President’s Message

By: John Greene, CIA, CIG, CGAP, CGFM, TCIIA Chapter President

What a great meeting we had at Capital City Country Club on Thursday June 26th. It was great to hear Jim Pelletier talk about the new IIA’s American Center for Government Auditing (ACGA) website and the Pulse of the Profession for the Public Sector based on the survey of Chief Audit Executives in January 2014. Remember to contact Jim because he works for you as a member of the IIA.

As I begin my year as president, I would like our chapter to focus on people getting certified. Kim Mills who heads up the local Chapter Library has recently purchased some new study guides for the CGAP. If you are not certified, you need to pursue the CGAP and especially set yourself a goal of becoming a CIA because it is recognized worldwide and will benefit you financially throughout your career. I just turned fifty in September and I still believe that I need to keep learning to stay on top of my profession. I set a goal for myself to study and become a CRMA. You are never too old to increase your certifications.

As president, I would like you to think about what you do and why you do it. When you talk about what you do, make it personal because people tune in to what you say when it is personal and limit it to one minute. I will be asking people during the year to share why they do what they do.

In closing, I am excited about the upcoming chapter year and the Board is working on training seminars to enhance your knowledge and career. Please feel free to contact me if you have ideas for training or making the Chapter better. Have a great summer, and I look forward to seeing you at the September meeting.

New Professional Guidance

The IIA issued a practice guide in June 2014, Auditing Anti-Bribery and Anti-Corruption Programs. This new guidance gives internal auditors guidance on combatting bribery and corruption risk in various environments. With increased concern surrounding these risks in governmental entities, the new guidance is especially important to internal auditors in the public sector.

Download the guidance from the IIA website for more insight on high-risk areas, red flags, and related controls.

We are still looking for a Vice President of Training! This person is responsible for planning all Chapter training seminars, workshops, and conferences in regards to engaging speakers and selecting topics. If you have suggestions for potential candidates, or if you would like to volunteer, please contact John Greene, the TCIIA President, at JLGreene@dos.state.fl.us.
The 20th Anniversary of the Florida IG Act Brings Reform
by Melinda M. Miguel, Chief Inspector General, Governor Rick Scott, and National President of the Association of Inspectors General

Not only does 2014 mark the 20th Anniversary of the Florida Inspector General Act (Act), it also marks passage of legislation that significantly strengthens the Act. House Bill (HB) 1385 changes the reporting structure for inspectors general in agencies under the direct supervision of the Governor. Prior to passage of the legislation, which was signed into law by Governor Rick Scott on June 13, state agency heads were able to appoint and remove their own inspectors general. When the legislation takes effect on July 1, 2014, these agency inspectors general will report directly to the Governor’s chief inspector general, who will appoint them and can remove them for cause. In addition, agency heads and their deputies will not be able to prevent an inspector general from conducting an audit or investigation.

The reporting change, brought about by recommendations in the 19th Statewide Grand Jury Report, will enhance the independence of internal government watchdogs by making it less likely that investigations will result in any form of retribution.

HB 1385 received overwhelming support from the legislature. With the support of the sponsors Representative Dan Raulerson and Senator Jack Latvala, the legislation passed the Florida Senate by a vote of 37-1 on May 1. The Florida House of Representatives approved the measure 114-0 on April 23.

CAP Corner
By: Loveleen Verma

Another Year of Platinum! As of May 31, 2014, we exceeded our Chapter Achievement Program (CAP) goal of Gold/Platinum status! Some of the highlights of the year that confirms our Chapter’s prestigious status includes, the ISACA/IIA technical workshop—A Look into Financial Data Analysis, the Basics of Internal Auditing training event, the Fraud training, the quarterly training luncheons, publication of quarterly newsletter, IIA certifications, and other miscellaneous Chapter Board member activities, such as participation in the IIA Leadership Qualification workshop. As of May 31, 2014, the CAP point total was 2,759 points. A special thank you to the Board of Governors and the CAP Committee.

As you obtain new achievements (i.e., new IIA certifications or articles submitted to/published by professional journals), please notify the incoming CAP Committee Chair, Kim Stirner, at Kimberly.Stirner@sbafla.com and the Newsletter Committee at newsletter103@iiachapter.org.

TCIIA Member Library

Need a publication not available through your agency?

In addition to the State of Florida Library featured in the newsletter’s last issue, the TCIIA Member Library also contains valuable resources, including certification study materials.

Our Chapter Librarian, Kim Mills, recently purchased new materials, including CGAP materials and QAR Manual. Contact Kim at 850-488-4198, ext. 1209, for more information or see the TCIIA website for a list of available materials: https://chapters.theiia.org/tallahassee/Pages/Library.aspx
Member Accomplishments

We would like to extend warm congratulations on the accomplishments of our members:

- **Vincent Mokwenye** received his MS in Accounting from the University of Phoenix
- **Kim Stirner** has joined the State Board of Administration as Manager of Internal Audit
- **Lillian Spell** has joined the Department of Transportation as a Senior Auditor, Performance and Information Technology, Office of Inspector General
- **Kim Rolfe** has joined the Department of Transportation as an Auditor, Office of Inspector General, Intermodal Unit
- **Sam Gardner** has joined the Department of Revenue OIG as a Computer Audit Supervisor
- **J. Dewayne Baxley** joined the OIG audit staff as a Management Review Specialist at the Department of Revenue
- **Daniel Leggett** joined the OIG audit staff as a Senior Information Technology Business Consultant at the Department of Revenue

Please notify us of your career accomplishments and certifications, or the accomplishments of fellow members at newsletter103@iiachapter.org.

Upcoming Training and Events

**SAVE THE DATE! - Tallahassee Chapter of AGA Government Accounting Conference Scheduled**

The Tallahassee Chapter of the Association of Government Accountants is pleased to announce its 6th Annual Government Accounting Conference. This event, scheduled for February 12 - 13, 2015, will host a plethora of top notch speakers presenting on timely topics. Richard Chambers, CIA, CGAP, CCSA, CRMA, IIA President and CEO is among the presenters who have committed to speak. Others include:

- Lisa Parker, Project Manager, Government Accounting Standards Board
- Lynda Dennis, Lecturer, University of Central Florida and AICPA Consultant
- Edward Mazur, Senior Advisor, CliftonLarsonAllen, LLP
- Angela Poole, Florida A&M Assistant Vice President
- Representative Ritch Workman, District 52 (Rep)
- Gary VanLandingham, Director, Results First, Pew Center on the States

- Robert Weissert, Vice President, Florida TaxWatch, and
- Amy Baker, Coordinator, Bureau of Economic and Demographic Research

Mark your calendars NOW!

**Join your peers for even more upcoming events:**

- The IIA is offering several multi-day courses, beginning 8/25/14, at The Breakers Palm Beach. Check the course offerings on the IIA website.
- **TCIIA Quarterly Training Luncheons, 9/18/14 & 12/18/14**—Agendas will be finalized and posted on the TCIIA website, https://chapters.theiia.org/tallahassee, 1-2 weeks prior to the events.
- **Four-part eWorkshop; CGAP 4-Part Review** – Paid registrants will receive The IIARF CGAP Exam Study Guide in eBook format, and the CGAP application fee will be waived. Only $199 for ACGA members!

Don’t forget to take advantage of the FREE webinars offered by the IIA! For more information, visit https://na.theiia.org.
Governance. Risk Management. Compliance. These are some of the concepts behind successful organizations. Whatever industry you are in, a high standard of governance will help ensure success. What does effective governance look like, and what role does internal audits (IA) play in this process?

Governance. Risk Management. Compliance. IA exists to support management in meeting its governance, risk management, and compliance responsibilities. However, the idea that IA alone provides these services to an organization is a misnomer. Nor are these principles solely the responsibility of management. Like the honor systems of old, all stakeholders have responsibility in this process — from management and personnel at the central office to each employee at every branch and all of the stakeholders we serve — we are all responsible for minimizing risk, increasing compliance, and strengthening internal controls.

What is governance? Generally, governance refers to the rules, policies, procedures, and laws by which an organization is governed and operated, regulated, and controlled. More specifically, governance includes the following:

- **Strategy and leadership**
  - What are the objectives, vision, values, and mission of the institution?
  - Is there a clear process for strategy development?
  - Is there a methodology for implementing the strategy?
  - Is the mission of the institution communicated to all stakeholders?

- **Policy**
  - Guides the corporate culture; keeps the organization focused on goals and prevents it from going down unintended paths.
  - Helps to establish a culture of compliance — defines how an organization meets its obligations and commitments and how it stays within legal, regulatory, and contractual boundaries.
  - Are policies well-defined and communicated throughout the organization? Are employees held accountable for adhering to the policies?

  - **Tone at the top**
    - Is it expected that everyone in the organization adheres to legal and ethical behavior, without exception?
    - Does the organization consider societal well-being and community support?
    - Is there a focus on action?

Additionally, in an organization with a sound governance structure, one can expect to find elements of the following:

- **A focus on operations**
  - How is organizational performance defined, measured, analyzed, improved, and controlled?
  - How is information and knowledge, including information technology managed?

- **A focus on human resources**
  - Workforce environment — are there efforts to build and improve an effective and supportive workforce environment?
  - How is the workforce capability and capacity managed?
  - What is the environment concerning human resource policies and benefits?
  - What steps are taken to keep the workforce engaged?
  - Are fair and objective performance measures in place and are employees evaluated against them?

- **A focus on results**
  - Processes are continually evaluated for effectiveness: productivity, cycle time, and accuracy.
  - Strategy implementation is measured through the use of key indicators.
  - Are action plans completed, including those plans meant to build core competencies?

When IA performs an internal audit, one of the aspects it considers is the overall governance of the organization. Recommendations are often made based on the assessment of the factors mentioned above. Additionally, in its support role, the IA staff is often available to consult on what best practices might look like in any of these areas.

Jeanne Severns is Director of Internal Audit at Valdosta State University, which is part of the University System of Georgia. She is also a member of the TCIIA.
Our members got to hear two presentations from the Director of IIA’s American Center for Government Auditing (ACGA) at June’s Training Luncheon. Jim Pelletier shared great information that we can all take back to our audit departments.

Jim’s first presentation made us aware of what the ACGA has to offer us. The ACGA provides resources and professional development to public sector auditors, while giving them an opportunity to network and volunteer – in fact, one of our very own, Sam McCall, serves on its Volunteer Advisory Committee. Many of us automatically have access to the ACGA’s additional benefits through an IIA Individual Government Membership or Government Audit Program (GAP) Group Membership. So if you haven’t already, visit the ACGA website to take advantage of what it has to offer.

In his second presentation, Jim shared the results of the 2014 Pulse of the Profession study. This study conveys interesting insight to the internal audit profession. It reveals gaps between stakeholder expectations and internal audit activities, and shares ways to narrow those gaps. Download the 2014 Pulse of the Profession North American Report for more insightful information.

Our TCIIA leaders work hard to put together high-quality training luncheons on a quarterly basis. Come support your chapter and take advantage of fantastic food and even better speakers!

Our Chapter President and Treasurer also got to attend the annual IIA Leadership Training in Orlando. If you take advantage of the leadership opportunities of the TCIIA, you may be able to attend in upcoming years as a representative of our chapter.

If you have suggestions for future speakers or topics, please contact the Chapter’s Vice President of Programs at programs103@iiachapter.org.

Board Room Highlights

The TCIIA Board of Governors meets monthly, and is preparing for the new fiscal year.

The Board is committed to continual Chapter improvement, and is looking to accomplish this through new and helpful trainings, member certifications, and improved resources and information available to members.

Training ideas are being discussed, including IT training, Equal Employment Opportunity training, and an intermediate auditor training. The Board is seeking input from members, and searching for a VP of Training to help coordinate these events. Some additional topics discussed include the proposed FY 2014-15 budget, review of chapter financials, the IIA Event Management System, and GAP group memberships.

For general questions regarding the TCIIA, please email webmaster103@iiachapter.org.
During the first month of each quarter, a new issue of TCIIA NewsLine will be published. If you're interested in submitting an article, the upcoming submission deadlines are:

- September 30, 2014
- December 31, 2014
- March 31, 2015

If you have any questions, feel free to contact us!