



COUNCIL ON STAFF AFFAIRS
Minutes of Tuesday, September 16, 2015

1) Call to order

a) Chair Keith Warburg called the meeting to order at 9:04 AM in the UC Magnolia Room #1.

2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Yvonne Landers, Laura Pitts, Denise Bogart*, Donnell Davis Jr., Derrick Carter, Brandon Mainer, Sterlin Sanders, Shannon Zapf, ShanTina Carter Adams, Tim Brunt, Angelica Gannon, Selenseia Holmes, Marlene Marlow, Sabrina Daniels, Veronica Graham, Meagan Ellis, Gwen Manning, Tiffany Soma, and Sue Bailey. Guests were: Michael Noll (Faculty Senate) and Olivia Blakely (Plant). The following members were absent: Nicole Gunn, Sandra Griffin (Proxy-Jessica Deal), and Chasity Gill. **Please send a proxy if you cannot attend a meeting.**

3) SPECIAL ORDER OF THE DAY

4) Approval of Minutes

a) A motion was made by Yvonne Landers and seconded by Veronica Graham to approve the minutes of August 18, 2015. The votes were unanimous in favor of the motion.

5) Treasurer's Report

a) State \$2057.00

b) Discretionary \$874.83

c) Books \$39.20

d) Retirement \$10,669.78

6) Communication with Administration

a) Chartwells – Anthony Howard reported on dining specials.

b) Report from the Chair – Keith Warburg

i) Michael Noll, representing Faculty Senate, was welcomed.

ii) Due to poor participation, acceptance of Blazer Book Award applications has been extended and awards will be given at the October COSA meeting.

iii) Resignations from COSA were received from Bobby Flowers, Elaine Darity, and Courtney Wilkes. Plans are to try to fill the vacancies with reps from Student Affairs, Advancement, and Athletics to equally represent university employees.

iv) State Council Conference will be in Columbus. If your department cannot pay for your participation, contact Keith to make arrangements so you can participate.

v) Keith reviewed all the committees, asked for additional volunteers, and elected Chairs for each as needed.

7) Staff Attendance and Participation

8) Employee Morale

9) Representation on Committees

a) VP Student Affairs Search Committee – Keith reported that applications are still being reviewed. Keith will email campus when interviews are scheduled.

b) University Attorney Search Committee – Brandon Mainer reported that the posting for the position is available until October 15.

10) New Business

a) VSU is helping Second Harvest to fill a truck with food. The food drive will begin September 16. Only non-perishables please. Donation locations: Student Union, University Center, Rec Center, each residence hall. Contact Student Affairs if you want to help.

b) Laura Pitts was recognized with a plaque to honor her service as Chair during FY 2015.

- c) Brandon Mainer reported that Active for Life started yesterday, September 14. Please join and get involved.
- d) Megan Ellis invited everyone to the first VSO event this Saturday, Sept 19 at 8 pm. Contact her in Fine Arts 204 for information about discounts for the concert.

11) Adjournment

The meeting adjourned at 9:50 am.

Respectfully submitted,

Sue Bailey, COSA Secretary