

## COUNCIL ON STAFF AFFAIRS MEETING AGENDA

9:00 a.m.

Teams – November 17, 2020

1. **Call to order**
2. **Roll call:** All representatives must sign/initial the attendance roster to be counted as present.
  - A. Reading of the proxies.
3. **Communication with Administration**
  - A. Dr. Richard Carvajal
4. **SPECIAL ORDER OF THE DAY**
  - A. New employee mentoring program – Carmen James
  - B. Virtual holiday door decorating contest – Wendy Byrd
  - C. Giving Tree – Carla Jordan
5. Approval of the **October 20, 2020** meeting of the Council on Staff Affairs
6. **Treasurer's Report** – Jennifer Griffin
  - A. November 2020
7. **Report from the Chair**
  - A. Commencement volunteer request
  - B. Employee of the Semester award reminder
8. **Staff Attendance and Participation**
  - A. Reminder to send in committee reports before Exec Committee meeting
9. **COSA Committees**
  - A. Policy – Obie Hall – No report
  - B. Elections – Obie Hall – No report
  - C. Social Recognition/Professional Development– Sheila Hall – No report
  - D. Budget & Finance/Fundraising – Jennifer Griffin – **will report**
  - E. Community Outreach – Paul Leavy – No report
  - F. Publicity – Sheila Hall – No report
10. **Faculty Senate Committees**
  - A. Academic Honors & Scholarship – Angie Gannon – **will report**
  - B. Academic Scheduling and Procedures – Obi Hall – No report
  - C. Athletics – Open – No report
  - D. Diversity & Equity – Chis Griggs – No report
  - E. Educational Policies – Angie Gannon – **will report**
  - F. Environmental Issues – Dwayne Trouille – **will report (see attachment)**
  - G. Faculty Scholarship – Darius Anthony – No report
  - H. Faculty Senate – Paul Leavy – No report
  - I. Internationalization & Globalization – Jordan Thompson – No report
  - J. Library Affairs – Matt McIntyre – No report
  - K. Student Affairs – Paul Leavy – **will report**
  - L. Technology – Dwayne Trouille – **will report (see attachment)**
11. **University Wide Committees**
  - A. Budget Advisory Council –Dwayne Trouille - (**see attachment**)
  - B. Campus Safety – Hilary Willis– No report
  - C. Campus Wellness – Jordan Thompson– **will report**
  - D. Conflict Management – Terence Sullivan – No report
  - E. Dining Advisory – Sue Bailey/Jenni Shinpaugh – No report
  - F. Parking Advisory – Jennifer Griffin – **will report**
  - G. Parking Appeals – Paul Leavy – No report
  - H. Retiree Association – Julienne Jackson – No report
12. **Old Business**
13. **New Business**
14. **Adjournment**

## **Environmental Issues Committee**

The EIC was contacted for a recommendation on the placement of a free solar charging station being provided by Georgia Power. There were three possible locations in the Oak street lot. The three locations were: On the tennis courts side of the lot just left of the crossing bridge between the tennis courts and old football practice field, on the tennis courts side to the right of the crossing bridge between the tennis courts and old football practice field, and directly across the parking lot from the tennis courts, next to sunset cemetery. The location that was selected is on the side next to the tennis courts on the right side of the crossing bridge.

The sub-committee "Campus beatification and stewardship" inspected a loblolly pine tree on Brookwood Dr. that was recommended for removal by the arborist. The tree has a split running up the side and is near Brookwood Dr. A vote was taken on removal, but I do not have the final decision.

## **Technology Committee**

We reviewed the results of the Part I technology survey titled "Technology in the Classroom". This survey was requested by faculty senate.

We are now working on getting part II of the technology survey titled "Technology in the online teaching environment", reviewed, approved and sent out for responses. We have only met once so at this time part II has not been approved.

**Budget Advisory Committee** The BAC met and we heard presentations from representatives across the divisions on their one time and permanent funding requests. Since the meeting, we had until October 30<sup>th</sup> to rank each request. The BAC will meet again on November 19<sup>th</sup>.