



COUNCIL ON STAFF AFFAIRS
Minutes of Tuesday, January 21, 2014

1) Call to order

a) Chair Elect Laura Pitts called the meeting to order at 9:05 AM in the UC Cypress Room.

2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Beverly Amiot, Sue Bailey, Olivia Blakely, Denise Bogart*, Lauren Braun, Sabrina Daniels, Donnell Davis Jr., Joan Dear, Bobby Flowers, Veronica Graham, Brandy Grucella, Pete Harkness*, Shanika Hezekiah, Jonathan Klotz, Yvonne Landers, Laura Pitts, Lisa Snipes, Courtney Wilkes, and Angela Uyeno. The following members were absent: Terence Sullivan, Jessica Klotz (Proxy-Jonathan Klotz), Ron Butler (Proxy-Sue Bailey), Michael Knight, Regina Lee (Proxy-Lisa Snipes), Marlene Marlow, Sandra Griffin (Proxy-Gwen Manning), Bob Lee*, and Ed Walker*. **Please send a proxy if you cannot attend a meeting.**

3) SPECIAL ORDER OF THE DAY

4) Approval of the Minutes of December 17, 2013 meeting of the Council on Staff Affairs

a) A motion was made and seconded to approve the minutes of December 17, 2013. They were approved unanimously.

5) Treasurer's Report – Shanika Hezekiah

a) State allocation - \$808.45; Discretionary - \$2,584.08; Blazer Books - \$910.00; Retirement Walkway - \$12,802.40.

6) Communication with Administration

a) Report from the Chair – Regina Lee

1) The USG quarterly meeting will be held Feb 5th in Macon.

7) Staff Attendance and Participation

a) Chartwells - Pete Harkness

1) The renovations in Palms are complete. Pete talked about the Faculty/Staff meal plan; excellent deal and 26 plans sold so far this year. The Dining Services calendar will be available in February. Pete was asked about having the meal plan available for use at the UC because it is too far for people at this end of campus to go to Palms. The plan cannot be used at the UC. Feed the Need for Second Harvest is coming up. Pete is working with Dr. McKinney on this.

b) Reps were reminded about the importance of attending meetings regularly and designating a proxy when not able to attend.

c) Elections - three people need to be replaced: Brian Haugabrook, Barrie Fitzgerald, and Terry Gerhardt. Several people are rolling off COSA at the end of this fiscal year. A blanket email will be sent out announcing elections. Bylaws will need to be rewritten to reflect the new division, EMC.

8) Employee Morale

a) Employee Appreciation: January 31 is the deadline for the T-shirt design contest. Courtney Wilkes will send a reminder to contestants and will talk with Regina about whether to hold voting for the winning t-shirt design by email or a called meeting. The flyers Lauren created were sent out. The website is up with a link for registration. March 3 is the deadline.

b) \$150 worth of iPad tickets were sold at Palms. The deadline to turn in money and tickets is Feb 7.

c) Denise and Regina are working on changes to Staff Excellence Awards. Denise will send out an email invitation for this committee.

9) Representation on Committees

a) Parking Appeals – Laura Pitts

In December, 120 citations upheld and 38 dismissed.

b) Wellness - The Take Heart event has been confirmed for Wednesday, Feb 26 in the SU Ballroom B & C. There will be a mini fair also.

10) New Business

a) Bobby Flowers asked about the status of the Retiree Walkway and bricks and the Retirement Walkway account. He reported that the walkway was not put back the way it was after the construction of the new addition to Bailey Science Center. He asked if the Retiree Committee was still planning to be in charge. Denise Bogart will be at the next Retiree Committee meeting if they will be taking charge of their account, bricks, etc. and report back to COSA.

11) Adjournment

The meeting adjourned at 9:30 am.

Respectfully submitted,
Sue Bailey, COSA Secretary