



Minutes of Tuesday, January 15, 2008

1. **Call to Order:**

Chair Bobby Flowers called the meeting to order at 9:00 a.m. in the University Center Rose Room. Members present: *Nolan Argyle, *Denise Bogart, Sharon Butcher, Debra Davis, Bob DeLong, Bobby Flowers, Diane Guess, Richard Hammond, Verna Harvey, *Christine James, Yvonne LeRoy-Landers, Bob Lee, Mike McKinley, Robin Smith, Terence Sullivan, John Wright, Shana Yorkey, Tim Yorkey and guests: Dr. Cindy Tori, Mr. Ray Sable, Mr. Tyson McLane, and Marqus King (SGA Rep.). Quorum Attained. The following members were absent: Steve Fesler and Mike Hamm. * Signifies non-elected members. **Please send proxy if you can not attend a meeting. Reminder postcards will be sent a few days before each COSA meeting.**

2. **SPECIAL ORDER OF THE DAY:**

A. Dr. Cindy Tori, Presidential Search Committee Chair, met with COSA to discuss the Presidential Search process. Dr. Tori recognized other members of the Presidential Search Committee, Verna Harvey, Ray Sable, Tyson McLane, and Dr. Christine James. The committee will be meeting with several organizations on campus for feedback to come up with questions to present to the nominees for the next VSU President. COSA Representatives are welcome to nominate candidates. Nominees can be submitted directly to parkersearch.com. Names of candidates will not be revealed until a certain point of the process has been reached due to confidential reasons. The last two weeks of April, there will be eight candidates interviewed. Five names will be submitted to the Board of Regents (BOR). Hopefully, by the end of May, the new VSU President will be named. The BOR is looking for a diversified group of candidates. This is a national search and the next VSU President will be selected by the BOR Special Regents Selection Committee.

Some comments from COSA Reps. included the following: Bob DeLong suggested shared governance; Verna Harvey commented she would like the next President to put into place a system for staff to move up in positions. Terance Sullivan was interested in seeing an increase of input the staff has on VSU campus, and to see VSU more inclusive to everyone. Shana Yorkey stated that she would like to see the next President carry on the significant changes that President Zaccari has initiated such as shared governance, continuing to work on staff salaries, building and expansion projects, but still have their own vision in mind as well. Richard Hammond commented he would like the next President to see all sides of the VSU student experience, not just the academic side.

A website is available for information on the Presidential Search progress www.valdosta.edu/presidentialexsearch and will be updated as information is accumulated.

B. Public Relations Officer election: Bob DeLong and John Wright were nominated. Votes were submitted. John Wright is COSA's Public Relations Officer. Congrats, John!

3. **Approval of the Minutes from December 11, 2007:**

Approved.

4. **Approval of Treasurer's Report:** Yvonne LeRoy-Landers

Approved. Handouts were distributed for July 2007-January 2008. Report will be posted on the COSA website.

5. Standing Committee Reports:

A. *Membership Committee* – Bobby Flowers

B. *Employee of the Semester (EOS)* –Robin Smith

Robin Smith stated nomination forms for EOS will be online. Encourage employers to nominate a staff person who deserves to be recognized for their outstanding work. After President Zaccari's final approval of the changes for EOS process, a letter of intent will be submitted to Southeastern Federal Credit Union.

C. *Elections* – Mike McKinley

No report. Next election is April 2008. More than one person can be voted for on one ballot.

D. *Staff Appreciation Day Committee* – Sharon Butcher

A meeting will be scheduled for next month (February)

1. COSA ON THE MOVE: Sharon Butcher

a. Benefits Fair-

b. Commencement – Bob Lee

E. *Welfare Committee* – Bobby Flowers

1. RETIREMENT WALKWAY – Sharon Butcher and Shana Yorkey

A database is in the process of being set up and will be available online with all names in Alpha order. The Retirement Luncheon will be held on June 12, 2008. The Employment Recognition Luncheon will be held on April 8, 2008.

2. BENEVOLENCE – Shana Yorkey

Three deaths of employees' family members was reported.

F. *Policy Committee* – Bob Lee

Meeting set for January 24, 2008 at 9a.m.

G. *Environmental Issues (EIC)* – Bob Lee and Steve Fesler

Meeting set for 3rd Thursday of each month.

1. RECYCLING – Steve Fesler

No report.

6. Miscellaneous Reports

a. **Parking Appeals Reports** – Michael McKinley

Handout was distributed with Mike McKinley giving an update on tickets upheld (72) and dismissed (69). Parking at the Mall has been changed from 4:30 p.m. to 6:30 p.m. The 20 minute timed spaces will be changed to 60 minutes. Appeals form has been changed and lists unacceptable complaints for appeals. An issue was brought up stating there should be more visitors' parking spaces to make visitors feel more welcome at VSU.

b. **Goal Monitor Report** – Verna Harvey

Handout was distributed. A discussion was carried on to figure out how statistics could be gathered to determine the baseline so our intended goals for next year can be measured as well as the goals set for the future. Any ideas/suggestions to help establish this baseline should be sent to Sharon Butcher.

c. **Wellness** – Bob Lee

No reports.

Weight Watchers- Two groups will be formed if there are at least 20 participants for each group. Otherwise, there will only be one group. One group will meet on Tuesday at 12pm noon and the other will meet on Wednesday at 1:00pm.

7. Report from the Chair – Bobby Flowers

a. **Academic Scheduling / Procedures** – Bobby Flowers

Committee has met and set 2009 and 2010 calendar. July 3, 2009, Friday will be taken as the July 4th holiday since it falls on Saturday. July 4, 2010 will be observed the Friday before the holiday.

b. **Faculty Senate** – Bobby Flowers

Meeting is set for February 21, 2008 at 3:30p.m. Everyone is invited to attend.

- c. **University Council** – Richard Hammond
Council did not meet.
- d. **State Staff Council** – Bobby Flowers
Meeting will be February 15th at Macon State. Bobby Flowers and Sharon Butcher will attend the meeting.

8. Unfinished Business

Dining Dish Committee <http://services.valdosta.edu/dining/advisory.aspx>
– Sodexo wants to make their services great at VSU. Employees can get a meal card and have the cost paid through payroll deduction. Members of this committee are: Bobby Flowers, Richard Hammond, Bob DeLong, Tim Yorkey, and Terance Sullivan. The next meeting is on February 8th at 10:00a.m.

9. New Business

Staff Conference will be held at VSU in 2010. The Conference Committee has been developed to prepare for the 2010 conference. Members of this committee are Richard Hammond, Bob DeLong, Yvonne Le Roy-Landers, Terance Sullivan, John Wright, Sharon Butcher, and Denise Bogart. This will meet the criteria for COSA Goal #5.

10. Other Business

- A. Tim Yorkey discussed the HERO program and requested COSA to continue to encourage the participation. He also gave out posters to put up at representatives' workplaces.
- B. Christine James mentioned that the Centennial walk may possibly be done again this Spring Break.
- C. Interviews for Vice President of Advancement will be Jan. 17th, 24th, and 31st.
- D. COSA reps. need to make plans to spend FUND 10 money. The suggestion was to make to purchase COSA supplies for the upcoming State Staff Council Conference which will be held at VSU. We need to have a list by February's meeting to decide on items to purchase.

11. Reminders – Encourage more participation at VSU events.

Use your online employee self-help site.

Help promote the HERO program.

12. Adjournment – The meeting was adjourned at 10:25 a.m.

Next COSA meeting is February 12, 2008 in the U.C. Rose Room at 9:00 a.m.

Respectfully submitted,

Diane Guess
Secretary, Council on Staff Affairs