



## **COUNCIL ON STAFF AFFAIRS**

### **Minutes of Tuesday, August 21, 2012**

#### **A. Call to order**

Chair Brian Haugabrook called the meeting to order at 8:00 AM.

- B. Roll call:** All representatives must sign/initial the attendance roster to be counted as present.
- Members present: Beverly Amiot, Sue Bailey, Olivia Blakeley, Denise Bogart\*, Ron Butler, Joan Dear, Barry Fitzgerald, Brian Haugabrook, Jessica Klotz, Regina Lee, Laura Pitts, Yvonne Landers, Shanika Hezekiah, Art Rinberger, Lisa Snipes, and Terence Sullivan. Guests in attendance were: Dr. William McKinney (President), Sue Fuciarelli (VP F & A), Dennis Conway (Mass Media), Angela Uyeno (Internal Audit), and Myrna Ballard (Chamber). The following members were absent: Carolyn Glock, Richard Hammond, Michael Knight, Bob Lee\* (Excused), Tracy Meyers\*, and Chris Valdes\*. (An \*asterisk denotes a non-voting member.) **Please send a proxy if you cannot attend a meeting.**

#### **SPECIAL ORDER OF THE DAY**

1. Dr. McKinney gave his opening remarks which included the redesign of the VSU website and new welcome letter.
2. Myrna Ballard, President of the Valdosta-Lowndes Chamber of Commerce discussed the role of the Chamber and ways in which VSU has been involved and ways we can continue to be involved in the future.

- C. Approval of the Minutes of July 17, 2012 meeting of the Council on Staff Affairs**  
The minutes of July 17, 2012 were approved unanimously.

#### **D. Officer's Reports**

1. Treasurer's Report – Shanika Hezekiah  
State Allocation – \$2082.00; Discretionary account - \$2,328.24; Blazer Books - \$1,355.00; Retirement Walkway - \$13,965.80. Treasurer's report was approved unanimously.
2. Report from the Chair – Yvonne Landers
  - i. Faculty Senate
  - ii. President's Cabinet  
As part of Engagement, Brian recommended that we must reach out to different areas of the university to find out what they are doing so that accomplishments can be recognized (regularly showcasing a team or person), partner with Regina Lee's area (EOD), and continue to support the "I Caught You Caring" program. We want to keep motivation going and be sure information is available on the website to keep the VSU community informed.
3. Goal Monitor Report – Jessica Klotz
4. Publicity Report – Ron Butler
5. Ad Hoc – Art Rinberger
  - i. Art reviewed the ERM list results. There was a motion and a second to accept the list as written and forward it to Dr. Yates. There was no further discussion and the vote was unanimous in favor of the motion.

#### **E. Committee Reports**

1. *Budget* – Shanika Hezekiah
2. *Policy* – Art Rinberger

3. *Social Recognition* – Terence Sullivan
4. *Professional Development* – Ron Butler – No report

**F. University Wide Committees**

1. *Academic Scheduling/Procedures* - Richard Hammond/Olivia Blakely
2. *Editorial Board for the Alumni Voice* – Yvonne LeRoy-Landers – No report
3. *Environmental Issues (EIC)* – Joan Dear – No report
4. *Facilities Advisory Committee* – Richard Hammond
5. *Institutional Planning* – Terence Sullivan – No report

6. *Parking Appeals* – Ron Butler

For July, 60 appeals were upheld and 23 were dismissed.

7. *PBC* – Richard Hammond/Art Rinberger
8. *President's Climate Committee* – Shirley McClain
9. *Chartwells* – Chris Valdes
10. *USG Staff Council* – Yvonne Landers

The State Staff Council was approved.

11. *Wellness* – Lisa Snipes

The Wellness Committee will have a table at The Happening. Saturday is the 5K Fun Run beginning at 8 AM. Weight Watchers Open House is today, July 17.

12. *Parking and Transportation Policy Committee* – Jessica Klotz/Richard Hammond

**G. Unfinished Business**

**H. New Business**

**I. Other Business**

COSA will have a table at The Happening. Planned fundraisers: drawing for a TV and Marco's Pizza coupons. Turn money in to Shanika Hezekiah.

**J. Adjournment**

The meeting adjourned 8:57 AM.

Respectfully submitted,  
Sue Bailey  
COSA Secretary