



COUNCIL ON STAFF AFFAIRS

Minutes of Tuesday, April 17, 2012

A. Call to order

Quorum was not reached.

B. Roll call: All representatives must sign/initial the attendance roster to be counted as present.

Members present: Joan Dear, Brian Haugabrook, Richard Hammond, Jessica Klotz, Bob Lee, Regina Lee, Laura Pitts, Shanika Hezekiah, Arthur Rinberger, Lisa Snipes and Terence Sullivan. Guests in attendance were: Angela Uyeno. The following members were absent: Beverly Amiot, Sue Bailey (Proxy – Terence Sullivan), Denise Bogart*, Ron Butler, Carolyn Glock, Yvonne Landers, Olivia Blakely, Michael Knight, Shirley McClain, Tracy Meyers*, Chris Valdes*. (An *asterisk denotes a non-voting member.) **Please send a proxy if you cannot attend a meeting.**

SPECIAL ORDER OF THE DAY

1. Retiree Luncheon will be held during the first week of June. Brian Haugabrook will email dates. Working on ideas for a theme as well as a list of major accomplishments.

C. Approval of the Minutes of March 20, 2012 meeting of the Council on Staff Affairs The minutes of March 20, 2012 could not be approved due to lack of quorum.

D. Officer's Reports

1. Treasurer's Report – Shirley McClain – No report
2. Report from the Chair – Yvonne Landers
 - i. Faculty Senate
Going to Digital Measures.
 - ii. President's Cabinet – No report
3. Goal Monitor Report – Jessica Klotz – No report
4. Publicity Report – Ron Butler – No report

E. Committee Reports

1. *Budget* – Shirley McClain
2. *Policy* – Brian Haugabrook
3. *Social Recognition* – Terence Sullivan
 - i. Employee of the Semester – an email has been sent out asking for nominations; 6 – 8 nominations received so far; EOS will be awarded in May.
4. *Professional Development* – Ron Butler – No report
5. *Ad Hoc* – Brian Haugabrook

F. University Wide Committees

1. *Academic Scheduling/Procedures* - Richard Hammond/Olivia Blakely – No report
2. *Editorial Board for the Alumni Voice* – Yvonne LeRoy-Landers – No report
3. *Environmental Issues (EIC)* – Joan Dear – No report
4. *Facilities Advisory Committee* – Richard Hammond – No report
5. *Institutional Planning* – Terence Sullivan – No report
6. *Parking Appeals* – Ron Butler
No formal report.
7. *PBC* – Richard Hammond/Art Rinberger

The report included status of Health Care Sciences building, Digital Measures, Strategic Focus.

8. *President's Climate Committee* – Shirley McClain

9. *Chartwells* – Chris Valdes

10. *USG Staff Council* – Terence Sullivan/Yvonne Landers

Meeting will be in Milledgeville.

11. *Wellness* – Lisa Snipes

Walking Contest ends April 29th and the celebration will be May 1. 63 people are competing for the cruise. Weight Watchers held Tuesdays at 12 noon in the Dogwood Room. There is a \$39.95 monthly fee. Please give suggestions for next year's events. Relay for Life total was \$48,487. Raised more money than GA Tech.

12. Parking and Transportation Policy Committee – Jessica Klotz/Richard Hammond

G. Unfinished Business

Holiday schedules waiting on approval by Denise Bogart.

H. New Business

I. Other Business

J. Adjournment

The meeting adjourned 9:25 AM.

Respectfully submitted,

Sue Bailey

COSA Secretary