



**VALDOSTA STATE UNIVERSITY**  
**FACULTY SENATE**  
est. 1991

**Chairman**  
Ron Zaccari

**Vice Chairman**  
Louis Levy

**Executive Secretary**  
David Boyd

**Parliamentarian**  
Mike Meacham

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**AGENDA for the FACULTY SENATE meeting of February 20, 2003**

The Faculty Senate will meet on Thursday, February 20, 2003 in the Magnolia Room of the University Center at 3:30 p.m.

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

**Special Request:** Committee chairmen are expected to furnish concise written synopses of their reports to the Faculty Senate secretary, Mary Jane Keene, before leaving the meeting.

**1. Call to Order**

For the benefit of record keeping, senators and visitors will identify themselves when speaking to an issue during the meeting. All senators must initial the roster in order to be counted present.

**2. Approval of the [minutes of the November 21, 2002](#), meeting of the Faculty Senate.**

**3. New business**

a. Report from the Academic Committee – Louis Levy

i. **Presentation of the minutes of the September 9, 2002 meeting** ([Attachment #1](#))

ii. **Presentation of the minutes of the November 11, 2002 meeting** ([Attachment #2](#))

iii. **Presentation of the minutes of the December 9, 2002 meeting** ([Attachment #3](#))

b. Report from the Committee on Committees – Lyle Indergaard

c. Report from the Institutional Planning Committee – Jerry Siegrist

d. Report from the Faculty Affairs Committee -- Shirley Andrews

e. Report from the Faculty Grievance Committee – Carl Hand

f. Report from the Senate Executive Secretary -- David Boyd

i. An email ballot was used to select Ed Sheeley to represent the Faculty Senate on the University Planning Advisory Committee.

ii. I was asked to provide names of three faculty members to represent us on the Parking and Transportation Advisory Committee. I presented the names of Lee Allen, Chris Eason, and Michael Taylor, all of who are active members of the Parking Usage Subcommittee of the Environmental Issues Committee. These have been appointed to the Advisory Committee.

- iii. The VSU Statutes require the Senate to meet once during the summer. We have been asked to determine whether it is the **Sense of the Senate** that a meeting during the May term would satisfy this Statutory Requirement.
  - iv. Report from the Academic Honors & Scholarships Committee regarding Honors Day – Jane Kinney
  - v. Considering requests and comments from several faculty members, the Executive Committee has asked the Technology to review the policies and procedures regarding the VSU campus-wide mailing lists (VSUFAC, ANNOUNCEMENTS, etc.) in order to provide a means for electronic discussion among faculty members.
  - vi. The request from Cary Brague that the procedure involving the manner in which faculty and students acquire cash monies from the Bursary for per diem-type uses be examined for its efficiency was referred to Jim Black, Vice President for Business and Finance.
  - vii. We remanded to the Faculty Affairs Committee a request that a clear set of criteria be developed for evaluating faculty for merit.
  - viii. The question from a faculty member regarding the seemingly lengthy delay in transferring funds to optional or supplemental retirement plans has been referred to Jim Black and Inman Grimsley.
  - ix. We remanded to the Academic Scheduling & Procedures Committee a request that consideration be given to removing two days (Monday and Tuesday) from the Thanksgiving Break in the Fall Semester, and adding a four-day weekend break in October.
  - x. Report from the *ad hoc* committee on Temporal Discontinuity regarding the synchronization of the clocks on campus – Carl Hand
  - xi. There is a need for an *ad hoc* committee on Commencement Exercises.
4. General Discussion
  5. Adjournment