



COUNCIL ON STAFF AFFAIRS
Minutes of Tuesday, February 19, 2013

1. Call to order

- a. Chair Elect Regina Lee called the meeting to order at 9:07 AM in the UC Magnolia Room. We did not meet quorum.

2. Roll call: All representatives must sign/initial the attendance roster to be counted as present.

- a. Members present: Sue Bailey, Denise Bogart*, Olivia Blakely, Ron Butler, Joan Dear, Regina Lee, Jessica Klotz, Shanika Hezekiah, Yvonne Landers, Laura Pitts, Lisa Snipes, Angela Uyeno, and Pete Harkness*. Guests in attendance were: Lauren Braun (Int'l Programs). The following members were absent: Beverly Amiot, Carolyn Glock, Barrie Fitzgerald, Brian Haugabrook (Proxy - Regina Lee), Richard Hammond, Michael Knight (excused), Bob Lee*, Terence Sullivan (proxy - Sue Bailey), and Tracy Meyers*. (An *asterisk denotes a non-voting member.) **Please send a proxy if you cannot attend a meeting.**

3. SPECIAL ORDER OF THE DAY

- a. Wild Adventures -

Sarah Pitts from Wild Adventures discussed a Staff Day in August, possibly August 24 & 25, at a significant discount for employees and their immediate family members. Various options were discussed such as having a catered lunch there. Discussion about cost included a suggestion by Laura Pitts that COSA pay for a portion of the expense (maybe ½) per employee. If we decided to have a catered meal the cost would be at last year's catering prices. Also there is a minimum of 50 people for catering. A second day can be added at \$6 per person additional charge but it has to be all or none. Yvonne asked about a group discount on the souvenir cups and Sarah said she would look into it. Wild Adventures will be back on campus selling vouchers on February 26. It was decided to table the discussion until after February 26 to run a tally on passes purchased by employees.

4. Approval of the Minutes of November 13, 2012 and January 15, 2013 meetings of the Council on Staff Affairs

- a. Minutes could not be approved due to lack of quorum. (No meeting/minutes for December.)

5. Officer's Reports

- a. Treasurer's Report – Shanika Hezekiah
 - i. State Allocation – \$1,725.25; Discretionary account - \$3,003.90; Blazer Books - \$1,404.00; Retirement Walkway - \$14,428.33.
- b. Report from the Chair – Brian Haugabrook
 - i. Faculty Senate
 - ii. President's Cabinet
- c. Goal Monitor Report – Jessica Klotz
- d. Publicity Report – Ron Butler

6. Committee Reports

- a. *Policy* – XXXXXXXX
- b. *Social Recognition* – Terence Sullivan
 - i. A decision on raffling the iPad for the next fundraiser could not be voted on due to lack of quorum. Brian or Ron will send out a message to the reps about the fundraiser. We want to do it this semester. Laura Pitts shared that the new Drury Inn is willing to donate a free night (stay-cation) for a raffle. We could pair this with a certificate for a dinner at a local restaurant.

c. *Professional Development* – Ron Butler – No report

7. University Wide Committees

a. *Academic Scheduling/Procedures* - Richard Hammond/Olivia Blakely

b. *Parking Appeals* – Laura Pitts

For November 2012, 209 citations were upheld and 108 were dismissed. For December 2012, 122 citations were upheld and 55 were dismissed. For January 2013, 171 citations were upheld and 80 were dismissed.

c. *PBC* – Yvonne Landers/Regina Lee

Meeting rescheduled to March 8.

d. *Chartwells* – Pete Harkness

Chartwells is updating their website and it should be ready by the end of February. The March calendar is coming soon. Chartwells is partnering with VSU to sponsor a fundraiser for Second Harvest. See attached flyer for details.

e. *USG Staff Council* – Yvonne Landers

Starting a discussion about additional benefits: same-sex partner benefits and extending TAP to spouse and children. Since there is no quorum, Brian will send out an email with additional information as to how we should proceed with discussing and supporting these initiatives. USG t-shirts will be available for sale. Interested individuals across campus can get involved at the USG level - you do not have to be a COSA representative. Yvonne will send out the listserv link.

f. *Wellness* – Lisa Snipes

The Walking Contest started last week. There is still time to join and the cost is \$8.00. Please support Relay for Life. Email Becky Murphy for details. The International Dinner is April 20.

8. Unfinished Business

9. New Business

The Diversity Council is setting up a networking event for March 26. The objective is to encourage faculty and staff of diverse backgrounds to socialize.

10. Adjournment

Meeting adjourned at 9:50 AM.

Respectfully submitted,
Sue Bailey
COSA Secretary