

**VALDOSTA STATE UNIVERSITY
COUNCIL ON STAFF AFFAIRS (COSA)
MINUTES - APRIL 11, 1995**

Members Present: Sandra Denson, Juanita Faircloth, Blake Griffin, Inman Grimsley, Mike Jones, Chip Moore, Donna Nolan, Humberto Rodriguez, Sue Teel, Jim Yates.

1. Acting Chair Juanita Faircloth called the meeting to order at 8:15 a.m.
2. The minutes of the March 14, 1995, were approved as written.
3. Treasurer's Report - COSA currently has \$1,285.74
4. **Committee Reports**
 1. Elections (see old business below)
 2. Policy - No Report
 3. Welfare - No Report
 4. Parking Appeals - The last meeting no one showed.
 5. Employee Recognition - Nominations for the Spring Quarter were closed last Friday, April 7. The winner will be announced at the May meeting.
 6. Bylaws - No Report
 7. Staff Development - No Report
5. **Reports from the Chair**
 1. The next Administrative Council meeting will be May 2, 1995.
6. **Old Business**
 1. Elections. Elections will be held April 14-21. All ballots will be picked up on Friday, April 21 at noon. Sandra Denson will lock up the ballots in her safe until the Elections Committee can tally the votes the following week. This election will be as large as the first initial election. The committee suggested that next year's committee change the process to make it more streamlined.
7. **New Business**
 1. Blake Griffin requested that the letter Dr. Bailey sends to supervisors regarding COSA members being allowed to attend meeting, etc. be sent to the new supervisor in Plant Operations, Bob DeLong. He also suggested that this be given to all new supervisors in a packet when they are hired.
8. **Other Business**
 1. Inman Grimsley announced that a financial planning program will be offered for faculty and staff on May 2 and 3. It's more than learning to invest your money, it includes understanding money as well. A notice will be sent to all departments.
 2. Concerns were brought up regarding sick leave charges in Plant Operations. If an individual's leave drops below 35% of the total eligible time, they are put on a list. The people on the list must submit a doctor's excuse each day they are out sick in order to get paid for the sick day. No charge was made to a committee to look at this rule in Plant Operations
9. The meeting adjourned at 9:15 a.m.