



COUNCIL ON STAFF AFFAIRS
Minutes of Tuesday, December 16, 2014

1) Call to order

a) Chair Laura Pitts called the meeting to order at 9:03 AM in the UC Rose Room.

2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Sue Bailey, Olivia Blakeley, Denise Bogart*, Pepper Croft, Donnell Davis Jr., Joan Dear, Bobby Flowers, Gwen Manning, Pete Harkness*, Shanika Hezekiah, Laura Pitts, Terence Sullivan, Angela Uyeno, James Archibald*, Keith Warburg, and Courtney Wilkes. Guests were: Mykhael Walker (IT), Adrian Taylor (IT), Sterlin Sanders (IT), Brian Haugabrook (IT), Ray Sable (Plant), Wendy Miller (ACED), Michael Noll (Fac Senate & Geosciences), Dan Coody (Facilities/Plant), Sherri Adams (SEO), Michael Smith (SEO), Reagan Robinson (SEO), Quineshia Claiborne (SEO), Ieshia Walker (Career Ops), and Traycee Martin (F&A). The following members were absent: Beverly Amiot, Derrick Carter, Sabrina Daniels (Proxy-Sue Bailey), Chasity Gill, Veronica Graham (Proxy-Sue Bailey), Sandra Griffin, Jonathan Klotz, Regina Lee, Bob Lee*, and Marlene Marlow. **Please send a proxy if you cannot attend a meeting.**

3) SPECIAL ORDER OF THE DAY

- a) Dr. Denise Bogart and Traycee Martin presented the Employee of the Semester Awards. Dr. Bogart read the purpose of and criteria for the award. Winner – Adrian Taylor; First Runner Up – Dan Coody; Second Runner Up – Danny Smith. Congratulations to all the nominees and winners.
- b) Shawn Merdinger spoke about the Public Service Loan Forgiveness and Income Based Repayment programs for student loans and fielded questions. Handouts provided.
- c) Michael Smith spoke about the LGBT Concerns Committee and its purpose. If you wish to join the committee or just want more information, contact Michael. Handout provided.

4) Approval of the Minutes of November 18, 2014 meeting of the Council on Staff Affairs

a) A motion was made and seconded to approve the minutes of November 18, 2014. The minutes were approved unanimously.

5) Treasurer's Report – Shanika Hezekiah

- a) State \$1,367.10
- b) Discretionary \$1,874.67
- c) Books \$ 0.00
- d) Retirement \$12,552.63

6) Communication with Administration

- a) Report from the Chair – Laura Pitts
 - i) Dessert Social - many positive comments were received about the Dessert Social. A follow up survey about the event was not sent out this time. The event was very well attended.
 - ii) Community Wide Projects – Laura spoke about COSA initiating projects to connect with and help the community. This help can be in the form of monetary donations or volunteering time. One that COSA has already participated in was to gather donations to help with filler gifts for the Student Life Holiday Helper Tree. Suggestions for other community organizations were: Second Harvest, Moody Vets Program, Adult Literacy, LAMP. Reps were asked to think about other programs and ways of helping and bring their ideas to the January meeting. Laura also spoke about COSA bringing a motivational speaker to campus possibly next fall and work with other departments and community to get sponsors. June 6 has been set for the next Wild Adventures Day. Dr. McKinney, Dr. Rogers, and Traycee Martin will be at the January meeting to talk about the budget and answer questions.

b) Chartwells – Pete reported on the many promotions going on which include: Box & Go meals, free pizza delivery by Palm’s Pizza, a promotion with Moe’s, Papa John’s specials, and more. Check their website for information on the change in hours and for all events.

7) Staff Attendance and Participation – No reports

8) Employee Morale

a) Employee Dessert Social – November 21, 12:30 – 2:30, reminder to COSA reps to please attend and help greet and serve; wear your red COSA shirt if you have one.

9) Representation on Committees

a) Terence Sullivan reported on the Student Affairs Restructuring Committee, the task force charged by the President to make recommendations for the best organizational structure for Student Affairs. After a detailed analysis, some of the recommendations were: Academic Affairs and Student Affairs should be separate divisions; there should be a VP of Student Affairs and a separate Dean of Students position; some areas at VSU are lacking such as diversity; there should be an assistant or associate dean to advocate for diversity; there should be a dean-level position for service learning and community engagement for students.

10) New Business

i) Faculty Senate – Michael Noll introduced himself and James Archibold to COSA.

11) Adjournment

The meeting adjourned at 10:23 am.

Respectfully submitted,

Sue Bailey, COSA Secretary