



COUNCIL ON STAFF AFFAIRS

Minutes of Tuesday, March 17, 2015

1) Call to order

a) Chair Laura Pitts called the meeting to order at 9:04 AM in the UC Cypress Room.

2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Beverly Amiot, Sue Bailey, Derrick Carter, Sabrina Daniels, Donnell Davis Jr., Joan Dear, Veronica Graham, Sandra Griffin, Pete Harkness*, Shanika Hezekiah, Gwen Manning, Marlene Marlow, Laura Pitts, Terence Sullivan, Courtney Wilkes, Michael Noll* and Keith Warburg. Guests were: Tim Brunt (HVAC Shop), Traycee Martin (F&A), Brandon Mainer (Internal Audits), Shantina Adams (Plant, Tiffany Soma (Institutional Research), Shannon Zapf (1Card), Jennifer Betts-Barfield (English), Amanda Whitford (Fin Services), Shana Yorkey (Fin Services), Morgan Hanna (Fin Services), Angelica Gannon (Int'l Programs), and Tanya Fontaine (Financial Aid). The following members were absent: Olivia Blakely (Proxy-Marlene Marlow), Pepper Croft, Bobby Flowers, Chasity Gill, Regina Lee, Bob Lee*, and Angela Uyeno (excused). **Please send a proxy if you cannot attend a meeting.**

3) SPECIAL ORDER OF THE DAY

a) Blazer Book Awards – Denise Bogart reviewed the purpose and criteria for the awards. Denise and Dr. McKinney presented the awards to the recipients: Morgan Hanna, Amanda Whitford, and Jennifer Betts Barfield.

b) Dr. McKinney reported to the group that the BOR March meeting is scheduled for March 18 and the agenda is available on the BOR website. Policy changes for out of state recruitment are on the agenda. Dr. McKinney also reported that to date the Capital Campaign has raised approximately \$30.1million and we are about 8 months into the campaign. The goal was raised to \$53 million and may be raised again as time goes on. We have received the largest single gift in VSU history - \$17 million. Dr. McKinney went on to discuss safety on campus, stating that crime is not on the rise on VSU's campus but is going down. The President is committed to making this campus as safe as possible for everyone. The new ATM at the Student Union is up and running.

4) Approval of the Minutes of February 17, 2015 meeting of the Council on Staff Affairs

a) A motion was made and seconded to approve the minutes of February 17, 2015. The minutes were approved unanimously.

5) Treasurer's Report – Shanika Hezekiah

a) State	\$1,350.55
b) Discretionary	\$979.87
c) Books	\$ 9.90
d) Retirement	\$13,354.29

6) Communication with Administration

a) Report from the Chair – Laura Pitts

- i) Spring Commencement – Friday, May 8 at 5 PM and 8 PM; Saturday, May 9 at 9 AM, 1 PM, and 4 PM. Event Services needs volunteers. Please email Laura Pitts if you are interested in helping.
- ii) Kip Moore Tickets – if you need tickets to sell, see Laura Pitts. Money will be collected through April 2.
- iii) Retiree Luncheon – The date is April 30, 11:30 am – 1:30 pm. Planning is underway.
- iv) Elections – An email was sent out requesting nominations for COSA representative positions. We have received 7 nominations so far. We will vote at the April 21 meeting.
- v) June 6 is Wild Adventures Day. Emails will be going out in the next two weeks about when and where to sign up.

b) Chartwells – Pete reviewed the many specials going on with Dining Services. Today a St. Patrick’s Day celebration is scheduled at Palm’s. Please visit their website for complete details on specials, events, and operating hours. Laura thanked Pete and his staff for the great breakfast served this morning.

7) Representation on Committees

a) VSU Chief of Police Search Committee – Sue Bailey reported that the search has begun and the position has been posted. The committee will review resumes/CVs in preparation for initial phone interviews. Please check the webpage set up on VSU website for updates.

8) New Business

a) Terence Sullivan reported that to date 9 or 10 applications have been submitted for VP of Student Affairs. The deadline for application submission is July 1.

b) Joan Dear reported that the Honors Scholarship Committee is meeting to prepare for the 2015 Annie Powe Hopper Award.

9) Adjournment

The meeting adjourned at 9:33am.

Respectfully submitted,

Sue Bailey, COSA Secretary