLK Holiday
Thurs, Feb 27	Midterm
March 17-21	Spring Break
Mon, Apr 28	Last Class Day
Tues, Apr 29	Exam Prep Day
Wed- Fri, Apr 30-May 2	Exams
Sat, May 3	Graduation

**SUMMER 2014**

<b>Maymester (Summer I)</b>	
Thurs, May 8	First Class Day – Maymester
Mon, May 19	Midterm
Mon, May 26	Memorial Day Holiday
Thurs, May 29	Last Class day
Fri, May 30	Exams
<b>Summer II (full term)</b>	
Wed, Jun 4	First class day
Thurs, Jun 26	Midterm
Fri, Jul 4	Holiday
Tues, Jul 22	Last Class Day
Jul 24 – 25	Exams
Sat, Jul 26	Graduation
<b>Summer III</b>	
Wed, Jun 4	First class day
Fri, Jun 13	Midterm
Wed, Jun 25	Last class day
Thurs, Jun 26	Exams
<b>Summer IV</b>	
Mon, June 30	First class day
Fri, Jul 4	Holiday
Fri, Jul 11	Midterm
Tues, Jul 22	Last class day
Thurs, Jul 23	Exams
Sat, Jul 26	Graduation

## ATTACHMENT D

### ACADEMIC HONORS AND SCHOLARSHIPS COMMITTEE ANNUAL REPORT 2011-2012 Academic Year

The Academic Honors and Scholarship Committee met three times during the 2011-2012 academic year. During the Fall semester the committee selected this year's Georgia Legislative Academic Recognition Day representative from VSU. This year's recipient is Kelly Davis.

In the Spring semester the committee agreed on inviting Jacqueline Wheeler, Professor of Theatre, as the guest speaker at the Honors Dinner. The committee met in March to select finalists for the Annie Powe Hopper Award and carried out interviews two weeks later. This year's winner is Alexander F. Lawhorne. Mr. Lawhorne, together with the 16 recipients who will be receiving University-wide awards, will be honored at the Honors Dinner on May 3<sup>rd</sup>.

Respectfully submitted,

Academic Honors and Scholarships Committee 2011-2012

Linda de la Garza, Chair

Jason Allard

Daniel Baracskey

Jimmy Bickerstaff

Deb Briihl

Richard Carpenter

Brenda Dyal

John Gaston

Theresa Grove

Jason Kassel

Babacar Mboup

Karen Sodowsky

Tim Reisenwitz

Alicja Rieger

Ann Marie Smith

Michelle Ritter

Rich Vodde

David Wasieleski

## ATTACHMENT E

**Athletics committee  
Chuck Talor, chair  
End of year report, 2011-2012**

**The charge for this committee for the academic year 2011-2012 was as follows:**

To continue to serve as a liaison as needed, tasked with reporting NCAA graduation rates of student-athletes, and working with the athletic department on the NCAA Institutional Self-Study Guide (ISSG).

**Our goals for the academic year 2011-2012 were as follows:**

1. Prepare the end-of-year report on NCAA graduation rates of student-athletes.
2. Provide assistance as needed by the Athletics Department regarding the ISSG.

**2011 NCAA Graduation Rates Report Summary**

The Graduation Rates Report was compiled by the NCAA for the 2004-2005 cohort of students and student-athletes attending Valdosta State University, and graduating by the 6 year reporting limit for graduation in 2011. Data on graduation rates were provided to the NCAA by VSU.

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VSU Freshman-cohort graduation rates	All students	Student-Athletes
2004-2005 Graduate Rate	40%	50%
Four-year class average (Averaged for 2001, 2002, 2003, 2004 cohorts)	41%	52%
Athlete Academic Success rate		61%

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The NCAA report definitions:

2004-2005 Graduation Rate. The proportion of entering freshman students in 2004 who graduated by 2011.

Four-year class average. The proportion of entering freshman students who graduated in 6 years combined across four years ending in 2004.

Academic Success Rate. The proportion of entering freshman students adjusted with new incoming students (new and transfer in 2004) minus students with allowable exclusions. NCAA allowable exclusions include students who 1) die, 2) become permanently disabled, 3) leave VSU to join the armed forces, foreign services, or church mission, or 4) would have been academically eligible for retention at VSU upon return. Classification as a student-athlete was defined as any student receiving Athletic financial aid.

**ALL STUDENT ANALYSIS:**

**2001 to 2004 cohort data:** The NCAA tables show that for the 2001 to 2004 cohort a total of 152 student-athletes were admitted with a six year graduation rate of 52% and 6522 students were admitted with overall with a six year graduation rate of 41%. Translating into raw numbers, the combined 2001 to 2004 freshman

cohort of 152 student-athletes, 79 graduated and 73 did not graduate during the six year assessment window. Similarly, for all students in the 2001 to 2004 freshman cohort of 6522 students, 2674 graduated and 3848 did not graduate. Subtracting the student-athletes from the total number of students, there were 2595 students from the 2001 to 2004 cohorts who graduated VSU and 3775 who did not graduate. Comparing the 79 student-athletes with the 2595 students who graduated with the 73 student-athletes with the 3775 students who did not graduate showed the student-athletes had a significantly higher graduation rate compared to student non-athletes ( $\chi^2 = 7.75$ ,  $p = 0.0054$ ).

Conversion of NCAA data to raw numbers for calculation:

	Admitted	VSU grad rate	Number graduating	Number not graduating
All students	6522	41%	2674	3848
Student-athletes	152	52%	<u>79</u>	<u>73</u>
Net non-athletes			2595	3775

*Chi Square comparison was based on these totals:*

	<i>Graduated</i>	<i>Not graduated</i>
<i>student athletes:</i>	79	73
<i>student non-athletes</i>	2595	3775

**2004 cohort data:** The same analysis was completed for the 2004 cohort. In 2004, a total of 42 student-athletes were admitted with a six year graduation rate of 50% and 1677 students were admitted with overall with a six graduation rate of 40%. Translating into raw numbers, in the 2004 freshman cohort of 42 student-athletes, 21 graduated and 21 did not graduate during the six year assessment window. Similarly, for all students in the 2004 freshman cohort of 1677 students, 671 graduated and 1006 did not graduate. Subtracting the student-athletes from the total number of students, there were 650 students from the 2004 cohort who graduated and 985 who did not graduate. Comparing the 21 student-athletes with the 650 students who graduated with the 21 student-athletes with the 985 students who did not graduate showed no statistical difference in graduation rate for student-athletes compared to students ( $\chi^2 = 1.79$ ,  $p = 0.18$ ).

#### **ANALYSIS OF ONLY MALES:**

**2001 to 2004 cohort data:** There were 103 male student-athletes in the combined 2001 to 2004 cohort with a graduation rate of 49% and overall there were 2672 male students with a graduation rate of 35%. As before, student-athletes were subtracted from the pool of students. A comparison of the 50 student-athletes and 936 students who graduated in the six year window with the 53 student-athletes and 1736 students who did not graduate showed a significantly higher rate of graduation for student-athletes ( $\chi^2 = 8.6$ ,  $p = 0.0034$ ).

**2004 cohort data:** There were 28 male student-athletes in the 2004 cohort with a graduation rate of 43% and overall there were 718 male students that year with a graduation rate of 34%. As before, student-athletes were subtracted from the pool of students. A comparison of the 12 student-athletes and 232 students who graduated

in the six year window with the 16 student-athletes and 458 students who did not graduate did not show a difference in graduation rate ( $\chi^2 = 1.02$ ,  $p = 0.313$ ).

### **ANALYSIS OF ONLY FEMALES:**

**2001 to 2004 cohort data:** There were 49 female student-athletes in the combined 2001 to 2004 cohort with a graduation rate of 59% and overall there were 3850 female students with a graduation rate of 45%. As before, student-athletes were subtracted from the pool of students. A comparison of the 29 student-athletes and 1704 students who graduated in the six year window with the 20 student-athletes and 2117 students who did not graduate showed a significantly higher rate of graduation for student-athletes ( $\chi^2 = 4.03$ ,  $p = 0.045$ ).

**2004 cohort data:** There were 14 female student-athletes in the 2004 cohort with a graduation rate of 64% and overall there were 959 female students with a graduation rate of 44%. As before, student-athletes were subtracted from the pool of students. A comparison of the 9 student-athletes and 413 students who graduated in the six year window with the 5 student-athletes and 532 students who did not graduate did not show a difference in graduation rate ( $\chi^2 = 2.37$ ,  $p = 0.12$ ).

### **Summary**

Given the relatively small number of student-athletes in any given year, the four year rate is likely a more stable and reliable estimate of student outcomes than the single 2004 cohort rate. In addition, the Student-Athlete Academic Success rate (incorporating allowable exclusions) shows a higher overall rate of 61%.

Although comparable data for non-athletic students for their Academic Success is not available, the overall results of the analysis of NCAA data indicate positive VSU student-athlete graduation rates compared to student non-athletes.

The Valdosta State University Athletics Department had a successful year. The women's softball team earned a 48-3 record with a 26-1 record in the GSC and winning the 2012 GSC softball tournament. In basketball, the women's team ranked third in the GSC with a 10-4 record and 22-8 record overall. In soccer, the team ranked third in the GSC with a 5-1-1 record and 12-6-1 record overall. In volleyball, the team has an overall record of 17-18. The women's tennis team has a 10-10 record overall and 5-2 in the GSC. The men's tennis team (5-1 in Gulf South Conference, 10-10 overall) won the 2011 NCAA Division II national championship. In baseball, the team earned a 26-17 record and fourth place (14-9) in the GSC. The men's basketball team had an 11-16 record overall. In football, the team had a winning record, 6-4. In men's golf, VSU placed fourth in the GSC Championship.

Submitted by \_\_\_\_\_

Chuck Talor, Chair

Date:

## ATTACHMENT F

### Annual Report of the Educational Policies Committee (EPC) Academic Year 2011-2012

#### Committee Charge

The EPC is charged with reviewing and recommending policies and procedures pertinent to advising, undergraduate admissions and retention, public services, and registration; and to hear undergraduate petitions for exceptions to academic policy, including graduation.

#### Members

Eric Nielsen – Chair, Luis Bejarano – Chair Elect, Susan Barron,, Jessica Goldsmith, Lynn Corbin, Archana Bhasin, Andreas Lazari, Hasson Tavossi, Ginger Macheski, Ed Walker, Scott Grubbs, Lori Howard, Peggy Auman, Darlene Pirkle, Mike Sanger  
Jeffery Gallant

#### Ex Officio

Bill Muntz, Stanley Jones, James LaPlant, Tracy Meyers

#### Activities

The committee met October 4, 2011/Tuesday 8 A.M. and March 27, 2012/Tuesday 8A.M.

#### Issues Addressed

- 1) Reviewed bylaws of committee and voted to continue without any changes.
- 2) Motion to accept Admissions' proposal to raise SAT combined score to 900 was approved by the committee. The senate also motioned to accept this proposal and passed it .
- 3) Reviewed *Early Alert Program* request from Dr. Chere Peguesse.  
Discussion was opened on Chere Peguesse's message, from Student Success Center, about early alert programs to help retention. The current example of how Athletics does it and supervise attendance, for instance, was brought up. Suggested Chere contact us about her findings to date, what her present needs are from this committee (ex: representation from the committee or possible proposal for subcommittee).
- 4) Request from the Deans Council to review the final exam policy was remanded to the Educational Policies Committee in the February 2012 VSU senate minutes.  
Discussion with regards to the questions that were brought up within the attachment included the pros and cons of the final exam schedule, committee viewpoints within their own areas about early exam times as well the need for assessments of the semester.

The committee felt that basically these concerns deal with an administrative enforcement issue that should be brought up at the Dean's Council. The committee also recommended that the final exam policy that is stated in the catalogue and the faculty handbook be more uniform. It should be noted that the faculty handbook has not been updated since 1997. The committee requests that



this handbook be updated and there also be information pertaining to final exams in the student handbook as well. The committee also recommends the following be posted under final exam schedule on the VSU web: ***A student who has three exams on one day may request the rescheduling of one of the final exams.***

Due to additional issues that were brought up at the senate meeting, plus questions raised by Peggy Moch in an e-mail, this topic has been remanded to the Educational Policies Committee for further discussion.

Phil Gunter requests that the committee confirm that if there is an enforcement issue that the Dean's Council needs to address, does this refer to both a final exam and/or final exam activity.

The following are some of the issues that Peggy pointed out that the EPC could consider in studying this issue further:

*I feel the Faculty Senate should be involved in making the policy for the Deans to enforce. Things like:*

- *When can or should a student be exempted from taking a final exam?*
- *Can faculty establish their own criteria for when the final exam is necessary for entire class or individual cases?*
- *As long as I offer an exam during finals, making it available to all students, do I need to require all students to take it or only those whom would benefit from an additional test score?*
- *May I exempt students who are making a particular grade in the course from having to take the final?*
- *Do I have to give the same type of final to all of the students in a particular class? Could one be more qualitative while another is quantitative?*
- *There is a great deal of different things happening in practice. Just saying...*
- *Or it does not matter what you do as long as everyone physically appears for the final assessment during the designated final exam time?*
- *Look at policies at other institutions to see how we align*

5) Please note that Luis Bejarano – Chair Elect, will be on sabbatical this fall and Committee on Committees has been informed.

Respectfully submitted

Eric Nielsen/Educational Policies Chair, 2010- 2012

## ATTACHMENT G

### 2011-2012 Annual Report of Environmental Issues Committee (EIC) Valdosta State University Faculty Senate

#### The EIC met as follows:

November 22, 2011 – attending: 10 faculty/staff, 1 *ex officio*, 0 student rep., 0 visitors

February 9, 2012 – attending: 11 faculty/staff, 2 *ex officio*, 1 student reps., 0 visitors

March 5, 2012 – attending: 8 faculty/staff, 3 *ex officio*, 0 student rep., 0 visitors

April 16, 2012 – attending: 9 faculty/staff, 3 *ex officio*, 1 student reps, 0 visitors

#### EIC Monthly Meeting Summaries:

##### *November 2011*

The main purpose of the November 22, 2011 meeting was to establish subcommittee chairs, to assess the charges of the EIC, and to establish goals for the 2011-2012 academic year. B. Bergstrom was appointed as the chair of the Campus Beautification and Stewardship Subcommittee; K. Noll was appointed as the chair of the Energy Conservation and Facilities Subcommittee; and M. Benton was appointed as the chair of the Recycling Subcommittee. At this time, the Traffic and Parking Planning Subcommittee will remain inactive until a decision is made on the composition of the campus-wide parking committee.

The EIC outlined its goals for the 2011-2012 academic year (specific subcommittee charges and goals are in Appendix A):

1. *Respond to issues forwarded by the Faculty Senate Executive Committee.*
2. *Schedule the walk-through for the Outdoor Lighting Policy.*
3. *Assess the impact of excessive indoor and outdoor noise on instruction.*
4. *Energy Conservation Competition*
  - This competition will happen again this year under the direction of the Energy Conservation and Facilities Subcommittee.
5. *Recycling Competition*
  - This competition will happen again this year under the direction of the Recycling Subcommittee.
6. *University Outreach*
  - Work with the President's Climate Council for the full implementation of the Campus Climate Commitment signed in spring 2009.
  - Coordinate with COSA/SGA/SAVE/VSU about campus environmental programs and activities.

The Recycling subcommittee will begin planning the annual recycling contest. The Campus Beautification and Stewardship subcommittee discussed concerns about the impact of disruptive or excessive noise pollution on campus, and concerns with the aggressive attachments of signs to pine trees. The discussion of the attachments

was tabled until after a meeting with SGA, SAVE, and potentially SIFE to engage students in finding alternatives to attachments to pine trees.

Additional discussion centered on a variety of energy conservation strategies in regards to parking and student vehicles. These suggestions included the following:

1. *Reserve one or two spaces in various parking lots for green vehicles. Much of the discussion revolved around the practicality of such an effort.*
2. *The potential for a reduction in parking fees for students and faculty with green vehicles.*
3. *The possibility of installing plug-ins for electric vehicles on campus*
4. *Encourage ridesharing among the faculty and the student body.*

It was also decided that the fall outdoor lighting policy walk-through would be moved to January.

### February 2012

The Recycling Subcommittee will hold the annual Recycling Contest from February 24 through March 9, 2012. The Energy Conservation Subcommittee has yet to meet, but will do so following the EIC meeting. The Campus Beautification and Stewardship Subcommittee informed the EIC that there will be a joint Arbor Day observation at 10 am on April 27<sup>th</sup> between the campus and the city, with the planting of a Live Oak. B. Bergstrom reminded the EIC of a policy concerning tree attachments that would be revisited at the March EIC meeting.

The Outdoor Lighting Policy annual walk-through took place on the evening of February 8<sup>th</sup>, 2012. The group consisted of representative from the entities outlined in the Outdoor Lighting Policy. The group recorded instances of improperly working lights and lateral glare, and recommended locations for additional lighting. The comments and recommendations were submitted to R. Sable of the Physical Plant.

A. Fowler suggested the possibility of a new standing EIC subcommittee dedicated to water conservation and clean-up on campus. Its goals would include monitoring campus usage, suggesting changes to current water usage and policy, and making recommendations for new and existing buildings to conserve water. It was decided that water conservation and clean-up would begin as a goal of the EIC, and may be expanded to a subcommittee in the future.

### March 2012

The Recycling Subcommittee reported that the Recycling Contest is currently underway, and will end on March 9<sup>th</sup>. The subcommittee will meet over spring break to tabulate the results. The winning dorm will have a pizza party sponsored by Ryan Teter.

The Energy Conservation Subcommittee has a long range plan to involve more of the campus in energy conservation activities. They are putting together educational events to raise awareness about energy conservation on campus. They will be contacting faculty about including energy conservation projects in their respective classes, contacting the advisor of the environmental studies minor to involve students, and brainstorming ways of involving students in service activities for energy conservation. The plan is to develop energy conservation education activities to implement in Fall 2012 and then hold the energy conservation competition in the Spring 2013.

B. Bergstrom proposed an amendment to the existing Environmental Management Plan (see Appendix B for the amendment). The EIC approved recommending that it be forwarded to the Faculty Senate for consideration.

April 2012

The Recycling Subcommittee reported that Reed Hall won the Recycling Contest. This year sixty-two bags of recyclable material were collected—a significant gain over last year’s total of forty-one bags. The 2012 results showed an increase of 21 bags (34%) over 2011, with an overall increase of 102% since 2010. Bags collected each year during the Recycling Contest were: 2010 = 41 bags; 2011 = 62 bags; 2012 = 83 bags. There was general consensus among Subcommittee members that the Recycling Contest reflects success of the recycling program on campus.

SAVE announced that Earth Day will be held on April 21<sup>st</sup> in Drexel Park from 10 am until 3 pm.

R. Sable updated the EIC on the changes that are being made to campus lighting that stemmed from the recommendations of the Outdoor Lighting Policy annual walk-through. Lights have been added and lateral glare issues have been addressed. Some of the new lights will be LED lights. Those lights are currently on order.

### **Subcommittee Membership Summary**

#### *I. Campus Beautification and Stewardship Subcommittee*

Brad Bergstrom (Chair), Shirley Andrews, Heather Brasell, Robert DeLong, Judy Grable, Linda Most.

#### *II. Recycling Subcommittee*

Melissa Benton (Chair), Jason Allard, Meredith Lancaster, Jim Nienow, Catherine Schaeffer

#### *III. Energy Conservation Subcommittee*

Karen Noll (Chair), Larry Etling, Aubrey Fowler, Carolyn Glock, Lavonna Lovern, Ray Sable.

## APPENDIX A

### Subcommittee Charges and Goals:

#### *I. Campus Beautification and Stewardship Subcommittee*

- Replacement tree plantings (e.g. for longleaf pines lost to ongoing attrition, within existing groves; possibly adding native midstory species in same areas).
- Design of bedded areas around pine-tree clusters in campus groves (especially where grass does not grow well) to protect trees from mower damage, and to enhance appearance.
- Proactive involvement in pre-design of North Campus Health Sciences developments, to ensure maximum preservation of existing trees.
- Post-construction oversight of tree re-planting around the Ed Center Auditorium.
- Plans for invasive species removal (e.g., Chinese Tallow tree), especially along campus creeks.
- Consideration of amendments to Tree Preservation and Maintenance Policy, prohibiting destructive sampling (e.g., coring) and placement of signs or other attachments.
- Outreach to campus units involved with current and future construction and renovation, urging use of our growing stockpile of heart-pine lumber from VSU trees, using it for flooring, paneling, furniture, etc.

## *II. Energy Conservation Subcommittee*

- Work with the University administration toward full implementation of a campus-wide energy conservation program, especially as it relates to educating the campus community about the VSU's Energy Policy.
- Identify general and specific areas of concern about energy usage on campus and strategies for reducing energy consumption.
- Evaluate energy usage on campus and make recommendations for ways in which energy conservation can be attained.
- Promote the use of public transportation by VSU faculty, staff and students.
- Plan and hold the Third Annual Energy Conservation Competition.

## *III. Recycling Subcommittee*

- Educate the Campus Community about the VSU recycling program.
- Engage the VSU administration toward full implementation and development of the campus-wide recycling program begun during spring semester 2007.
- Plan and hold the Second Annual Recycling Contest.

### APPENDIX B

“Due to the risk of long-term damage to our valuable pines from repeated exfoliation of bark and penetration of living tissue, no attachments of any kind, nor any destructive sampling, will be allowed on any pine tree on the VSU campus.”

This would be added as a stand-alone paragraph at the bottom of the section titled "Preventive Maintenance and Care of Existing Trees":

[http://www.valdosta.edu/facsen/documents/EnvironmentalManagementPlanwithPreamble\\_080327.pdf](http://www.valdosta.edu/facsen/documents/EnvironmentalManagementPlanwithPreamble_080327.pdf)

(Scroll to the very bottom of p. 65).

## **ATTACHMENT H**

### Faculty Scholarship Annual Report

The Faculty Scholarship committee for the year 2011-2012:

Awarded and funded 274 faculty scholarship awards for professional presentation, course curriculum development, or instructional improvement

Awarded and funded \$100,000 to 20 FRSG winners (20 awards out of 36 applications).

Amended its bylaws to include the Assistant Vice-President for Research as an ex-officio non-voting member of the committee.

Updated FRSG program guidelines.

Submitted a Strategic Focus Proposal for continued FRSG funding.

Submitted by Ransom Gladwin, Chair

## ATTACHMENT I

### Library Affairs Committee

### Annual Report 2011-2012

The Library Affairs Committee held two meetings this year, one on October 18th, 2011, and the other on March 6<sup>th</sup>, 2012. A total of \$100,000 was available in the Library Reference and Special Collections Pool this fiscal year.

At our fall meeting, the six voting members in attendance reviewed requests for funding from \$50,000 available in the pool. There were not enough members present to make a quorum, so committee recommendations were emailed to all voting members of the Library Affairs Committee to get feedback and final decision before notifications were sent to originators. Of the eight requests for fall 2011, which totaled \$109,585.57, the six requests approved for partial or full funding were submitted by the departments of Early Childhood and Special Education, Music, Native American Studies, and Plants and Microbiology, as well as two from Odum Library. The requests approved for fall 2011 totaled \$49,927.21.

At our spring meeting, the eight voting members in attendance reviewed requests for funding from approximately \$50,000+ remaining in the pool. All ten requests submitted for spring 2012, which totaled \$105,905.56, were either partially or fully approved to receive funding. The requests approved for spring 2012 were submitted by the departments of Music, History, Modern and Classical Languages, English, African American Studies, two from Biology, and three from Odum Library. The requests approved for spring 2012 totaled \$50,716.56.

The requests approved for fall 2011 and spring 2012 totaled \$100,643.77.

Respectfully submitted,

Gina M Doepker

Chair, Library Affairs Committee

## ATTACHMENT J

### Minority and Diversity Issues Committee (MDIC)

#### Annual Report for Fall 2011-Spring 2012

Submitted to VSU Faculty Senate, May, 2012

Paula L. McNeill, Ph.D.  
MDIC Committee Chair

During the 2011-2012 academic year the Minority and Diversity Issues Committee (MDIC) met four times: September 29, 2011 in Fine Arts 131; November 17, 2011 electronic meeting to approve 9/29 minutes; March 7, 2012 in Fine Arts 131; April 16, 2012, electronic meeting to approve 3/7 minutes.

#### September 29, 2011 Meeting

**Members present:** Miryam Espinosa-Dulante; Viviane Foyou; Kynthia James; Fred Knowles; Paula McNeill; Suzanne Patterson; Alicja Rieger.

**Topics** at the September 29, 2011 meeting included: appointment of 2011 secretary, Fred Knowles; committee quorums; MDIC Annual Report for Fall 2010-Spring 2011.

**Discussion** included: possibility of electronic voting; development of a web-page and use of threaded discussions; committee chair asked for consensus of use of “doodle.com” to assist in scheduling subsequent meetings.

#### March 7, 2012 Meeting

**Members present:** Viviane Foyou; Eric Howington; Kynthia James; Fred Knowles; Paula McNeill; Joe Mitchell; Richard Schmertzing; Maggie Viverette. Other committee members were unable to attend due to class conflict or for other reasons sent to committee chair.

**Topics** discussed at the March 7, 2012 meeting included: welcome to new members appointment of 2012 secretary, Fred Knowles; summary of MDIC charge; distribution and discussion of MDIC by-laws.

**Discussion** of topics from the floor included: “safe space” training that was being offered in support of the LGBT community as well as the overall premise of bullying (of students and faculty). Community members agreed there should be orientation guidelines regarding the topic. Dr. Maggie Viverette discussed the Office of Social Equity’s most recent efforts in this area.

The MDIC members affirmed its support of Dr. Viverette’s office and mission. Opportunities to contribute more to the mission of the Office of Social Equity will be sought and discussed at subsequent MDIC meetings.



## ATTACHMENT K

Committee: Student Affairs Committee  
Meeting Date: September 30, 2011  
Time: 12:00 noon  
Place: Room 1480 Odum Library

Members Attended: Ballard, Chet, Barbas, John, Cunningham, Donna, Frost, Guy, Gheesling, John, Hagood, Susan, Hall, Deborah, Hannibal, R. Renee, Thomerson, J.D.  
Ex Officio: Lee, Richard, Mast, Russ  
Absent: Finson, Bradley, Gilbert, Michelle, McGuire, Pat, Sharp, Chris, Stolfus, Michael, Unterreiner, Ann, Miller, Patricia, Viverette, Maggie.

### Meeting Agenda

1. Introductions
2. Volunteer for Secretary position to keep minutes ( to be placed on reserved in Odum Library October 14, 2011)
3. Old Business
4. New Business
  - a. Bylaws
  - b. Student Conduct Incident Report emailed from Dr. Gunter's office
5. Student Representative (suggestions)
6. Next meeting date (spring semester)
7. Adjourn

### Old Business

Old business included activities the committee participated in the previous academic year. The committee toured the university center and one of the resident dorms. Other old business included designing a Student Affairs FAQ webpage and the possibility of combining Student Services and Student Activities committees. No decision about either was made.

### New Business

1. Committee Members discussed and decided that one of the goals of the committee was to review the charges of the Student Affairs Committee to better understand the committee's role and how it differs from the Student Services Committee. J.D. Thomerson is on the Student Services Committee so he and Susan Hagood will attend the next meeting scheduled for October 21, 2011 and inform the rest of the committee of their findings. JD will send those notes in an email to all Student Affairs Committee members.
2. Need to update Bylaws of the committee to delete "concerts and lectures" from Article II a.5 because VSU no longer participate in these.
3. Committee will identify or build infrastructure on how policies and procedures come to the committee.
4. Committee will also review student handbook policies and procedures.
5. Discussed the Student Conduct Incident Report from Dr. Gunter's office. Richard Lee briefly discussed the report. He also provided a copy of the Student Code of Conduct and will present a more detailed presentation at the next meeting.
6. Student Representation: There currently is not student representation on the Committee. Russ Mast indicated that he would get in touch with Graham Davis SGA President concerning a student representative.
7. Susan Hagood and Debra Hall agreed to assist Renee in recording minutes during the meeting.

8. Donna Cunningham and Debra Hall agreed to review the By-laws of the Student Services Committee to note any similarities and differences in each committee's role.
9. The next committee meeting is TBA. Renee will email committee members in the spring for spring meeting and progress toward the committee's charge.

Compiled by Susan Hagood and Ruth Renee Hannibal  
Submitted by Ruth Renee Hannibal, Chair

## ATTACHMENT L

### **Annual Report of the Student Services Committee Made to the Faculty Senate May 3, 2012 Ericka Helena Parra, Committee Chair**

The charge of the Student Services Committee from the By Laws and Statutes: *To review and recommend policies and procedures pertinent to such student services as financial aid, housing, health services, counseling services, mail services, and food services.*

The Student Services Committee convened twice during the 2011-2012 academic year. The second meeting was cancelled. The minutes of the meetings are on file at the Odum library.

#### Student Financial Aid Subcommittee Report

The Student Services Committee has one standing subcommittee, the Student Financial Aid Subcommittee.  
Chair Elect, Sen: Emily Rogers (SW/Lib)

- Briefing the committee met twice in fall semester and twice in spring semester to discuss and vote upon student financial aid appeals. The subcommittee serves as the final appeal for students who have lost their financial aid for academic reasons.
- The Student Financial Aid Subcommittee met:  
August 18, 2011  
December 8, 2011  
January 19, 2012  
April 26, 2012

They are scheduled to meet:

- June 7, 2012
- July 19, 2012

#### Business Transacted by the 2011-2012 Student Services Committee

The Student Services Committee addressed the following issues at its meeting:

1. Agenda items acted upon at the meeting on October 21, 2011.

- Request by Student Services Committee new faculty members clarification on the role of SSC in regard to current and future student services.
  - Members from the SSC explained that the committee traditionally addresses questions and complaints from students about student services. They referred new members to the committee by laws and minutes from previous years, both posted on the Faculty Senate web site.
- Briefing on progress made toward recent changes to Pell Grant and Hope Scholarships.

- See Appendix A.
- Briefing on additional effects of financial aid changes:
  - The 127 credit hour cap per student for receiving Hope funds is now mandatory, with no exceptions.
  - There is now a 7-year limit on eligibility for Hope; any student who graduated from high school more than 7 years ago will not be eligible for Hope. This rule has a major effect on nontraditional students.
  - All attempted course hours, including withdrawals, count toward the 127 hour limit.
  - An immediate effect of these changes upon financial aid officers is that they require even more accurate record keeping, precise to the credit hour, to be sure limits are not exceeded.
  - Higher scores to receive learning support.

### Concluding recommendations

Change the procedures for a strict enrollment headcount, and also to include retention and graduation rates.

The Committee continues making recommendation on health center issues.

The procedures for populating the Student Financial Aid Subcommittee were developed and approved by the Student Services Committee. Implementation of the plan continues its planned scheduled as follows:

2011-2012:

- Core administrative appointments will be made by the respective offices/committees as indicated in the Student Services Committee by-laws.
- Committee on Committees will assign six new faculty members to the subcommittee.
- Four currently serving faculty members will rotate off the subcommittee.

2012-2013:

- Remaining three currently serving members will rotate off the subcommittee.
- Three additional members will be added by the Committee on Committees.
- Three of the six members constituted in 2011-2012 rotate off the subcommittee at the end of this year (after two years of service).

2013-2014:

- Three of the six members constituted in 2011-2012 will continue to serve the full three year term.
- All subsequent committee members will serve three year terms of membership.

Respectfully submitted,

Ericka H. Parra, Chair

## ATTACHMENT M

Technology Committee  
Annual Report  
2011-2012 Academic Year  
Mary Gorham-Rowan, Committee Chair

The Technology Committee met twice during the 2007-2008 academic year.

At its October 31, 2011 meeting, the Committee completed the following activities:

- (1) Review of the current PC refresh and campus infrastructure funding pools and the proposed FY 2012 activities, and subsequent approval of the FY 2012 budget.
- (2) Review of the current PC replacement plan, which includes the provision of a new PC to any new faculty, with remaining PCs distributed on a pro-rated basis per college and division. For the remaining 250 FY 2011 computers, IT proposed to first replace 115 identified PCs (HP DC 530, 7100, and older; approximately 6-7 years old), regardless of college/division assignment. The remaining 135 new PCs for FY 2011 will be pro-rated per college/division. For FY 2012, IT recommended replacement of 235 DC 7600/7700 PCs, leaving 35 computers to be distributed as needed. The committee approved the proposed replacement plan.

At its April 10, 2012, meeting, the committee reviewed and approved the revised Policy on Email and Electronic Resources for Official Communication.

Respectfully submitted,

Mary Gorham-Rowan  
Committee Chair, 2008-2009