

Council on Staff Affairs (COSA)

Minutes

Tuesday, November 10, 1998

8:30 A.M.

Dogwood Room University Center

Members present: Holly Decker, Hilda Spell, TR "Cat" Decker, Nina Windham, John Anderson, Sammy Dees, Joe Hickey, Debra Holley, Debi Parkhill, Ruth Salter, Beverly Sharpe, Gloria Tonsil

Members excused: Ann Harris, Hazel Hewett, Tom Parnell

Member at large: Grady Pearl Everette

The Council on Staff Affairs meeting was called to order at 8:35 A.M.

Special Order of the Day: Beverly Sharpe stated that she made a notebook of the University System of Georgia Staff Council Conference from day one to the closing of the conference. There are about thirteen different sections in the book. She said that she hope that she didn't leave out anyone with all the thank you's for the best University System of Georgia Staff Council Conference. The Proclamation that was given by the Mayor will be put in the safe at the Bursary for safe keeping. A copy of the proclamation will be made and hang in a place so that all campus personnel can view it. Also a place should be found to store all COSA records that are collected over the years so that new COSA officers can view as needed. Also a auto destroy date will be placed on them so as not to collect dust. Voted to wait on getting a plaque of the proclamation for a later date. Holly Decker said that she is working on a letter to send Dr. Bailey asking for a date in October for Staff Day. It was voted to send it to Dr. Bailey. Also there was a video tape made of the USGSC Conference and will be out shortly to be viewed by all COSA members. A photo binder is being brought to store all the pictures that were taken at the conference.

Minutes from the October 13th meeting were passed and approved with no corrections.

Treasurer's Report- Nina Windham

Totals

Balance Forward \$1654.85

Printing of Minutes \$38.35

Balance Remaining \$1616.50

Committee Reports

a. Employee Recognition- No report

b. Election- No report

c. Policy- No report

d. Recycling- No report

e. Retirement Walkway- Hilda Spell said that the cost of the pavers will be \$20.00 a piece.

Plant Ops. said that the only cost in laying the brick will be the material. A letter will be sent to Dr. Bailey as soon as the final details are worked out. A new booklet will be made to explain all the facts about the walkway. Holly Decker said that she has talked to the Faculty Senate about the walkway and they were thinking about getting involved. There is an account open for the Retirement Walkway.

Report from the Chair

At the Administrative Council lunch they were happy about the turn out for the faculty/staff fund drive. Informed them about the retirement walkway.

Old Business

a. Holiday work- Nina Windham said that she wrote a letter to take to Dr. Bailey about the Wednesday before Thanksgiving asking if the whole University could shut down at 3 P.M.. (But not this year). There are staff members that ask that COSA see if they would take this up with Dr. Bailey even though it might take sometime to have this done. It was approved to go to Dr. Bailey and see what kind of answer we get.

New Business

a. Holiday leave schedule for 1999 was discussed making Christmas break starting 24 December to 30 December, that way no one will have to use leave, maybe. This is just a suggestion for the staff to think about. Take your ideas or suggestion to your COSA members or go on the web page and ask COSA before December 8, 1998 meeting.

There was no further discussion or business, the meeting was adjourned at 9:35 A.M. and will meet again on December 8, 1998.

Respectfully submitted: TR "Cat" Decker