



Council on Staff Affairs (COSA)

Minutes

Tuesday, Sept.8, 1998

8:30 AM

Dogwood Room University Center

Members present: Holly Decker, Hilda Spell, TR "Cat" Decker, Nina Windham, John Anderson, Sammy Dees, Scott Doner, Joe Hickey, Debra Holley, Ann Lacey, Debi Parkhill, Tom Parnell, Ruth Salter, Beverly Sharpe, Tim Yorkey, Inman Grimsley

Member-At-Large: Pat Rozier

Member excused: Sandra Denson, Ann Harris

Special Guests: Dr. Levy, Jeff Snow and Walter Peacock

The COSA meeting was called to order at 8:30 AM.

Faculty/Staff Campaign: Dr. Levy and Jeff Snow

Dr. Levy addressed the fund drive which is starting soon. VSU fund drive and the United Way fund drive will be separate this year. You'll get

two separate envelopes this year. Dr. Levy is pushing for the faculty

to support student travel and study programs. Jeff Snow said that they

were looking for a better participation this year. Also 2/3 of the

gifts come from payroll deductions. If there are any questions whether there is a place which takes gifts call Mr. Snow at ext. 2556.

Holiday Work: Walter Peacock

Would like to have COSA check into getting the day before Thanksgiving

change to a Friday work day. COSA will form a committee to look into this. Nina Windham, Debra Holley and Sammy Dees are the committee members.

Minutes from the August 11, 1998 were passed and approved.

Treasurer's Report - Nina Windham

Totals:

Balance Forward \$2,425.26

Printing of Minutes 38.35

Request Forms 7.06

Balance Remaining \$2,379.85

Sept. 8, 1998

Committee Reports

a. Elections-John Anderson, chair-Committee will try to make changes to the policy on elections.

b. Welfare Committee- No Report

c. Policy Committee- TR (Cat) Decker- No Report

d. Recycling Committee-Tom Parnell- Waiting for information

e. Retirement Walkway Committee-Heldi Spell- Said prices for name

plates for retirement walkway bricks will be frozen for three years.

The next meeting will be 3PM 15 Sept at Plant Ops. Conference Room. Also will get with Jeff Snow to see if the the Retirement Walkway can be added to the VSU fund drive.

f. Salary Study Committee- No Report

g. Employee Recognition-Holly Decker- Dr. Bailey approved funds up to

\$100.00 and a parking permit for 15 weeks twice a year instead four

times a year. Now it will be Employee of the Semester.

f. Staff Affairs Conference Committee- Beverly Sharpe

The next Staff conference meeting is September 16, 1998 @ UC in the Dogwood Room. The menu has been set for the conference. Still getting alot of volunteers and assigning them certain things to do during the conference. All COSA members need to turn in their registration form.

Report from the Chair

Had two meetings with Dr. Bailey. The first one was at the Administrative Council Luncheon where the VSU fund drive and student enrollment was talk about. The second one was with the executive board of COSA to introduce the members and update Dr. Bailey on the upcoming COSA Conference.

Old Business

- a. Lake Louise: Tim Yorkey received a letter from the biology dept. about the use of Lake Louise and will post it.
- b. Health Insurance: Inmam Grimsely spoke on this an said there is a policy change coming out soon. Open enrollment is in November.

New Business

- a. Direct Deposit: Tim Yorkey said that it only worked for one year with Nations Bank to sign up. But as long as you had direct deposit with Nations Bank and stay with them you get free checking account. If not call this number 404-607-5687 or 1-800-252-8170 and ask for Besty Burkard's
- b. Salary Raises: The new pay raise started Sept. 1, and to watch your payroll deduction make sure they are right.

There was no further discussion or business, the meeting was adjourned at 9:40 A.M. and will meet again on October 13, 1998

Respectfully submitted: Cat Decker