

City of

Roswell

Approved
Budget 2021



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Introduction

FY 2021 Interactive Budget Book

This Introduction section contains the list of Elected City Officials, City Structure, and GFOA Award

About the City

From the natural beauty of the Chattahoochee River and more than 1,000 acres of park land, to our rich and storied history and inspiring creative scene, Roswell is the perfect place to call home. We invite you to learn more about your city and to become an active part of the community!

The City of Roswell, Georgia was incorporated over 150 years ago in 1854, and is located in northern Fulton County, 20 miles north of the City of Atlanta. The City of Roswell has a land area of 42.02 square miles and has an unparalleled quality of life for its 94,786 residents (per the U.S. Census Bureau, 2017).

Roswell's historical chronology begins around 1830 with founder Roswell King arriving on horseback from Darien, Georgia. On February 16, 1854, the Georgia General Assembly incorporated the City of Roswell. Roswell was a manufacturing village comprised of a cotton factory and later, a woolen mill run with waterpower from Vickery Creek, now known as Big Creek. Homes were large columned structures of the mill owners, smaller homes, and even apartments of the mill employees. Roswell was to be affected by the Civil War early in July, 1864.

Today, Roswell continues to be a prosperous municipality. The City of Roswell earned an uninsured "AAA" bond rating, the highest possible rating. Fiscally prudent practices on behalf of the elected officials and the city administration contribute to this superior rating and the City's excellent financial strength.



City of Roswell, Georgia

Elected Officials



**Lori Henry,
Mayor**



**Marcelo Zapata,
Post 1 Councilmember
Mayor Pro Tem**



**Mike Palermo,
Post 2 Councilmember**



**Christine Hall,
Post 3 Councilmember**



**Marie Willsey,
Post 4 Councilmember**

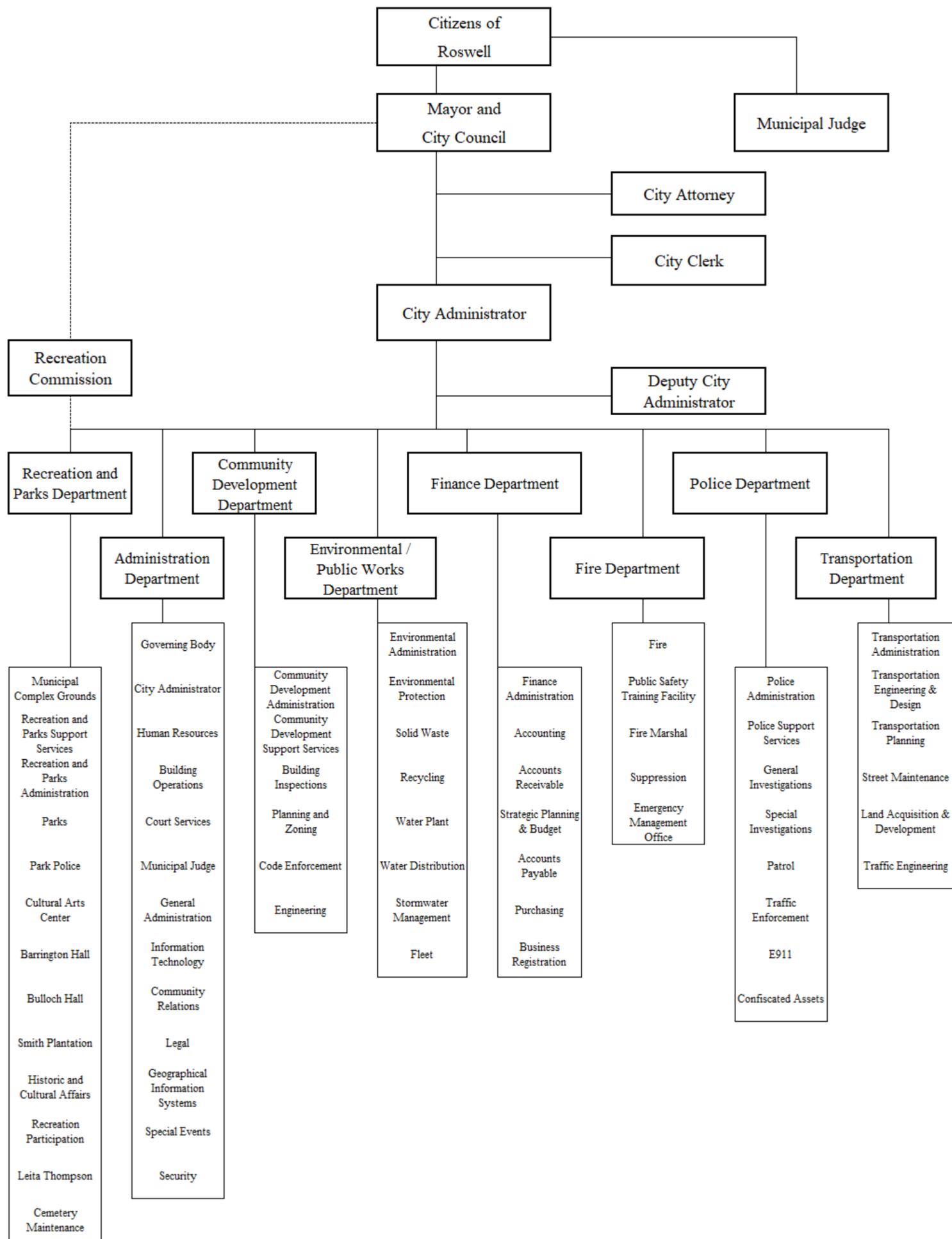


**Matthew Tyser,
Post 5 Councilmember**



**Matt Judy,
Post 6 Councilmember**

City of Roswell Organizational Chart



City Organization

For FY 2021, there are two changes to the Organizational Chart. For comparative purposes, the history of both groups are shown with the FY 2021 Department pages.

- Geographical Information Systems moved from Community Development to Administration.
- Business Registration moved from Community Development to Finance.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Roswell
Georgia**

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Roswell, Georgia for its annual budget for the fiscal year beginning July 1, 2019.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Team Roswell

APART BUT TOGETHER

Letter from the Mayor

This year we are facing an unprecedented challenge not only in our community and nation, but across the world. Our lives have been drastically altered because of COVID-19. How we gather as a community and how we do business has changed. Many of our small businesses, especially those in the service industry, have been hit especially hard by the effects of COVID-19. Your City government has also been affected and has made adjustments to how we work and how we deliver services. Roswell was right in the middle of preparing our Fiscal Year 2021 budget when the virus began to spread across the United States.

Because the City has always been fiscally conservative, I want to let you know we are on strong financial footing and prepared to deal with the financial impacts of COVID-19. The City is planning for a downturn, but we do not know the exact depth or length of the financial impact we will see from the effects of the virus yet. We are projecting a decrease in revenue of \$9.5 million or 11 percent. However, we have a General Fund Reserve equivalent to 25 percent of our operating expenses or approximately \$18 million. In addition to that, we are setting aside \$1.6 million to address the financial uncertainty caused by COVID-19. We do not plan to use our reserves, but they are there if needed.

To meet the expected reduction in revenues, the City's budget cuts, reduces or delays the expenditures for a number of projects and programs. Some of these include:

- Does not include an annual raise for our employees or new positions
- Defers facility maintenance
- Reduces funding for road resurfacing and sidewalk construction
- Delays Fire Station 2 land acquisition
- Defers various beautification projects
- Delays the opening of Mimosa Hall
- Reduces funding for all partner organizations from last year's levels

The City's Budget Office will be continually reviewing revenue streams in the upcoming budget year and holding quarterly budget meetings with Mayor and Council for any needed adjustments. We are hoping revenues will increase enough that the City will be able to fund some of the capital projects delayed or cut back under the approved budget. We will also be using \$500,000 in unassigned fund balance from our current year's budget for operating expenses in the FY 2021 budget. Historically we have used excess revenue the City collects for one-time capital, but in the coming fiscal year, it is necessary to use these funds for operations.

I can promise our residents that the City will continue to provide you with high-quality services. I want to thank you for choosing to live in Roswell and being a part of our community. Together we will get through these unprecedented times, and we here in city government will continue to work hard every day to make Roswell the best place to live in Georgia.



Mayor Lori Henry

Letter from the City Administrator

In December 2019, a novel (new) coronavirus known as SARS-CoV-2 was first detected in Wuhan, Hubei Province, People's Republic of China, causing outbreaks of the coronavirus disease COVID-19 that has spread globally. On March 11, 2020, the World Health Organization (WHO) declared that global COVID-19 outbreak a pandemic.

On March 13, 2020, President Trump declared a National State of Emergency in response to the COVID-19 pandemic. On March 14, 2020, Governor Kemp declared a statewide Public Health Emergency by Executive Order. On March 17, 2020, Mayor Henry declared a City State of Emergency. On April 02, 2020 Governor Kemp issued an Executive Order mandating a statewide "shelter in place" directive for all persons within the State of Georgia.

Shelter in place orders were issued around the globe in response to the pandemic, which is having a devastating and unrealized impact on the economy. Governor Kemp's statewide shelter in place order was lifted for most people and businesses were allowed to open with heavy restrictions on April 30, 2020. Georgia's Public Health Emergency, and our local economy were just starting to crawl at the time I was drafting this summary.

At this time, there is no vaccine to prevent infection or medical protocol to defeat the virus once infected. Health experts are struggling to predict the course of the virus and there is a strong possibility of a resurgence this fall and winter without a vaccine.

This COVID-19 pandemic is resulting in major global financial disruption with an unpredictable duration and impact. The effects have been sudden, staggering, and for many families and businesses, devastating. While the City of Roswell has been a careful steward of its resources, we are not immune to this sudden and steep economic downturn. As a result, we must take thoughtful, swift, and appropriate action to ensure that the City is able to advance our mission of providing exceptional services to our community throughout this crisis and beyond.

The City has taken the following steps to mitigate the financial impact to our current FY20 budget:

- Reduced part-time employee expense by 78%
- Freeze on hiring (except critical positions)
- Discretionary spending has been halted

These temporary fiscal policies will remain in place going into FY21 and until such time the City determines it fiscally responsible to rescind.

Because the path, duration, impact and resurgence of this virus is unknown at this time, the City of Roswell's FY2021 operational budget will focus on continuing to provide exceptional core services to our community. The City of Roswell's FY21 capital budget will focus on projects that are already in progress, have state/federal funding attached, and/or are essential due to safety or required by mandate.

FY21 Budget Highlights

Some major highlights of the budget are:

- Budget is balanced while maintaining fully funded General Fund Reserve of 25% or \$18.1 million
- Additional Reserve of \$1.6 M set aside for financial uncertainty
- Focus on existing services and programs
- No employee compensation increase recommended at this time
- Most maintenance and one-time capital requests deferred

The FY21 Budget is lean and lacking many of the capital projects, programs and initiatives discussed as priorities for the year. The City's outstanding group of finance professionals will continue to monitor trends and projections with the intent to propose funding for those priorities as our financial outlook improves.

Despite our current operational environment and financial impacts, the City is in a solid financial position and the FY21 Budget is balanced.



Gary Palmer



Interactive Budget Book [Table of Contents](#)



Policies and Procedures

Balanced Budget

The development and management of the City of Roswell's Annual Budget and Program for Services is governed by state law, formal policies, accepted practices, and the City of Roswell's budget principles.

State law defines a balanced budget as the sum of estimated revenues and appropriated fund balances is equal to appropriations. City of Roswell's Fiscal Year (FY) 2021 is balanced by state law definition.

The principles guiding the development of the City of Roswell's budget is current year revenues are equal to or greater than operating expenses and maintenance capital; unassigned fund balance is used for one-time capital and road resurfacing/reconstruction. While the budget development was guided by this principle, the FY 2021 budget was balanced using fund balance due to COVID and the reduction in revenue estimates.

A number of the other pertinent policies and practices are outlined in this section.

Basis of Budgeting/Accounting

All budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Our budget is balanced, where inflows meet or exceed outflows.

For the basis of budgetary purposes, revenues and expenditures are recognized on the modified accrual basis to include encumbrances, which measures cash and all other financial assets that can readily be converted to cash.

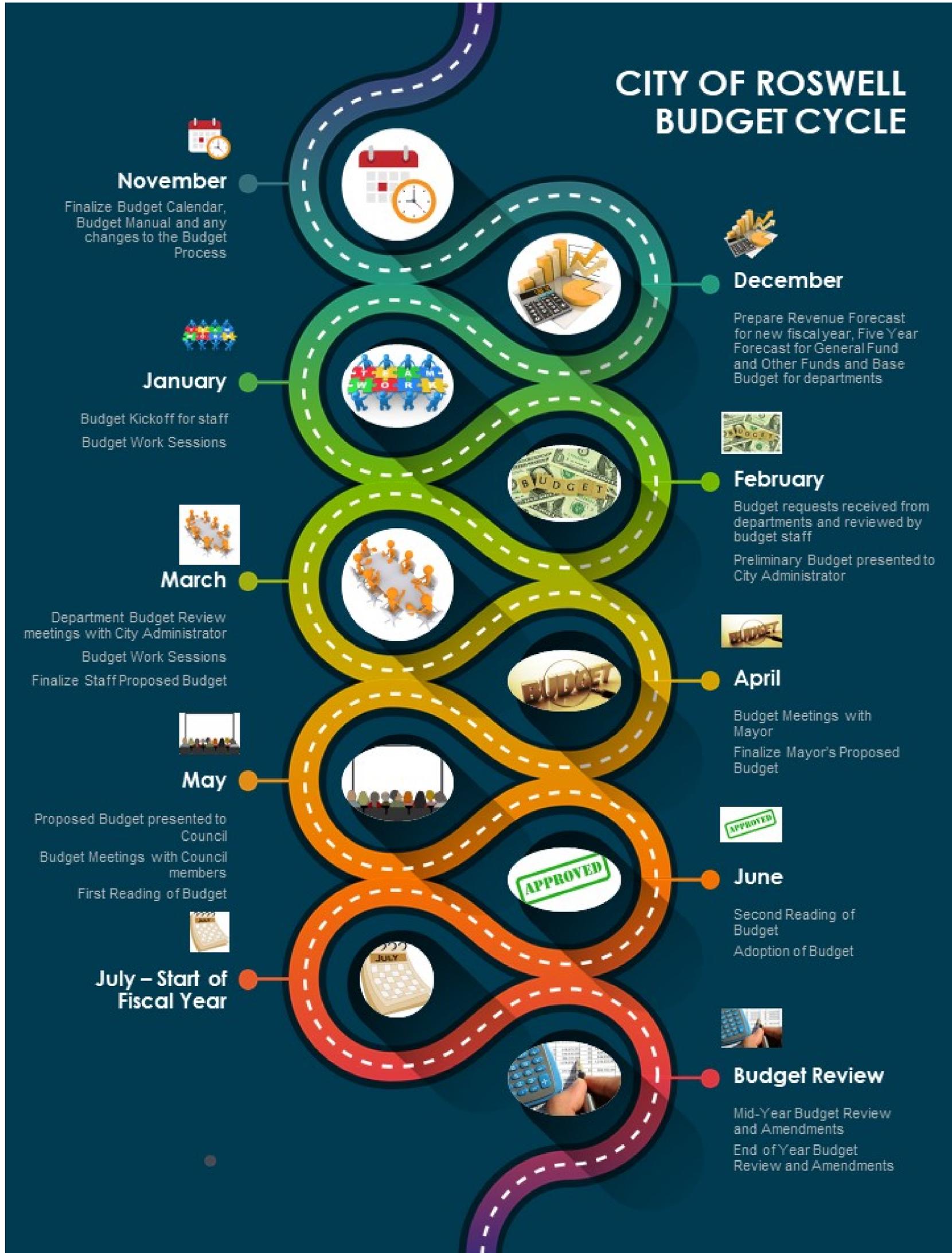
The basis of accounting for the governmental funds is modified accrual and the basis of accounting for the proprietary funds is full accrual.

Full accrual recognizes economic events regardless of when cash transactions occur. Full accrual only requires reasonable assurance that the cash will be collected, while modified accrual accounting provides greater assurance that the cash will be available to pay liabilities when they come due.

Budget Process

The City of Roswell's budget process is designed to meet the service needs of the City by integrating the planning and implementation of City programs and objectives with the allocation of resources sufficient to support such services and projects. The framework of the City budget is built with the following purposes in mind:

- Establishes a plan of policy and operation, which allocates resources of the City to achieve specific city goals and objectives, and guides the City's activities;
- Provides management information as a comprehensive recording of information relative to both the character and scope of city activity; and,
- Establishes financial control by controlling through prioritization of programs/projects the allocation of revenue to various activities and allowing public officials, administrators, and citizens to ensure legality, accuracy, and conformity to legislative and administrative standards.



The main feature in the development of this budget document is to present the information in such a way as to be readable and understandable to the general public while providing sufficient detail in the financial, program, and policy information to guide the departments in program performance and to assist the administration and public officials in program evaluation and monitoring.

The budget cycle consists of three distinct phases: Development and Preparation, Review and Adoption, Implementation.

Development and Preparation

- Budget staff prepares a revenue forecast for the new fiscal year and a long-range (5 Year) forecast of revenues and expenditures for the General Fund, Enterprise Funds and some Special Revenue Funds, which is presented to Mayor and Council at a budget work session.
- Base budget is developed by budget staff and made available to departments in OpenGov.
- Instructions provided to staff on how to submit budget requests, in a Budget Manual compiled by the Strategic Planning and Budgeting Division.
- Budget Kickoff meeting held in early January and departments given a month to submit their operating and capital requests for the new fiscal year. Each of the requests has to be aligned to a strategic goal.
- Departments develop and submit the initial budget requests to Budget staff. The departments base these initial requests on continuing and new activities and programs to meet goals established by the Mayor and Council.
- Budget work sessions held through the budget process to get input from elected officials and residents.

Review and Adoption

- The Budget staff work with the City Administrator to review department requests, to compare the projected revenues against the requested expenditures by fund.
- Staff presents a balanced budget to the Mayor.
- Mayor reviews each budget request with staff and makes adjustments to the budget to develop his/her proposed budget.
- Mayor's proposed budget presented to Council and public.
- Public hearings held on the proposed budget.
- Council members propose adds/deletes to the budget and vote on them. Public provides input.
- Budget adopted at the 2nd Hearing.

Implementation

- The City Administrator and the Office of Strategic Planning and Budgeting work throughout the year to implement and monitor the City's budget. Services, programs, and projects in the Approved Budget are carried out by City Departments.
- Each month a budget report is submitted to the Administration, Finance, and Recreation & Parks committee to provide a status report on revenues and expenditures.
- The Office of Strategic Planning and Budgeting also reviews and approves all check requests and requisitions for accuracy. Departments are not allowed to exceed expenditures at the department by fund level.

Financial Policies and Procedures

The Roswell City Council has adopted a set of financial policies to govern the financial management of the various City funds. The practice of these policies has enabled the City to maintain an AAA uninsured rating with Moody's and Standard and Poor's. These policies cover 1) Budget Amendments for expenditures, 2) Budget Amendments for revenues, 3) Budget Transfers for expenditures, 4) Budget Transfers for revenues, and 5) City's Investment Policy. The City of

Roswell has also established procedures for 1) deposits, 2) deferred revenue, 3) disposal of assets, 4) purchasing, 5) petty cash, 6) acceptance of checks, 7) change drawer fund 8) purchasing card, 9) contracts, and 10) returned checks.

The City has developed financial policies to ensure that the City's financial resources are managed in a prudent manner. The City maintains the goal of a structurally balanced budget to achieve long-term financial stability for the community. Current revenue will be sufficient to support current operating expenditures plus recurring capital (defined as "balanced budget"). Unreserved fund balances of three months operating expenditures will be maintained in the General Fund. Additional fund balance can be used for nonrecurring capital expenses. However, if projected revenue in future years is not sufficient to support projected requirements, an unreserved ending balance may be budgeted to achieve structural balance. This year's budget is also reviewed in respect to how the decisions made this year will affect the City's revenues and expenditures in the following years.

Revenue and Expenditure Policies

Current expenditures (both operating and recurring capital) are to be financed with current revenues. Fund balance in excess of authorized reserves will be used for one time capital purchases. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one-time revenues. The City shall strive to avoid short-term borrowing to meet operational budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Revenue estimates are based on historical trends and current information. The two largest revenue sources of property tax and sales tax are based upon historical data. User fees such as water and sewer, solid waste, and participant recreation rates are based on current number of users and historical trends.

COVID-19 has impacted local government budgets significantly, including that of the City of Roswell. Due to the financial impact of the coronavirus pandemic, FY 2021 projections have been reduced significantly. As a result the City is proposing a temporary deviation from policy by utilizing fund balance in excess of the Reserve Policy to fund recurring operating needs. More on the financial impact of COVID-19 is provided on the "[Coronavirus Financial Plan](#)" page (For the PDF version, see page 31).

Budget Transfers and Amendments

Since a budget is an estimate of revenues and expenditures, the budget management process does allow for transfers and amendments to the budget. The City of Roswell Budget Amendment/Budget Transfer process is regulated by the Official Code of Georgia Annotated and local policies. The level of control, the level at which budgeted expenditures may not legally exceed budgeted revenues plus allocated fund balance, is set at a minimum at the department level for each fund. Any increase in appropriation in any fund for a Department of local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among Departments, shall require the approval of the governing authority.

Budget Transfers of less than \$1,000 that do not change the total department allocation require approval of the appropriate Department Head. Departments may transfer a maximum of \$5,000

per year in this manner. Budget Transfers of \$1,000 or more require approval of the City Administrator or designee. Budget Transfers cannot increase the appropriation to any Department unless revenues to fund expenditures are from State or Federal reimbursement grant funds. Budget Transfers shall not be used to fund new capital projects that have not been previously approved by the governing authority.

Budget Amendments require approval of the governing authority. Any increase in appropriation in any fund for a Department that does not qualify as a Budget Transfer, shall qualify as a Budget Amendment and require approval of Council at any regular or special meeting of Mayor and Council.

Capital Improvement Program

The Capital Improvement Program (CIP) is a five-year program and details anticipated expenditures as well as the approved sources of funding. Capital requests are funded through fund balance, bond proceeds, grants, impact fees or other specially designated revenue sources.

The first year of the CIP is incorporated into the Annual Budget and Program for Services and is commonly known as the Capital Budget for the fiscal year. The Capital Budget is the governing body's annual appropriation for capital spending and authorizes specific projects and appropriates specific funding for these projects. The subsequent or outlying years of the CIP are updated and revised each year to reflect the changing needs and priorities of the City. Projects and financing sources listed in the CIP for years other than the first year are not authorized until the Annual Budget and Program for Services for those years is legally adopted.

Accounting Policies

The budgeting and basis of accounting policies of the City of Roswell conform to Generally Accepted Accounting Principles (GAAP) as applicable to governments. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. At the fund level, government funds use the modified accrual basis of accounting. All government fund types, expendable trust funds and agency funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available).

“Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities in the current period. The City considers revenues as available if they are collected within 60 days after year-end. Those revenues considered susceptible to accrual are property taxes, charges for services, sales taxes, fines, forfeitures, interest income, and intergovernmental grants. Revenues from licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other type, monies are virtually unrestricted as to purpose of expenditure and are nearly irrevocable (i.e., revocable only for failure to comply with prescribed compliance requirements, such as equal employment

opportunity.) These resources are reflected as revenues at the time of receipt or earlier if they meet the criteria for availability.

Fund Accounting/Fund Structure

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this budget are grouped into generic fund types and two broad fund categories as follows:

Governmental Funds

General Fund: The General Fund accounts for resources that are generally not dedicated for a specific purpose. Most services provided are basic to the everyday operation of a municipality.

Major Revenues

- Property Tax
- Sales Tax
- Franchise, Alcohol, Business/Insurance Taxes
- Fines and Forfeitures
- Licenses and Permits

Primary Services

- General administration
- Planning
- Financial services
- Fire protection
- Police protection
- Parks
- Transportation services

Special Revenue Funds: Used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. Special Revenue Funds currently used are: Leita Thompson Rental Fund, Confiscated Assets Fund, E-911 Fund, State Grant Fund, Federal Grant Fund, Tree Bank Fund, Soil and Erosion Fund, County/Local Grant Fund, Hotel/Motel Revenue Fund, Auto Rental Excise Tax Fund, and Special Events Fund.

Proprietary Funds

Enterprise Funds: Enterprise Funds are used to account for operations: 1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis are to be financed or recovered primarily through user charges; or 2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, or accountability or other purposes. The City currently operates four

enterprise funds: Solid Waste Fund, Water and Sewer Fund, Stormwater Utility Fund, and Recreation Participation Fund.

Fund Equity Policy

In a government there are two major classes of funds, Governmental and Proprietary. The Proprietary funds operate very similar to private-sector businesses. How much an individual customer pays typically will vary depending upon the quantity of goods or services. For the Proprietary Funds the focus is the inflows and outflows of economic resources (changes in net assets). Changes in net asset are recognized as soon as the cause of the change occurs, regardless of the timing of the related cash flows. Another way of looking at this is revenues are recognized as soon as they are earned, and expenses are recognized as soon as a liability is incurred. Equity of the Proprietary Funds is reflected with the terminology "Net Assets."

Net Assets

The term Net Assets is the terminology used for the equity of the Proprietary Fund and will also be in the Government-wide financial statements. Net Assets are also broken into three classes; invested in capital net of related debt, restricted, and unrestricted.

Invested In Capital Net Of Related Debt

Invested in capital net of related debt is equal to the capital assets minus any outstanding balance of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the government.

Fund Balance

The Governmental Accounting Standards Board Statement Number 54 (GASB 54) requires five components of fund balance; non-expendable, restricted, committed, assigned, and unassigned.

Non-Spendable Fund Balance

Non-spendable fund balance includes the value of the City's assets that will never be converted to cash. These include but are not limited to prepaid items and inventories. This will also include assets that will not convert to cash soon enough to affect the current period such as long-term receivables and the non-cash assets held for resale such as land.

Restricted Fund Balance

Restricted fund balance includes the value of resources that are limited in how they may be used by external enforceable legal restrictions. This may be the result of other governments through laws and regulations, grantors or contributions through agreements, creditors through debt covenants or other contracts, and enabling legislation that limits how revenue can be used.

Committed Fund Balance

Committed fund balance includes the value of resources that are limited by the Mayor and Council. Further, the limitation that has been placed on the resources can only be removed by similar action that committed these resources in the fund balance.

Assigned Fund Balance

Assigned fund balance includes resources that the government has intentions for use but are not externally restricted or committed through formal action by the Mayor and Council. The Mayor

and Council approve who has the authority to assign these resource values. Examples would be the buyers issuing purchase orders for goods or services which are under the dollar threshold for Mayor and Council's approval.

Stabilization Funds

Adequate fund balance in the governmental funds and net assets in the proprietary funds are a necessary component of the City's overall financial management strategy and a key factor in the external agencies' measurement of the City's financial strength.

Maintenance of fund balance and net assets assures adequate resources for cash flow and to mitigate short-term effects of revenue shortages.

The City shall maintain stabilization funds required by ordinance and/or bond covenants. The stabilization fund in the General Fund shall be 25% of budgeted expenditures. The Enterprise Funds shall have revenues budgeted in excess of expenditures and no more than 90% of unrestricted fund balance may be used. The stabilization fund will only be used to:

- Strengthen the City's position in response to self-insurance,
- Provide funds in the event of unplanned expenditures the City could face as a result of natural disaster or terrorist attack.

All expenditures drawn from stabilization funds shall require prior Council approval.

When a new Enterprise Fund is established the target reserve will be built by budgeting excess revenues and controlling the use of unrestricted net position. If stabilization funds fall below required levels as set by this policy, the Mayor and Council must approve and adopt a plan to restore this balance to the target level within 24 months. If restoration of the reserve cannot be accomplished within such period without severe hardship to the City, then the Mayor and Council will establish a different time period.

Funds not otherwise non-spendable, restricted, committed, and assigned represent balances available for appropriation at the discretion of the Mayor and Council. However, the Mayor and Council will make every effort to use the unassigned funds for the following purposes:

- To provide pay-as-you go financing for capital projects
- To provide for revenue shortfalls resulting from unexpected economic changes or recessionary periods

Funds in excess of the policy plus non-spendable, restricted, committed, and assigned may be authorized by the Mayor and Council for expenditure within the City's annual budget.

Investment Policy

The City's Investment Policy is to invest public funds in a manner which will provide the maximum security with the best investment return, while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. This policy applies to all funds under the control of the City of Roswell which are eligible to be invested, exclusive of pension obligations. The City's investment objectives are:

Purchasing Policy

The City Charter and State law set forth requirements for the expenditure of local government funds for the purchase of goods and services. Per the City of Roswell Code of Ordinances, the City Administrator shall have the responsibilities and powers of the Purchasing Agent for the City and may delegate some or all of the responsibilities to the Purchasing Manager.

The Purchasing Manager shall establish procedures for purchases of goods and services involving the estimated expenditures of \$75,000 or less. These procedures determine the thresholds at which the number and type of quotes are required. Purchases with an anticipated amount of \$75,000 or over require sealed bids or proposals.

The City has a partially decentralized purchasing process. Departments are allowed to make purchases for items under \$2,500. For items between \$2,500 and \$25,000 the departments can obtain quotes. Quotes on items between \$25,000 and \$75,000 are to be obtained by the Purchasing Division.

Debt Service Policy

The Mayor and City Council adopted a formal debt policy in FY 2013 with the following objectives:

1. establishing conditions for the managed use of debt
2. creating procedures and policies that minimize the City's debt service and issuance costs
3. retaining the highest practical credit rating
4. maintaining full and complete financial disclosure and reporting

Additionally, the City's practices regarding debt are governed by the State of Georgia. The Constitution for the State of Georgia states that "The debt incurred by any county, municipality, or other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within such county, municipality, or political subdivision; and no such county, municipality, or other political subdivision shall incur any new debt without the assent of a majority of the qualified voters of such county, municipality, or political subdivision voting in an election held for that purpose as provided by law."¹ The City of Roswell currently has a 0.73% ratio of bonded debt to assessed value, well below the State of Georgia constitutional threshold of 10%.

The City of Roswell has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. The most recent bond issue was approved by voters in November 2012 and sold in 2014 with an unsecured AAA rating.



All Funds Summary

FY 2021 Approved Budget Book

FY 2021 Approved Budget Summary for all Funds

This shows all funds, source of funds (current year revenues and use of fund balance), use of funds and ending estimated fund balance. Governmental Funds are shown in the first graphic, Proprietary funds on the second graphic, and the capital/debt funds on the third graphic.

FY 2021 Approved Budget Schedule "A" - Governmental Funds

| General/Special Revenue Funds | | | | | | | | | | | |
|---|----------------------|-------------------------|--------------------|-------------------|------------------|-----------------------------|---------------------|---------------------|------------------|------------------|--------------------|
| FY 2021 Estimated Beginning Available Fund Balance: | \$21,815,775 | \$420,028 | \$489,202 | \$16,543 | \$404,446 | \$70,575 | \$71,097 | \$129,866 | \$10,274 | \$0 | \$65,570 |
| Source of Funds | General Fund | Confiscated Assets Fund | E-911 Fund | Soil Erosion Fund | Tree Bank Fund | Auto Rental Excise Tax Fund | Special Events Fund | Leita Thompson Fund | Scholarship Fund | CDBG Grant Funds | Hotel / Motel Fund |
| Revenues | Property Tax | \$27,961,374 | | | | | | | | | |
| Sales Tax | \$20,700,000 | | | | | | | | | | |
| Business Taxes | \$14,900,000 | | | | | \$250,000 | | | | | \$1,300,000 |
| Licenses & Permits | \$2,565,625 | | | \$13,000 | | | | | | | |
| Intergovernmental | \$229,750 | | | | | | | | | \$450,000 | |
| Charges for Service - External | \$609,855 | \$30,000 | \$2,360,953 | | | | \$89,500 | | | | |
| Charges for Service - Internal | \$3,018,865 | | | | | | | | | | |
| Fines & Forfeitures | \$1,290,000 | | | | | | | | | | |
| Interest Income | \$400,000 | | | | | | | | | | |
| Miscellaneous Revenues | \$292,000 | | | | \$40,000 | | \$69,000 | \$78,540 | | | |
| Transfers In | \$733,251 | | | | | | | | | | |
| Employee Contribution | \$0 | | | | | | | | | | |
| Employer Contribution | \$0 | | | | | | | | | | |
| Lease Proceeds | \$2,616,500 | | | | | | | | | | |
| Total Revenues | \$75,317,220 | \$30,000 | \$2,360,953 | \$13,000 | \$40,000 | \$250,000 | \$158,500 | \$78,540 | \$0 | \$450,000 | \$1,300,000 |
| Budgeted Use of Reserves | \$2,136,284 | \$394,528 | \$398,256 | | | \$50,000 | | | \$50 | | |
| Total Source of Funds | \$77,453,504 | \$424,528 | \$2,759,209 | \$13,000 | \$40,000 | \$300,000 | \$158,500 | \$78,540 | \$50 | \$450,000 | \$1,300,000 |
| General/Special Revenue Funds | | | | | | | | | | | |
| Use of Funds | General Fund | Confiscated Assets Fund | E - 911 Fund | Soil Erosion Fund | Tree Bank Fund | Auto Rental Excise Tax Fund | Special Events Fund | Leita Thompson Fund | Scholarship Fund | CDBG Grant Funds | Hotel / Motel Fund |
| Expenditures | Administration | \$11,525,078 | | | | | \$158,500 | | | \$26,000 | \$6,200 |
| Community Development | \$3,537,703 | | | | | | | | | | |
| Environmental/ Public Works | \$0 | | | | | | | | | | |
| Finance | \$3,288,990 | | | | | | | | | | |
| Fire | \$11,474,267 | | | | | | | | | | |
| Police | \$20,017,568 | \$424,528 | \$2,759,209 | | | | | | | | |
| Recreation and Parks | \$13,817,688 | | | | | | | \$78,540 | \$50 | | |
| Transportation | \$8,286,937 | | | | | | | | | | |
| City-Wide Costs | \$780,432 | | | | | \$300,000 | | | | | \$968,750 |
| Transfer to Capital | \$4,724,841 | | | | | | | | | | |
| Total Use of Funds | \$77,453,504 | \$424,528 | \$2,759,209 | \$0 | \$0 | \$300,000 | \$158,500 | \$78,540 | \$50 | \$26,000 | \$974,950 |
| Excess (Deficiency) of revenues vs expenditures | (\$2,136,284) | (\$394,528) | (\$398,256) | \$13,000 | \$40,000 | (\$50,000) | \$0 | \$0 | (\$50) | \$424,000 | \$325,050 |
| FY 2021 Fund Balance Reserve by Policy: | \$18,083,166 | | | | | | | | | | |
| FY 2021 Reserve for Financial Uncertainty | \$1,596,325 | | | | | | | | | | |
| FY 2021 Est. End Fund Balance Available over Reserve by Policy: | \$0 | \$25,500 | \$90,946 | \$29,543 | \$444,446 | \$20,575 | \$71,097 | \$129,866 | \$10,224 | \$424,000 | \$390,620 |
| FY 2021 Total Estimated Ending Fund Balance: | \$19,679,491 | \$25,500 | \$90,946 | \$29,543 | \$444,446 | \$20,575 | \$71,097 | \$129,866 | \$10,224 | \$424,000 | \$390,620 |
| General/Special Revenue Funds | | | | | | | | | | | |

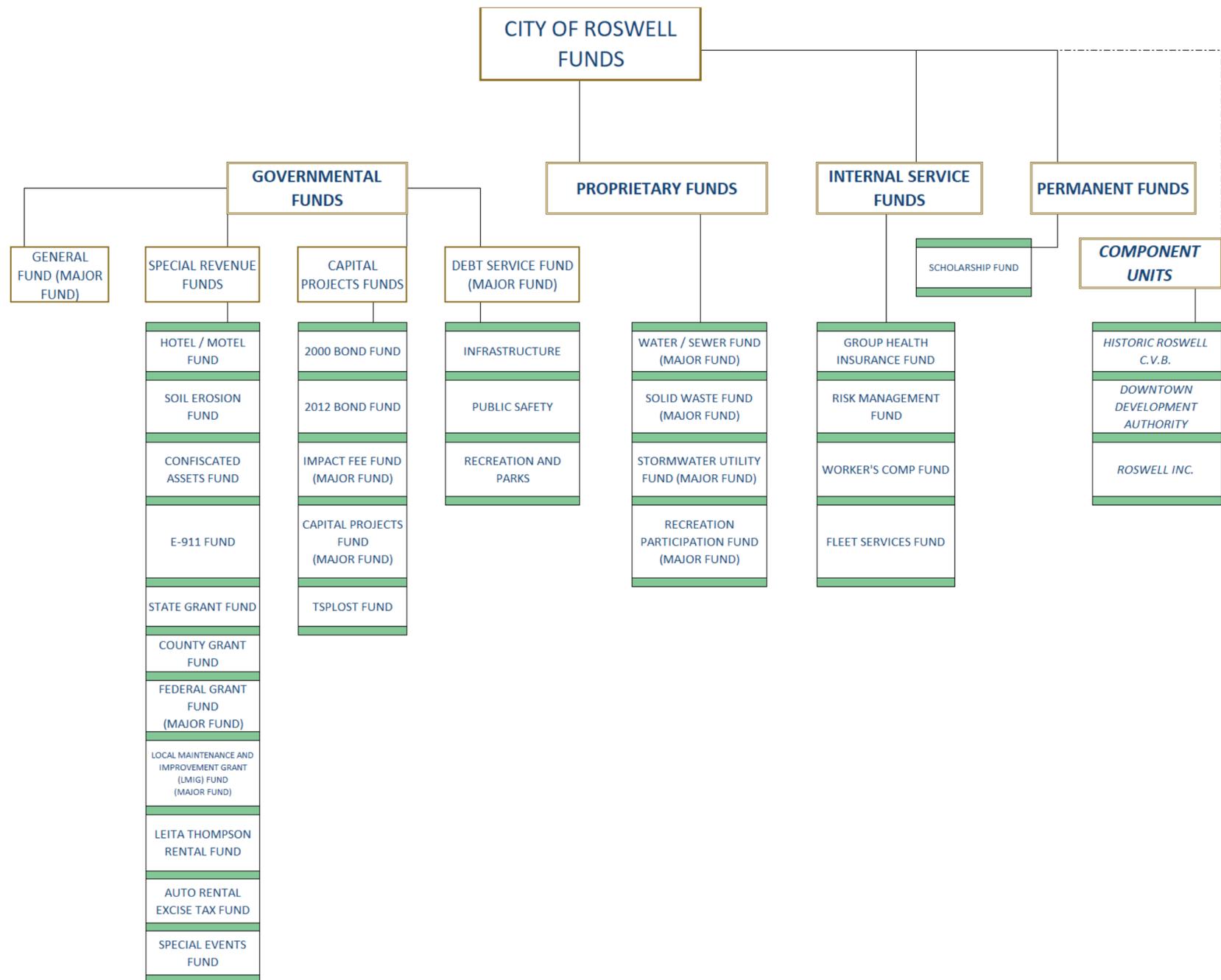
FY 2021 Approved Budget Schedule "A" - Proprietary Funds

| | Enterprise | | Funds | | Internal Service Funds | | | |
|--|---------------------|----------------------|-------------------------|--|------------------------|-----------------------|--------------------|---------------------|
| FY 2021 Estimated Beginning Available Fund Balance: | \$3,034,746 | \$854,472 | \$805,927 | \$182,921 | \$2,270,967 | \$680,038 | \$0 | \$177,668 |
| Source of Funds Revenues | Solid Waste Fund | Water and Sewer Fund | Stormwater Utility Fund | Recreation Participation and Special Events Fund | Group Benefits Fund | Risk / Liability Fund | Worker's Comp Fund | Fleet Services Fund |
| Property Tax | | | | | | | | |
| Sales Tax | | | | | | | | |
| Business Taxes | | | | | | | | |
| Licenses & Permits | | | | | | | | |
| Intergovernmental | | | | | | | | |
| Charges for Service - External | \$11,383,833 | \$4,706,775 | \$3,285,264 | \$5,824,263 | | | | |
| Charges for Service - Internal | | | | | | \$1,305,387 | | \$1,728,467 |
| Fines & Forfeitures | | | | | | | | |
| Interest Income | \$30,800 | \$16,539 | \$16,200 | \$14,290 | \$25,000 | | \$2,470 | |
| Miscellaneous Revenues | \$1,500 | | | | \$275,000 | | | |
| Transfers In | | | | | | | \$838,347 | |
| Employee Contribution | | | | | \$830,706 | | | |
| Employer Contribution | | | | | \$8,143,866 | | | |
| Lease Proceeds | \$3,100,000 | | | | | | | |
| Total Revenues | \$14,516,133 | \$4,723,314 | \$3,301,464 | \$5,838,553 | \$9,274,572 | \$1,305,387 | \$840,817 | \$1,728,467 |
| Budgeted Use of Reserves | | | | \$98,286 | \$112,424 | \$272,254 | | \$58,953 |
| Total Source of Funds | \$14,516,133 | \$4,723,314 | \$3,301,464 | \$5,936,839 | \$9,386,996 | \$1,577,641 | \$840,817 | \$1,787,420 |
| | Enterprise | | Funds | | Internal Service Funds | | | |
| Use of Funds Expenditures | Solid Waste Fund | Water and Sewer Fund | Stormwater Utility Fund | Recreation Participation and Special Events Fund | Group Benefits Fund | Risk / Liability Fund | Worker's Comp Fund | Fleet Services Fund |
| Administration | | | | | \$9,386,996 | \$1,577,641 | \$839,976 | |
| Community Development | | | | | | | | |
| Environmental/ Public Works | \$14,277,681 | \$3,591,480 | \$2,853,977 | | | | | \$1,787,420 |
| Finance | | | | | | | | |
| Fire | | | | | | | | |
| Police | | | | | | | | |
| Recreation and Parks | | | | \$5,936,839 | | | | |
| Transportation | | | | | | | | |
| City-Wide Costs | | | | | | | | |
| Transfer to Capital | | | | | | | | |
| Total Use of Funds | \$14,277,681 | \$3,591,480 | \$2,853,977 | \$5,936,839 | \$9,386,996 | \$1,577,641 | \$839,976 | \$1,787,420 |
| Excess (Deficiency) of revenues vs expenditures | \$238,452 | \$1,131,834 | \$447,487 | (\$98,286) | (\$112,424) | (\$272,254) | \$841 | (\$58,953) |
| FY 2021 Fund Balance Reserve by Policy: | \$405,054 | \$164,800 | \$145,788 | \$84,635 | \$1,569,630 | | | |
| <small>FY 2021 Reserve for Financial Uncertainty</small> | | | | | | | | |
| <small>FY 2021 Est. End Fund Balance Available over Reserve by Policy:</small> | \$2,868,144 | \$1,821,506 | \$1,107,626 | \$0 | \$588,913 | \$407,784 | \$841 | \$118,715 |
| FY 2021 Total Estimated Ending Fund Balance: | \$3,273,198 | \$1,986,306 | \$1,253,414 | \$84,635 | \$2,158,543 | \$407,784 | \$841 | \$118,715 |
| | Enterprise | | Funds | | Internal Service Funds | | | |

FY 2021 Approved Budget Schedule "A" - Capital /Debt Funds

| | Capital Project Funds | | | Debt Service Fund | Totals |
|--|------------------------------|----------------------|---------------------|--------------------------|---------------------------|
| FY 2021 Estimated Beginning Available Fund Balance: | \$604,389 | \$61,707 | \$82,252 | \$2,401,678 | \$34,650,141 |
| Source of Funds | | | | | |
| Revenues | Impact Fee Fund | Capital Project Fund | | Debt Service Fund | Total Revenues |
| Property Tax | | | | \$1,528,000 | \$29,489,374 |
| Sales Tax | | | \$11,973,781 | | \$32,673,781 |
| Business Taxes | | | | | \$16,450,000 |
| Licenses & Permits | | | | | \$2,578,625 |
| Intergovernmental | | | | | \$679,750 |
| Charges for Service - External | \$1,639,558 | | | | \$29,930,001 |
| Charges for Service - Internal | | | | | \$6,052,719 |
| Fines & Forfeitures | | | | | \$1,290,000 |
| Interest Income | | \$129,290 | \$401,348 | | \$1,035,937 |
| Miscellaneous Revenues | | | | | \$756,040 |
| Transfers In | | \$5,874,841 | | | \$7,446,439 |
| Employee Contribution | | | | | \$830,706 |
| Employer Contribution | | | | | \$8,143,866 |
| Lease Proceeds | | | | | \$5,716,500 |
| Total Revenues | \$1,639,558 | \$6,004,131 | \$12,375,129 | \$1,528,000 | \$143,073,738 |
| Budgeted Use of Reserves | \$23,442 | \$42,754 | | \$122,000 | \$3,709,231 |
| Total Source of Funds | \$1,663,000 | \$6,046,885 | \$12,375,129 | \$1,650,000 | \$146,782,969 |
| | Capital Project Funds | | | Debt Service Fund | |
| Use of Funds | | | | | |
| Expenditures | Impact Fee Fund | Capital Project Fund | | Debt Service Fund | Total Expenditures |
| Administration | | \$1,225,000 | | | \$24,745,391 |
| Community Development | | | | | \$3,537,703 |
| Environmental/ Public Works | | \$1,150,000 | | | \$23,660,558 |
| Finance | | | | \$1,650,000 | \$4,938,990 |
| Fire | \$450,000 | \$1,538,885 | | | \$13,463,152 |
| Police | \$450,000 | | | | \$23,651,305 |
| Recreation and Parks | | \$100,000 | | | \$19,933,117 |
| Transportation | \$763,000 | \$2,033,000 | \$12,375,129 | | \$23,458,066 |
| City-Wide Costs | | | | | \$2,049,182 |
| Transfer to Capital | | | | | \$4,724,841 |
| Total Use of Funds | \$1,663,000 | \$6,046,885 | \$12,375,129 | \$1,650,000 | \$144,162,305 |
| Excess (Deficiency) of revenues vs expenditures | (\$23,442) | (\$42,754) | \$0 | (\$122,000) | |
| FY 2021 Fund Balance | | | | | \$20,453,073 |
| Reserve by Policy: | | | | | \$1,596,325 |
| <small>FY 2021 Reserve for Financial Uncertainty</small> | | | | | |
| <small>FY 2021 Est. End Fund Balance Available over Reserve by Policy:</small> | \$580,947 | \$18,953 | \$82,252 | \$2,279,678 | \$11,512,176 |
| FY 2021 Total Estimated Ending Fund Balance: | \$580,947 | \$18,953 | \$82,252 | \$2,279,678 | \$33,561,574 |
| | Capital Project Funds | | | Debt Service Fund | Totals |

City of Roswell's Fund Structure



MAJOR FUND DESCRIPTIONS:

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Federal Grants Fund accounts for the grant monies received from various federal agencies.

The Impact Fees Fund accounts for the collection of impact fees to pay for system improvements for fire, recreation and parks and transportation facilities as projected in the Roswell Comprehensive Land Use Plan.

The Capital Projects Fund accounts for financial resources to be used for the acquisition and construction of major capital projects.

The Debt Service Fund accounts for the accumulation of resources and payments made of principal and interest on the City's general obligation debt.

The Water and Sewer Fund accounts for the activities of the City's water system and the billing on behalf of Fulton County's sewer system as it applies to City residents, which renders those services to the residents and businesses located within the City.

The Solid Waste Fund accounts for the operations of the City's solid waste and sanitation program.

The Participant Recreation Fund accounts for the operations of activities held at the City's parks.

The Stormwater Fund accounts for the operations of the City's stormwater program.

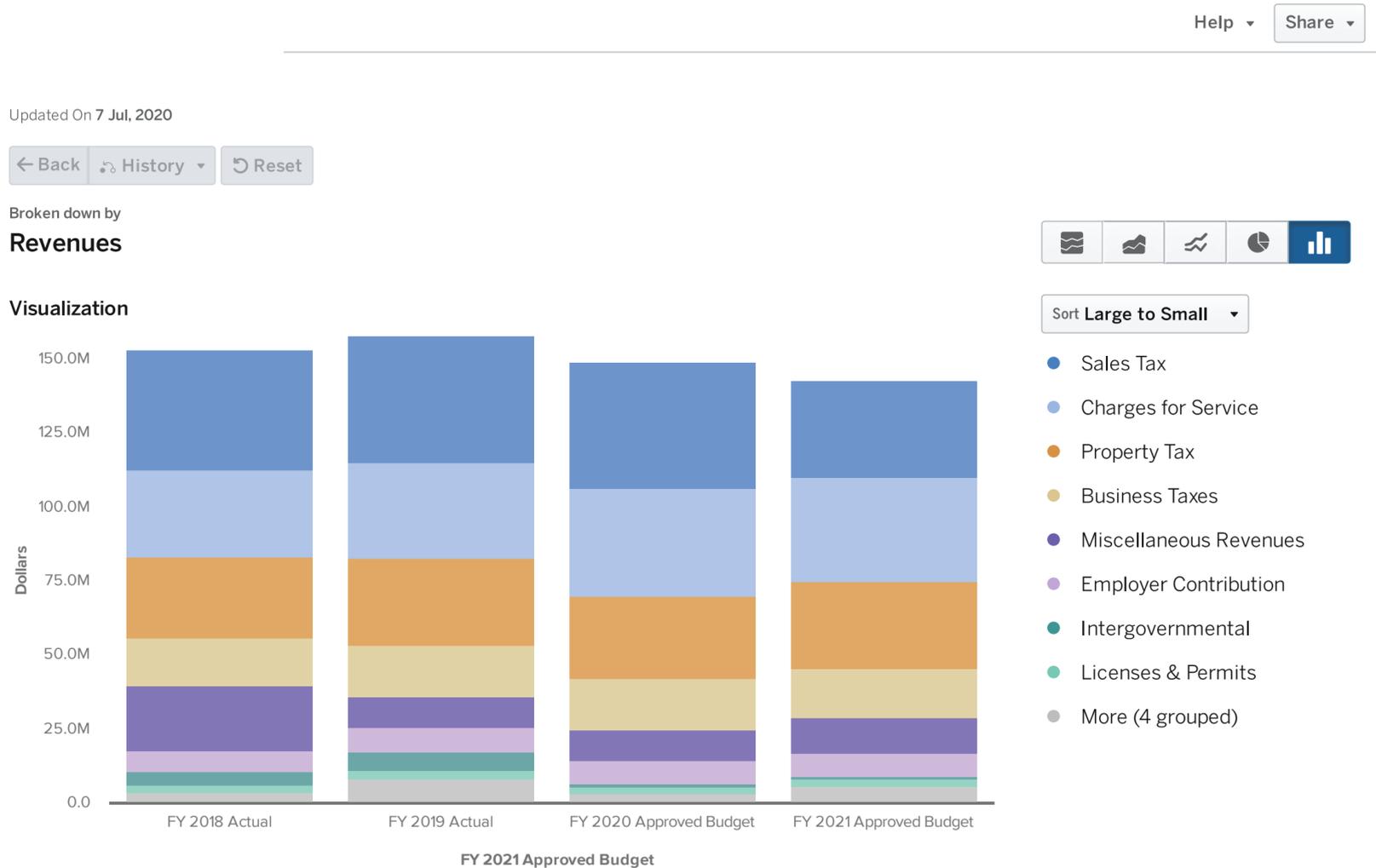
The T-SPLOST Fund accounts for the money received from the .75 percent tax approved by citizens in the referendum held in November, 2016.

Revenue Trends for FY 2021

As shown in the tables below, the current year revenues for FY 2021 have been projected at \$143 million for all funds. This is a reduction of over \$6 million from the prior year. The reduction is primarily due to the economy downturn related to coronavirus. More information on this is available on our [Coronavirus Financial Plan](#).

On the following charts, a history of revenues and expenses with 2 years of actual and 2 years of budget to budget for comparison for all funds is provided. Click on the charts for additional detail.

Source of Funds by Type



Source of Funds by Line Item

Help ▾ Share ▾

Updated On 7 Jul, 2020

← Back ↻ History ▾ ↺ Reset

Broken down by

Revenues

Data

| Expand All | FY 2018 Actual | FY 2019 Actual | FY 2020 Approved Budget | FY 2021 Approved Budget |
|--------------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| ▶ Sales Tax | \$ 40,374,520 | \$ 42,591,959 | \$ 42,544,173 | \$ 32,673,781 |
| ▶ Charges for Service | 29,446,723 | 32,392,275 | 36,216,156 | 35,268,348 |
| ▶ Property Tax | 27,636,814 | 29,314,917 | 27,805,384 | 29,489,374 |
| ▶ Business Taxes | 15,897,429 | 17,514,037 | 17,718,460 | 16,450,000 |
| ▶ Miscellaneous Revenues | 22,021,147 | 10,441,737 | 10,211,515 | 12,016,851 |
| ▶ Employer Contribution | 7,052,089 | 8,058,299 | 7,975,420 | 8,143,866 |
| ▶ Intergovernmental | 4,702,702 | 6,472,336 | 707,990 | 679,750 |
| ▶ Licenses & Permits | 2,159,518 | 2,624,432 | 2,583,000 | 2,578,625 |
| ▶ Lease Proceeds | 1,179,032 | 3,180,336 | 0 | 2,616,500 |
| ▶ Fines & Forfeitures | 1,985,863 | 1,689,536 | 1,440,000 | 1,290,000 |
| ▶ Interest Income | 33,092 | 2,686,511 | 881,185 | 1,035,937 |
| ▶ Employee Contribution | 734,671 | 867,319 | 872,804 | 830,706 |
| Total | \$ 153,223,600 | \$ 157,833,693 | \$ 148,956,087 | \$ 143,073,738 |

Source of Funds by Fund

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← Back ↻ History ▾ ↺ Reset

Broken down by

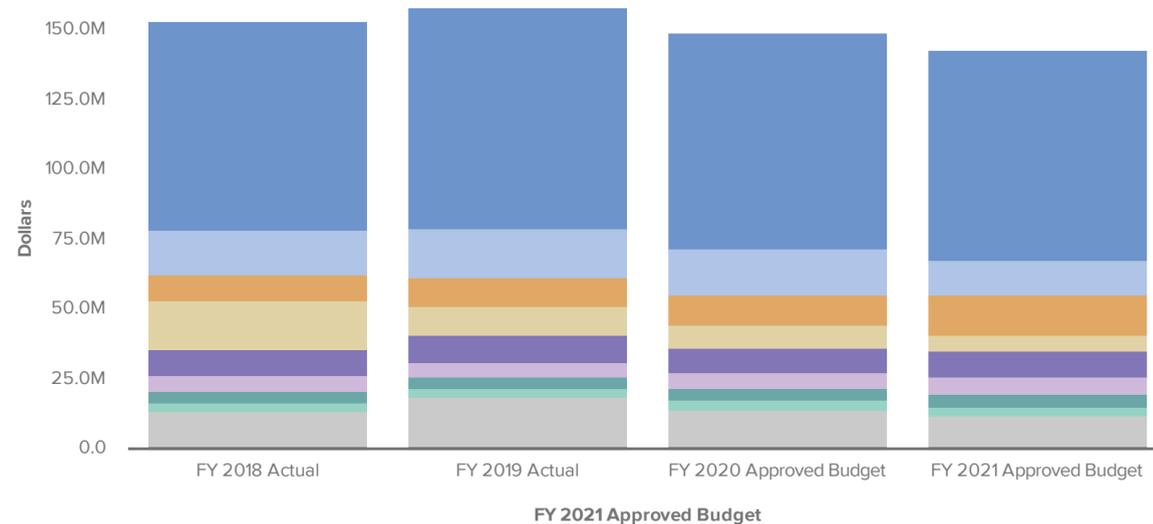
Funds

Revenues



Sort Large to Small ▾

Visualization



Expenses

Use of Funds History by Fund

Help ▾ Share ▾

Updated On 7 Jul, 2020

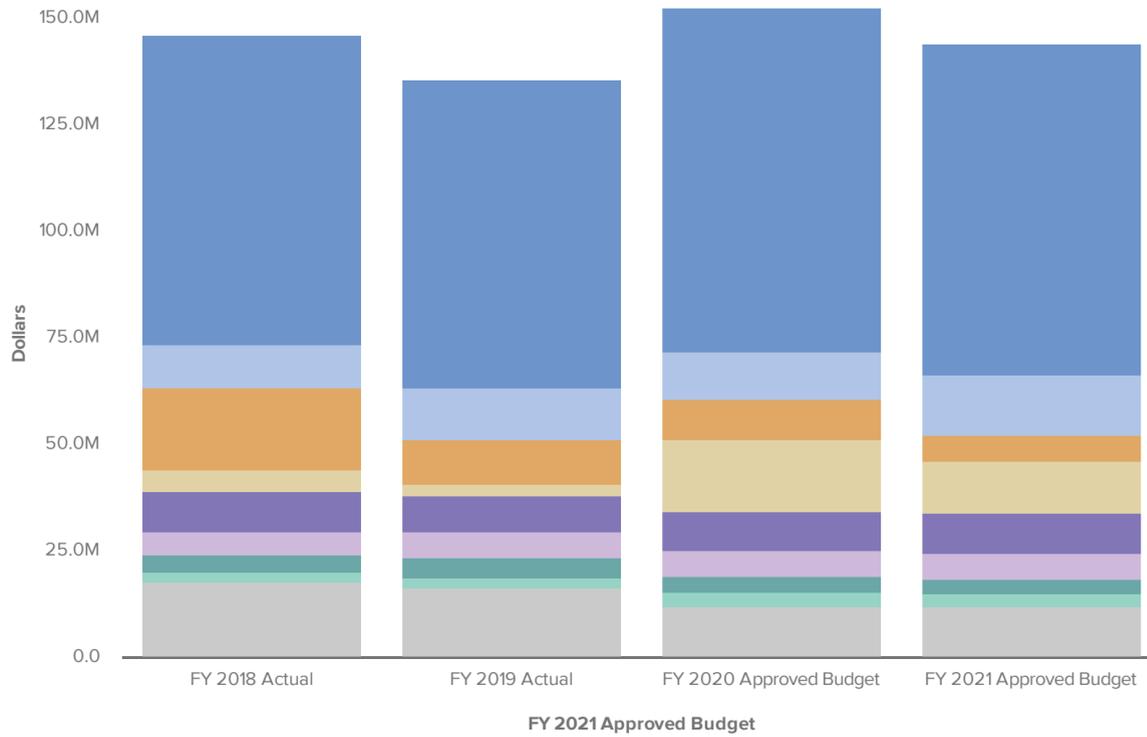
← Back History ▾ Reset

Broken down by
Funds Expenses



Sort Large to Small ▾

Visualization



- (100) General Fund
- (540) Solid Waste Fund
- (350) Capital Project Fund
- (336) TSPLOST Fund
- (602) Group Health Insuran...
- (555) Participant Recreatio...
- (505) Water and Sewer Fund
- (507) Stormwater Utility Fu...
- More (22 grouped)

Use of Funds by Type

Help ▾ Share ▾

Updated On 7 Jul, 2020

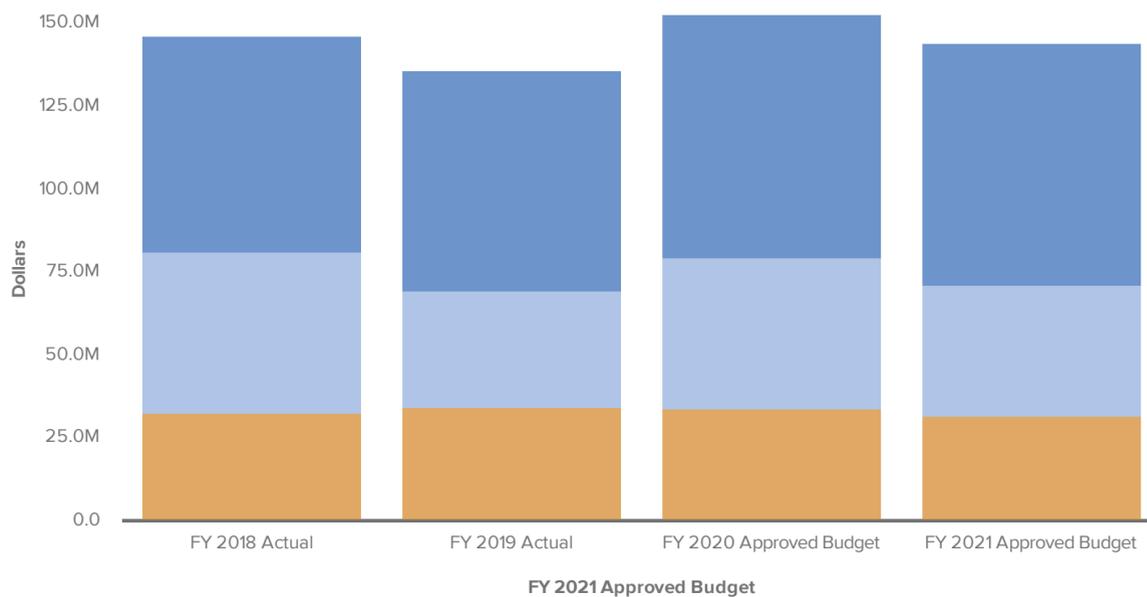
← Back History ▾ Reset

Broken down by
Expenses



Sort Large to Small ▾

Visualization



- Salaries and Benefits
- Transfers, Capital, Other
- Operating

Use of Funds by Line Item

Updated On 7 Jul, 2020

← Back ↻ History ▾ ↺ Reset

Broken down by

Expenses

Data

| Expand All | FY 2018 Actual | FY 2019 Actual | FY 2020 Approved Budget | FY 2021 Approved Budget |
|-----------------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| ▸ Salaries and Benefits | \$ 65,334,738 | \$ 66,396,467 | \$ 72,815,903 | \$ 72,807,887 |
| ▸ Transfers, Capital, Other | 48,606,939 | 35,034,933 | 45,743,526 | 39,650,521 |
| ▸ Operating | 32,492,070 | 34,432,601 | 33,805,403 | 31,703,897 |
| Total | \$ 146,433,746 | \$ 135,864,001 | \$ 152,364,832 | \$ 144,162,305 |

Full Time Employee Information

The FY 2021 Approved Budget does not include any new employees.

Position Control History

| General Fund (100) | FY 2017 Revised Positions | FY 2018 Revised Positions | FY 2019 Revised Positions | FY 2020 Approved Revised | FY 2021 Requests | FY 2021 Approved Positions |
|--|---------------------------|---------------------------|---------------------------|--------------------------|------------------|----------------------------|
| Administration | | | | | | |
| Building Operations (10015651) | 9.00 | 8.00 | 8.00 | 8.00 | | 8.00 |
| City Administrator (10013200) | 3.00 | 3.00 | 3.00 | 3.00 | | 3.00 |
| City Clerk (10013300) | 2.00 | 2.00 | 2.00 | 2.00 | | 2.00 |
| Community Relations (10015700) | 6.00 | 7.00 | 7.00 | 7.00 | | 7.00 |
| Court Services (10026501) | 5.00 | 5.00 | 6.00 | 7.00 | | 7.00 |
| General Administration (10015000) | 2.50 | 2.50 | 2.50 | 2.50 | | 2.50 |
| Information Technology (IT) (10015351) | 9.00 | 9.00 | 9.00 | 9.00 | | 9.00 |
| Governing Body (10011100) | 2.00 | 2.00 | 2.00 | 2.00 | | 2.00 |
| Human Resources (10015400) | 5.00 | 5.00 | 5.00 | 4.80 | | 4.80 |
| Legal (10015300) | 3.00 | 3.00 | 3.00 | 3.00 | | 3.00 |
| Geographic Information Services (GIS) (10015352) | 0.00 | 0.00 | 0.00 | 2.00 | | 2.00 |
| City Sponsored Special Events (10061701) | 2.00 | 2.00 | 2.00 | 2.00 | | 2.00 |
| Security (10015652) | 1.00 | 2.00 | 2.00 | 2.00 | | 2.00 |
| Administration General Fund | 49.50 | 50.50 | 51.50 | 54.30 | 0.00 | 54.30 |
| Community Development | | | | | | |
| Building Inspections (10072200) | 0.00 | 0.00 | 0.00 | 7.00 | | 7.00 |
| Business Registration (10015160) | 1.00 | 1.00 | 1.00 | 0.00 | | 0.00 |
| Code Enforcement (10074500) | 0.00 | 0.00 | 0.00 | 4.00 | | 4.00 |
| Com Dev Support Services (10070102) | 4.00 | 4.00 | 4.00 | 6.00 | | 6.00 |
| Community Develop Admin (10070101) | 3.00 | 3.00 | 3.00 | 3.00 | | 3.00 |
| Engineering (10015750) | 8.00 | 8.00 | 9.00 | 10.00 | | 10.00 |
| Geographic Information Services (GIS) (10015352) | 4.00 | 4.00 | 4.00 | 0.00 | | 0.00 |
| Planning and Zoning (10074100) | 7.00 | 8.00 | 8.00 | 8.00 | | 8.00 |
| Community Development General Fund | 27.00 | 28.00 | 29.00 | 38.00 | 0.00 | 38.00 |
| Finance | | | | | | |
| Accounting (10016121) | 5.00 | 7.00 | 7.00 | 6.00 | | 6.00 |
| Cash Disbursements (10016123) | 3.00 | 3.00 | 3.00 | 3.00 | | 3.00 |
| Cash Receipting (10016152) | 2.00 | 2.00 | 2.00 | 2.00 | | 2.00 |
| Finance Administration (10016100) | 4.00 | 4.00 | 4.00 | 4.00 | | 4.00 |
| Financial Services (10016122) | 8.00 | 8.00 | 8.00 | 8.00 | | 8.00 |
| Purchasing (10016170) | 3.00 | 3.00 | 3.00 | 4.00 | | 4.00 |
| Business Registration (10015160) | 0.00 | 0.00 | 0.00 | 1.00 | | 1.00 |
| Strategic Planning & Budget (10015130) | 3.00 | 3.00 | 3.00 | 3.00 | | 3.00 |
| Finance General Fund | 28.00 | 30.00 | 30.00 | 31.00 | 0.00 | 31.00 |

| General Fund (100) | FY 2017 Revised Positions | FY 2018 Revised Positions | FY 2019 Revised Positions | FY 2020 Approved Revised | FY 2021 Requests | FY 2021 Approved Positions |
|---|---------------------------------|---------------------------------|---------------------------------|--------------------------------|---------------------|----------------------------------|
| Fire | | | | | | |
| Fire Administration (10035101) | 2.00 | 2.00 | 2.00 | 2.00 | | 2.00 |
| Fire Marshal (10035102) | 9.00 | 9.00 | 10.00 | 10.00 | | 10.00 |
| Fire Suppression (10035200) | 7.00 | 7.00 | 8.00 | 8.00 | | 8.00 |
| Public Safety Training Facility (10035400) | 1.00 | 1.00 | 1.00 | 1.00 | | 1.00 |
| Fire General Fund | 19.00 | 19.00 | 21.00 | 21.00 | 0.00 | 21.00 |
| Police | | | | | | |
| General Investigations (10032200) | 20.00 | 25.00 | 25.00 | 19.00 | | 19.00 |
| Patrol (10032230) | 94.00 | 79.00 | 79.00 | 94.00 | | 94.00 |
| Police - Admin Services (10032101) | 3.00 | 3.00 | 3.00 | 3.00 | | 3.00 |
| Police - Office of Professional Standards (10032103) | 7.00 | 11.00 | 12.00 | 9.00 | | 9.00 |
| Police - Support Services (10032102) | 20.00 | 23.00 | 25.00 | 29.00 | | 29.00 |
| Special Investigations (10032500) | 16.00 | 17.00 | 17.00 | 11.00 | | 11.00 |
| Traffic Enforcement Unit (10032300) | 13.00 | 15.00 | 16.00 | 12.00 | | 12.00 |
| Police General Fund | 191.00 | 173.00 | 177.00 | 177.00 | 0.00 | 177.00 |
| Recreation and Parks | | | | | | |
| Barrington Hall (10061751) | 1.00 | 1.00 | 1.00 | 1.00 | | 1.00 |
| Bulloch Hall (10061752) | 1.00 | 1.00 | 1.00 | 1.00 | | 1.00 |
| Cultural Arts (10061753) | 2.00 | 2.00 | 3.00 | 3.00 | | 3.00 |
| Historic & Cultural Affairs (10061700) | 2.00 | 2.00 | 2.00 | 2.00 | | 2.00 |
| Municipal Complex Grounds (10062201) | 2.00 | 2.00 | 2.00 | 2.00 | | 2.00 |
| Parks (10062000) | 51.00 | 52.00 | 53.00 | 53.00 | | 53.00 |
| Park Police (10062500) | 5.00 | 5.00 | 5.00 | 5.00 | | 5.00 |
| Recreation and Parks - Administration (10061101) | 2.00 | 2.00 | 3.00 | 3.00 | | 3.00 |
| Recreation and Parks Support Services (10061102) | 21.77 | 21.27 | 21.27 | 21.27 | | 21.80 |
| Smith Plantation (10061754) | 1.00 | 1.00 | 1.00 | 1.00 | | 1.00 |
| Recreation and Parks General Fund | 88.77 | 89.27 | 92.27 | 92.27 | 0.00 | 92.80 |
| Transportation | | | | | | |
| Transportation Engineering & Design (10042102) | 5.00 | 5.00 | 5.00 | 6.00 | | 6.00 |
| Transportation Planning (10042103) | 3.00 | 3.00 | 3.00 | 4.00 | | 4.00 |
| Land Acquisition and Development (10042104) | 3.00 | 3.00 | 3.00 | 0.00 | | 0.00 |
| Street Maintenance (10042200) | 31.00 | 31.00 | 31.00 | 31.00 | | 31.00 |
| Traffic Engineering (10042700) | 18.00 | 18.00 | 19.00 | 19.00 | | 19.00 |
| Transportation Administration (10042101) | 4.00 | 4.00 | 4.00 | 5.00 | | 5.00 |
| Transportation General Fund | 64.00 | 64.00 | 65.00 | 65.00 | 0.00 | 65.00 |
| General Fund (100) | 467.27 | 453.77 | 465.77 | 478.57 | 0.00 | 479.10 |
| E-911 Fund (21538000) | 26.00 | 26.00 | 27.00 | 29.00 | 0.00 | 29.00 |
| Water and Sewer Fund (505) | | | | | | |
| Water Administration (50544100) | 2.03 | 2.43 | 2.43 | 2.43 | | 2.43 |
| Water Distribution (50544400) | 8.75 | 8.50 | 8.50 | 8.50 | | 8.50 |
| Water Plant (50544300) | 7.00 | 7.00 | 7.00 | 7.00 | | 7.00 |
| Water and Sewer Fund (505) | 17.78 | 17.93 | 17.93 | 17.93 | 0.00 | 17.93 |
| Stormwater Utility Fund Fund (50743200) | 13.53 | 14.48 | 14.48 | 14.48 | 0.00 | 14.48 |
| Solid Waste and Recycling Fund (540) | | | | | | |
| Solid Waste and Recycling Admin. (54045100) | 7.25 | 8.24 | 8.24 | 8.24 | | 8.24 |
| Residential Collection (54045201) | 34.00 | 34.00 | 34.00 | 31.00 | | 31.00 |
| Commercial Collection (54045202) | 8.00 | 8.00 | 8.00 | 8.00 | | 8.00 |
| Recycling Center (54045500) | 6.00 | 6.00 | 6.00 | 7.00 | | 7.00 |
| Solid Waste and Recycling Fund (540) | 55.25 | 56.24 | 56.24 | 54.24 | 0.00 | 54.24 |
| Fleet Services Fund (60449000) | 8.43 | 7.35 | 7.35 | 8.35 | 0.00 | 8.35 |
| Recreation Participation Fund (555) | | | | | | |
| Recreation Participation Administration (55561101) | 4.39 | 4.26 | 4.26 | 4.26 | | 5.02 |
| Recreation Participation-General Programs (55561201) | 0.12 | 0.05 | 0.05 | 0.05 | | 0.29 |
| Recreation Participation-Athletics (55561202) | 4.14 | 4.17 | 4.17 | 4.17 | | 3.90 |
| Recreation Participation-Tennis (55561203) | 0.58 | 1.00 | 1.00 | 1.00 | | 1.00 |
| Recreation Participation-Swim/Sprayground (55561204) | 0.00 | 0.00 | 0.00 | 0.00 | | 0.20 |
| Recreation Participation-Gym/Phys Fitness (55561205) | 1.64 | 2.14 | 2.14 | 2.14 | | 3.08 |
| Recreation Participation-Dance,Drama,Music (55561206) | 1.31 | 1.31 | 1.31 | 1.31 | | 1.31 |
| Recreation Participation - Arts and Crafts (55561207) | 0.11 | 0.11 | 0.11 | 0.11 | | 0.13 |
| Recreation Participation - Adult Rec Center (55561210) | 3.25 | 3.55 | 2.55 | 2.55 | | 1.55 |
| Recreation Participation - City Events (55561211) | 2.16 | 1.61 | 1.61 | 1.61 | | 0.00 |
| Recreation Participation-ERRP (55561208) | 0.83 | 0.83 | 0.83 | 0.83 | | 0.89 |
| Recreation Participation-Rentals (55561209) | 0.70 | 0.70 | 0.70 | 0.70 | | 0.59 |
| Recreation Participation-Adult Rec Center Pool (55561212) | 0.00 | 0.00 | 0.00 | 0.00 | | 0.25 |
| Participant Recreation Fund (555) | 19.23 | 19.73 | 18.73 | 18.73 | 0.00 | 18.20 |

| | FY 2017 Revised Positions | FY 2018 Revised Positions | FY 2019 Revised Positions | FY 2020 Approved Revised | FY 2021 Requests | FY 2021 Approved Positions |
|--|---------------------------------|---------------------------------|---------------------------------|--------------------------------|---------------------|----------------------------------|
| CDBG Grant Fund (22570101) | 0.50 | 0.50 | 0.50 | 0.50 | | 0.50 |
| Worker's Compensation Fund (60115401) | 1.00 | 1.00 | 1.00 | 1.00 | | 1.00 |
| Group Health Insurance (60215402) | 1.00 | 1.00 | 1.00 | 1.20 | | 1.20 |
| Risk and Liability Fund (60315550) | 1.00 | 1.00 | 1.00 | 1.00 | | 1.00 |
| | FY 2017 Revised Positions | FY 2018 Revised Positions | FY 2019 Revised Positions | FY 2020 Approved Revised | FY 2021 Requests | FY 2021 Approved Positions |
| GRAND TOTAL ALL FUNDS | 611.00 | 599.00 | 611.00 | 625.00 | 0.00 | 625.00 |

FTE History by Department

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Updated On 26 Jun, 2020

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Showing 415 rows

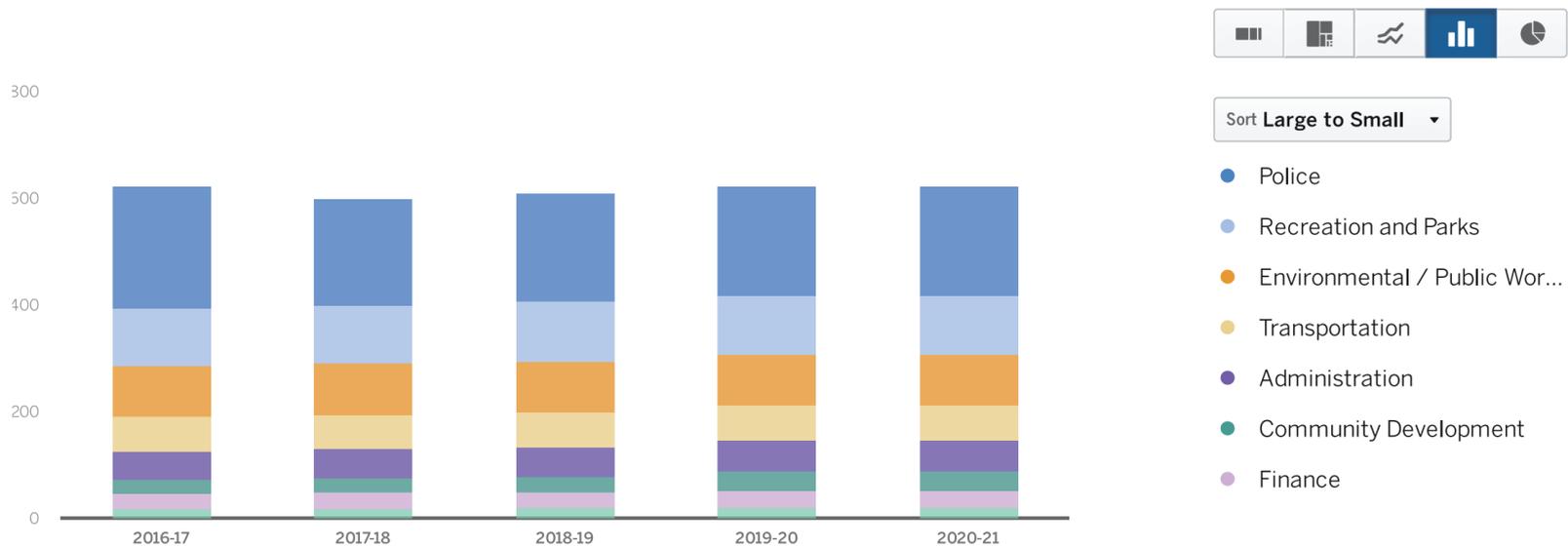
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Department

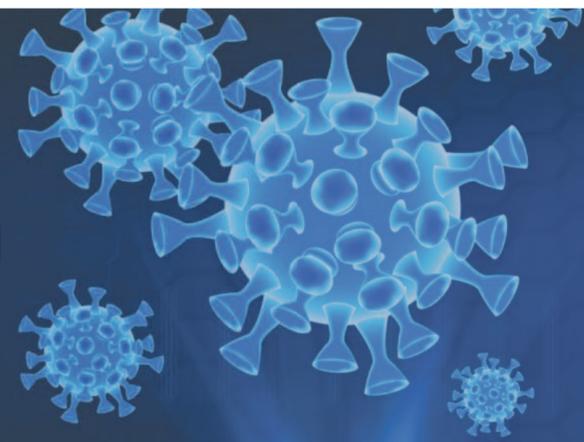
▼ Visualization



[Link to Interactive Budget Book](#) [Table of Contents](#)

Coronavirus Financial Plan

for FY 2021 Proposed Budget



Specific Program Level Impacts

The City is tracking the virus and its effect. All changes to service levels are being updated on the City's website. Click on the link at right to see the updated information.

The City has identified several program areas we anticipate will have changes and challenges including additional funding or lower revenues in FY 2021. The FY 2021 Proposed Budget has a reserve for financial uncertainty to allow the City to respond with some flexibility as the changes develop.



Impact on Revenues

Revenues will be significantly impacted.

The Coronavirus pandemic has led to a sudden and extensive economic impact on local businesses. Businesses have had to temporarily shut down or scale back operations. The City of Roswell will see a drop in some of its major revenue sources such as sales tax, business taxes and licenses and permits. Due to reduced travel, shopping, tourism etc. revenues from hotel/motel taxes, fees and fines will also be reduced. Staff is projecting a significant drop in revenues from the categories mentioned above in the fourth quarter of the current fiscal year. Sales Tax revenue in FY 2020 is expected to fall 10% below the budget amount. Overall, General Fund revenues are expected to end FY 2020 nearly 2% below budget. Savings in expenditures will allow the City to end the year in a positive financial position.

The chart to the right highlights total revenue proposed for FY 2021 which shows a significant impact as the economy reacts to the Coronavirus outbreak. While the biggest source of revenue, Property Tax, will likely remain stable for the next year, it too could see a drop as the other economic factors impact the housing market.

Revenues for All Funds

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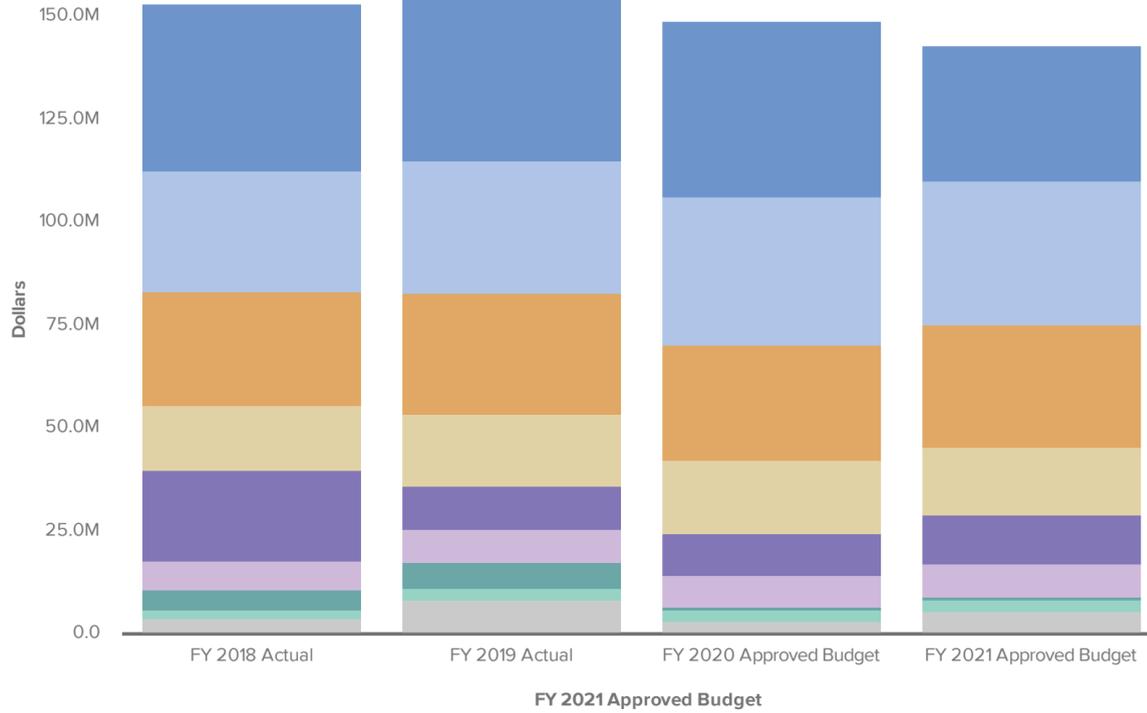
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Broken down by
Revenues



Sort **Large to Small** ▾

Visualization



- Sales Tax
- Charges for Service
- Property Tax
- Business Taxes
- Miscellaneous Revenues
- Employer Contribution
- Intergovernmental
- Licenses & Permits
- More (4 grouped)

Sales Tax (All Funds)

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Updated On 7 Jul, 2020

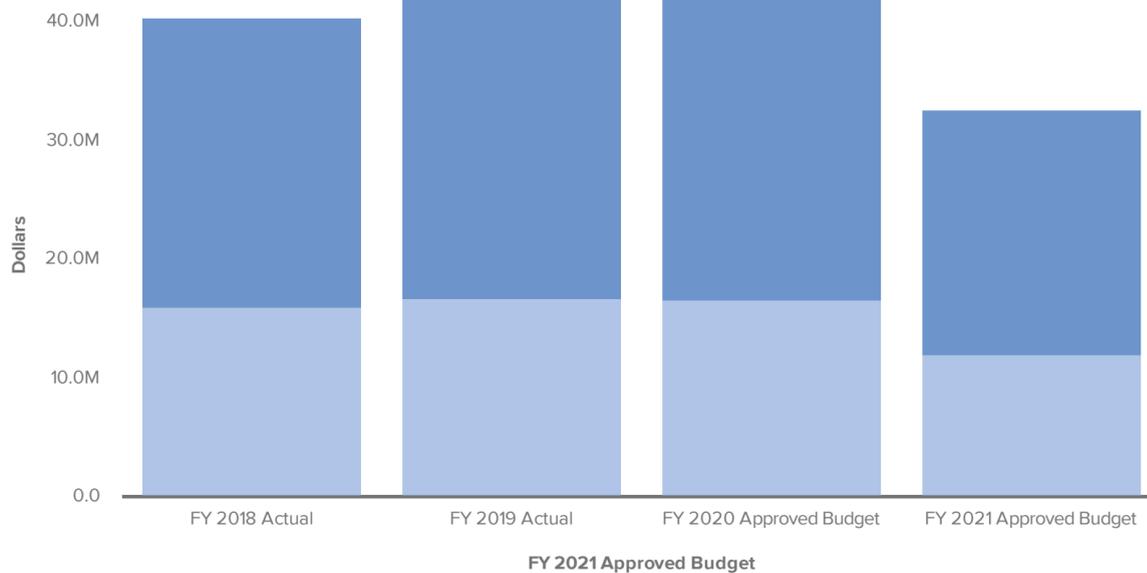
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Broken down by
Sales Tax



Sort **Large to Small** ▾

Visualization



- (313100) Local Option Sale...
- (313200) TSPLOST

Short Term Impact

Forecasting the financial impact of the Coronavirus this year.

The City is on a strong financial footing and we are prepared to deal with the financial impacts of COVID-19. The City maintains a General Fund Reserve equivalent to 25% of our General Fund expenses, approximately \$18 million, that could cover three months worth of expenditures. Additionally, the FY 2021 budget sets aside an additional reserve of \$1.6 million to address the financial uncertainty caused by COVID. The FY 2021 Proposed Budget has allocated approximately \$500,000 of General Fund fund balance to cover operating expenses. This action is a temporary deviation from the City's budget principles of utilizing recurring revenue for recurring expense.

To reduce the financial impact of the pandemic, the city has decreased the use of part-time employees by 78% and implemented a hiring freeze. Departments have been asked to halt discretionary spending and some capital projects are being delayed. The FY 2021 budget focuses on core services and programs and defers most new department budget requests.

Staff will continue to monitor the impacts of COVID-19 and provide regular updates to Mayor and Council. As the financial impact of COVID-19 becomes more clear, additional funding may be prioritized for key operating and capital expenses.



Long Term Impacts

The effects of COVID-19 will be felt well beyond the first two quarters of FY 2021. At this point it is difficult to forecast the full financial impact of the pandemic on the City's revenues. With unemployment being at an all time high, consumer spending is expected to drop significantly, which in turn will impact revenues.

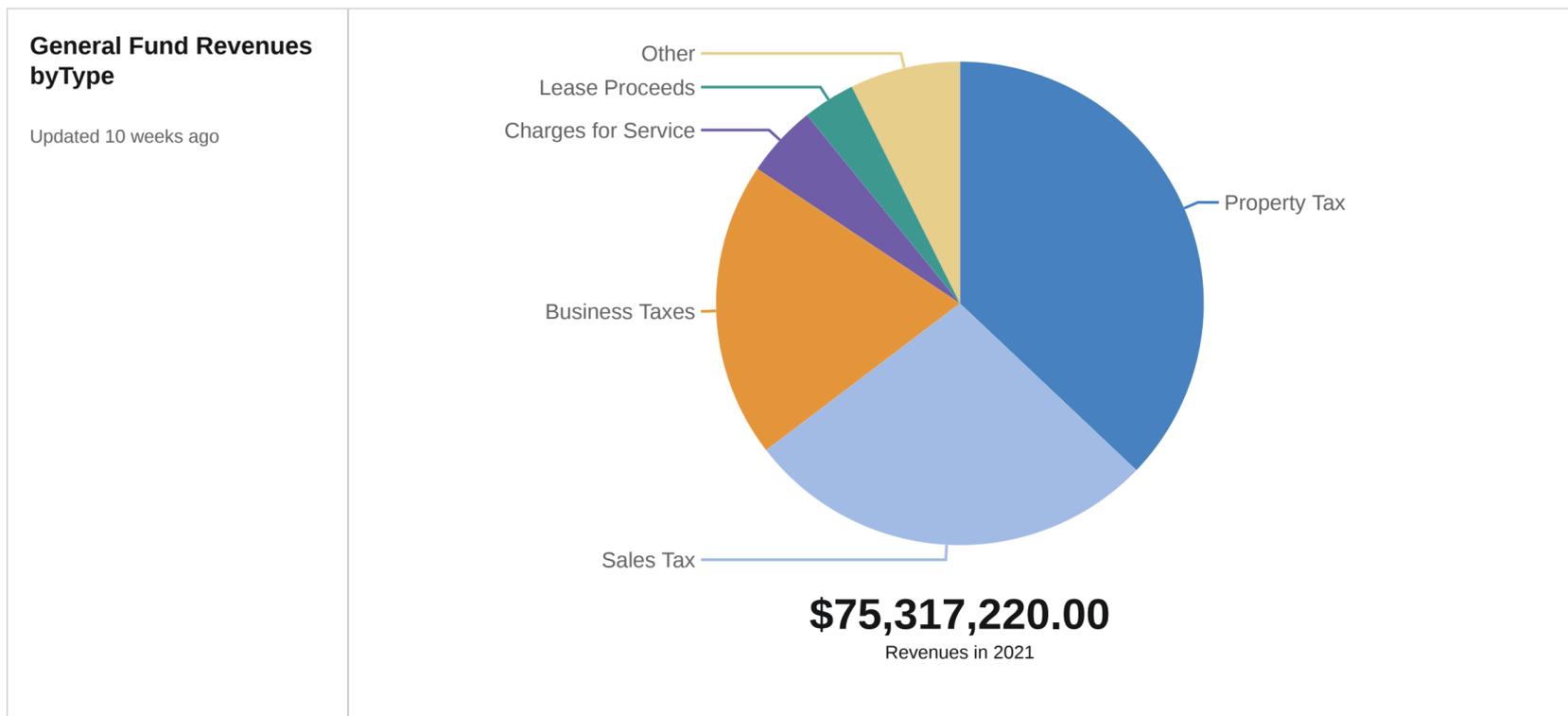
The City is in a strong financial position and stands ready to make the necessary adjustments to ensure continued stability.



General Fund

FY 2021 Approved Budget Summary

Source of Current Year Revenues - General Fund



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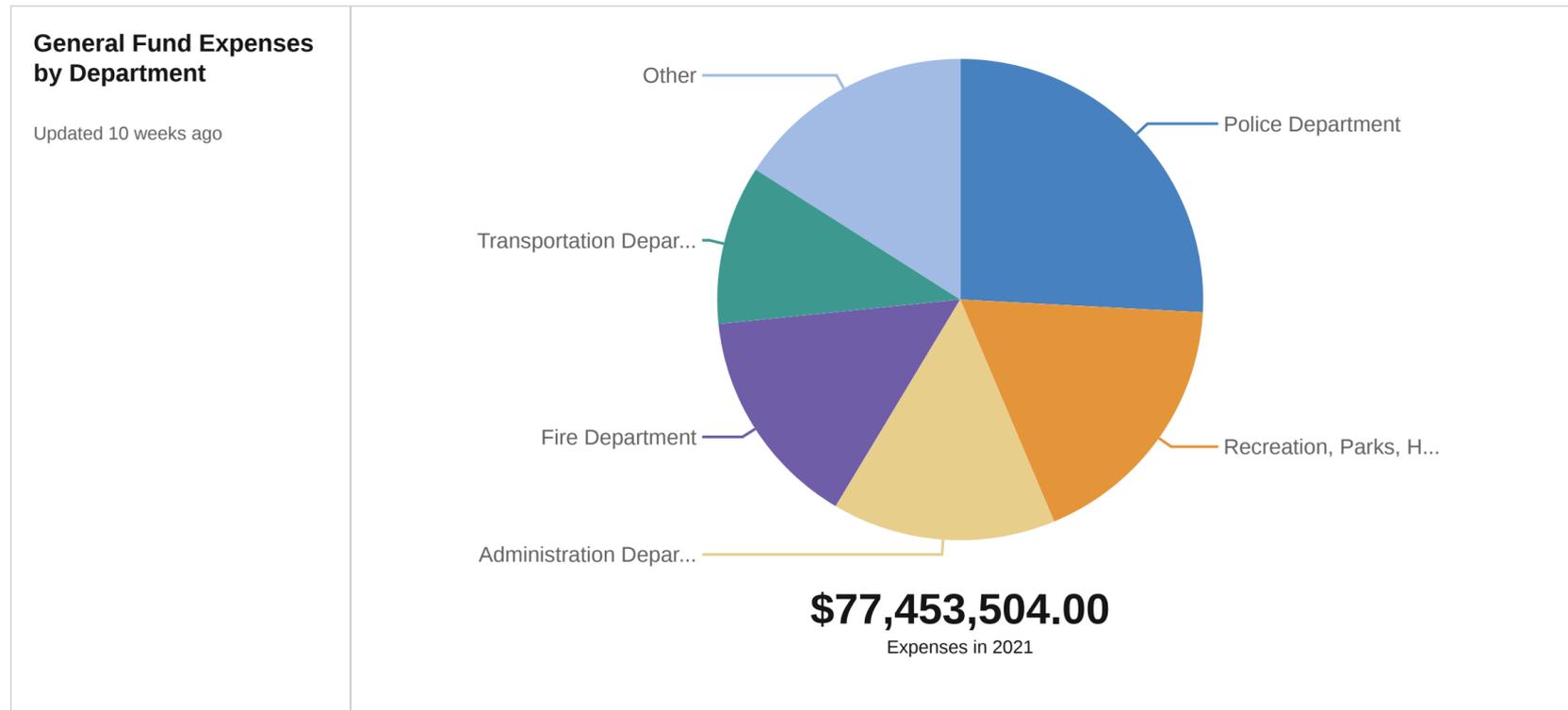
Broken down by

Revenues General Fund

Data

| Expand All | FY 2018 Actual | FY 2019 Actual | FY 2020 Approved Budget | FY 2021 Approved Budget |
|--------------------------|----------------------|----------------------|-------------------------|-------------------------|
| ▶ Property Tax | \$ 26,415,469 | \$ 27,906,062 | \$ 26,244,003 | \$ 27,961,374 |
| ▶ Sales Tax | 24,416,690 | 25,890,975 | 25,898,173 | 20,700,000 |
| ▶ Business Taxes | 14,852,608 | 16,120,749 | 15,968,460 | 14,900,000 |
| ▶ Charges for Service | 2,677,094 | 3,035,703 | 3,003,104 | 3,628,720 |
| ▶ Licenses & Permits | 2,146,203 | 2,609,620 | 2,570,000 | 2,565,625 |
| ▶ Fines & Forfeitures | 1,599,576 | 1,447,092 | 1,440,000 | 1,290,000 |
| ▶ Miscellaneous Revenues | 1,325,546 | 711,996 | 1,250,251 | 1,025,251 |
| ▶ Lease Proceeds | 1,179,032 | 0 | 0 | 2,616,500 |
| ▶ Interest Income | -21,128 | 1,230,888 | 500,000 | 400,000 |
| ▶ Intergovernmental | 199,817 | 181,625 | 241,505 | 229,750 |
| Total | \$ 74,790,907 | \$ 79,134,707 | \$ 77,115,496 | \$ 75,317,220 |

Use of Funds for General Fund



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Broken down by
Expenses General Fund

Data

| Expand All | FY 2018 Actual | FY 2019 Actual | FY 2020 Approved Budget | FY 2021 Approved Budget |
|-----------------------------|----------------------|----------------------|-------------------------|-------------------------|
| ▸ Salaries and Benefits | \$ 43,333,589 | \$ 44,705,218 | \$ 50,365,440 | \$ 50,490,422 |
| ▸ Operating | 16,858,071 | 18,255,329 | 19,495,868 | 17,384,947 |
| ▸ Transfers, Capital, Other | 12,550,437 | 9,545,065 | 10,477,738 | 9,578,135 |
| Total | \$ 72,742,097 | \$ 72,505,611 | \$ 80,339,046 | \$ 77,453,504 |

| | |
|--|----------------------|
| Beginning Fund Balance Amount | \$ 3,834,047 |
| FY 2021 Approved Revenues | <u>\$ 75,317,220</u> |
| FY 2021 Approved Base Budget | <u>\$ 71,391,458</u> |
| Approved Program Changes | 1,337,205 |
| Approved Maintenance Capital | 3,046,885 |
| TOTAL APPROVED OPERATING REQUESTS | \$ 4,384,090 |
| FY 2021 APPROVED OPERATING BUDGET | \$ 75,775,548 |
| <i>VARIANCE (Revenues over/under Approved Operating Budget)</i> | \$ (458,328) |
| Fund Balance used for One Time Capital | \$ 1,677,956 |
| FY 2021 GENERAL FUND APPROVED BUDGET | \$ 77,453,504 |
| <i>Amount Allocated for Increase in General Fund Reserve by Policy (25%)</i> | \$ 101,438 |
| <i>Reserve for Financial Uncertainty</i> | \$ 1,596,325 |
| AVAILABLE GENERAL FUND BALANCE | \$ - |

Funded Operating

Operating

| | FY 2021 | Recurring |
|--|-------------------|------------------|
| Police | | |
| Add Funding for Police Officer Recruitment Software | \$ 10,000 | \$ 10,000 |
| Increase Funding to Polygraph Services | \$ 10,000 | \$ 10,000 |
| Add Funding for Narcan Replacement | \$ 10,000 | \$ 10,000 |
| Add Funding for SWAT Breach Re-certification | \$ 10,000 | \$ - |
| Police Taser Replacement (Total Four Year Cost - \$529,760) | \$ 116,333 | \$ - |
| Police Total | \$ 156,333 | \$ 30,000 |
| Recreation, Parks, Historic and Cultural Affairs | | |
| General Fund Support of Recreation Participation Fund (Net Cost \$350,000) | \$ 784,872 | \$ - |
| Recreation, Parks, Historic and Cultural Affairs Total | \$ 784,872 | \$ - |
| Operating Total | \$ 941,205 | \$ 30,000 |

Funded for Partner Organizations

| Partner Organization Requests | | |
|--|--|-------------------|
| | | FY 2021 |
| | Assistance from City Employees to Help Water Plants and Flowers | \$ - |
| | Flowers/Plantings, Installation, Fertilization, and Maintenance of Existing Hanging Baskets, Planters, and Flower Bed in the Historic District | \$ 26,000 |
| Historic Roswell Beautification Project Total | | \$ 26,000 |
| | Request # 1 - Operational Support | \$ 50,000 |
| Roswell Arts Fund Total | | \$ 50,000 |
| | Archivist Salary | \$ 30,000 |
| Roswell Historical Society Total | | \$ 30,000 |
| | Roswell Inc Budget | \$ 290,000 |
| Roswell INC Total | | \$ 290,000 |
| Partner Organizations Total | | \$ 396,000 |

Unfunded Operating

| Operating | | |
|---|---------------------|---------------------|
| | FY 2021 | Recurring |
| Administration | | |
| Add Community Engagement Program with (1) Full-Time and (1) Part-Time Position at 75% Funding | \$ 99,513 | \$ 111,354 |
| Increase Funding for Security Part-Time and Overtime for Events and Meetings | \$ 11,000 | \$ 11,000 |
| Add Funding for Operation and Maintenance of the Security System | \$ 10,000 | \$ 10,000 |
| Add (1) Full-Time Special Events Coordinator Position at 100% Funding | \$ 86,243 | \$ 85,043 |
| Add Service at East Library for Foundation Directory Online (Grant Research Database) | \$ 1,500 | \$ 1,500 |
| Increase Funding for Building Operation Maintenance | \$ 20,000 | \$ 20,000 |
| Increase Funding for City Clerk Travel and Training | \$ 2,500 | \$ 2,500 |
| Administration Total | \$ 230,756 | \$ 241,397 |
| Community Development | | |
| Add (1) Full-Time Building Plans Reviewer Position at 100% Funding | \$ 87,793 | \$ 78,026 |
| Increase Funding for Codifying UDC Text Amendments | \$ 7,500 | \$ 7,500 |
| Add (1) Part-Time Code Enforcement Officer Position at 100% Funding | \$ 40,072 | \$ 35,732 |
| Add (1) New Leased Vehicle for Engineering Division | \$ 8,089 | \$ 8,089 |
| Community Development Total | \$ 143,454 | \$ 129,347 |
| Finance | | |
| Add Funding for eProcurement Software | \$ 19,500 | \$ 19,500 |
| Finance Total | \$ 19,500 | \$ 19,500 |
| Fire | | |
| Add (1) Full-Time Assistant Fire Marshal Position in the Fire Marshal Office at 100% Funding | \$ 127,140 | \$ 96,140 |
| Add (21) Full-Time Station Captains Position at 100% Funding and Reduce Firefighters Fees | \$ 1,144,415 | \$ 1,010,015 |
| Add Funding for Fire Vehicle Communications Headsets | \$ 67,500 | \$ - |
| Add Funding for Lockers at Headquarters | \$ 11,500 | \$ - |
| Add Funding for Fire Safety PSA | \$ 9,000 | \$ 9,000 |
| Fire Total | \$ 1,359,555 | \$ 1,115,155 |
| Police | | |
| Add Funding for Tourniquets Replacement | \$ 15,000 | \$ 1,000 |
| Add (1) Full-Time K9 Sergeant Position at 100% Funding | \$ 145,734 | \$ 118,134 |
| Add (1) Full-Time Internal Affairs Investigator Position at 100% Funding | \$ 117,549 | \$ 104,250 |
| Add (1) Full-Time Record Admin Specialist Position at 100% Funding | \$ 63,996 | \$ 61,996 |
| Reclass (1) Full-Time Property and Evidence Supervisor Position at 100% Funding | \$ 8,558 | \$ 8,558 |
| Add (1) Full-Time Civilian Crime Scene Investigator (CSI) Position at 100% Funding | \$ 106,016 | \$ 95,616 |
| Add (1) Full-Time Media Relations Specialist Position at 100% Funding | \$ 92,303 | \$ 88,503 |
| Police Total | \$ 549,156 | \$ 478,057 |

| Recreation, Parks, Historic and Cultural Affairs | | |
|--|---------------------|---------------------|
| Increase Funding for Supplies to Maintain Parks, Trails, and Equipment | \$ 70,000 | \$ 70,000 |
| Increase Funding for Contract Services (Elevator Maintenance, Pool Filtration and Mat Maintenance) | \$ 30,000 | \$ 30,000 |
| Increase Funding for Park Uniforms | \$ 7,700 | \$ 7,700 |
| Add (1) Full-Time Management Analyst/Project Manager Position at 100% Funding | \$ 89,849 | \$ 85,849 |
| Add (1) Full-Time Marketing Coordinator Position at 100% Funding | \$ 95,817 | \$ 91,817 |
| Add (1) Full Time Crew Leader Position for Natural Resource/Trail Maintenance at 100% Funding | \$ 103,479 | \$ 75,479 |
| Add (2) Full Time Crew Worker Positions for Natural Resource/Trail Maintenance at 100% Funding | \$ 112,314 | \$ 112,314 |
| Increase Funding for Holiday Lighting and Tree Replacement for Historic Roswell Town Square | \$ 20,000 | \$ 20,000 |
| Increase Funding for Riverside Sounds | \$ 7,000 | \$ 7,000 |
| Increase Funding for Janitorial Services at the Physical Activity Center | \$ 60,000 | \$ 60,000 |
| Add Funding to Repair Existing Security Cameras and Emergency Blue Light Phone Stanchions | \$ 5,000 | \$ 5,000 |
| Add Funding for Project Management Software | \$ 5,400 | \$ 4,800 |
| Increase Funding for Historical Society Copier | \$ 1,860 | \$ 1,860 |
| Recreation, Parks, Historic and Cultural Affairs Total | \$ 608,419 | \$ 571,819 |
| Transportation | | |
| Add Funding for Sidewalk Maintenance and Right-of-Way Beautification | \$ 31,500 | \$ 31,500 |
| Add Funding for Contracted Maintenance of Right of Way on HBR/92 and 400 | \$ 48,180 | \$ 48,180 |
| Transportation Total | \$ 79,680 | \$ 79,680 |
| City-Wide | | |
| Employee Salary Increase (Average of 3%) | \$ 1,148,715 | \$ 1,148,715 |
| City-Wide Total | \$ 1,148,715 | \$ 1,148,715 |
| Operating Total | \$ 4,139,235 | \$ 3,783,670 |

Unfunded for Partner Organizations

| Partner Organization Requests | | FY 2021 |
|--|-----------|----------------|
| Heart of Roswell Park Landscape Improvements | \$ | 10,000 |
| Historic District Semi-Annual Mulch and Mulch installation | \$ | 4,000 |
| Purchase five additional hanging baskets for installation in the Historic District. | \$ | 1,150 |
| Weed Control for Historic District including East Alley and Right of Way Corner of Magnolia and Atlanta Street | \$ | 3,500 |
| Purchase flowers for new hanging baskets installed in the Historic District. | \$ | 1,800 |
| Equipment Maintenance, Replacement | \$ | 1,200 |
| Historic Roswell Beautification Project Total | \$ | 21,650 |
| Request #2 - Marketing and Outreach | \$ | 45,000 |
| Request #3 - ArtAround Roswell | \$ | 40,000 |
| Request #4 - Artists Around the Table and Creative Placemaking (Combined previous initiatives) | \$ | 25,000 |
| Request #5 - Arts Coalition | \$ | 10,000 |
| Request #6 - Public Art Administrator | \$ | 65,000 |
| Request #7 - Artistic Bike Rack Project | \$ | 15,000 |
| Roswell Arts Fund Total | \$ | 200,000 |
| Cemetery Improvement | \$ | 20,000 |
| Roswell Historical Society Total | \$ | 20,000 |
| Roswell Inc Budget Unfunded | \$ | 197,200 |
| Roswell INC Total | \$ | 197,200 |
| Partner Organizations Total | \$ | 438,850 |

Funded Maintenance Capital

Maintenance Capital

| | FY 2021 |
|--|---------------------|
| Administration | |
| Citywide Network/Fiber Switch Replacement (Lease-Purchase) | \$ 1,200,000 |
| IT Equipment Replacement Program (Partially Funded at \$25,000) | \$ 25,000 |
| Administration Total | \$ 1,225,000 |
| Fire | |
| Personal Protective Equipment Replacement Program | \$ 122,385 |
| Fire Vehicle Replacement Program (Lease-Purchase) | \$ 1,416,500 |
| Fire Total | \$ 1,538,885 |
| Transportation | |
| Citywide Road Resurfacing and Reconstruction Program (Partially Funded at \$250,000) | \$ 250,000 |
| Asphalt Equipment Replacement | \$ 33,000 |
| Transportation Total | \$ 283,000 |
| Maintenance Capital Total | \$ 3,046,885 |

Unfunded Maintenance Capital

Maintenance Capital

| | FY 2021 |
|---|---------------------|
| Administration | |
| Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based on Facility Condition Assessment (FCA) | \$ 2,528,401 |
| IT Equipment Replacement Program (Partially Unfunded \$43,000) | \$ 43,000 |
| Administration Total | \$ 2,571,401 |
| Fire | |
| Medical Equipment Replacement Program | \$ 75,475 |
| Extrication Equipment Replacement Program | \$ 10,500 |
| EMS Utility Terrain Vehicle Replacement | \$ 20,300 |
| Fire Total | \$ 106,275 |
| Police | |
| Tactical Vest and Helmet Replacement Program | \$ 50,000 |
| Citywide Radio Replacement Program | \$ 100,000 |
| Handgun Optic Sight Transition | \$ 52,863 |
| Motorcycle Replacement Program | \$ 90,000 |
| Bicycle Patrol Replacement | \$ 10,000 |
| Front and Rear Gate Control Access System Replacement | \$ 20,000 |
| Police Total | \$ 322,863 |

| | |
|---|---------------------|
| Recreation, Parks, Historic and Cultural Affairs | |
| Recreation and Parks Maintenance Program | \$ 385,000 |
| System Wide Park Improvements (Beautification) | \$ 100,000 |
| Small Equipment Replacement Program | \$ 51,500 |
| Historic House Properties Maintenance | \$ 179,000 |
| Playground Replacements | \$ 200,000 |
| Trail Repairs | \$ 50,000 |
| Skid Steer Replacement | \$ 70,000 |
| Mini Excavator | \$ 74,500 |
| Asphalt: Parking Lot, Driveway and Access Road Replacement Plan | \$ 60,000 |
| Athletic Field Improvements - Light Pole Replacement | \$ 50,000 |
| Recreation, Parks, Historic and Cultural Affairs Total | \$ 1,220,000 |
| Transportation | |
| Citywide Road Resurfacing and Reconstruction Program (Partially Unfunded \$2,750,000) | \$ 2,750,000 |
| Bridge Maintenance and Safety Program | \$ 100,000 |
| Traffic Signal Pole Replacement Program | \$ 50,000 |
| Zero Turn Mower Replacement | \$ 14,000 |
| Transportation Total | \$ 2,914,000 |
| Maintenance Capital Total | \$ 7,134,539 |

Funded One Time Capital

FY 2021 Approved Budget - Capital Projects Fund (One Time Capital)

| | |
|--|------------------|
| Fund Balance of Capital Project Fund (<i>Available for One-Time Capital</i>) | 61,707 |
| Reprogramming of Capital | 110,337 |
| Transfer from General Fund | 1,677,956 |
| Transfer from Hotel Motel Fund TPD | - |

| | |
|---|---------------------|
| TOTAL AVAILABLE ONE-TIME CAPITAL FUNDING | \$ 1,850,000 |
|---|---------------------|

| | |
|--|---------------------|
| Total Approved One-Time Capital | \$ 1,850,000 |
|--|---------------------|

| | |
|--|-------------|
| AMOUNT AVAILABLE ABOVE (UNDER) REQUESTS | \$ - |
|--|-------------|

One Time Capital Requests

| | FY 2021 |
|---|---------------------|
| Recreation, Parks, Historic and Cultural Affairs | |
| Adult Recreation Center Window and Siding Replacement | \$ 100,000 |
| Recreation, Parks, Historic and Cultural Affairs Total | \$ 100,000 |
| Transportation | |
| Historic Gateway Project - Final Design (Contract Modification - Total cost of \$2,500,000) | \$ 1,750,000 |
| Transportation Total | \$ 1,750,000 |
| One Time Capital Request Total | \$ 1,850,000 |

Unfunded One Time Capital

One Time Capital Requests

| | FY 2021 |
|---|----------------------|
| Administration | |
| Information Technology Strategic Plan | \$ 100,000 |
| Installation of Cameras for City Hall Parking Areas | \$ 14,800 |
| Security upgrade at Hembree for Public Works Gate and Entrances | \$ 62,000 |
| City Hall Elevator Renovation | \$ 105,000 |
| Administration Total | \$ 281,800 |
| Community Development | |
| Add (4) iPlanTable Workstations for Digital Plan Review (Partially Unfunded \$39,200) | \$ 39,200 |
| Community Development Total | \$ 39,200 |
| Fire | |
| New Fire Station #8 (Construction) | \$ 4,800,761 |
| Add (1) iPlanTable Workstation for Fire Marshals Office | \$ 17,328 |
| Fire Safety Education Safety Town Village | \$ 23,501 |
| Fire Safety Education Fire Extinguisher Simulator | \$ 21,360 |
| Fire Station #2 Replacement (Land Acquisition) | \$ 1,800,000 |
| Fire Station Lighting Upgrade | \$ 82,400 |
| Fire Total | \$ 6,745,350 |
| Police | |
| Additional Automated License Plate Recognition Device | \$ 50,250 |
| 3D Scanner for Investigations | \$ 70,000 |
| Ballistic Shields for Uniform Patrol | \$ 30,000 |
| K-9 Training Area | \$ 25,000 |
| New 911 Emergency Communications Center (Construction) | \$ 5,250,000 |
| Long Distance Weapon Platform Upgrade | \$ 21,600 |
| Police Total | \$ 5,446,850 |
| Recreation, Parks, Historic and Cultural Affairs | |
| Facility Condition Assessment | \$ 150,000 |
| Mimosa Hall Facility Improvement for Certificate of Occupancy | \$ 270,422 |
| Physical Activity Center Expansion | \$ 300,000 |
| Exterior Door Replacement at Bill Johnson Community Activity Center | \$ 21,000 |
| 14 Passenger Bus Replacement | \$ 65,000 |
| Cultural Arts Center Seat Replacement | \$ 85,000 |
| Groeway Community Master Plan Implementation | \$ 50,000 |
| ADA Compliance of City Facilities | \$ 50,000 |
| Equipment Wash Stations | \$ 125,000 |
| Park Security Camera Program (Pedestrian and Parking Areas) | \$ 40,000 |
| Recreation Center Security Cameras | \$ 34,000 |
| Emergency Blue Light Phone Stanchions at City Hall Municipal Complex | \$ 40,000 |
| Fiber Connectivity | \$ 40,000 |
| Fiber Connectivity for Historic Home Properties | \$ 80,000 |
| Historic Roswell Trails and Groeway Park Connectivity | \$ 180,000 |
| Add Funding For Strategic Master Plan | \$ 70,000 |
| Recreation, Parks, Historic and Cultural Affairs Total | \$ 1,600,422 |
| Transportation | |
| Speed Management and Pedestrian Safety Program | \$ 70,000 |
| Sidewalk Connectivity Program | \$ 1,000,000 |
| City Hall Suite 235 Cubicle Renovation | \$ 25,000 |
| Pole Truck & Trailer | \$ 100,000 |
| Riverside Road Complete Street (Design) | \$ 500,000 |
| GDOT ARC Connected Vehicles Initiative | \$ 130,000 |
| Heavy Duty Concrete Mixer | \$ 6,000 |
| King Road Turn Lane Improvement (ROW & Construction) | \$ 450,000 |
| Leaf Vacuum/Mulcher | \$ 150,000 |
| Pine Grove Road/Magnolia Street Corridor Study | \$ 300,000 |
| Pressure Washer/Water Tank | \$ 25,000 |
| Sun Valley Drive - Phase 2 (Old Ellis Extension) (ROW) | \$ 3,900,000 |
| Woodstock Road @ Highway 92 Turn Lane (FY21 ROW/Construction) | \$ 350,000 |
| Transportation Total | \$ 7,006,000 |
| One Time Capital Request Total | \$ 21,119,622 |

Administration Department

Providing result-oriented communication, service, and innovation to our customers.



Who we are

The Administration Department is made up of many different offices and divisions. Each unique, but all working together to provide service to our internal and external customers. The divisions of Administration are: Building Operations, City Administrator's Office, City Clerk, Community Relations, Court Services, Governing Body, Grants, Human Resources, Information Technology, Legal, Municipal Judge, Special Events and Security.

Opportunities

The IT Division in the Administration Department will create an ongoing IT Technology Strategic Plan which will allow us to always have a strategy and road-map which leverages technologies that will make a direct impact on customer experience, have a clear alignment with each departments' objectives and improve operational efficiencies.

The Special Events Division in the Administration Department has developed an opportunity to bring new multi-day film productions to the City of Roswell through partnerships with the CVB, Film Roswell, North Fulton Chamber of Commerce and the Mayor's Task Force.

Challenges

The Building Operations Division in the Administration Department continues to face the challenges associated with an aging building inventory. In FY21 the division will continue to maintain, repair and update systems and equipment to keep the building inventory in excellent shape for the use by citizens and city staff.

The City of Roswell Legal Office faces challenges on staying ahead of changes in the laws that impact the city. The State and Federal Governments have a profound effect on how the city is legally able to conduct business and in FY21 that challenge still remains high for the legal team.

What we have Accomplished

- The Community Relations Division and the Information Technology Division in the Administration Department has completed all upgrades necessary to produce City Council Meetings and Committee and Worksession meetings through a live stream. This new development provides outstanding access to the citizens of Roswell.
- The Grants Division in the Administration Department closed out the Recreational Trails Program for Old Mill Ruins Park Trail Phase III and also closed out the Riverwalk Transportation

Enhancement Grant Project, along with implementing the Americorps National Service Afterschool grant program.

What we expect to Accomplish

- The Human Resources Division in the Administration Department looks forward to an implementation plan/phase of the Spring 2020 Classification and Compensation Study to insure labor market competitiveness.
- The Security Division in the Administration Department will continue to provide a safe and welcoming environment for all citizens and staff through education, training, technology and building positive relationships while still planning and being proactive to changing security needs.



Administration and Citywide Expenditures by Type

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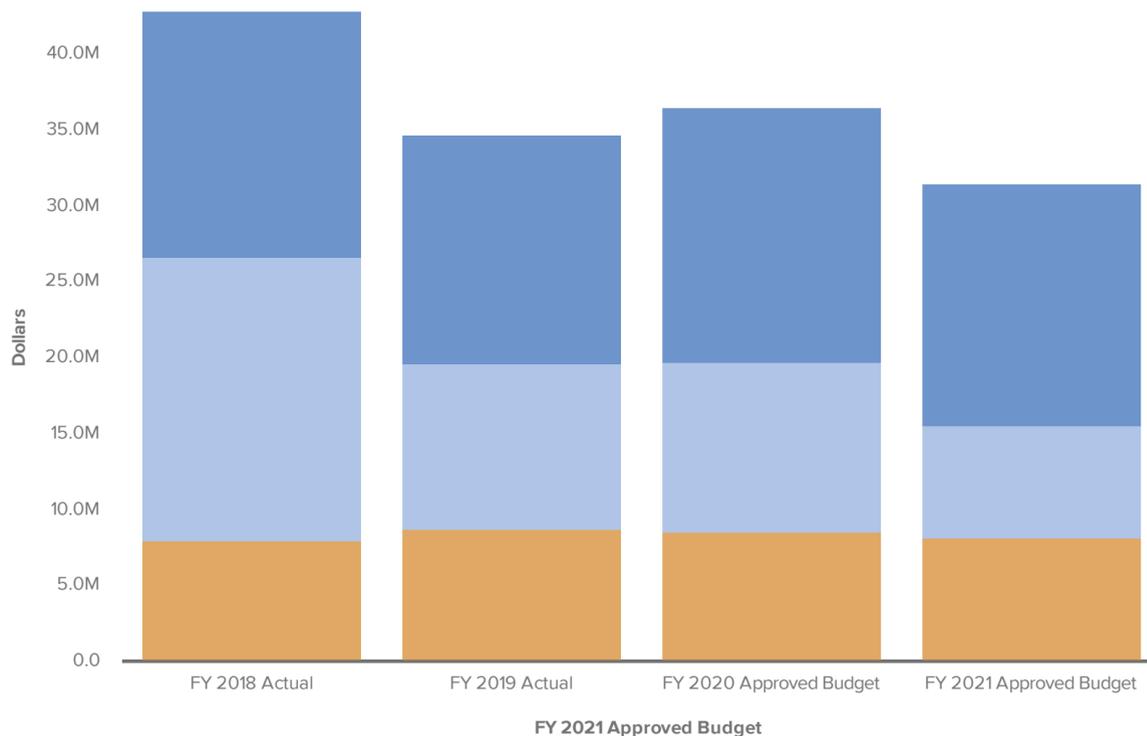
Broken down by

Expenses Departments ▾



Sort Large to Small ▾

Visualization

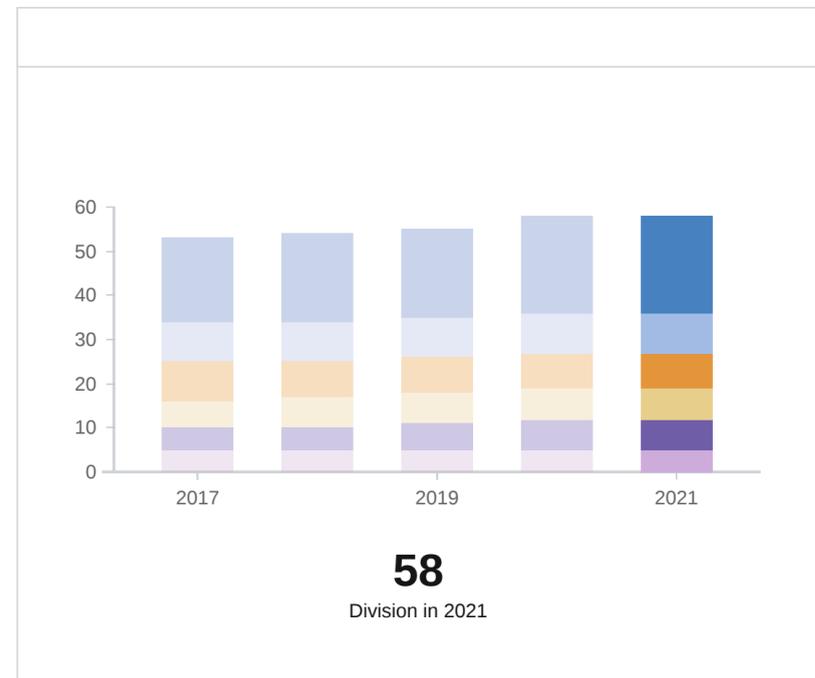


Administration and Citywide Expenditures by Fund

| Category | 2021 |
|-----------------------------|-----------------|
| General Fund | \$17,030,351.00 |
| Group Health Insurance Fund | \$9,386,996.00 |
| Risk Management Fund | \$1,577,641.00 |
| Capital Project Fund | \$1,225,000.00 |
| Hotel/Motel Fund | \$974,950.00 |
| Other | \$1,324,476.00 |

Here is a summary of the Administration Department in table form, illustrating direct costs and indirect costs. Click on the table to explore greater detail.

Administration Personnel History



Personnel Changes

FY 2016: Converted (2) part-time Administrative Specialist positions to (1) full-time Administrative Specialist.

FY 2017: Add (1) full-time Administrative Specialist to Probation, Mid year changes created (1) full time Security Manager.

FY 2018: Convert (1) part-time Video Producer to full time.

FY 2019: Add (2) full-time positions: (1) Historic Assets Manager and (1) Court Administrator. During FY 2019, (1) Historic Assets Manager transferred to Recreation and Parks.

FY 2020: Add (1) full-time Paralegal. Relocated GIS Division from Community Development to the Administration Department during FY 2020.

Administration and City-Wide Funds

[General Fund](#)

[Hotel/Motel Fund](#)

[Special Events Fund](#)

[Auto Rental Excise Tax Fund](#)

[City-Wide Expenditures](#)

[Group Benefits Fund](#)

[Workers' Compensation Fund](#)

[Risk Management Fund](#)

Administration Department

General Fund

Administration Department in General Fund Changes from FY 2020 to 2021

FY 2021 General Fund - Administration

| | |
|--|----------------------|
| FY 2020 Approved Budget | \$ 11,611,784 |
| Department Adjustments | \$ 70,624 |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ 16,106 |
| Budgeted Vacancy Savings Adjustment | \$ (11,768) |
| Defined Benefit Retirement Adjustment | \$ 94,899 |
| Defined Contribution Retirement Adjustment | \$ 9,510 |
| Group Health Adjustment | \$ (38,316) |
| IT Equipment Lease Adjustment | \$ (5,593) |
| Utilities, Gasoline, and Oil Adjustment | \$ (6,668) |
| One Time Costs Removed | \$ (104,000) |
| Communication Adjustment to Department Allocation | \$ (102,655) |
| Fleet Rate and Lease Adjustment | \$ (5,647) |
| FY 2021 Base Budget | \$ 11,525,078 |
| FY 2021 Operating Total | \$ 11,525,078 |
| Citywide Network/Fiber Switch Replacement (Lease-Purchase) | \$ 1,200,000 |
| IT Equipment Replacement Program (Partially Funded at \$25,000) | \$ 25,000 |
| Maintenance Capital Request Total | \$ 1,225,000 |
| FY 2021 Total Capital | \$ 1,225,000 |
| FY 2021 Total Budget | \$ 12,750,078 |

Unfunded Request

| | | FY 2021 |
|-----------|---|---------------------|
| Operating | Add (1) Full-Time Special Events Coordinator Position at 100% Funding | \$ 86,243 |
| | Add Community Engagement Program with (1) Full-Time and (1) Part-Time Position at 75% Funding | \$ 99,513 |
| | Add Funding for Operation and Maintenance of the Security System | \$ 10,000 |
| | Add Service at East Library for Foundation Directory Online (Grant Research Database) | \$ 1,500 |
| | Increase Funding for City Clerk Travel and Training | \$ 2,500 |
| | Increase Funding for Building Operation Maintenance | \$ 20,000 |
| | Increase Funding for Security Part-Time and Overtime for Events and Meetings | \$ 11,000 |
| Capital | City Hall Elevator Renovation | \$ 105,000 |
| | Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based on Facility Condition Assessment (FCA) | \$ 2,528,401 |
| | Installation of Cameras for City Hall Parking Areas | \$ 14,800 |
| | Security upgrade at Hembree for Public Works Gate and Entrances | \$ 62,000 |
| | Information Technology Strategic Plan | \$ 100,000 |
| | IT Equipment Replacement Program (Partially Unfunded \$43,000) | \$ 43,000 |
| | Unfunded Request Total | \$ 3,083,957 |

Administration Department General Fund Expenditures by Type

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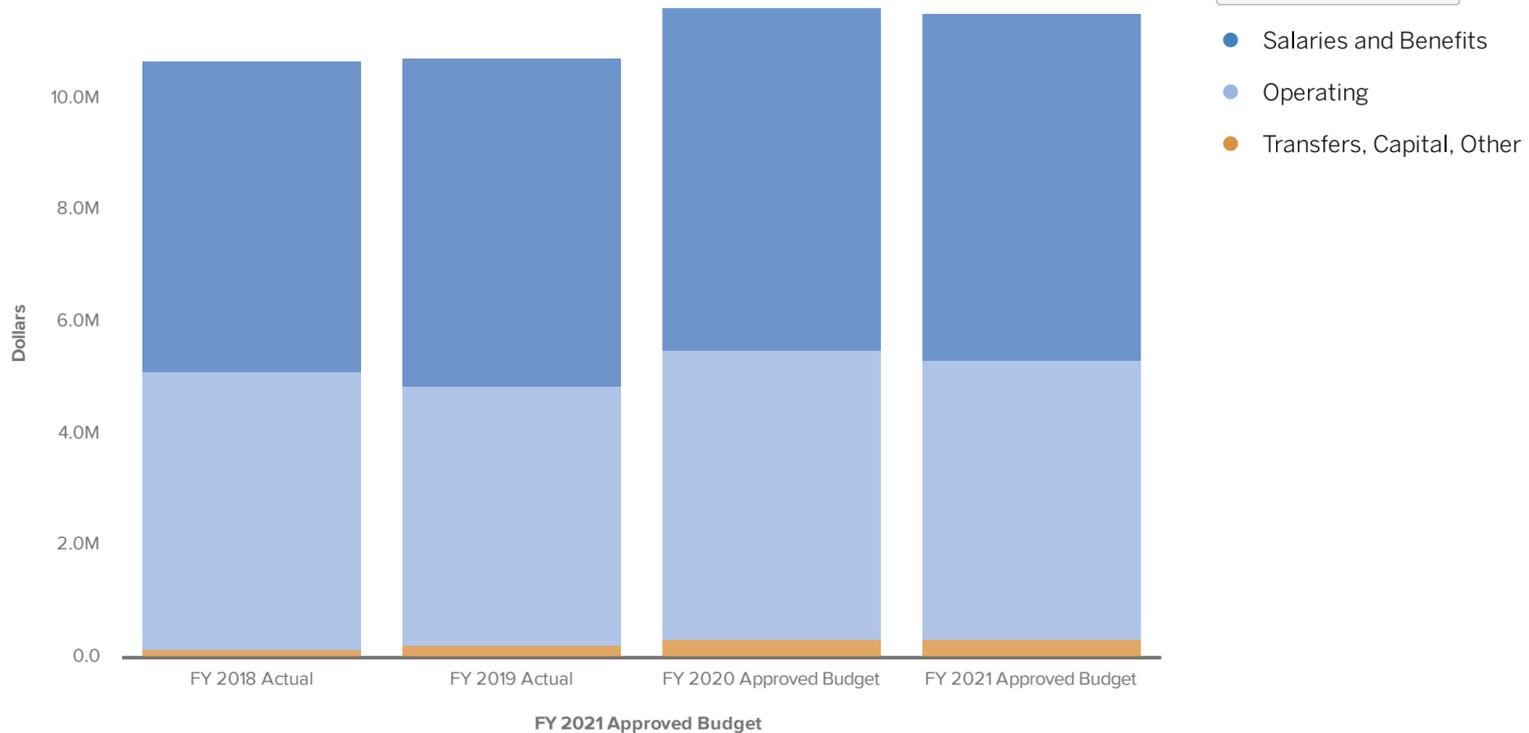
Broken down by

Expenses General Fund Administration Department



Visualization

Sort Large to Small ▾



Administration Department General Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------|-------------------------|---------------------|--------------------------|-------------------------|
| 511100 Regular Employees | \$3,518,527 | \$3,596,120 | \$3,655,758 | \$0 | \$3,655,758 |
| 511101 Budgeted Salary Savings | \$0 | (\$34,342) | (\$46,110) | \$0 | (\$46,110) |
| 511105 Part Time Employees | \$226,390 | \$287,232 | \$288,299 | \$0 | \$288,299 |
| 511110 Elected Officials | \$194,550 | \$244,134 | \$239,634 | \$0 | \$239,634 |
| 511200 Temporary Employees | \$120 | \$0 | \$0 | \$0 | \$0 |
| 511300 Overtime | \$4,791 | \$11,000 | \$11,000 | \$0 | \$11,000 |
| 511400 Other Compensation | \$14,574 | \$40,000 | \$40,000 | \$0 | \$40,000 |
| 512200 Social Security (FICA) | \$231,170 | \$257,223 | \$259,476 | \$0 | \$259,476 |
| 512300 Medicare | \$55,056 | \$60,152 | \$60,756 | \$0 | \$60,756 |
| 512400 Defined Benefit Retirement | \$427,620 | \$439,192 | \$534,091 | \$0 | \$534,091 |
| 512401 Deferred Compensation | \$20,210 | \$26,160 | \$26,560 | \$0 | \$26,560 |
| 512402 Defined Contribution Retirement | \$191,315 | \$249,440 | \$258,500 | \$0 | \$258,500 |
| 512500 Tuition Reimbursements | \$64,516 | \$50,000 | \$50,000 | \$0 | \$50,000 |
| 512920 Other Benefits | \$14,709 | \$15,000 | \$15,000 | \$0 | \$15,000 |
| 553100 Group Insurance Contribution | \$898,572 | \$841,037 | \$802,721 | \$0 | \$802,721 |
| 554100 Workers Comp Contribution | \$9,240 | \$12,576 | \$12,576 | \$0 | \$12,576 |
| Salaries and Benefits Total | \$5,871,359 | \$6,094,924 | \$6,208,261 | \$0 | \$6,208,261 |

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 521201 Professional Services | \$313,563 | \$409,416 | \$401,416 | \$0 | \$401,416 |
| 521202 Legal | \$229,233 | \$200,000 | \$100,000 | \$0 | \$100,000 |
| 521300 Technical Services | \$52,020 | \$52,275 | \$57,275 | \$0 | \$57,275 |
| 521400 Contract Services | \$535,981 | \$704,740 | \$704,740 | \$0 | \$704,740 |
| 522130 Custodial | \$117,492 | \$119,500 | \$142,500 | \$0 | \$142,500 |
| 522205 Repairs And Maintenance | \$1,256,334 | \$1,424,806 | \$1,478,630 | \$0 | \$1,478,630 |
| 522210 Vehicle Repair | \$72 | \$0 | \$100 | \$0 | \$100 |
| 522220 Vehicle Fleet Rate | \$13,989 | \$33,769 | \$17,745 | \$0 | \$17,745 |
| 522310 Rental Of Land And Buildings | \$16,154 | \$12,000 | \$16,800 | \$0 | \$16,800 |
| 522320 Rental Of Equipment And Vehicles | \$389,719 | \$382,802 | \$383,302 | \$0 | \$383,302 |
| 523210 Communication Services | \$576,375 | \$593,580 | \$491,325 | \$0 | \$491,325 |
| 523220 Postage | \$5,150 | \$8,098 | \$6,798 | \$0 | \$6,798 |
| 523300 Advertising | \$13,313 | \$17,300 | \$11,700 | \$0 | \$11,700 |
| 523400 Printing And Binding | \$6,410 | \$15,240 | \$15,240 | \$0 | \$15,240 |
| 523500 Travel | \$44,687 | \$61,649 | \$85,409 | \$0 | \$85,409 |
| 523600 Dues And Fees | \$54,578 | \$61,640 | \$62,640 | \$0 | \$62,640 |
| 523700 Education And Training | \$39,290 | \$102,383 | \$119,319 | \$0 | \$119,319 |
| 523810 Software License/Subscriptions | \$0 | \$0 | \$2,800 | \$0 | \$2,800 |
| 523851 Contracted Temporary Labor | \$32,313 | \$75,000 | \$0 | \$0 | \$0 |
| 523902 Sanitation Services | \$45,797 | \$60,000 | \$50,000 | \$0 | \$50,000 |
| 531105 Supplies | \$98,752 | \$118,379 | \$112,179 | \$0 | \$112,179 |
| 531130 Officials Expenses | \$3,000 | \$3,000 | \$3,000 | \$0 | \$3,000 |
| 531131 Mayor's Expenses | \$10,000 | \$7,000 | \$7,000 | \$0 | \$7,000 |
| 531150 Computer Supplies | \$6,289 | \$3,500 | \$3,500 | \$0 | \$3,500 |
| 531210 Water / Sewerage | \$44,184 | \$32,000 | \$47,400 | \$0 | \$47,400 |
| 531215 Stormwater Fees | \$13,709 | \$14,520 | \$14,520 | \$0 | \$14,520 |
| 531220 Natural Gas | \$46,126 | \$52,000 | \$45,000 | \$0 | \$45,000 |
| 531230 Electricity | \$401,309 | \$424,000 | \$410,000 | \$0 | \$410,000 |
| 531250 Oil | \$61 | \$330 | \$310 | \$0 | \$310 |
| 531270 Gasoline/ Diesel | \$8,467 | \$7,610 | \$6,562 | \$0 | \$6,562 |
| 531310 Hospitality And Events | \$11,943 | \$16,000 | \$16,000 | \$0 | \$16,000 |
| 531315 Food | \$0 | \$0 | \$1,000 | \$0 | \$1,000 |
| 531400 Books And Periodicals | \$30,295 | \$35,850 | \$35,350 | \$0 | \$35,350 |
| 531605 Machinery And Equipment-Operating | \$141,089 | \$43,805 | \$41,805 | \$0 | \$41,805 |
| 531610 Furniture/Fixtures-Operating | \$6,892 | \$10,250 | \$8,250 | \$0 | \$8,250 |
| 531615 Computer Equipment-Operating | \$50,729 | \$50,258 | \$48,258 | \$0 | \$48,258 |
| 531620 Communication Equipment-Operating | \$1,500 | \$5,500 | \$5,500 | \$0 | \$5,500 |
| 531720 Uniforms | \$4,079 | \$5,500 | \$5,500 | \$0 | \$5,500 |
| 539998 P-card Initial Allocation | (\$84) | \$0 | \$0 | \$0 | \$0 |
| 539999 Special Events Contra | \$14,200 | \$14,200 | \$14,200 | \$0 | \$14,200 |
| Operating Total | \$4,635,009 | \$5,177,900 | \$4,973,073 | \$0 | \$4,973,073 |
| 552400 Risk/Liability Contribution | \$97,129 | \$113,960 | \$113,960 | \$0 | \$113,960 |
| 579003 Contingency - Tree Program | \$5,540 | \$0 | \$0 | \$0 | \$0 |
| 581100 Principal- Long Term Debt | \$0 | \$225,000 | \$193,809 | \$0 | \$193,809 |
| 582100 Interest - Long Term Debt | \$0 | \$0 | \$25,598 | \$0 | \$25,598 |
| 611361 Transfer for Fleet Capital | \$20,815 | \$0 | \$10,377 | \$0 | \$10,377 |
| 611364 Operating Transfer Out - Tree Bank | \$99,723 | \$0 | \$0 | \$0 | \$0 |
| Transfers, Capital, Other Total | \$223,206 | \$338,960 | \$343,744 | \$0 | \$343,744 |
| Grand Total | \$10,729,575 | \$11,611,784 | \$11,525,078 | \$0 | \$11,525,078 |

Administration Department General Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 10011100 - Governing Body | | | | | |
| Salaries and Benefits | \$421,508 | \$425,677 | \$424,253 | \$0 | \$424,253 |
| Operating | \$36,412 | \$67,870 | \$88,870 | \$0 | \$88,870 |
| Transfers, Capital, Other | \$105,262 | \$0 | \$0 | \$0 | \$0 |
| 10011100 - Governing Body Total | \$563,182 | \$493,547 | \$513,123 | \$0 | \$513,123 |
| 10013200 - City Administrator | | | | | |
| Salaries and Benefits | \$510,766 | \$537,445 | \$551,900 | \$0 | \$551,900 |
| Operating | \$99,136 | \$258,169 | \$266,665 | \$0 | \$266,665 |
| 10013200 - City Administrator Total | \$609,903 | \$795,614 | \$818,565 | \$0 | \$818,565 |
| 10013300 - City Clerk | | | | | |
| Salaries and Benefits | \$203,306 | \$228,306 | \$256,572 | \$0 | \$256,572 |
| Operating | \$38,661 | \$174,146 | \$171,146 | \$0 | \$171,146 |
| 10013300 - City Clerk Total | \$241,966 | \$402,452 | \$427,718 | \$0 | \$427,718 |
| 10015000 - General Administration | | | | | |
| Salaries and Benefits | \$303,067 | \$300,973 | \$279,134 | \$0 | \$279,134 |
| Operating | \$124,339 | \$128,414 | \$103,002 | \$0 | \$103,002 |
| Transfers, Capital, Other | \$100,343 | \$113,960 | \$120,071 | \$0 | \$120,071 |
| 10015000 - General Administration Total | \$527,749 | \$543,347 | \$502,207 | \$0 | \$502,207 |
| 10015300 - Legal | | | | | |
| Salaries and Benefits | \$494,598 | \$489,041 | \$513,404 | \$0 | \$513,404 |
| Operating | \$284,021 | \$267,390 | \$167,390 | \$0 | \$167,390 |
| 10015300 - Legal Total | \$778,619 | \$756,431 | \$680,794 | \$0 | \$680,794 |
| 10015351 - Information Technology | | | | | |
| Salaries and Benefits | \$955,106 | \$842,010 | \$950,643 | \$0 | \$950,643 |
| Operating | \$2,130,015 | \$2,285,864 | \$2,187,943 | \$0 | \$2,187,943 |
| Transfers, Capital, Other | \$0 | \$225,000 | \$219,407 | \$0 | \$219,407 |
| 10015351 - Information Technology Total | \$3,085,121 | \$3,352,874 | \$3,357,993 | \$0 | \$3,357,993 |
| 10015352 - GIS | | | | | |
| Salaries and Benefits | \$367,214 | \$346,720 | \$224,357 | \$0 | \$224,357 |
| Operating | \$109,955 | \$43,977 | \$43,977 | \$0 | \$43,977 |
| 10015352 - GIS Total | \$477,169 | \$390,697 | \$268,334 | \$0 | \$268,334 |
| 10015400 - Human Resources | | | | | |
| Salaries and Benefits | \$641,499 | \$650,235 | \$653,707 | \$0 | \$653,707 |
| Operating | \$77,083 | \$93,540 | \$92,740 | \$0 | \$92,740 |
| 10015400 - Human Resources Total | \$718,582 | \$743,775 | \$746,447 | \$0 | \$746,447 |
| 10015651 - Building Operations | | | | | |
| Salaries and Benefits | \$485,543 | \$573,647 | \$583,664 | \$0 | \$583,664 |
| Operating | \$927,154 | \$1,015,229 | \$1,018,503 | \$0 | \$1,018,503 |
| Transfers, Capital, Other | \$10,769 | \$0 | \$0 | \$0 | \$0 |
| 10015651 - Building Operations Total | \$1,423,466 | \$1,588,876 | \$1,602,167 | \$0 | \$1,602,167 |
| 10015652 - Security | | | | | |
| Salaries and Benefits | \$207,964 | \$195,171 | \$206,469 | \$0 | \$206,469 |
| Operating | \$72,293 | \$94,554 | \$89,442 | \$0 | \$89,442 |
| 10015652 - Security Total | \$280,256 | \$289,725 | \$295,911 | \$0 | \$295,911 |
| 10015700 - Community Relations | | | | | |
| Salaries and Benefits | \$578,527 | \$621,912 | \$643,626 | \$0 | \$643,626 |
| Operating | \$121,078 | \$100,615 | \$108,615 | \$0 | \$108,615 |
| 10015700 - Community Relations Total | \$699,605 | \$722,527 | \$752,241 | \$0 | \$752,241 |
| 10026501 - Court Services | | | | | |
| Salaries and Benefits | \$459,917 | \$594,959 | \$623,963 | \$0 | \$623,963 |
| Operating | \$534,153 | \$583,990 | \$572,638 | \$0 | \$572,638 |
| Transfers, Capital, Other | \$6,832 | \$0 | \$4,266 | \$0 | \$4,266 |
| 10026501 - Court Services Total | \$1,000,902 | \$1,178,949 | \$1,200,867 | \$0 | \$1,200,867 |
| 10026502 - Municipal Judge | | | | | |
| Salaries and Benefits | \$74,962 | \$118,523 | \$118,543 | \$0 | \$118,543 |
| Operating | \$55,650 | \$32,116 | \$32,116 | \$0 | \$32,116 |
| 10026502 - Municipal Judge Total | \$130,612 | \$150,639 | \$150,659 | \$0 | \$150,659 |
| 10061701 - Special Events | | | | | |
| Salaries and Benefits | \$167,382 | \$170,305 | \$178,026 | \$0 | \$178,026 |
| Operating | \$25,061 | \$32,026 | \$30,026 | \$0 | \$30,026 |
| 10061701 - Special Events Total | \$192,443 | \$202,331 | \$208,052 | \$0 | \$208,052 |
| Grand Total | \$10,729,575 | \$11,611,784 | \$11,525,078 | \$0 | \$11,525,078 |

Administration Department General Fund Expenditures by Cost Centers

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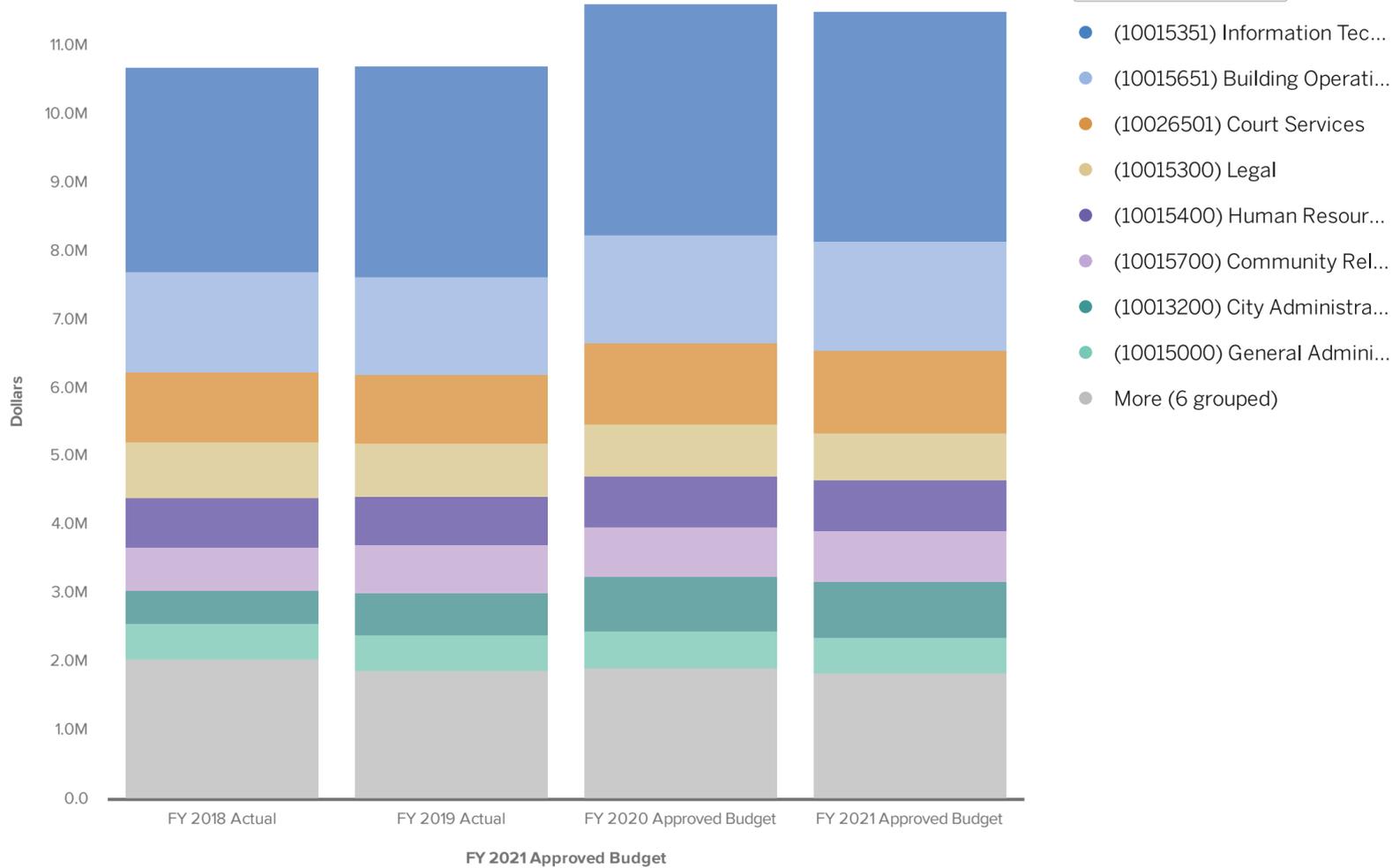
Broken down by

Administration Department ▾ General Fund ▾ Expenses



Sort **Large to Small** ▾

Visualization



For FY 2021, there is one change to the Organizational Chart. Geographical Information Systems moved from Community Development to Administration. For comparative purposes, the history is shown with Administration Department.

Administration and City-Wide Other Funds

[Administration and City-Wide Department Information](#)

[Hotel/Motel Fund](#)

[Special Events Fund](#)

[Auto Rental Excise Tax Fund](#)

[City-Wide Expenditures](#)

[Group Benefits Fund](#)

[Workers' Compensation Fund](#)

[Risk Management Fund](#)

Administration Department

Hotel/Motel Fund

Who we are

The Hotel/Motel Fund is a special revenue fund used to account for the proceeds from the lodging tax on hotel and motel rooms. Expenditures are legally restricted for the promotion of tourism and development of trails as stated under State law. In FY 2019, the tax rate was 6% and the percentage restrictions on spending were 16.67% of revenues restricted for trails, 43.33% of revenues are restricted for tourism and the remaining 40% of revenues unrestricted.

The City and State Legislature approved an increase in the tax to 8% starting in FY 2020. 18.75% restricted for Tourism Product Development, 43.75% restricted for tourism and 37.5% of revenues are unrestricted and can be used as the City deems appropriate.



Hotel/Motel Fund

Changes from FY 2020 to 2021

Hotel Motel Tax Fund

| | |
|---|---------------------|
| FY 2021 Estimated Available Fund Balance | \$ 65,570 |
| FY 2021 Revenues | \$ 1,300,000 |
| FY 2020 Approved Budget | \$ 1,456,200 |
| One Time Costs Removed | \$ (1,450,000) |
| FY 2021 Base Budget | \$ 6,200 |
| | FY 2021 |
| Transfer Out to General Fund | \$ 400,000 |
| Administration Total | \$ 400,000 |
| Funding for CVB Operations -Hotel/Motel Tourism, Conventions, and Trade Shows | |
| Funding (Total FY 2021 Funding of \$568,750) | \$ 568,750 |
| Convention and Visitors Bureau Total | \$ 568,750 |
| FY 2021 Operating Total | \$ 968,750 |
| Total Requests | \$ 974,950 |
| FY 2021 Estimated Ending Available Fund Balance | \$ 390,620 |

Hotel/Motel Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 314101 Hotel/Motel Tax : Trails 16.67% | \$182,889 | \$0 | \$0 | \$0 | \$0 |
| 314102 Hotel/Motel Tax : General 40.00% | \$438,844 | \$0 | \$0 | \$0 | \$0 |
| 314103 Hotel/Motel Tax : Tourism 43.33% | \$475,378 | \$0 | \$0 | \$0 | \$0 |
| 314104 Hotel/Motel Tax : Unrestricted 37.50% | \$0 | \$562,500 | \$487,500 | \$0 | \$487,500 |
| 314105 Hotel/Motel Tax : TCT 43.75% | \$0 | \$656,250 | \$568,750 | \$0 | \$568,750 |
| 314106 Hotel/Motel Tax : TPD 18.75% | \$0 | \$281,250 | \$243,750 | \$0 | \$243,750 |
| Business Taxes Total | \$1,097,111 | \$1,500,000 | \$1,300,000 | \$0 | \$1,300,000 |
| Current Year Revenues | \$1,097,111 | \$1,500,000 | \$1,300,000 | \$0 | \$1,300,000 |



Hotel/Motel Fund Expenditures by Type

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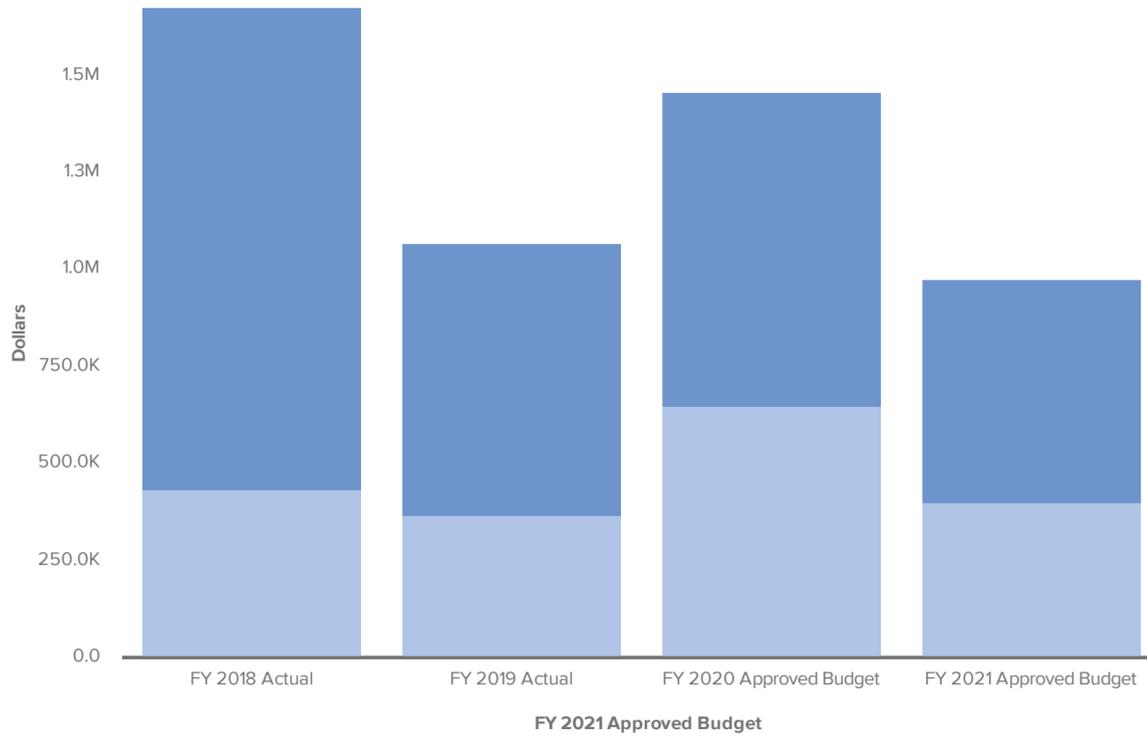
Expenses Hotel/Motel Fund



Sort Large to Small ▾

- Operating
- Transfers, Capital, Other

Visualization



Hotel/Motel Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 521400 Contract Services | \$695,536 | \$800,000 | \$0 | \$568,750 | \$568,750 |
| 523901 Bank Fees / Charges | \$5,923 | \$6,200 | \$6,200 | \$0 | \$6,200 |
| Operating Total | \$701,459 | \$806,200 | \$6,200 | \$568,750 | \$574,950 |
| 611350 Transfers Out - Cap Projects | \$180,000 | \$250,000 | \$0 | \$0 | \$0 |
| 611357 Transfer Out - General Fund | \$187,500 | \$400,000 | \$0 | \$400,000 | \$400,000 |
| Transfers, Capital, Other Total | \$367,500 | \$650,000 | \$0 | \$400,000 | \$400,000 |
| Grand Total | \$1,068,959 | \$1,456,200 | \$6,200 | \$968,750 | \$974,950 |

Hotel/Motel Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 27575401 - Hotel Motel Admin | | | | | |
| Operating | \$5,923 | \$6,200 | \$6,200 | \$0 | \$6,200 |
| Transfers, Capital, Other | \$187,500 | \$400,000 | \$0 | \$400,000 | \$400,000 |
| 27575401 - Hotel Motel Admin Total | \$193,423 | \$406,200 | \$6,200 | \$400,000 | \$406,200 |
| 27575402 - Convention and Visitors Bureau | | | | | |
| Operating | \$695,536 | \$800,000 | \$0 | \$568,750 | \$568,750 |
| 27575402 - Convention and Visitors Bureau Total | \$695,536 | \$800,000 | \$0 | \$568,750 | \$568,750 |
| 27575403 - Hotel Motel Trails | | | | | |
| Transfers, Capital, Other | \$180,000 | \$250,000 | \$0 | \$0 | \$0 |
| 27575403 - Hotel Motel Trails Total | \$180,000 | \$250,000 | \$0 | \$0 | \$0 |
| Grand Total | \$1,068,959 | \$1,456,200 | \$6,200 | \$968,750 | \$974,950 |

Hotel/Motel Fund Expenditures by Cost Centers

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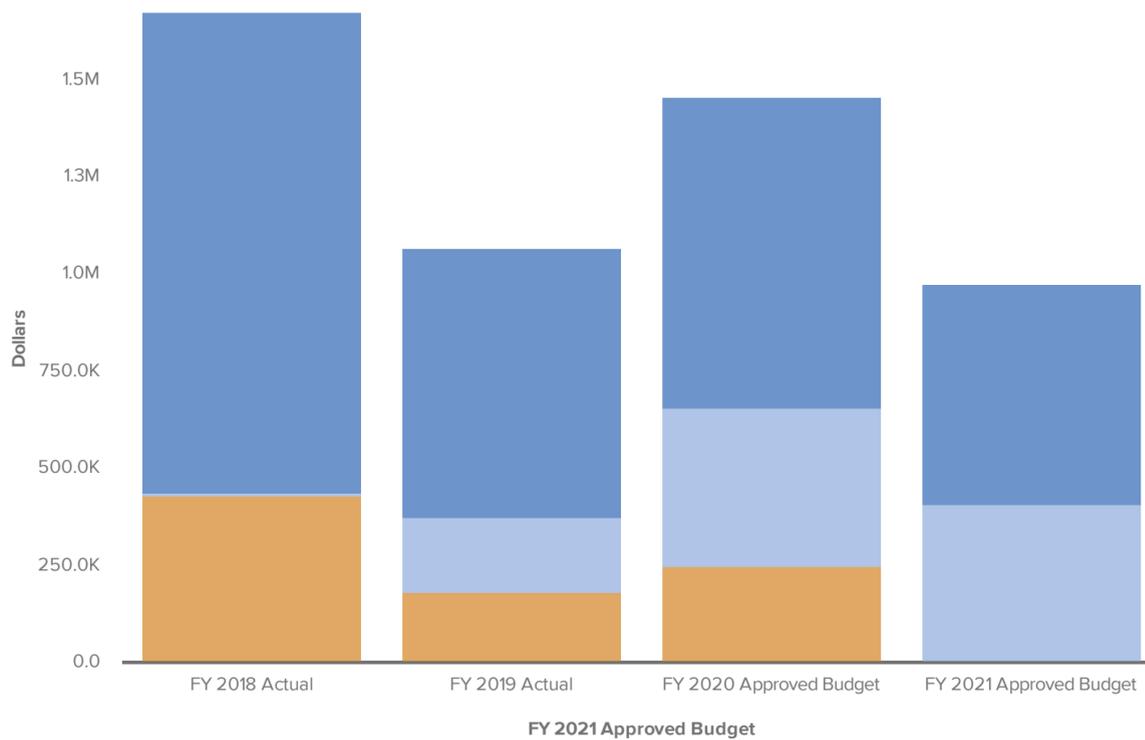
Departments ▾ Hotel/Motel Fund ▾ Expenses



Sort **Large to Small** ▾

- City-wide
- Administration Department
- Recreation, Parks, Historic ...

Visualization



Administration and City-Wide Other Funds

[Administration and City-Wide Department Information](#)

[Administration Department General Fund](#)

[Special Events Fund](#)

[Auto Rental Excise Tax Fund](#)

[City-Wide Expenditures](#)

[Group Benefits Fund](#)

[Workers' Compensation Fund](#)

Administration Department

Special Events Fund



Special Events Fund Changes from FY 2020 to 2021

Special Events Fund

| | |
|--|-------------------|
| FY 2021 Estimated Available Fund Balance | \$ 71,097 |
| FY 2021 Revenues | \$ 158,500 |
| FY 2020 Approved Budget | \$ 115,445 |
| Department Adjustments | \$ 43,055 |
| FY 2021 Base Budget | \$ 158,500 |
| FY 2021 Operating Total | \$ 158,500 |
| FY 2021 Total Budget | \$ 158,500 |
| FY 2021 Estimated Ending Available Fund Balance | \$ 71,097 |

Special Events Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 347502 Special Events | \$76,800 | \$61,000 | \$89,500 | \$0 | \$89,500 |
| Charges for Service Total | \$76,800 | \$61,000 | \$89,500 | \$0 | \$89,500 |
| 371006 Special Events Sponsorships | \$48,833 | \$78,500 | \$69,000 | \$0 | \$69,000 |
| Miscellaneous Revenues Total | \$48,833 | \$78,500 | \$69,000 | \$0 | \$69,000 |
| Current Year Revenues | \$125,633 | \$139,500 | \$158,500 | \$0 | \$158,500 |



Special Event Fund Expenditures by Type

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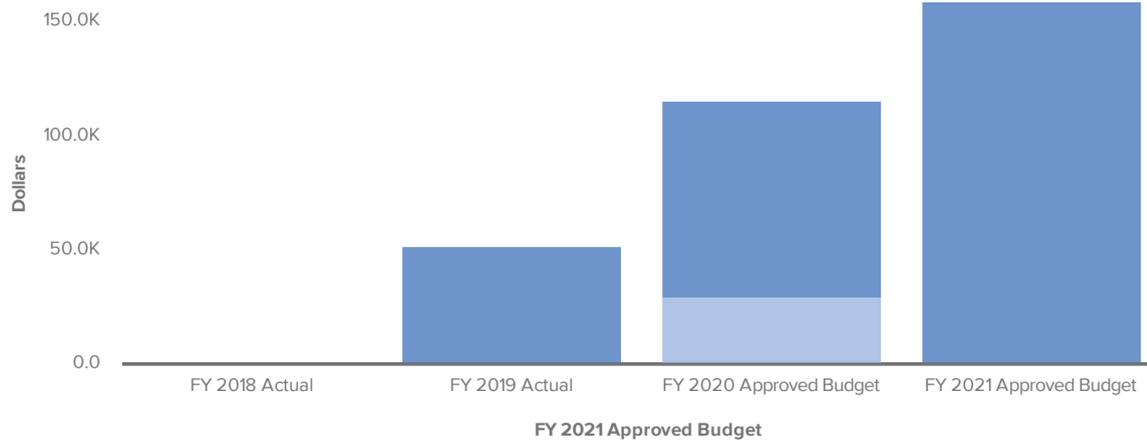
Expenses Special Events Fund



Sort Large to Small ▾

- Operating
- Salaries and Benefits

Visualization



Special Events Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$0 | \$29,620 | \$0 | \$0 | \$0 |
| Salaries and Benefits Total | \$0 | \$29,620 | \$0 | \$0 | \$0 |
| 521400 Contract Services | \$35,311 | \$57,050 | \$123,800 | \$0 | \$123,800 |
| 522320 Rental Of Equipment And Vehicles | \$14,173 | \$17,750 | \$25,700 | \$0 | \$25,700 |
| 531105 Supplies | \$2,004 | \$11,025 | \$9,000 | \$0 | \$9,000 |
| Operating Total | \$51,488 | \$85,825 | \$158,500 | \$0 | \$158,500 |
| Grand Total | \$51,488 | \$115,445 | \$158,500 | \$0 | \$158,500 |

Administration and City-Wide Other Funds

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[City-Wide Expenditures](#)

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[Workers' Compensation Fund](#)

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Administration Department

Auto Rental Excise Tax Fund



Who we are

The Auto Rental Excise Tax Fund is a special revenue fund used to account for the proceeds of a three percent (3%) excise tax on the rental of motor vehicles as authorized by State law (OCGA §48-13-90).

Proceeds of the tax may be utilized to provide additional funding to promote industry, trade, commerce and tourism or for capital projects related to sports, conventions, recreational facilities or public safety facilities or for the maintenance of such facilities.

Auto Rental Excise Tax Fund Changes from FY 2020 to 2021

Auto Rental Excise Tax Fund

| | | |
|---|-----------|----------------|
| FY 2021 Estimated Available Fund Balance | \$ | 70,575 |
| FY 2021 Revenues | \$ | 250,000 |
| FY 2020 Approved Budget | \$ | 475,000 |
| One Time Costs Removed | \$ | (475,000) |
| FY 2021 Base Budget | \$ | - |
| Transfer to General Fund for Promotion of Industry, Trade, and Commerce | \$ | 300,000 |
| FY 2021 Operating Total | \$ | 300,000 |
| FY 2021 Total Budget | \$ | 300,000 |
| FY 2021 Estimated Ending Available Fund Balance | \$ | 20,575 |

Auto Rental Excise Tax Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 314400 Auto Rental Excise Tax | \$295,575 | \$250,000 | \$250,000 | \$0 | \$250,000 |
| Business Taxes Total | \$295,575 | \$250,000 | \$250,000 | \$0 | \$250,000 |
| Current Year Revenues | \$295,575 | \$250,000 | \$250,000 | \$0 | \$250,000 |

Auto Rental Excise Tax Fund Expenditures by Type

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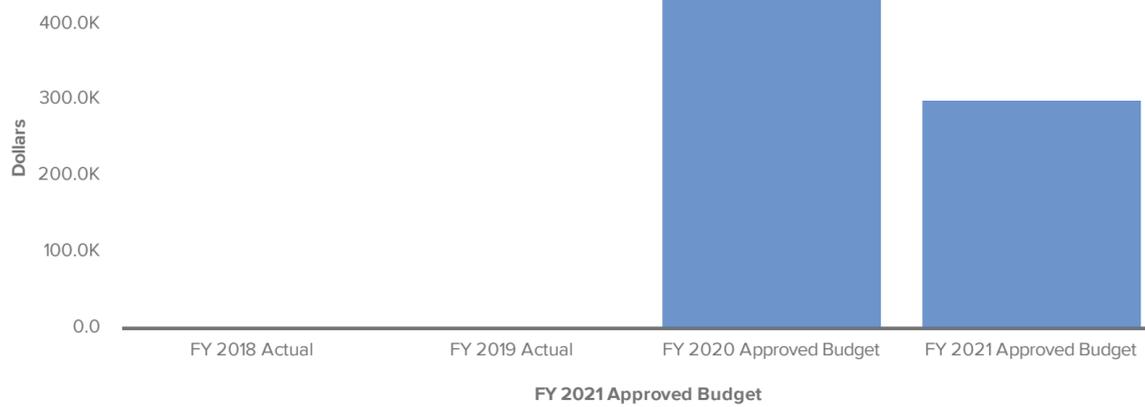
Expenses Auto Rental Excise Tax Fund



Sort Large to Small ▾

● Transfers, Capital, Other

Visualization



Auto Rental Excise Tax Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 611357 Transfer Out - General Fund | \$0 | \$475,000 | \$0 | \$300,000 | \$300,000 |
| Transfers, Capital, Other Total | \$0 | \$475,000 | \$0 | \$300,000 | \$300,000 |
| Grand Total | \$0 | \$475,000 | \$0 | \$300,000 | \$300,000 |

Administration and City-Wide Other Funds

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Administration Department

Citywide Expenditures - The "Citywide" designation is used to account for funding that is not specifically associated with any single department. Internal Service Funds, contingencies, unspecified grant match, and contribution to Capital are all accounted for in "Citywide Expenditures."

Citywide in General Fund Changes from FY 2020 to 2021

FY 2021 General Fund - Citywide Expenses

| | |
|--|---------------------|
| FY 2020 Approved Budget | \$ 9,290,510 |
| Defined Contribution Retirement Adjustment | \$ (50,534) |
| One Time Costs Removed | \$ (5,000) |
| Capital Removed | \$ (7,427,105) |
| Mid Year Adjustment: Consolidate Downtown Parking Lot Expenses | \$ 17,300 |
| One Time Costs Removed (Partner Organizations) | \$ (605,030) |
| Fleet Rate and Lease Adjustment | \$ 249,432 |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ (1,085,141) |
| FY 2021 Base Budget | \$ 384,432 |
| Historic Roswell Beautification Project | |
| Flowers/Plantings, Installation, Fertilization, and Maintenance of Existing Hanging Baskets, Planters, and Flower Bed in the Historic District | \$ 26,000 |
| Assistance from City Employees to Help Water Plants and Flowers | \$ - |
| Historic Roswell Beautification Project Total | \$ 26,000 |
| Roswell Arts Fund | |
| Request # 1 - Operational Support | \$ 50,000 |
| Roswell Arts Fund Total | \$ 50,000 |
| Roswell Historical Society | |
| Archivist Salary | \$ 30,000 |
| Roswell Historical Society Total | \$ 30,000 |
| Roswell INC | |
| Roswell Inc Budget | \$ 290,000 |
| Roswell INC Total | \$ 290,000 |
| Operating Request Total | \$ 396,000 |
| FY 2021 Operating Total | \$ 780,432 |
| | FY 2021 |
| Transfer to Capital Projects Fund | \$ 4,724,841 |
| FY 2021 Total Capital | \$ 4,724,841 |
| FY 2021 Total Budget | \$ 5,505,273 |

Unfunded Request

| | |
|--|---------------------|
| | FY 2021 |
| Operating Employee Salary Increase (Average of 3%) | \$ 1,148,715 |
| Unfunded Request Total | \$ 1,148,715 |

Unfunded Partner Organization Requests

| | FY 2021 |
|--|-------------------|
| Heart of Roswell Park Landscape Improvements | \$ 10,000 |
| Historic District Semi-Annual Mulch and Mulch installation | \$ 4,000 |
| Purchase five additional hanging baskets for installation in the Historic District. | \$ 1,150 |
| Weed Control for Historic District including East Alley and Right of Way Corner of Magnolia and Atlanta Street | \$ 3,500 |
| Purchase flowers for new hanging baskets installed in the Historic District. | \$ 1,800 |
| Equipment Maintenance, Replacement | \$ 1,200 |
| Historic Roswell Beautification Project Total | \$ 21,650 |
| Request #2 - Marketing and Outreach | \$ 45,000 |
| Request #3 - ArtAround Roswell | \$ 40,000 |
| Request #4 - Artists Around the Table and Creative Placemaking (Combined previous initiatives) | \$ 25,000 |
| Request #5 - Arts Coalition | \$ 10,000 |
| Request #6 - Public Art Administrator | \$ 65,000 |
| Request #7 - Artistic Bike Rack Project | \$ 15,000 |
| Roswell Arts Fund Total | \$ 200,000 |
| Cemetery Improvement | \$ 20,000 |
| Roswell Historical Society Total | \$ 20,000 |
| Roswell Inc Budget Unfunded | \$ 197,200 |
| Roswell INC Total | \$ 197,200 |
| Partner Organizations Total | \$ 438,850 |

Citywide in General Fund Expenditures by Type

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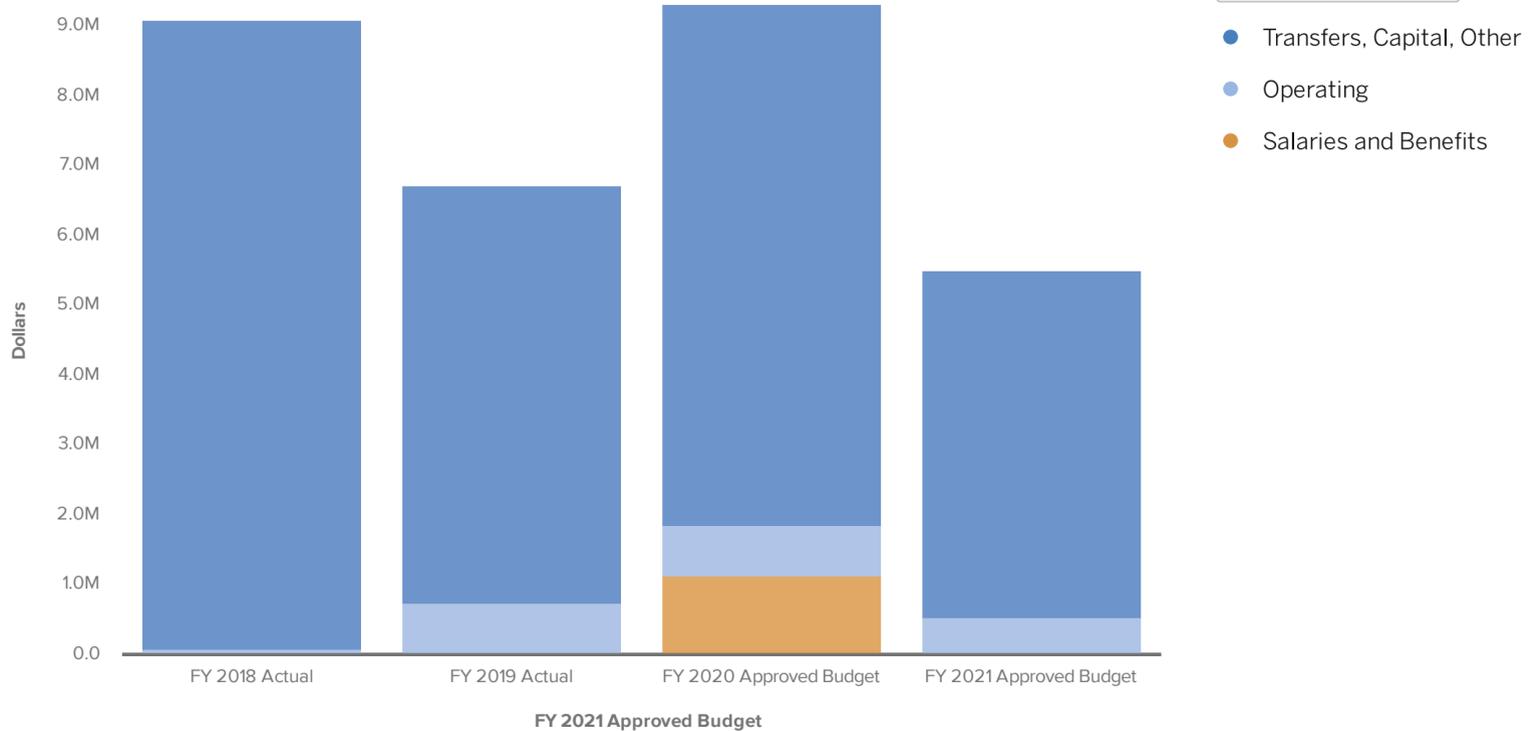
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Expenses General Fund City-wide



Sort **Large to Small** ▾

Visualization



Citywide in General Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$0 | \$984,581 | \$0 | \$0 | \$0 |
| 511105 Part Time Employees | \$0 | \$23,470 | \$0 | \$0 | \$0 |
| 512200 Social Security (FICA) | \$0 | \$62,490 | \$0 | \$0 | \$0 |
| 512300 Medicare | \$0 | \$14,600 | \$0 | \$0 | \$0 |
| 512402 Defined Contribution Retirement | \$0 | \$50,534 | \$0 | \$0 | \$0 |
| Salaries and Benefits Total | \$0 | \$1,135,675 | \$0 | \$0 | \$0 |
| 521201 Professional Services | \$600,000 | \$560,000 | \$0 | \$320,000 | \$320,000 |
| 521400 Contract Services | \$0 | \$0 | \$22,500 | \$50,000 | \$72,500 |
| 522205 Repairs And Maintenance | \$50,000 | \$45,030 | \$0 | \$26,000 | \$26,000 |
| 522310 Rental Of Land And Buildings | \$92,256 | \$117,700 | \$110,620 | \$0 | \$110,620 |
| 523210 Communication Services | \$0 | \$0 | \$1,800 | \$0 | \$1,800 |
| 523300 Advertising | \$0 | \$5,000 | \$0 | \$0 | \$0 |
| 531105 Supplies | \$80 | \$0 | \$80 | \$0 | \$80 |
| Operating Total | \$742,336 | \$727,730 | \$135,000 | \$396,000 | \$531,000 |
| 581100 Principal- Long Term Debt | \$275,782 | \$0 | \$0 | \$0 | \$0 |
| 582100 Interest - Long Term Debt | \$60,117 | \$0 | \$0 | \$0 | \$0 |
| 611350 Transfers Out - Cap Projects | \$4,098,257 | \$7,427,105 | \$0 | \$4,724,841 | \$4,724,841 |
| 611351 Transfer Out - Fed Grant | \$1,463,281 | \$0 | \$0 | \$0 | \$0 |
| 611356 Transfer Out - County Grant | \$7,000 | \$0 | \$0 | \$0 | \$0 |
| 611361 Transfer for Fleet Capital | \$0 | \$0 | \$249,432 | \$0 | \$249,432 |
| 611362 Transfer Out - CDBG Grant | \$73,072 | \$0 | \$0 | \$0 | \$0 |
| Transfers, Capital, Other Total | \$5,977,509 | \$7,427,105 | \$249,432 | \$4,724,841 | \$4,974,273 |
| Grand Total | \$6,719,845 | \$9,290,510 | \$384,432 | \$5,120,841 | \$5,505,273 |

Citywide in General Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 10015653 - Parking Leases and Maintenance | | | | | |
| Operating | \$0 | \$0 | \$135,000 | \$0 | \$135,000 |
| 10015653 - Parking Leases and Maintenance Total | \$0 | \$0 | \$135,000 | \$0 | \$135,000 |
| 10015850 - Contingency | | | | | |
| Salaries and Benefits | \$0 | \$1,135,675 | \$0 | \$0 | \$0 |
| Operating | \$142,336 | \$167,730 | \$0 | \$26,000 | \$26,000 |
| Transfers, Capital, Other | \$5,977,509 | \$7,427,105 | \$249,432 | \$4,724,841 | \$4,974,273 |
| 10015850 - Contingency Total | \$6,119,845 | \$8,730,510 | \$249,432 | \$4,750,841 | \$5,000,273 |
| 10061103 - Roswell Historical Society | | | | | |
| Operating | \$0 | \$0 | \$0 | \$30,000 | \$30,000 |
| 10061103 - Roswell Historical Society Total | \$0 | \$0 | \$0 | \$30,000 | \$30,000 |
| 10061756 - Roswell Arts Fund | | | | | |
| Operating | \$0 | \$0 | \$0 | \$50,000 | \$50,000 |
| 10061756 - Roswell Arts Fund Total | \$0 | \$0 | \$0 | \$50,000 | \$50,000 |
| 10075404 - Roswell INC (GF) | | | | | |
| Operating | \$600,000 | \$560,000 | \$0 | \$290,000 | \$290,000 |
| 10075404 - Roswell INC (GF) Total | \$600,000 | \$560,000 | \$0 | \$290,000 | \$290,000 |
| Grand Total | \$6,719,845 | \$9,290,510 | \$384,432 | \$5,120,841 | \$5,505,273 |

Citywide in General Fund Expenditures by Cost Centers

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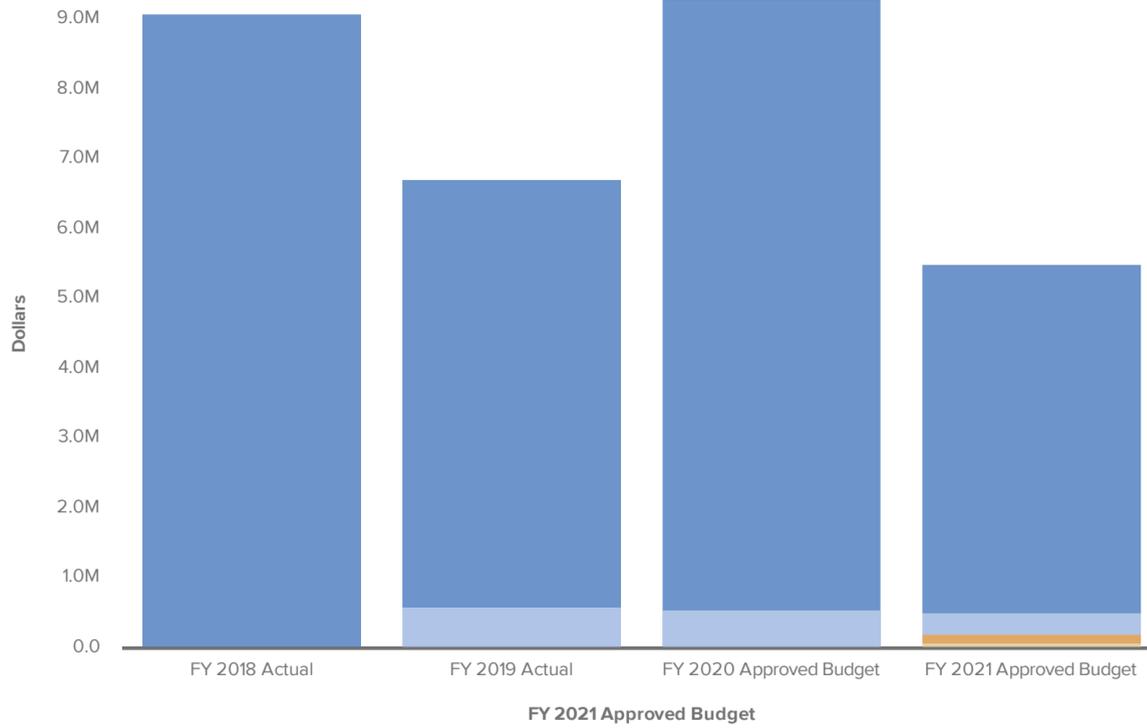
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City-wide General Fund Expenses



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Visualization



Administration and City-Wide Other Funds

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Administration Department

Group Benefits Fund

Internal Service Funds track the citywide costs for group benefits, risk and liability, and worker's compensation.

What we have accomplished

- Implemented SmartBen system for more efficient employee benefits enrollment, transactions and regulatory compliance.

What we expect to Accomplish

- Utilize new HealthEZ data analysis tool to monitor a wider range of data metrics with employee health plans.

Group Benefits Fund Changes from FY 2020 to 2021

Group Benefits Fund

| | |
|--|---------------------|
| FY 2021 Estimated Available Fund Balance | \$ 2,270,967 |
| FY 2021 Revenues | \$ 9,274,572 |
| FY 2020 Approved Budget | \$ 9,230,703 |
| Department Adjustments | \$ 141,222 |
| Budgeted Vacancy Savings Adjustment | \$ (84) |
| Defined Benefit Retirement Adjustment | \$ 5,188 |
| FY 2021 Base Budget | \$ 9,386,996 |
| FY 2021 Operating Total | \$ 9,386,996 |
| FY 2021 Total Budget | \$ 9,386,996 |
| FY 2021 Reserve by Policy | \$ 1,569,630 |
| FY 2021 Estimated Ending Available Fund Balance | \$ 588,913 |

Unfunded Request

| | FY 2021 |
|--|-----------------|
| Operating Employee Salary Increase (Average of 3%) | \$ 2,163 |
| Unfunded Request Total | \$ 2,163 |

Group Benefits Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 361000 Interest Revenues | \$51,082 | \$50,000 | \$25,000 | \$0 | \$25,000 |
| 361010 Unrealized Invest Gains | \$68,025 | \$0 | \$0 | \$0 | \$0 |
| Interest Income Total | \$119,107 | \$50,000 | \$25,000 | \$0 | \$25,000 |
| 383100 Reimbursement From Insura | \$711,922 | \$250,000 | \$250,000 | \$0 | \$250,000 |
| 389401 Miscellaneous | \$2,177 | \$0 | \$0 | \$0 | \$0 |
| 391201 Operating Transfer In | \$0 | \$25,000 | \$25,000 | \$0 | \$25,000 |
| Miscellaneous Revenues Total | \$714,099 | \$275,000 | \$275,000 | \$0 | \$275,000 |
| 389500 Employee Hc Contribution | \$867,319 | \$872,804 | \$830,706 | \$0 | \$830,706 |
| Employee Contribution Total | \$867,319 | \$872,804 | \$830,706 | \$0 | \$830,706 |
| 341820 HSA Contribution-Employer | \$594,833 | \$615,000 | \$615,000 | \$0 | \$615,000 |
| 341825 Dental-Employer | \$284,683 | \$294,188 | \$240,343 | \$0 | \$240,343 |
| 341827 Basic Life-Employer | \$116,717 | \$140,400 | \$144,000 | \$0 | \$144,000 |
| 341829 Disability-Employer | \$54,032 | \$151,200 | \$159,240 | \$0 | \$159,240 |
| 341834 Group Health-Employer | \$6,192,321 | \$6,263,323 | \$6,456,492 | \$0 | \$6,456,492 |
| 341837 Empl Assist Program-Employer | \$19,062 | \$16,000 | \$16,000 | \$0 | \$16,000 |
| 341839 Benefits Admin Assessment | \$796,651 | \$495,309 | \$512,791 | \$0 | \$512,791 |
| Employer Contribution Total | \$8,058,299 | \$7,975,420 | \$8,143,866 | \$0 | \$8,143,866 |
| Current Year Revenues | \$9,758,823 | \$9,173,224 | \$9,274,572 | \$0 | \$9,274,572 |

Group Benefits Fund Expenditures by Type

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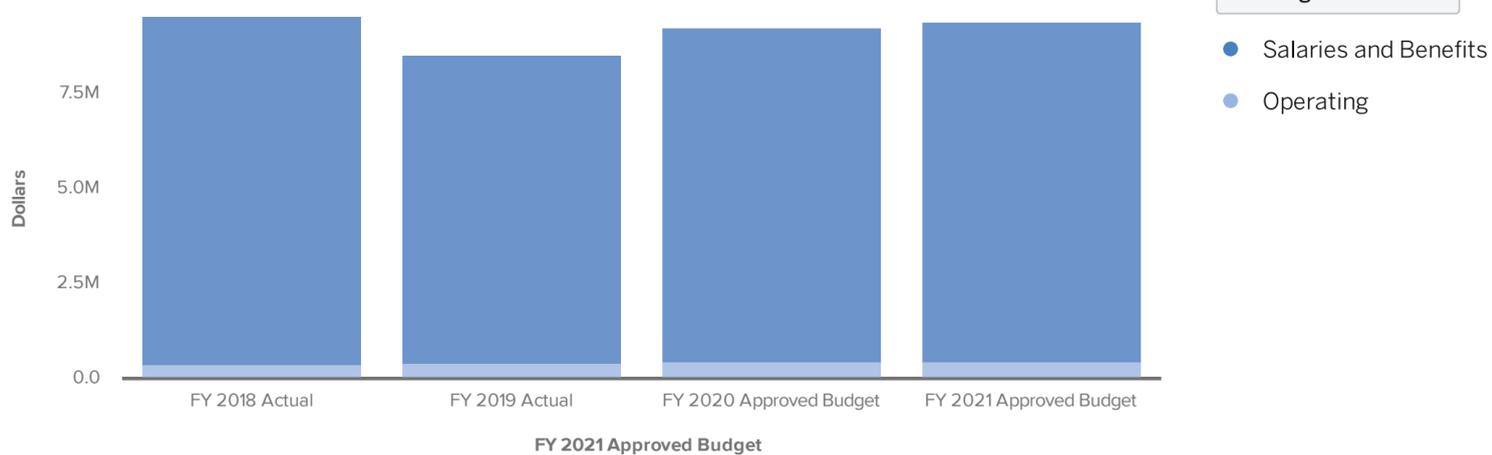
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Expenses ▾ Group Health Insurance Fund



Visualization

Sort Large to Small ▾



Group Benefits Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$88,200 | \$65,621 | \$72,105 | \$0 | \$72,105 |
| 511101 Budgeted Salary Savings | \$0 | (\$637) | (\$721) | \$0 | (\$721) |
| 512100 Group Insurance | \$6,483,688 | \$7,313,211 | \$7,477,797 | \$0 | \$7,477,797 |
| 512200 Social Security (FICA) | \$5,953 | \$4,010 | \$4,400 | \$0 | \$4,400 |
| 512300 Medicare | \$1,392 | \$920 | \$1,040 | \$0 | \$1,040 |
| 512400 Defined Benefit Retirement | \$23,380 | \$0 | \$5,188 | \$0 | \$5,188 |
| 512401 Deferred Compensation | \$588 | \$650 | \$650 | \$0 | \$650 |
| 512402 Defined Contribution Retirement | \$2,504 | \$7,725 | \$8,100 | \$0 | \$8,100 |
| 512600 Unemployment Insurance | \$14,313 | \$25,000 | \$25,000 | \$0 | \$25,000 |
| 512902 Employee Wellness Program | \$145,746 | \$0 | \$0 | \$0 | \$0 |
| 512903 HSA Contributions | \$595,000 | \$615,000 | \$615,000 | \$0 | \$615,000 |
| 512904 Employee Assistance Program | \$15,487 | \$16,000 | \$16,000 | \$0 | \$16,000 |
| 512905 Base Life Insurance | \$144,468 | \$140,400 | \$144,000 | \$0 | \$144,000 |
| 512907 Disability Insurance | \$164,371 | \$151,200 | \$159,240 | \$0 | \$159,240 |
| 512908 Dental Insurance | \$400,558 | \$442,104 | \$384,000 | \$0 | \$384,000 |
| 512921 Wellness Snackwell | \$2,550 | \$0 | \$0 | \$0 | \$0 |
| 553100 Group Insurance Contribution | \$14,222 | \$12,989 | \$15,587 | \$0 | \$15,587 |
| Salaries and Benefits Total | \$8,102,420 | \$8,794,193 | \$8,927,386 | \$0 | \$8,927,386 |
| 521201 Professional Services | \$95,100 | \$100,000 | \$100,000 | \$0 | \$100,000 |
| 521400 Contract Services | \$314,042 | \$330,000 | \$315,000 | \$0 | \$315,000 |
| 523220 Postage | \$1 | \$100 | \$100 | \$0 | \$100 |
| 523500 Travel | \$0 | \$2,750 | \$2,750 | \$0 | \$2,750 |
| 523700 Education And Training | \$260 | \$2,160 | \$1,660 | \$0 | \$1,660 |
| 523810 Software License/Subscriptions | \$0 | \$0 | \$40,000 | \$0 | \$40,000 |
| 531105 Supplies | \$833 | \$1,500 | \$100 | \$0 | \$100 |
| Operating Total | \$410,235 | \$436,510 | \$459,610 | \$0 | \$459,610 |
| Grand Total | \$8,512,655 | \$9,230,703 | \$9,386,996 | \$0 | \$9,386,996 |

Administration and City-Wide Other Funds

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Administration Department

Worker's Compensation Fund

Internal Service Funds track the citywide costs for group benefits, risk and liability, and worker's compensation.

What we have Accomplished

- Expanded Functional Movement Screening program to more employees to reduce workplace injuries and associated costs.

What we expect to Accomplish

- Will complete the transition of Employee Wellness Program to CORE Wellness Clinic for cost efficiency and improved program administration.

Worker's Compensation Fund Changes from FY 2020 to 2021

Workers' Compensation Fund

| | |
|--|-------------------|
| FY 2021 Estimated Available Fund Balance | \$ - |
| FY 2021 Revenues | \$ 840,817 |
| FY 2020 Approved Budget | \$ 840,210 |
| Budgeted Vacancy Savings Adjustment | \$ (13) |
| Defined Contribution Retirement Adjustment | \$ (31) |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ (190) |
| FY 2021 Base Adjustments | \$ (234) |
| FY 2021 Base Budget | \$ 839,976 |
| FY 2021 Operating Total | \$ 839,976 |
| FY 2021 Total Budget | \$ 839,976 |
| FY 2021 Estimated Ending Available Fund Balance | \$ 841 |

Unfunded Request

| | FY 2021 |
|--|-----------------|
| Operating Employee Salary Increase (Average of 3%) | \$ 1,569 |
| Unfunded Request Total | \$ 1,569 |

Worker's Compensation Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 361000 Interest Revenues | \$16,116 | \$13,088 | \$2,470 | \$0 | \$2,470 |
| 361010 Unrealized Invest Gains | \$10,616 | \$0 | \$0 | \$0 | \$0 |
| Interest Income Total | \$26,733 | \$13,088 | \$2,470 | \$0 | \$2,470 |
| 391201 Operating Transfer In | \$616,005 | \$838,339 | \$838,347 | \$0 | \$838,347 |
| Miscellaneous Revenues Total | \$616,005 | \$838,339 | \$838,347 | \$0 | \$838,347 |
| Current Year Revenues | \$642,737 | \$851,427 | \$840,817 | \$0 | \$840,817 |

Worker's Compensation Fund Expenditures by Type

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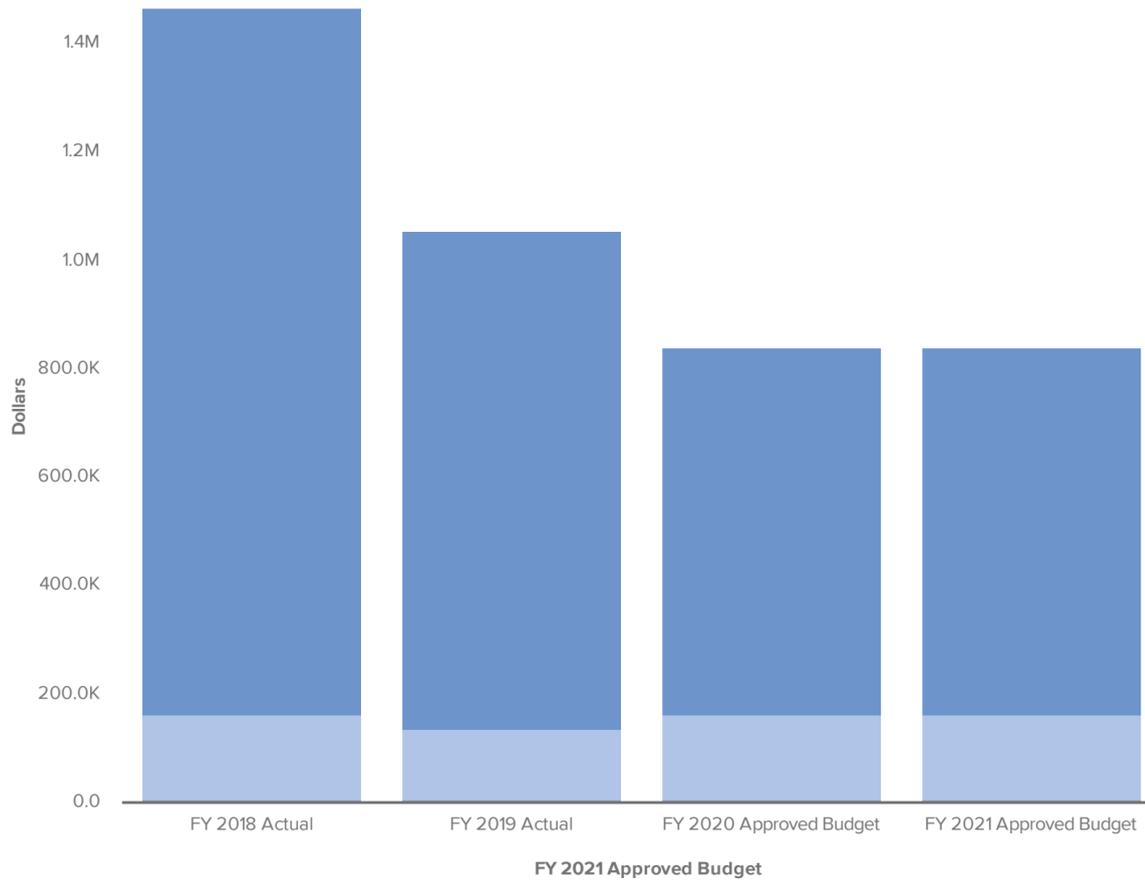
Expenses Workers' Compensation Fund



Sort Large to Small ▾

- Salaries and Benefits
- Operating

Visualization



Worker's Compensation Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$51,127 | \$52,530 | \$52,300 | \$0 | \$52,300 |
| 511101 Budgeted Salary Savings | \$0 | (\$510) | (\$523) | \$0 | (\$523) |
| 512200 Social Security (FICA) | \$3,123 | \$3,190 | \$3,200 | \$0 | \$3,200 |
| 512300 Medicare | \$730 | \$720 | \$750 | \$0 | \$750 |
| 512401 Deferred Compensation | \$427 | \$600 | \$600 | \$0 | \$600 |
| 512402 Defined Contribution Retirement | \$6,121 | \$7,931 | \$7,900 | \$0 | \$7,900 |
| 512700 Workers' Compensation | \$845,619 | \$600,000 | \$600,000 | \$0 | \$600,000 |
| 553100 Group Insurance Contribution | \$12,989 | \$12,989 | \$12,989 | \$0 | \$12,989 |
| Salaries and Benefits Total | \$920,137 | \$677,450 | \$677,216 | \$0 | \$677,216 |
| 521201 Professional Services | \$133,940 | \$161,300 | \$161,300 | \$0 | \$161,300 |
| 523500 Travel | \$0 | \$500 | \$500 | \$0 | \$500 |
| 523600 Dues And Fees | \$712 | \$295 | \$295 | \$0 | \$295 |
| 523700 Education And Training | \$195 | \$445 | \$445 | \$0 | \$445 |
| 531400 Books And Periodicals | \$0 | \$220 | \$220 | \$0 | \$220 |
| Operating Total | \$134,847 | \$162,760 | \$162,760 | \$0 | \$162,760 |
| Grand Total | \$1,054,984 | \$840,210 | \$839,976 | \$0 | \$839,976 |

Administration and City-Wide Other Funds

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Administration Department

Risk Management Fund

Internal Service Funds track the citywide costs for group benefits, risk and liability, and worker's compensation.

What we have Accomplished

- Implemented paperless claim process and storage for property and casualty line of coverage through leveraging the risk management information system.

What we expect to Accomplish

- Will further enhance the safety program specifically targeting reductions of at-fault motor vehicle accidents.

Risk Management Fund Changes from FY 2020 to 2021

Risk Management Fund

| | | |
|--|-----------|------------------|
| FY 2021 Estimated Available Fund Balance | \$ | 680,038 |
| FY 2021 Revenues | \$ | 1,305,387 |
| FY 2020 Approved Budget | \$ | 1,407,619 |
| Department Adjustments | \$ | 152,247 |
| Budgeted Vacancy Savings Adjustment | \$ | (77) |
| Defined Contribution Retirement Adjustment | \$ | 11,800 |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ | 6,052 |
| FY 2021 Base Budget | \$ | 1,577,641 |
| FY 2021 Operating Total | \$ | 1,577,641 |
| FY 2021 Total Budget | \$ | 1,577,641 |
| FY 2021 Estimated Ending Available Fund Balance | \$ | 407,784 |

Unfunded Request

| | | FY 2021 |
|-------------------------------|--|-----------------|
| Operating | Employee Salary Increase (Average of 3%) | \$ 2,349 |
| Unfunded Request Total | | \$ 2,349 |

Risk Management Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|----------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 341805 Risk Claims Payments | \$1,111,999 | \$1,478,380 | \$1,305,387 | \$0 | \$1,305,387 |
| Charges for Service Total | \$1,111,999 | \$1,478,380 | \$1,305,387 | \$0 | \$1,305,387 |
| Current Year Revenues | \$1,111,999 | \$1,478,380 | \$1,305,387 | \$0 | \$1,305,387 |

Risk Management Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$42,670 | \$72,718 | \$78,300 | \$0 | \$78,300 |
| 511101 Budgeted Salary Savings | \$0 | (\$706) | (\$783) | \$0 | (\$783) |
| 511105 Part Time Employees | \$22,165 | \$0 | \$0 | \$0 | \$0 |
| 512200 Social Security (FICA) | \$4,420 | \$4,430 | \$4,800 | \$0 | \$4,800 |
| 512300 Medicare | \$1,034 | \$1,030 | \$1,130 | \$0 | \$1,130 |
| 512400 Defined Benefit Retirement | \$20,347 | \$16,144 | \$16,144 | \$0 | \$16,144 |
| 512401 Deferred Compensation | \$377 | \$800 | \$800 | \$0 | \$800 |
| 512402 Defined Contribution Retirement | \$0 | \$0 | \$11,800 | \$0 | \$11,800 |
| 553100 Group Insurance Contribution | \$12,989 | \$12,989 | \$12,989 | \$0 | \$12,989 |
| Salaries and Benefits Total | \$104,002 | \$107,405 | \$125,180 | \$0 | \$125,180 |
| 521201 Professional Services | \$0 | \$35,000 | \$35,000 | \$0 | \$35,000 |
| 523100 Property And Liability Insurance | \$994,856 | \$1,027,748 | \$1,180,000 | \$0 | \$1,180,000 |
| 523220 Postage | \$0 | \$330 | \$0 | \$0 | \$0 |
| 523500 Travel | \$0 | \$1,500 | \$1,700 | \$0 | \$1,700 |
| 523600 Dues And Fees | \$321 | \$445 | \$570 | \$0 | \$570 |
| 523700 Education And Training | \$0 | \$850 | \$850 | \$0 | \$850 |
| 523701 Roswell U | \$50,695 | \$0 | \$0 | \$0 | \$0 |
| 523810 Software License/Subscriptions | \$0 | \$0 | \$20,000 | \$0 | \$20,000 |
| 531105 Supplies | \$0 | \$1,050 | \$1,050 | \$0 | \$1,050 |
| 531615 Computer Equipment-Operating | \$0 | \$20,000 | \$0 | \$0 | \$0 |
| Operating Total | \$1,045,873 | \$1,086,923 | \$1,239,170 | \$0 | \$1,239,170 |
| 561004 Machinery & Equipment- Depreciatic | \$50,743 | \$0 | \$0 | \$0 | \$0 |
| 579025 Insurance Deductibles | \$131,465 | \$213,291 | \$213,291 | \$0 | \$213,291 |
| Transfers, Capital, Other Total | \$182,209 | \$213,291 | \$213,291 | \$0 | \$213,291 |
| Grand Total | \$1,332,083 | \$1,407,619 | \$1,577,641 | \$0 | \$1,577,641 |

Risk Management Fund Expenditures by Type

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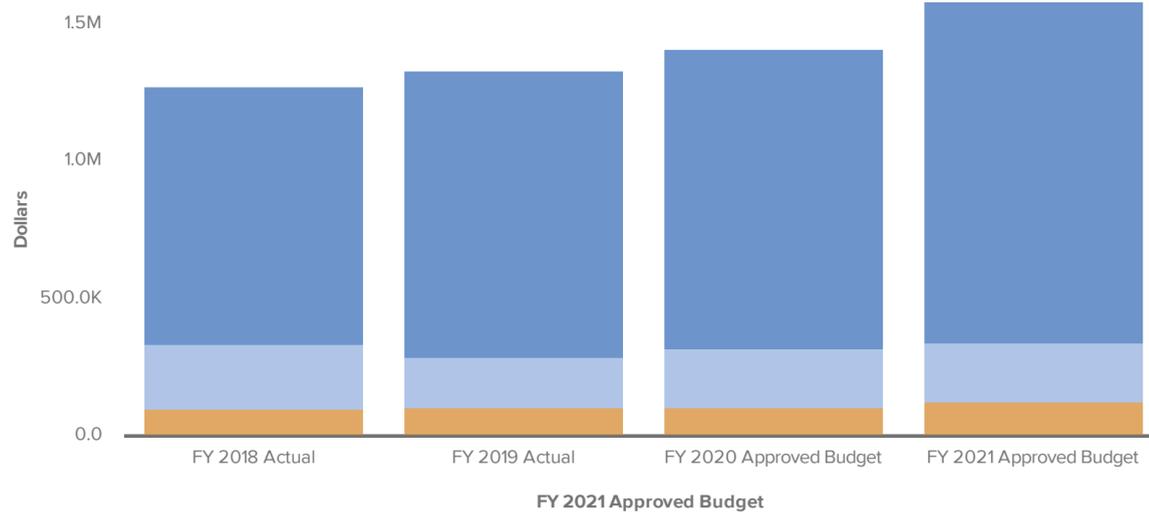
Expenses Risk Management Fund



Sort Large to Small ▾

- Operating
- Transfers, Capital, Other
- Salaries and Benefits

Visualization



Administration and City-Wide Other Funds

[Administration and City-Wide Department Information](#)

[Administration Department General Fund](#)

[Hotel/Motel Fund](#)

[Special Events Fund](#)

[Auto Rental Excise Tax Fund](#)

[City-Wide Expenditures](#)

[Group Benefits Fund](#)

[Workers' Compensation Fund](#)



[Link to Interactive Budget Book](#) [Table of Contents](#)



Community Development Department

To advance Roswell as a premier City where you can live, work and play and community values are reflected in the physical environment.

Who we are

Community Development currently consists of the Administration, Planning and Zoning, Building, Engineering, and Code Enforcement Divisions. In FY 2020, Service alignment changes proposed to move the Business Registration services to the Finance Department, and to move the GIS services to the Administration Department. Following these changes, the Community Development Department will be responsible for current and long range planning, promoting economic development, enforcing zoning and property maintenance regulations, and issuing land disturbance, tree removal, and building permits. The Department acts as a liaison to the Planning Commission, Board of Zoning Appeals, Design Review Board, Historic Preservation Commission, and the Construction Board of Adjustments and Appeals. The Department also supports the missions of Roswell Inc. and the Downtown Development Authority.

Opportunities

To facilitate comprehensive planning efforts to implement the City's vision and plan for future growth and development. Evaluate and update development regulations that will result in a more effective and efficient permitting process without decreasing quality and accuracy. Examine innovative approaches to consistently meet "time to permit" goals. Utilize digital, "in-field" solutions to enhance the plan review, permitting and inspection processes.

Challenges

Analyze adequate staffing solutions to handle the anticipated development activity. The Department will maintain the "time to permit" goal. Balance the pressure to develop and the community acceptance of change as redevelopment and growth occurs, while managing expectations related to the Comprehensive Plan.

What we have Accomplished

- Amend Stormwater Ordinance to ensure compliance with City's MS4 Permit.
- Floodplain Ordinance updated for conformance with the Model Ordinance.
- Re-designated as a "Plan First" community by the Georgia Department of Community.
- Historic Resource Inventory Survey completed.
- 3D model of the historic district completed.
- 2040 Comprehensive Plan Update initiated.
- Urban Redevelopment Plan initiated
- Hill Street Small Area Master Plan completed

- Facilitated the Census 2020, by assisting and creating ways to encourage the community to be counted
- Building and Code Enforcement Divisions restructured.
- Regulating Plan for the Historic District Master Plan, completed.
- Update of City Standard Construction Specifications.



What we expect to Accomplish

- Continue to advance the 2040 Comprehensive Plan Update.
- Complete the Urban Redevelopment Plan.
- Apply to the Department of Community Affairs for the Opportunity Zone designation.
- Initiate and complete updates to the Unified Development Code to ensure the code facilitates desired development patterns.
- Historic Resource Inventory Survey, Phase II
- Update the 2003 Historic Resources Map.

Community Development Expenditures by Type

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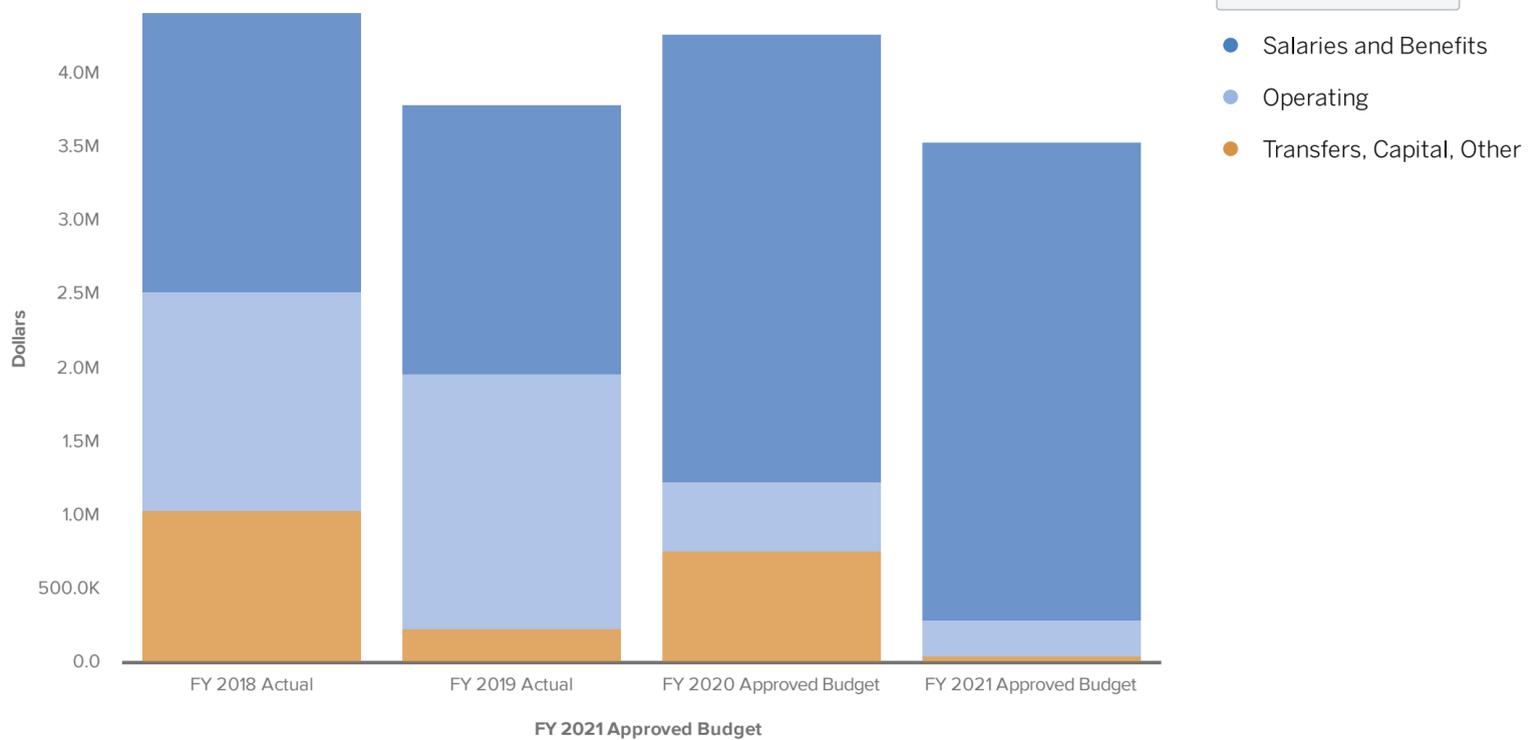
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Expenses ▾ Community Development Depa...



Sort Large to Small ▾

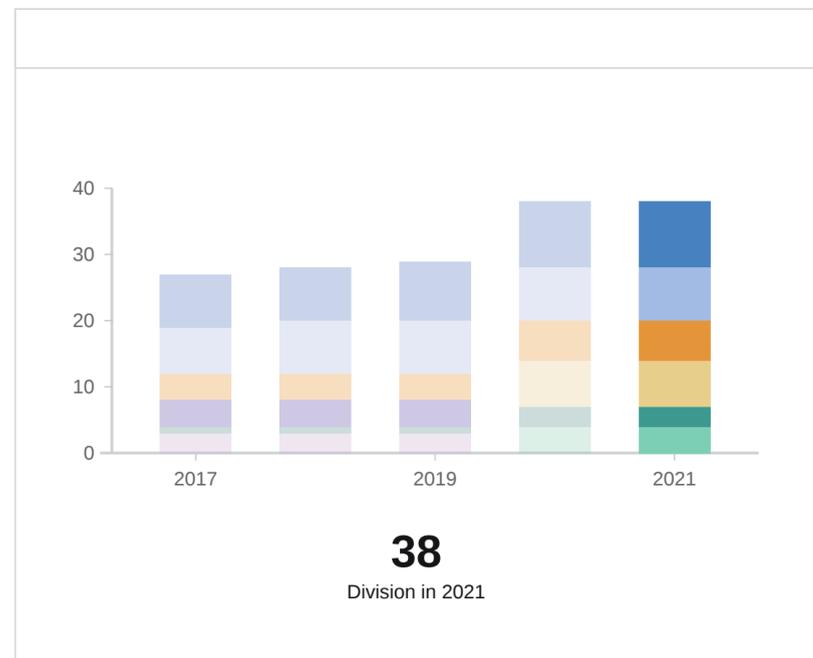
Visualization



Community Development Expenditures by Fund

| Category | 2021 |
|--------------|----------------|
| General Fund | \$3,537,703.00 |

Community Development Personnel History



Here is a summary of the Community Development Department in table form, illustrating direct costs and indirect costs. Click on the table to explore greater detail.

Personnel Changes

FY 2018: Add (1) full-time Planner I position

FY 2019: Add (1) full-time Land Development Inspector

FY 2020: Add (12) full-Time positions: (1) Arborist, (1) Administrative Specialist, (1) Building Official, (1) Building Plan Reviewer, (1) Land Development Inspector II, (1) Land Development Inspector III, (2) Permit Technicians, (1) Code Enforcement Supervisor, (3) Code Enforcement Officers to transition Building and Code Enforcement Services from Contracted to City Positions. Relocated Business Registration Division from Community Development to the Finance Department and GIS Division to the Administration Department during FY 2020.



Community Development Department

General Fund

Community Development Department in General Fund Changes from FY 2020 to 2021

FY 2021 General Fund - Community Development

| | |
|--|---------------------|
| FY 2020 Approved Budget | \$ 3,528,603 |
| Budgeted Vacancy Savings Adjustment | \$ (6,663) |
| Defined Benefit Retirement Adjustment | \$ 100,731 |
| Defined Contribution Retirement Adjustment | \$ (17,061) |
| Group Health Adjustment | \$ 34,226 |
| Utilities, Gasoline, and Oil Adjustment | \$ (839) |
| One Time Costs Removed | \$ (190,161) |
| Mid Year Adjustment: Code Enforcement – Travel | \$ 2,000 |
| Communication Adjustment to Department Allocation | \$ 5,070 |
| Fleet Rate and Lease Adjustment | \$ (422) |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ 82,219 |
| FY 2021 Base Budget | \$ 3,537,703 |
| FY 2021 Operating Total | \$ 3,537,703 |
| FY 2021 Total Budget | \$ 3,537,703 |

Unfunded Request

| | | FY 2021 |
|-------------------------------|---|-------------------|
| Operating | Add (1) Full-Time Building Plans Reviewer Position at 100% Funding | \$ 87,793 |
| | Add (1) Part-Time Code Enforcement Officer Position at 100% Funding | \$ 40,072 |
| | Add (1) New Leased Vehicle for Engineering Division | \$ 8,089 |
| | Increase Funding for Codifying UDC Text Amendments | \$ 7,500 |
| Capital | Add (4) iPlanTable Workstations for Digital Plan Review (Partially Unfunded \$39,200) | \$ 39,200 |
| Unfunded Request Total | | \$ 182,654 |



Community Development Department General Fund Expenditures by Type

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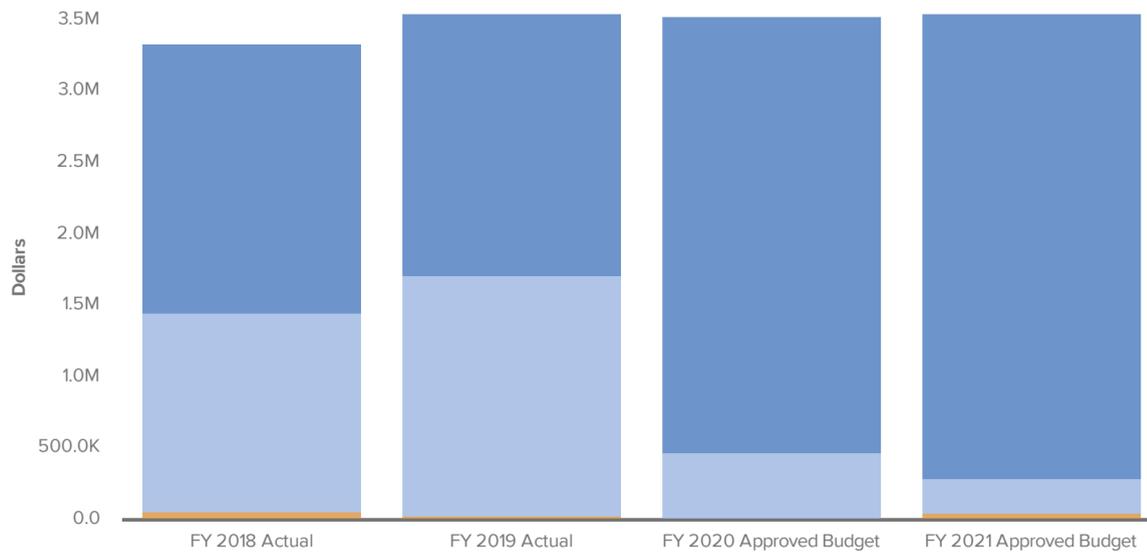
Broken down by

Expenses ▾ General Fund ▾ Community Development Depa...



Sort Large to Small ▾

Visualization



FY 2021 Approved Budget



Community Development Department General Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$1,265,622 | \$2,114,746 | \$2,191,099 | \$0 | \$2,191,099 |
| 511101 Budgeted Salary Savings | \$0 | (\$17,167) | (\$23,830) | \$0 | (\$23,830) |
| 511105 Part Time Employees | \$0 | \$936 | \$936 | \$0 | \$936 |
| 511300 Overtime | \$0 | \$500 | \$500 | \$0 | \$500 |
| 512200 Social Security (FICA) | \$75,423 | \$130,958 | \$135,600 | \$0 | \$135,600 |
| 512300 Medicare | \$17,784 | \$30,526 | \$31,750 | \$0 | \$31,750 |
| 512400 Defined Benefit Retirement | \$99,550 | \$108,068 | \$208,799 | \$0 | \$208,799 |
| 512401 Deferred Compensation | \$7,751 | \$11,000 | \$11,000 | \$0 | \$11,000 |
| 512402 Defined Contribution Retirement | \$90,265 | \$211,161 | \$194,100 | \$0 | \$194,100 |
| 553100 Group Insurance Contribution | \$268,264 | \$459,356 | \$493,582 | \$0 | \$493,582 |
| 554100 Workers Comp Contribution | \$616 | \$839 | \$839 | \$0 | \$839 |
| Salaries and Benefits Total | \$1,825,276 | \$3,050,923 | \$3,244,375 | \$0 | \$3,244,375 |
| 521201 Professional Services | \$21,380 | \$10,000 | \$10,000 | \$0 | \$10,000 |
| 521400 Contract Services | \$1,566,239 | \$223,642 | \$45,000 | \$0 | \$45,000 |
| 522205 Repairs And Maintenance | \$0 | \$1,050 | \$1,050 | \$0 | \$1,050 |
| 522210 Vehicle Repair | \$969 | \$0 | \$0 | \$0 | \$0 |
| 522220 Vehicle Fleet Rate | \$13,049 | \$70,014 | \$27,701 | \$0 | \$27,701 |
| 522320 Rental Of Equipment And Vehicles | \$14,588 | \$11,676 | \$11,676 | \$0 | \$11,676 |
| 523210 Communication Services | \$10,081 | \$11,010 | \$16,080 | \$0 | \$16,080 |
| 523220 Postage | \$1,893 | \$10,000 | \$10,000 | \$0 | \$10,000 |
| 523300 Advertising | \$19,153 | \$25,000 | \$22,000 | \$0 | \$22,000 |
| 523400 Printing And Binding | \$1,190 | \$8,050 | \$8,050 | \$0 | \$8,050 |
| 523500 Travel | \$7,100 | \$11,810 | \$15,960 | \$0 | \$15,960 |
| 523600 Dues And Fees | \$2,495 | \$9,387 | \$10,435 | \$0 | \$10,435 |
| 523700 Education And Training | \$5,877 | \$21,117 | \$21,100 | \$0 | \$21,100 |
| 523851 Contracted Temporary Labor | \$0 | \$4,000 | \$4,000 | \$0 | \$4,000 |
| 531105 Supplies | \$11,488 | \$21,775 | \$21,775 | \$0 | \$21,775 |
| 531250 Oil | \$90 | \$120 | \$300 | \$0 | \$300 |
| 531270 Gasoline/ Diesel | \$3,680 | \$7,400 | \$6,381 | \$0 | \$6,381 |
| 531310 Hospitality And Events | \$308 | \$1,000 | \$1,000 | \$0 | \$1,000 |
| 531400 Books And Periodicals | \$322 | \$500 | \$500 | \$0 | \$500 |
| 531605 Machinery And Equipment-Operatin | \$0 | \$500 | \$500 | \$0 | \$500 |
| 531615 Computer Equipment-Operating | \$1,014 | \$13,550 | \$2,150 | \$0 | \$2,150 |
| 531720 Uniforms | \$100 | \$4,200 | \$3,900 | \$0 | \$3,900 |
| Operating Total | \$1,681,017 | \$465,801 | \$239,558 | \$0 | \$239,558 |
| 552400 Risk/Liability Contribution | \$10,127 | \$11,879 | \$11,879 | \$0 | \$11,879 |
| 611361 Transfer for Fleet Capital | \$22,233 | \$0 | \$41,891 | \$0 | \$41,891 |
| Transfers, Capital, Other Total | \$32,360 | \$11,879 | \$53,770 | \$0 | \$53,770 |
| Grand Total | \$3,538,653 | \$3,528,603 | \$3,537,703 | \$0 | \$3,537,703 |

Community Development Department General Fund Expenditures by Cost Center

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 10015750 - Engineering | | | | | |
| Salaries and Benefits | \$668,692 | \$905,169 | \$916,898 | \$0 | \$916,898 |
| Operating | \$16,785 | \$29,019 | \$23,337 | \$0 | \$23,337 |
| Transfers, Capital, Other | \$12,590 | \$0 | \$10,229 | \$0 | \$10,229 |
| 10015750 - Engineering Total | \$698,067 | \$934,188 | \$950,464 | \$0 | \$950,464 |
| 10070101 - Community Development Admin | | | | | |
| Salaries and Benefits | \$348,188 | \$390,517 | \$405,338 | \$0 | \$405,338 |
| Operating | \$42,226 | \$81,515 | \$77,352 | \$0 | \$77,352 |
| Transfers, Capital, Other | \$16,556 | \$11,879 | \$11,879 | \$0 | \$11,879 |
| 10070101 - Community Development Admin Total | \$406,970 | \$483,911 | \$494,569 | \$0 | \$494,569 |
| 10070102 - Com Dev Support Services | | | | | |
| Salaries and Benefits | \$216,369 | \$225,556 | \$399,930 | \$0 | \$399,930 |
| Operating | \$11,809 | \$9,850 | \$11,350 | \$0 | \$11,350 |
| 10070102 - Com Dev Support Services Total | \$228,178 | \$235,406 | \$411,280 | \$0 | \$411,280 |
| 10072200 - Building Inspections | | | | | |
| Salaries and Benefits | \$0 | \$575,083 | \$546,403 | \$0 | \$546,403 |
| Operating | \$980,972 | \$141,868 | \$10,509 | \$0 | \$10,509 |
| Transfers, Capital, Other | \$0 | \$0 | \$5,949 | \$0 | \$5,949 |
| 10072200 - Building Inspections Total | \$980,972 | \$716,951 | \$562,861 | \$0 | \$562,861 |
| 10074100 - Planning and Zoning | | | | | |
| Salaries and Benefits | \$592,027 | \$641,093 | \$646,749 | \$0 | \$646,749 |
| Operating | \$47,274 | \$55,481 | \$55,426 | \$0 | \$55,426 |
| Transfers, Capital, Other | \$3,214 | \$0 | \$0 | \$0 | \$0 |
| 10074100 - Planning and Zoning Total | \$642,514 | \$696,574 | \$702,175 | \$0 | \$702,175 |
| 10074500 - Code Enforcement | | | | | |
| Salaries and Benefits | \$0 | \$313,505 | \$329,057 | \$0 | \$329,057 |
| Operating | \$581,952 | \$148,068 | \$61,584 | \$0 | \$61,584 |
| Transfers, Capital, Other | \$0 | \$0 | \$25,713 | \$0 | \$25,713 |
| 10074500 - Code Enforcement Total | \$581,952 | \$461,573 | \$416,354 | \$0 | \$416,354 |
| Grand Total | \$3,538,653 | \$3,528,603 | \$3,537,703 | \$0 | \$3,537,703 |



Community Development Department General Fund Expenditures by Cost Center

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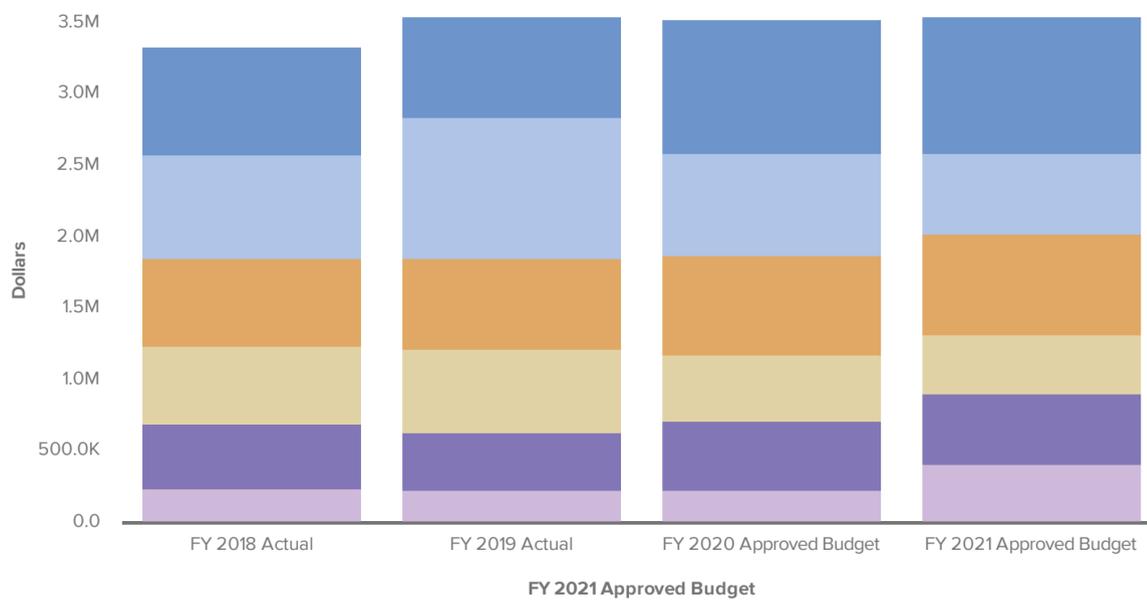
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Community Development Department General Fund Expenses



Sort Large to Small ▾

Visualization



For FY 2021, there are two changes to the Organizational Chart. Geographical Information Systems moved from Community Development to Administration. Business Registration moved from Community Development to Finance. For comparative purposes, the history of both groups are shown with the FY 2021 Department.

Community Development Other Funds

[Community Development Department Information](#)

[Soil Erosion Fund](#)

[Tree Bank Fund](#)

Community Development Department

Tree Bank Fund

Tree Bank Fund Changes from FY 2020 to 2021

Tree Bank Fund

| | |
|--|-------------------|
| FY 2021 Estimated Available Fund Balance | \$ 404,446 |
| FY 2021 Revenues | \$ 40,000 |
| FY 2020 Approved Budget | \$ - |
| FY 2021 Base Budget | \$ - |
| FY 2021 Operating Total | \$ - |
| FY 2021 Total Budget | \$ - |
| FY 2021 Estimated Ending Available Fund Balance | \$ 444,446 |

Tree Bank Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|-------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 389105 Tree Bank Funds | \$197,700 | \$40,000 | \$40,000 | \$0 | \$40,000 |
| 391201 Operating Transfer In | \$110,901 | \$0 | \$0 | \$0 | \$0 |
| Miscellaneous Revenues Total | \$308,601 | \$40,000 | \$40,000 | \$0 | \$40,000 |
| Current Year Revenues | \$308,601 | \$40,000 | \$40,000 | \$0 | \$40,000 |

Tree Bank Fund Expenditures by Type

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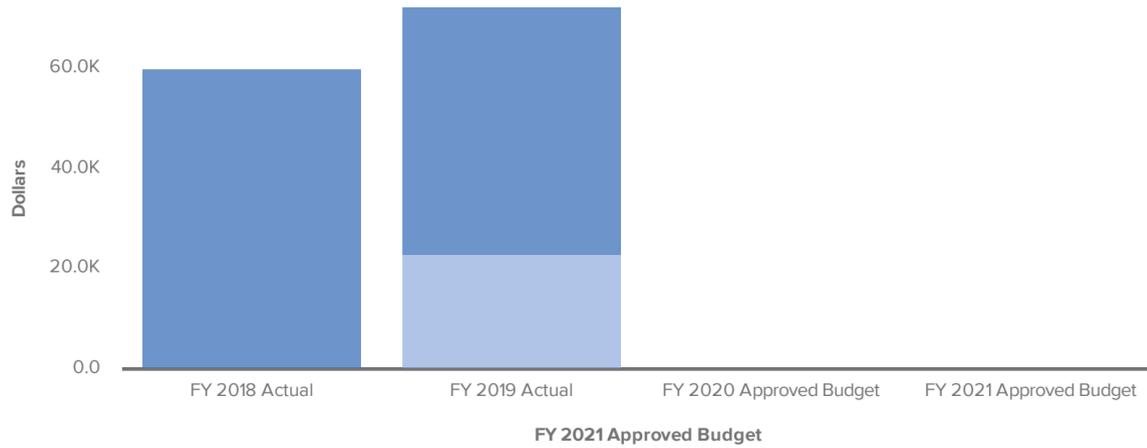
Broken down by
Expenses Tree Bank Fund



Sort Large to Small ▾

- Operating
- Transfers, Capital, Other

Visualization



Tree Bank Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------|-------------------------|---------------------|--------------------------|-------------------------|
| 522140 Maintenance - Grounds | \$49,030 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$49,030 | \$0 | \$0 | \$0 | \$0 |
| 541200 Site Improvements | \$23,064 | \$0 | \$0 | \$0 | \$0 |
| Transfers, Capital, Other Total | \$23,064 | \$0 | \$0 | \$0 | \$0 |
| Grand Total | \$72,094 | \$0 | \$0 | \$0 | \$0 |

Community Development Funds

[Community Development Department Information](#)

[Community Development Fund](#)

[Soil Erosion Fund](#)

Community Development Department

Soil Erosion Fund

Soil Erosion Fund Changes from FY 2020 to 2021

Soil Erosion Fund

| | |
|--|------------------|
| FY 2021 Estimated Available Fund Balance | \$ 16,543 |
| FY 2021 Revenues | \$ 13,000 |
| FY 2020 Approved Budget | \$ - |
| FY 2021 Base Budget | \$ - |
| FY 2021 Operating Total | \$ - |
| FY 2021 Total Budget | \$ - |
| FY 2021 Estimated Ending Available Fund Balance | \$ 29,543 |

Soil Erosion Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|-------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 323190 Soil Erosion Fees | \$11,440 | \$10,000 | \$10,000 | \$0 | \$10,000 |
| 323903 Soil Erosion Grading Permit | \$3,148 | \$3,000 | \$3,000 | \$0 | \$3,000 |
| Licenses & Permits Total | \$14,588 | \$13,000 | \$13,000 | \$0 | \$13,000 |
| Current Year Revenues | \$14,588 | \$13,000 | \$13,000 | \$0 | \$13,000 |

Soil Erosion Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 541200 Site Improvements | \$190,000 | \$0 | \$0 | \$0 | \$0 |
| Transfers, Capital, Other Total | \$190,000 | \$0 | \$0 | \$0 | \$0 |
| Grand Total | \$190,000 | \$0 | \$0 | \$0 | \$0 |

Soil Erosion Fund Expenditures by Type

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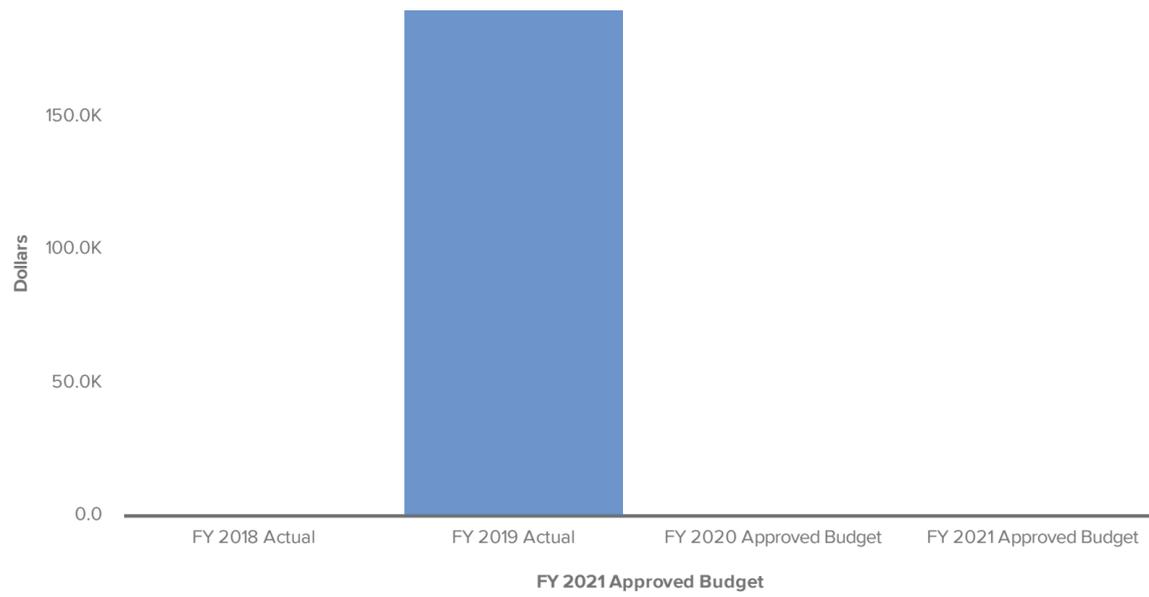
Expenses Soil and Erosion Control



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● Transfers, Capital, Other

Visualization



Community Development Funds

[Community Development Department Information](#)

[Community Development General Fund](#)

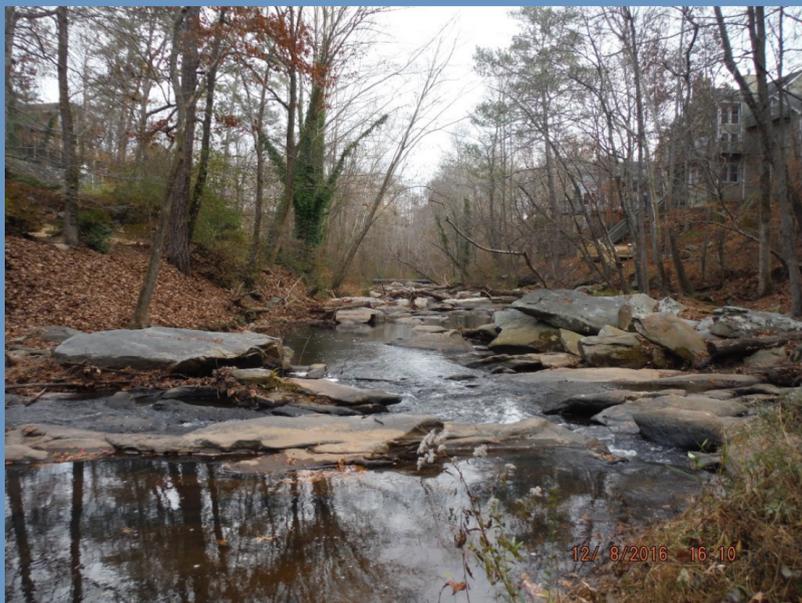
[Tree Bank Fund](#)



[Link to Interactive Budget Book Table of Contents](#)

Environmental/Public Works Department

To protect and enhance the environment for our community as we strive to exceed expectations every day with caring and efficient responsiveness.



Who we are

The Environmental/Public Works Department is responsible for a range of environmental services for the City and its citizens, including production and distribution of drinking water for a portion of the City, solid waste management, stormwater management and watershed protection, and environmental education and enforcement. The Department is responsible for the City Fleet Services that provides vehicle and equipment repairs, the fueling system, and together with Finance manages vehicle leasing program. The Department also provides staff liaison and support for Keep Roswell Beautiful, a community service organization.

Opportunities

For 2021, the Environmental/Public Works Department will continue to emphasize teamwork and collaboration as we work to:

- Optimize operations through the use of technology and industry best practices
- Manage the City fleet using life cycle analysis
- Implement green infrastructure to improve water quality in impaired watersheds
- Increase public awareness of environmental protection through education programs

Challenges

Repairing and replacing aging infrastructure, keeping up with inflation, and regulatory compliance remain current challenges. Ongoing staff training, career development, and transition plans are necessary to retain skilled staff and maintain high customer service levels.

What we have Accomplished

- Supported environmental education events including: educated over 2,000 students in school year 2018-2019, Water Plant and Recycling Center Tours, a Drinking Water Festival (80 participants), Household Hazardous Waste Collection events (462 participants), Realtor Breakfast and Workshop (34 participants), marked 287 storm drains serving 1,358 homes.

- Roswell's Water Utility was recognized as the "Plant of the Year" by Georgia Association of Water Professionals. Together with 4 years of Distribution System Gold Awards, the Roswell water system is widely regarded as a premier medium size system.
- Partnering with Riverkeeper in Neighborhood Water Watch Sampling Program - monitored 9 sites in Roswell, either weekly or bi-weekly
- Collected 500 lbs of trash at Rivers Alive
- Through Adopt-A-Road, cleaned 175 miles of road, collected 423 bags of trash, utilized 749 volunteer hours
- Launched Mobile Collector Application for Environmental Compliance Tracking
- Working with the Green Infrastructure and Livability Team to promote Green Infrastructure in the City
- Reviewed and mapped special customer services in the Sanitation Division, including: Curbside Exemption, Premium Service, large commercial, small commercial, and recycling program locations
- Developed shared stormwater agreements for the Fulton County Library and Southern Post projects
- Entered into a contract with Georgia Power for real time pricing for Water Plant electric power
- Developed operating plans during Covid-19 that minimized service disruptions and employee illness

What we expect to Accomplish

- Initiate construction of a new Solid Waste Transfer Station with minimal disruption to operations
- Initiate construction of maintenance improvements for the stormwater facility at City Hall
- Implement a new and improved customer service request and response system



Environmental/Public Works Expenditures by Type

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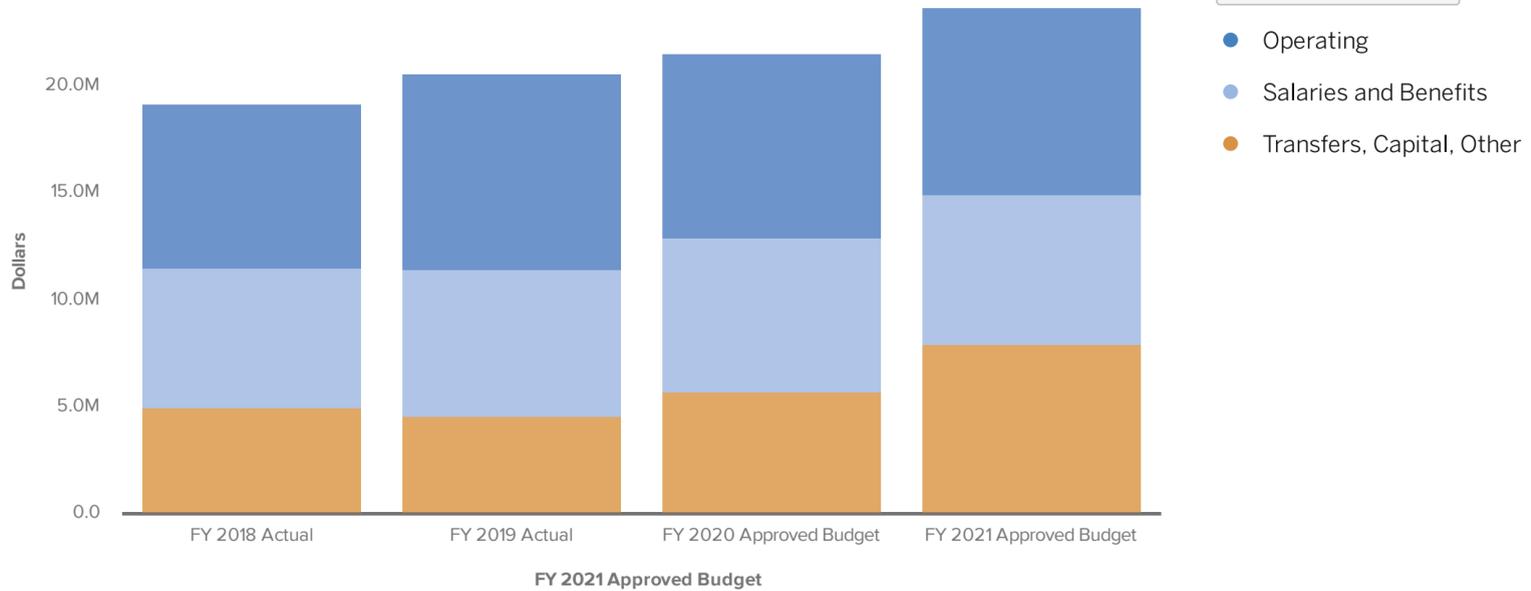
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Expenses Environmental / Public Works ...



Visualization

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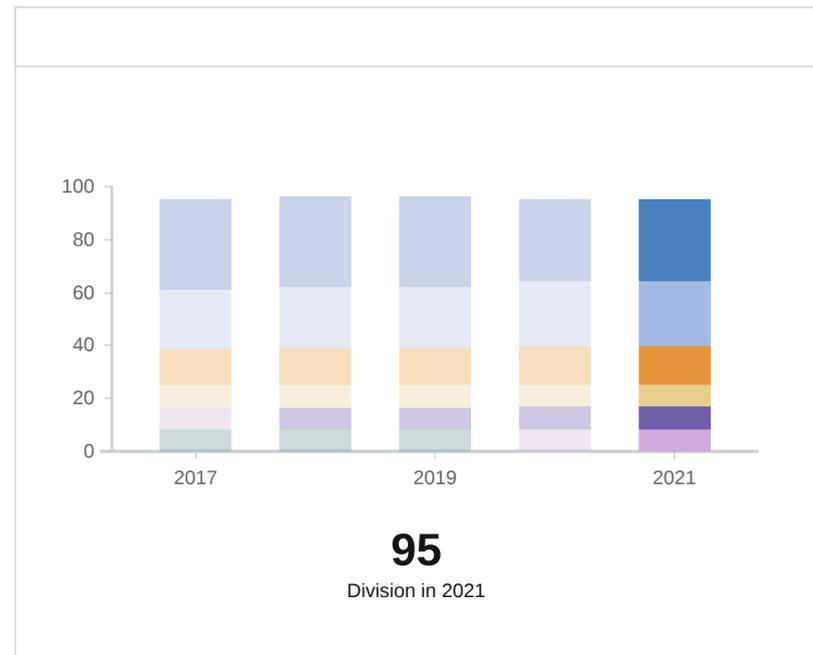


Environmental/Public Works Expenditures by Fund

| Category | 2021 |
|-------------------------|-----------------|
| Solid Waste Fund | \$14,277,681.00 |
| Water and Sewer Fund | \$3,591,480.00 |
| Stormwater Utility Fund | \$2,853,977.00 |
| Fleet Services Fund | \$1,787,420.00 |
| Capital Project Fund | \$1,150,000.00 |

Here is a summary of the Environmental/Public Works Department in table form, illustrating direct costs and indirect costs. Click on the table to explore greater detail.

Environmental/Public Works Personnel History



Personnel Changes

FY 2017: Add (1) Support Services Division Manager position (Funded Across Water, Stormwater, and Solid Waste Funds)

FY 2018: Add (1) full-time Stormwater System Inspector position

FY 2020: Reduce (2) full-time custodial positions, and Add (1) full-time Service Writer position

Environmental/Public Works Department

Water/Sewer Fund

The mission of the Roswell Water Utility is to produce and distribute the highest quality of drinking water to customers.

Who we are

The City serves approximately 5,500 Roswell water utility customers in and around the downtown area with high quality drinking water meeting all state and federal drinking water quality standards. The Roswell Water Utility maintains a water treatment facility near Big Creek, a groundwater treatment system for drought protection, and approximately 86.5 miles of water distribution lines to deliver water to our customers. All of the City's facilities and operations meet state and federal regulations under several permits. For four years in a row, the City of Roswell has been the recipient of the Gold Award, an honor awarded by the Georgia Association of Water Professionals for water treatment plants that meet all of the State standards for water production. The City also has interconnections with Fulton County for reliability and may purchase water on an as needed basis.

Opportunities

The Roswell Water Treatment Plant and facilities will optimize operations as the City continues to strive to be a leader in water supply and water conservation in the region. The City of Roswell is part of the Metropolitan North Georgia Water Planning District whose primary purpose is to provide plans for the management of supply and conservation within the District. Roswell is prepared to fully comply with these plans while meeting the water needs of our customers.

Challenges

The vision for water supply for the City and the region is forecast for 50 years. The City needs to continue to educate our customers about the vision and position the City for future water demands. The Roswell Water Utility holds a water withdrawal permit from the Georgia Environmental Protection Division and continually reviews operations of the water treatment plant to ensure that customers are delivered the highest service in water production, treatment and distribution. The Department will strive to continue to secure safe water supplies for generations to come and participate actively in the regional water supply planning.

What we have Accomplished

- Participated in the Metropolitan North Georgia Water Planning District (MNGWPD) Conservation Plan activities such as the Toilet Rebate Program, Water Conservation Education and Drinking Water Week.
- Completed construction of the Hunterhill Court (Cul-de-Sac), Driftwood Court (Cul-de-Sac), Knoll Woods Court (Cul-de-Sac), Crestbrook Lane (Cul-de-Sac), Ramsdale Drive (Cul-de-Sac), and Mill View Avenue waterline replacement projects. Completed construction of the Willow Springs

Lane Waterline Replacement Project. Completed construction of the Clara Drive Waterline Replacement Project (CDBG Funded)

- Completed Installation of new SCADA communication at 1 of the Fulton County Interconnects, the water treatment plant, Hightower Water Tank, and Woodstock Water Tank).
- Met 100% of drinking water quality tests and all State and Federal Safe Drinking Water Act Regulations as required by withdrawal permit.
- Maintained “non-revenue” water below 10% using the GA Water System Audit and Water Loss analysis.
- Maintained purchased water from Fulton County below 2% of demand.
- Installed new pressure monitoring technology in the Water Distribution System to easily identify leaks and monitor transients within the water distribution system.

What we expect to Accomplish

- Maintain purchased water from Fulton County below 2% of water demand.
- Continue to meet 100% of drinking water quality tests and all State and Federal Safe Drinking Water Act Regulations as required by withdrawal and drinking water system operating permits.
- Continue annual meter replacement program (approximately 500 meters annually).
- Calibrate approximately 500 water meters randomly in the system.
- Maintain “non-revenue” water below 10% using the GA Water System Audit and Water Loss analysis.
- Continue collaboration with Fulton County and the Chattahoochee Nature Center for groundwater exploration initiative.
- Complete construction of the following cul-de-sac line replacements: Saratoga Drive, Tuxedo Court, Ridgefield Court, Periwinkle Drive, Lake Drive, Ridgefield Drive (cul-de-sacs), Sunset Court, Hunterhill Court (Cul-de-Sac), Cedar Cove, Grove Way- Phase 2 Water Line Replacement Project (CDBG Funded).
- Install additional pressure monitoring devices throughout the system to improve leak detection notification.



Water/Sewer Fund

Changes from FY 2020 to 2021

Water /Sewer Fund

| | | | |
|--|-----------|------------------|------------------|
| FY 2021 Estimated Available Fund Balance | \$ | 854,472 | |
| FY 2021 Revenues | \$ | 4,723,314 | |
| FY 2020 Approved Budget | \$ | 3,887,404 | |
| Department Adjustments | \$ | (8,675) | |
| Bank Fees/Charges Adjustment | \$ | 4,000 | |
| Budgeted Vacancy Savings Adjustment | \$ | (45) | |
| Defined Benefit Retirement Adjustment | \$ | 4,877 | |
| Defined Contribution Retirement Adjustment | \$ | (4,198) | |
| Water Plant Debt Repayment Adjustment | \$ | (9,631) | |
| Utilities, Gasoline, and Oil Adjustment | \$ | (13,700) | |
| Capital Removed | \$ | (562,000) | |
| Fleet Rate and Lease Adjustment | \$ | 4,371 | |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ | (24,729) | |
| Indirect Cost Adjustment | \$ | 61,806 | |
| FY 2021 Base Budget | \$ | 3,339,480 | |
| | | FY 2021 | Recurring |
| Replace Large Meters | \$ | 25,000 | \$ 25,000 |
| Operating Request Total | \$ | 25,000 | \$ 25,000 |
| FY 2021 Operating Total | \$ | 3,364,480 | |
| Water Line Replacement (Partially Funded at \$200,000) | \$ | 200,000 | |
| Replace SCADA Communication System | \$ | 27,000 | |
| Maintenance Capital Request Total | \$ | 227,000 | |
| FY 2021 Total Capital | \$ | 227,000 | |
| FY 2021 Total Budget | \$ | 3,591,480 | |
| FY 2021 Reserve by Policy | \$ | 164,800 | |
| FY 2021 Estimated Ending Available Fund Balance | \$ | 1,821,506 | |

Unfunded Request

| | | FY 2021 |
|-------------------------------|---|-------------------|
| Operating | Add (1) Full-Time Water Construction/Backflow Specialist Position at 100% Funding | \$ 96,869 |
| | Add (1) Part-Time for Support Services Position at 100% Funding | \$ 26,913 |
| | Employee Salary Increase (Average of 3%) | \$ 27,791 |
| | Position Allocation Changes | \$ 5,349 |
| Capital | City Hall Suite 235 Cubicle Renovation | \$ 8,325 |
| | Service Truck Replacement | \$ 140,378 |
| | Water Line Replacement (Partially Unfunded at \$200,000) | \$ 200,000 |
| Unfunded Request Total | | \$ 505,625 |

Water/Sewer Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|-------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 323120 Building & Inspection Fees | \$225 | \$0 | \$0 | \$0 | \$0 |
| Licenses & Permits Total | \$225 | \$0 | \$0 | \$0 | \$0 |
| 341905 Other/Misc. Fees | \$98,706 | \$0 | \$0 | \$0 | \$0 |
| 344210 Water Charges | \$3,248,397 | \$3,400,097 | \$3,582,690 | \$0 | \$3,582,690 |
| 344215 Reconnect Fees | \$150 | \$500 | \$0 | \$0 | \$0 |
| 344216 Meter Fees | \$185,153 | \$360,360 | \$615,780 | \$0 | \$615,780 |
| 344217 Water Service Stop Fees | \$12,550 | \$15,000 | \$12,000 | \$0 | \$12,000 |
| 344218 Capacity Fees | \$49,200 | \$0 | \$0 | \$0 | \$0 |
| 344255 Sewerage Charges | \$285,719 | \$321,698 | \$336,305 | \$0 | \$336,305 |
| 344256 Sewer Permit Fees Admin | \$8,451 | \$10,000 | \$10,000 | \$0 | \$10,000 |
| 344700 Utility Bill Late Charges | \$178,852 | \$150,000 | \$150,000 | \$0 | \$150,000 |
| 349300 Bad Check Fees | \$240 | \$0 | \$0 | \$0 | \$0 |
| Charges for Service Total | \$4,067,417 | \$4,257,655 | \$4,706,775 | \$0 | \$4,706,775 |
| 361000 Interest Revenues | (\$6,802) | \$24,343 | \$16,539 | \$0 | \$16,539 |
| 361010 Unrealized Invest Gains | \$32,124 | \$0 | \$0 | \$0 | \$0 |
| Interest Income Total | \$25,322 | \$24,343 | \$16,539 | \$0 | \$16,539 |
| 389400 Miscellaneous | \$5,000 | \$0 | \$0 | \$0 | \$0 |
| 392200 Gain On Property Sale | \$15,602 | \$0 | \$0 | \$0 | \$0 |
| Miscellaneous Revenues Total | \$20,602 | \$0 | \$0 | \$0 | \$0 |
| Current Year Revenues | \$4,113,565 | \$4,281,998 | \$4,723,314 | \$0 | \$4,723,314 |

Water Fund Expenditures by Type

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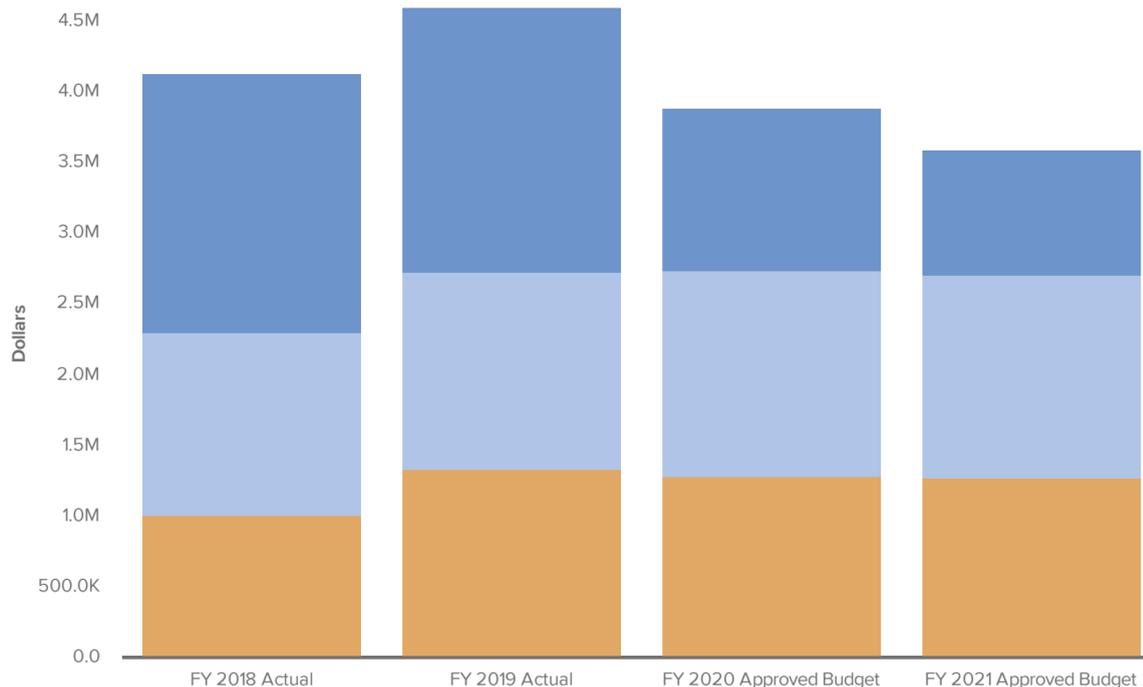
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Expenses Water and Sewer Fund



Sort **Large to Small** ▾

Visualization



FY 2021 Approved Budget

Water/Sewer Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$880,145 | \$949,586 | \$926,367 | \$0 | \$926,367 |
| 511101 Budgeted Salary Savings | \$0 | (\$9,219) | (\$9,264) | \$0 | (\$9,264) |
| 511300 Overtime | \$50,554 | \$40,250 | \$40,250 | \$0 | \$40,250 |
| 512200 Social Security (FICA) | \$56,771 | \$61,110 | \$59,800 | \$0 | \$59,800 |
| 512300 Medicare | \$13,301 | \$14,200 | \$14,000 | \$0 | \$14,000 |
| 512400 Defined Benefit Retirement | \$87,586 | \$56,282 | \$61,159 | \$0 | \$61,159 |
| 512401 Deferred Compensation | \$3,991 | \$3,400 | \$3,400 | \$0 | \$3,400 |
| 512402 Defined Contribution Retirement | \$62,972 | \$89,198 | \$85,000 | \$0 | \$85,000 |
| 553100 Group Insurance Contribution | \$233,773 | \$232,893 | \$232,893 | \$0 | \$232,893 |
| 554100 Workers Comp Contribution | \$10,223 | \$13,917 | \$13,917 | \$0 | \$13,917 |
| Salaries and Benefits Total | \$1,399,317 | \$1,451,617 | \$1,427,522 | \$0 | \$1,427,522 |
| 521201 Professional Services | \$23,145 | \$63,452 | \$63,452 | \$0 | \$63,452 |
| 521300 Technical Services | \$13,213 | \$12,764 | \$12,764 | \$0 | \$12,764 |
| 521400 Contract Services | \$100,804 | \$84,845 | \$43,724 | \$0 | \$43,724 |
| 522110 Disposal | \$11,838 | \$10,000 | \$10,000 | \$0 | \$10,000 |
| 522130 Custodial | \$2,875 | \$5,850 | \$3,500 | \$0 | \$3,500 |
| 522140 Maintenance - Grounds | \$18,290 | \$11,400 | \$17,921 | \$0 | \$17,921 |
| 522205 Repairs And Maintenance | \$301,053 | \$182,959 | \$182,959 | \$0 | \$182,959 |
| 522220 Vehicle Fleet Rate | \$48,945 | \$56,964 | \$42,121 | \$0 | \$42,121 |
| 522320 Rental Of Equipment And Vehicles | \$7,234 | \$4,034 | \$4,034 | \$0 | \$4,034 |
| 523210 Communication Services | \$13,223 | \$11,190 | \$14,196 | \$0 | \$14,196 |
| 523220 Postage | \$262 | \$975 | \$975 | \$0 | \$975 |
| 523400 Printing And Binding | \$248 | \$1,000 | \$1,000 | \$0 | \$1,000 |
| 523500 Travel | \$10,789 | \$8,258 | \$8,258 | \$0 | \$8,258 |
| 523600 Dues And Fees | \$12,676 | \$15,636 | \$15,636 | \$0 | \$15,636 |
| 523700 Education And Training | \$7,919 | \$12,565 | \$12,565 | \$0 | \$12,565 |
| 523800 Licenses | \$1,488 | \$577 | \$577 | \$0 | \$577 |
| 523810 Software License/Subscriptions | \$0 | \$0 | \$32,144 | \$0 | \$32,144 |
| 523901 Bank Fees / Charges | \$23,123 | \$22,000 | \$26,000 | \$0 | \$26,000 |
| 523902 Sanitation Services | \$1,816 | \$1,450 | \$1,450 | \$0 | \$1,450 |
| 531105 Supplies | \$64,264 | \$63,650 | \$64,100 | \$0 | \$64,100 |
| 531140 Water Line/Meter Maint Supplies | \$412,813 | \$363,079 | \$358,908 | \$25,000 | \$383,908 |
| 531150 Computer Supplies | \$0 | \$240 | \$240 | \$0 | \$240 |
| 531210 Water / Sewerage | \$15,584 | \$100,000 | \$100,000 | \$0 | \$100,000 |
| 531215 Stormwater Fees | \$0 | \$50 | \$0 | \$0 | \$0 |
| 531220 Natural Gas | \$5,490 | \$5,500 | \$5,500 | \$0 | \$5,500 |
| 531230 Electricity | \$154,759 | \$171,650 | \$158,000 | \$0 | \$158,000 |
| 531250 Oil | \$326 | \$600 | \$600 | \$0 | \$600 |
| 531270 Gasoline/ Diesel | \$21,939 | \$24,100 | \$24,100 | \$0 | \$24,100 |
| 531310 Hospitality And Events | \$450 | \$1,200 | \$250 | \$0 | \$250 |
| 531315 Food | \$0 | \$0 | \$500 | \$0 | \$500 |
| 531400 Books And Periodicals | \$0 | \$1,936 | \$1,936 | \$0 | \$1,936 |
| 531605 Machinery And Equipment-Operatin | \$15,176 | \$25,200 | \$22,496 | \$0 | \$22,496 |
| 531610 Furniture/Fixtures-Operating | \$0 | \$500 | \$500 | \$0 | \$500 |
| 531615 Computer Equipment-Operating | \$33,111 | \$8,200 | \$8,200 | \$0 | \$8,200 |
| 531720 Uniforms | \$10,838 | \$12,360 | \$12,360 | \$0 | \$12,360 |
| Operating Total | \$1,333,689 | \$1,284,184 | \$1,250,966 | \$25,000 | \$1,275,966 |

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 541420 Water Lines | \$548,830 | \$400,000 | \$0 | \$200,000 | \$200,000 |
| 542100 Machinery | \$93,780 | \$107,000 | \$0 | \$27,000 | \$27,000 |
| 542200 Vehicles | \$0 | \$55,000 | \$0 | \$0 | \$0 |
| 549999 Contra- Capital Expense Account | (\$622,749) | \$0 | \$0 | \$0 | \$0 |
| 551110 Indirect Costs | \$336,533 | \$364,301 | \$426,107 | \$0 | \$426,107 |
| 552400 Risk/Liability Contribution | \$43,667 | \$51,302 | \$51,302 | \$0 | \$51,302 |
| 561001 Building- Depreciation | \$685,540 | \$0 | \$0 | \$0 | \$0 |
| 561002 Infrastructure- Depreciation | \$472,576 | \$0 | \$0 | \$0 | \$0 |
| 561003 Site Improvement- Depreciation | \$978 | \$0 | \$0 | \$0 | \$0 |
| 561004 Machinery & Equipment- Depreciatic | \$64,513 | \$0 | \$0 | \$0 | \$0 |
| 561005 Vehicles-depreciation | \$25,053 | \$0 | \$0 | \$0 | \$0 |
| 582100 Interest - Long Term Debt | \$181,960 | \$174,000 | \$164,369 | \$0 | \$164,369 |
| 611361 Transfer for Fleet Capital | \$29,354 | \$0 | \$19,214 | \$0 | \$19,214 |
| Transfers, Capital, Other Total | \$1,860,035 | \$1,151,603 | \$660,992 | \$227,000 | \$887,992 |
| Grand Total | \$4,593,041 | \$3,887,404 | \$3,339,480 | \$252,000 | \$3,591,480 |

Water/Sewer Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 50541001 - Water Support Services | | | | | |
| Operating | \$1,741 | \$5,628 | \$5,628 | \$0 | \$5,628 |
| 50541001 - Water Support Services Total | \$1,741 | \$5,628 | \$5,628 | \$0 | \$5,628 |
| 50544100 - Water Administration | | | | | |
| Salaries and Benefits | \$281,170 | \$311,491 | \$265,770 | \$0 | \$265,770 |
| Operating | \$115,584 | \$124,184 | \$148,704 | \$0 | \$148,704 |
| Transfers, Capital, Other | \$1,192,317 | \$644,603 | \$655,261 | \$0 | \$655,261 |
| 50544100 - Water Administration Total | \$1,589,072 | \$1,080,278 | \$1,069,735 | \$0 | \$1,069,735 |
| 50544300 - Water Plant | | | | | |
| Salaries and Benefits | \$583,241 | \$569,173 | \$576,558 | \$0 | \$576,558 |
| Operating | \$463,775 | \$523,186 | \$507,931 | \$0 | \$507,931 |
| Transfers, Capital, Other | \$101,007 | \$27,000 | \$5,731 | \$27,000 | \$32,731 |
| 50544300 - Water Plant Total | \$1,148,024 | \$1,119,359 | \$1,090,220 | \$27,000 | \$1,117,220 |
| 50544400 - Water Distribution | | | | | |
| Salaries and Benefits | \$534,905 | \$570,953 | \$585,194 | \$0 | \$585,194 |
| Operating | \$752,589 | \$631,186 | \$588,703 | \$25,000 | \$613,703 |
| Transfers, Capital, Other | \$566,710 | \$480,000 | \$0 | \$200,000 | \$200,000 |
| 50544400 - Water Distribution Total | \$1,854,204 | \$1,682,139 | \$1,173,897 | \$225,000 | \$1,398,897 |
| Grand Total | \$4,593,041 | \$3,887,404 | \$3,339,480 | \$252,000 | \$3,591,480 |



Water/Sewer Fund Expenditures by Cost Centers

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Environmental / Public Works Department

Water and Sewer Fund

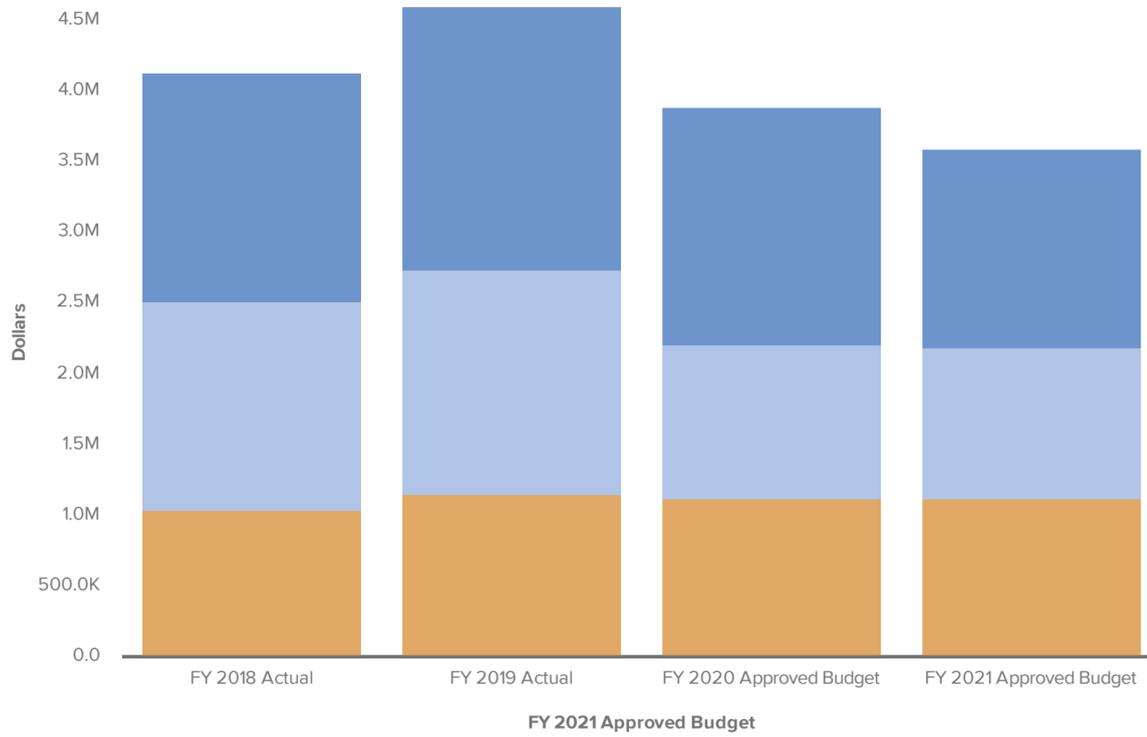
Expenses



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- (50544400) Water Distribu...
- (50544100) Water Adminis...
- (50544300) Water Plant
- (50541001) Water Support ...

Visualization



Environmental/Public Works Department Funds

[Environmental/Public Works Department Information](#)

[Solid Waste Fund](#)

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Environmental/Public Works Department

Stormwater Utility Fund

To deliver outstanding customer service while providing maintenance and quality assurance to all stormwater structures and stormwater that leaves the municipal system and reaches waters of the State.



Who we are

The Stormwater Utility is an enterprise fund that provides stormwater services throughout the City. The City Stormwater staff responds to citizen calls and inquiries involving nuisance flooding, system failure or collapse, stream and ditch erosion as well as illicit discharge and illegal dumping calls throughout the City. The division is responsible for the maintenance and inspection of over 12,000 individual structures, over 140 miles of gravity pipe, more than 20 detention ponds, and over 20 miles of drainage ditches.

Opportunities

The full implementation of the Stormwater Management Program through the funding of the Stormwater Utility has allowed for an improvement of customer service by reducing the time required to respond to routine maintenance calls. The Utility provides funding for a consistent level of compliance with Federal and State clean water regulations. The consolidation of all stormwater responsibilities in one entity has resulted in more efficient and effective citizen response, a reduction in the backlog of routine citizen calls, prioritization and completion of Operation and Maintenance work orders and Capital projects. The City of Roswell is part of the Metropolitan North Georgia Water Planning District and is required to comply with the Watershed Management Plan and is prepared to fully comply with these plans while meeting the demands of our customers.

Challenges

Staff must work to ensure efficiency and fiscal responsibility while continuing to provide superior customer service. An improved capital improvement matrix will facilitate decision making on outsourcing project engineering and construction through on call contracts. Staff development and training must remain a focus along with appropriate use of technology and innovations such as portable communication devices, remote camera inspection, and in the field GIS. Future budget planning for capital equipment purchases must be balanced with the need to repair and maintain the City stormwater infrastructure as well as compliance with increasing levels of Federal and State regulations.

What we have Accomplished

- Replaced the remote camera inspection van allowing us to respond more quickly to pipe defect issues and implement a comprehensive cross drain inspection program
- Completed multiple reinforced concrete pipe replacement projects using new excavation and compaction equipment and construction techniques
- Completed required inspection of 20% of the City owned Stormwater System
- Continued the citywide training program on Green Infrastructure (GI)/Low Impact Development (LID) practices and fertilizer use and storage.
- Completed the Compliance Stormwater Evaluation Inspection for the Municipal Separate Storm Sewer System (MS4) Permit
- Installed hydraulic monitoring equipment in the outfalls of the permeable pavers at Myrtle and Zion.
- Coordinated with other departments on the scheduling of stormwater capital improvement projects
- Completed the top 12 ranked capital improvement projects on our project list.

What we expect to Accomplish

- Achieve 100% completion of all Capital Improvement Projects for the Fiscal Year
- Evaluate all cross drain within five years
- Implement highest priority Stormwater Master Plan recommendations
- Evaluate City projects for potential green infrastructure components
- Complete required inspection of 20% of the City owned stormwater system
- Continue to demonstrate, in the road right of way, the use of green infrastructure and low impact development practices and their benefits to the overall stormwater program
- Address MS4 Annual Report Permit review comments
- Conduct analysis of Myrtle/Zion monitoring data and generate recommendations for future GI projects



Stormwater Fund

Changes from FY 2020 to 2021

Stormwater Fund

| | | |
|--|-----------|------------------|
| FY 2021 Estimated Available Fund Balance | \$ | 805,927 |
| FY 2021 Revenues | \$ | 3,301,464 |
| FY 2020 Approved Budget | \$ | 3,425,415 |
| Department Adjustments | \$ | (75,000) |
| Bank Fees/Charges Adjustment | \$ | 4,000 |
| Budgeted Vacancy Savings Adjustment | \$ | 236 |
| Defined Benefit Retirement Adjustment | \$ | (18,532) |
| Defined Contribution Retirement Adjustment | \$ | 9,406 |
| Utilities, Gasoline, and Oil Adjustment | \$ | 3,000 |
| Capital Removed | \$ | (1,000,000) |
| Fleet Rate and Lease Adjustment | \$ | (1,814) |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ | (50,825) |
| Indirect Cost Adjustment | \$ | 58,091 |
| FY 2021 Base Budget | \$ | 2,353,977 |
| FY 2021 Operating Total | \$ | 2,353,977 |
| Stormwater Master Project List (Partially Funded \$500,000) | \$ | 500,000 |
| Maintenance Capital Request Total | \$ | 500,000 |
| FY 2021 Total Capital | \$ | 500,000 |
| FY 2021 Total Budget | \$ | 2,853,977 |
| FY 2021 Reserve by Policy | \$ | 145,788 |
| FY 2021 Estimated Ending Available Fund Balance | \$ | 1,107,627 |

Unfunded Request

| | | FY 2021 |
|-------------------------------|---|-------------------|
| Operating | Employee Salary Increase (Average of 3%) | \$ 21,649 |
| | Position Allocation Changes | \$ (18,798) |
| Capital | City Hall Suite 235 Cubicle Renovation | \$ 8,350 |
| | Large Equipment Replacement | \$ 25,000 |
| | Stormwater Master Project List (Partially Unfunded \$550,000) | \$ 550,000 |
| Unfunded Request Total | | \$ 586,201 |

Stormwater Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 344261 Stormwater Utility | \$3,094,569 | \$3,289,020 | \$3,285,264 | \$0 | \$3,285,264 |
| Charges for Service Total | \$3,094,569 | \$3,289,020 | \$3,285,264 | \$0 | \$3,285,264 |
| 361000 Interest Revenues | \$29,525 | \$16,200 | \$16,200 | \$0 | \$16,200 |
| 361010 Unrealized Invest Gains | \$29,010 | \$0 | \$0 | \$0 | \$0 |
| Interest Income Total | \$58,535 | \$16,200 | \$16,200 | \$0 | \$16,200 |
| Current Year Revenues | \$3,153,103 | \$3,305,220 | \$3,301,464 | \$0 | \$3,301,464 |

Stormwater Fund Expenditures by Type

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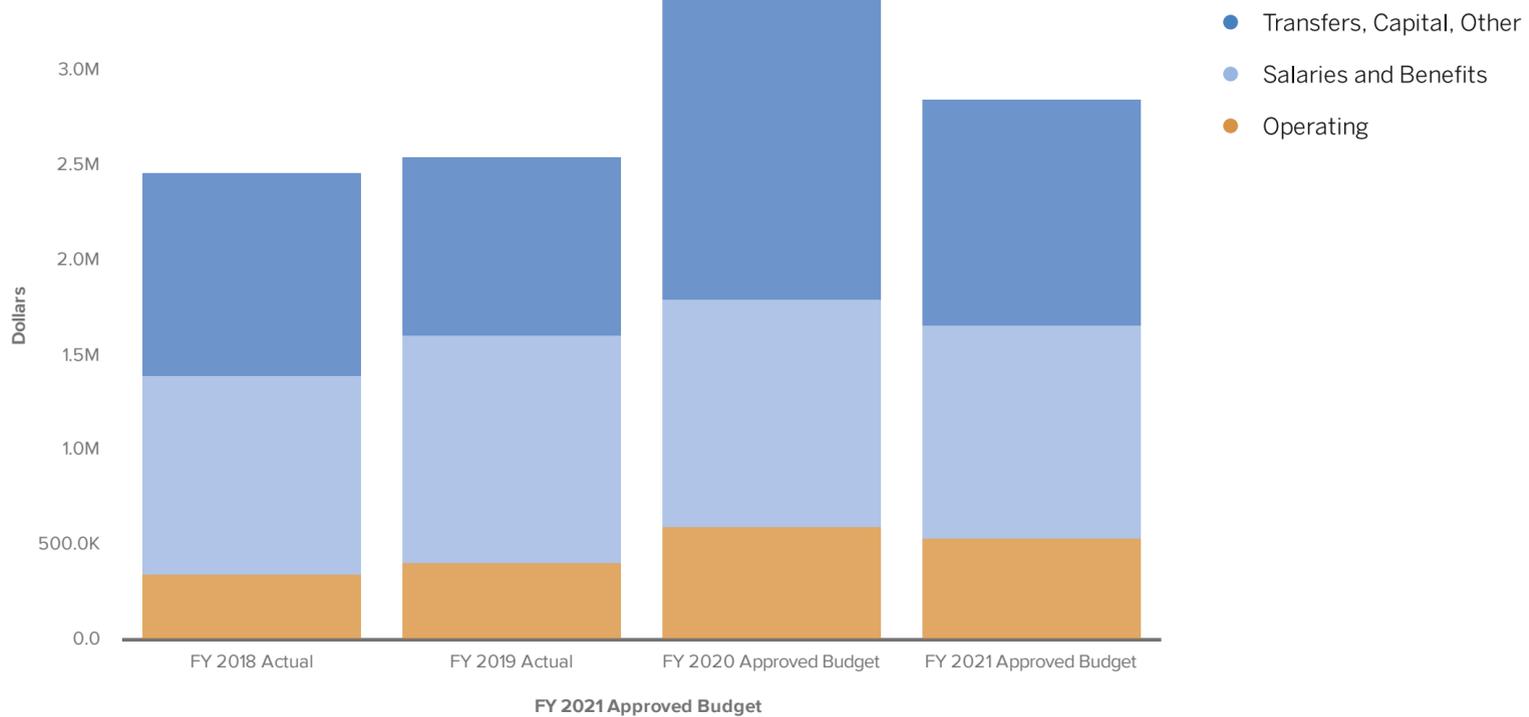
Broken down by

Expenses Stormwater Utility Fund



Sort Large to Small ▾

Visualization



Stormwater Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$714,684 | \$767,597 | \$721,642 | \$0 | \$721,642 |
| 511101 Budgeted Salary Savings | \$0 | (\$7,452) | (\$7,216) | \$0 | (\$7,216) |
| 511105 Part Time Employees | \$0 | \$33,259 | \$10,384 | \$0 | \$10,384 |
| 511300 Overtime | \$5,219 | \$1,625 | \$6,500 | \$0 | \$6,500 |
| 512200 Social Security (FICA) | \$42,153 | \$49,740 | \$45,700 | \$0 | \$45,700 |
| 512300 Medicare | \$9,862 | \$11,530 | \$10,700 | \$0 | \$10,700 |
| 512400 Defined Benefit Retirement | \$182,781 | \$84,740 | \$66,208 | \$0 | \$66,208 |
| 512401 Deferred Compensation | \$4,386 | \$6,400 | \$6,400 | \$0 | \$6,400 |
| 512402 Defined Contribution Retirement | \$37,097 | \$51,294 | \$60,700 | \$0 | \$60,700 |
| 553100 Group Insurance Contribution | \$188,881 | \$188,081 | \$188,081 | \$0 | \$188,081 |
| 554100 Workers Comp Contribution | \$12,753 | \$17,354 | \$17,354 | \$0 | \$17,354 |
| Salaries and Benefits Total | \$1,197,816 | \$1,204,168 | \$1,126,453 | \$0 | \$1,126,453 |
| 521201 Professional Services | \$0 | \$125,000 | \$50,000 | \$0 | \$50,000 |
| 521202 Legal | \$0 | \$10,000 | \$0 | \$0 | \$0 |
| 521300 Technical Services | \$336 | \$50,000 | \$50,000 | \$0 | \$50,000 |
| 521400 Contract Services | \$128,847 | \$105,250 | \$105,250 | \$0 | \$105,250 |
| 522110 Disposal | \$13,863 | \$15,000 | \$15,000 | \$0 | \$15,000 |
| 522130 Custodial | \$2,375 | \$3,200 | \$3,200 | \$0 | \$3,200 |
| 522140 Maintenance - Grounds | \$1,279 | \$3,550 | \$3,550 | \$0 | \$3,550 |
| 522205 Repairs And Maintenance | \$18,071 | \$49,700 | \$49,700 | \$0 | \$49,700 |
| 522220 Vehicle Fleet Rate | \$36,479 | \$46,856 | \$38,432 | \$0 | \$38,432 |
| 522320 Rental Of Equipment And Vehicles | \$18,656 | \$9,375 | \$9,375 | \$0 | \$9,375 |
| 523210 Communication Services | \$13,394 | \$9,120 | \$9,120 | \$0 | \$9,120 |
| 523220 Postage | \$326 | \$680 | \$680 | \$0 | \$680 |
| 523500 Travel | \$1,573 | \$4,491 | \$4,491 | \$0 | \$4,491 |
| 523600 Dues And Fees | \$3,373 | \$1,466 | \$1,466 | \$0 | \$1,466 |
| 523700 Education And Training | \$2,562 | \$7,480 | \$7,480 | \$0 | \$7,480 |
| 523800 Licenses | \$150 | \$147 | \$147 | \$0 | \$147 |
| 523901 Bank Fees / Charges | \$23,123 | \$22,000 | \$26,000 | \$0 | \$26,000 |
| 523902 Sanitation Services | \$0 | \$1,300 | \$0 | \$0 | \$0 |
| 531105 Supplies | \$97,187 | \$90,662 | \$119,962 | \$0 | \$119,962 |
| 531150 Computer Supplies | \$367 | \$420 | \$420 | \$0 | \$420 |
| 531220 Natural Gas | \$1,928 | \$2,900 | \$2,900 | \$0 | \$2,900 |
| 531230 Electricity | \$6,496 | \$5,000 | \$8,000 | \$0 | \$8,000 |
| 531250 Oil | \$225 | \$1,000 | \$1,000 | \$0 | \$1,000 |
| 531270 Gasoline/ Diesel | \$16,783 | \$19,250 | \$19,250 | \$0 | \$19,250 |
| 531310 Hospitality And Events | \$36 | \$250 | \$250 | \$0 | \$250 |
| 531615 Computer Equipment-Operating | \$19,721 | \$6,600 | \$6,600 | \$0 | \$6,600 |
| 531620 Communication Equipment-Operatir | \$0 | \$600 | \$600 | \$0 | \$600 |
| 531720 Uniforms | \$6,583 | \$7,135 | \$7,135 | \$0 | \$7,135 |
| Operating Total | \$413,733 | \$598,432 | \$540,008 | \$0 | \$540,008 |
| 541200 Site Improvements | \$1,095,688 | \$830,000 | \$0 | \$500,000 | \$500,000 |
| 542100 Machinery | \$24,993 | \$170,000 | \$0 | \$0 | \$0 |
| 549999 Contra- Capital Expense Account | (\$1,080,311) | \$0 | \$0 | \$0 | \$0 |
| 551110 Indirect Costs | \$583,514 | \$575,204 | \$633,295 | \$0 | \$633,295 |
| 552400 Risk/Liability Contribution | \$12,199 | \$14,360 | \$14,360 | \$0 | \$14,360 |
| 561002 Infrastructure- Depreciation | \$144,048 | \$0 | \$0 | \$0 | \$0 |
| 561003 Site Improvement- Depreciation | \$3,709 | \$0 | \$0 | \$0 | \$0 |
| 561004 Machinery & Equipment- Depreciatic | \$6,117 | \$0 | \$0 | \$0 | \$0 |
| 561005 Vehicles-depreciation | \$93,459 | \$0 | \$0 | \$0 | \$0 |
| 611357 Transfer Out - General Fund | \$33,251 | \$33,251 | \$33,251 | \$0 | \$33,251 |
| 611361 Transfer for Fleet Capital | \$21,149 | \$0 | \$6,610 | \$0 | \$6,610 |
| Transfers, Capital, Other Total | \$937,815 | \$1,622,815 | \$687,516 | \$500,000 | \$1,187,516 |
| Grand Total | \$2,549,365 | \$3,425,415 | \$2,353,977 | \$500,000 | \$2,853,977 |

Stormwater Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 50741001 - Storm Water Support Services | | | | | |
| Operating | \$9,068 | \$9,845 | \$9,845 | \$0 | \$9,845 |
| 50741001 - Storm Water Support Services Total | \$9,068 | \$9,845 | \$9,845 | \$0 | \$9,845 |
| 50743200 - Stormwater Management | | | | | |
| Salaries and Benefits | \$1,197,816 | \$1,204,168 | \$1,126,453 | \$0 | \$1,126,453 |
| Operating | \$404,665 | \$588,587 | \$530,163 | \$0 | \$530,163 |
| Transfers, Capital, Other | \$937,815 | \$1,622,815 | \$687,516 | \$500,000 | \$1,187,516 |
| 50743200 - Stormwater Management Total | \$2,540,297 | \$3,415,570 | \$2,344,132 | \$500,000 | \$2,844,132 |
| Grand Total | \$2,549,365 | \$3,425,415 | \$2,353,977 | \$500,000 | \$2,853,977 |

Stormwater Fund Expenditures by Cost Centers

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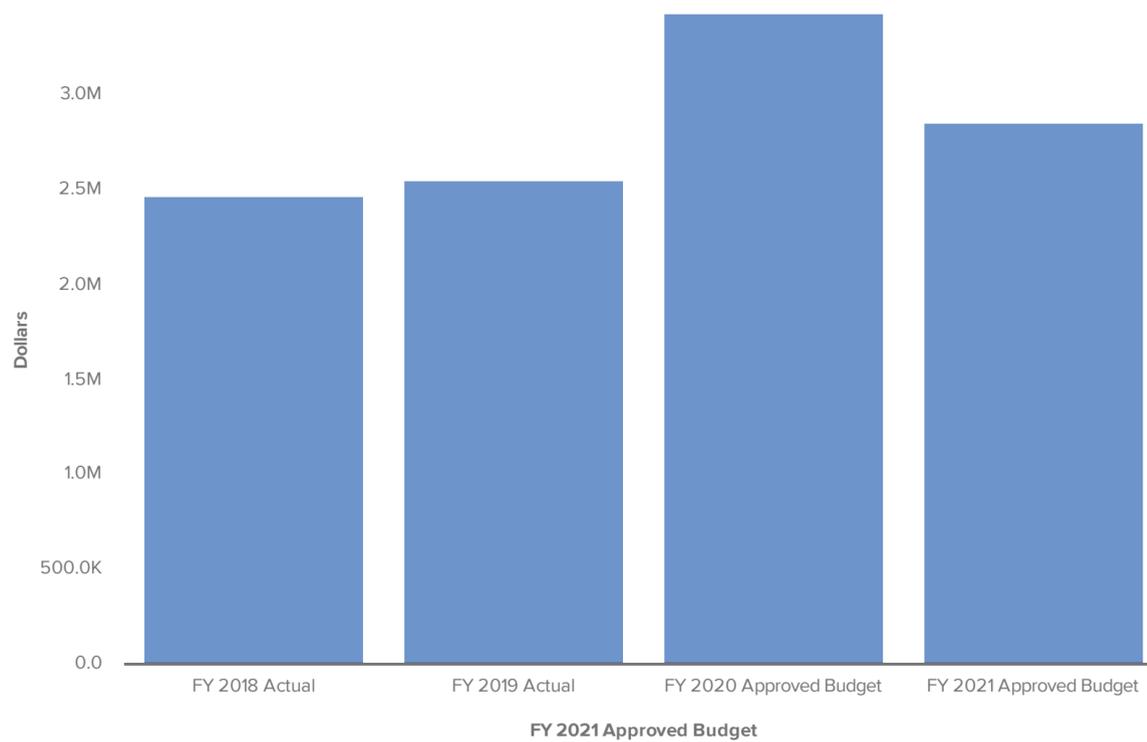
Environmental / Public Works Department Stormwater Utility Fund Expenses



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- (50743200) Stormwater M...
- (50741001) Storm Water S...

Visualization



Environmental/Public Works Department Funds

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[Water/Sewer Fund](#)

[Solid Waste Fund](#)

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Environmental/Public Works Department

Solid Waste Fund

To provide efficient and effective solid waste management and recycling services.



Who we are

The Solid Waste Fund is an enterprise fund that provides solid waste collection and recycling services throughout the City. Disposal services are provided for over 26,000 residential customers for weekly garbage, recycling, and yard waste collection. There are approximately 1,000 commercial customers for whom garbage collection and disposal services are provided. The City owns and operates a fully-staffed Recycling Center operating five days per week in addition to a Transfer Station available to all Roswell residents. Included in the Solid Waste Fund is large item collection services provided to residential customers, for a fee, as requested. In addition, recyclables are collected from City facilities and schools and a public education program promotes sustainable practices in waste management.

Opportunities

The Solid Waste Division continues to strive to provide efficient customer service to residential and commercial customers in addition to specialized programs such as large item pick-ups, curbside exemptions, Bulky Trash Amnesty Days and Household Hazardous Waste Collection Events. The Recycling Center continues to look for opportunities to increase efficiency of services and type of services, educate, interact and partner with the businesses and residents of Roswell on solid waste and recycling issues.

Challenges

Challenges exist with ongoing equipment maintenance and replacement in order to ensure timely and efficient collection services. Ensuring that sanitation trucks have unobstructed access to commercial dumpsters continues to be a daily challenge. Fluctuating recycling markets require staff to seek alternative vendors to determine the most cost effective method of recycling or reusing of material.

Solid Waste Fund

Changes from FY 2020 to 2021

Solid Waste Fund

| | |
|--|----------------------|
| FY 2021 Estimated Available Fund Balance | \$ 3,034,746 |
| FY 2021 Revenues | \$ 14,516,133 |
| FY 2020 Approved Budget | \$ 11,319,559 |
| Department Adjustments | \$ 128,161 |
| Bank Fees/Charges Adjustment | \$ 7,000 |
| Budgeted Vacancy Savings Adjustment | \$ 1,019 |
| Defined Benefit Retirement Adjustment | \$ 47,302 |
| Defined Contribution Retirement Adjustment | \$ 3,900 |
| Utilities, Gasoline, and Oil Adjustment | \$ 6,310 |
| Capital Removed | \$ (515,000) |
| Fleet Rate and Lease Adjustment | \$ (27,008) |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ (121,720) |
| Indirect Cost Adjustment | \$ 98,158 |
| FY 2021 Base Budget | \$ 10,947,681 |
| FY 2021 Operating Total | \$ 10,947,681 |
| Residential Rear Loading Garbage Truck Replacement | \$ 230,000 |
| Maintenance Capital Request Total | \$ 230,000 |
| Transfer Station Improvements and Expansion (Assumes GEFA Loan for Full Amount) | \$ 3,100,000 |
| One Time Capital Request Total | \$ 3,100,000 |
| FY 2021 Total Capital | \$ 3,330,000 |
| FY 2021 Total Budget | \$ 14,277,681 |
| FY 2021 Reserve by Policy | \$ 405,054 |
| FY 2021 Estimated Ending Available Fund Balance | \$ 2,868,144 |

Unfunded Request

| | | FY 2021 |
|-------------------------------|---|-------------------|
| Operating | Add (1) Part-Time for Support Services Position at 100% Funding | \$ 53,825 |
| | Employee Salary Increase (Average of 3%) | \$ 66,670 |
| | Position Allocation Changes | \$ (93,363) |
| Capital | Baler for Recycling Center | \$ 200,000 |
| | City Hall Suite 235 Cubicle Renovation | \$ 8,325 |
| | Commercial Front Loader Garbage Truck Replacement | \$ 284,000 |
| | Recycling Center Semi-Trailer Replacement Program | \$ 6,500 |
| Unfunded Request Total | | \$ 525,957 |

Solid Waste Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 344111 Residential Refuse Collect | \$6,166,855 | \$7,036,694 | \$7,205,853 | \$0 | \$7,205,853 |
| 344112 Commercial Refuse Collect | \$3,524,814 | \$3,630,296 | \$3,897,980 | \$0 | \$3,897,980 |
| 344115 Utility Billing Lien Revenue | (\$33) | \$0 | \$0 | \$0 | \$0 |
| 344160 Solid Waste Recycling Fees | \$248,877 | \$250,000 | \$250,000 | \$0 | \$250,000 |
| 344162 Large Item Fees | \$49,379 | \$30,000 | \$30,000 | \$0 | \$30,000 |
| 344191 Dumpster Set Up Fees | \$1,615 | \$1,500 | \$1,500 | \$0 | \$1,500 |
| Charges for Service Total | \$9,991,507 | \$10,948,490 | \$11,385,333 | \$0 | \$11,385,333 |
| 361000 Interest Revenues | \$39,982 | \$30,800 | \$30,800 | \$0 | \$30,800 |
| 361010 Unrealized Invest Gains | \$66,627 | \$0 | \$0 | \$0 | \$0 |
| Interest Income Total | \$106,609 | \$30,800 | \$30,800 | \$0 | \$30,800 |
| 391201 Operating Transfer In | \$7,916 | \$0 | \$0 | \$0 | \$0 |
| 392100 Sale Of Assets | \$0 | \$32,000 | \$0 | \$0 | \$0 |
| 392200 Gain On Property Sale | (\$4,089) | \$0 | \$0 | \$0 | \$0 |
| 393000 Proceeds - Long-term Liability | | \$0 | \$0 | \$3,100,000 | \$3,100,000 |
| Miscellaneous Revenues Total | \$3,827 | \$32,000 | \$0 | \$3,100,000 | \$3,100,000 |
| Current Year Revenues | \$10,101,943 | \$11,011,290 | \$11,416,133 | \$3,100,000 | \$14,516,133 |

Solid Waste Fund Expenditures by Type

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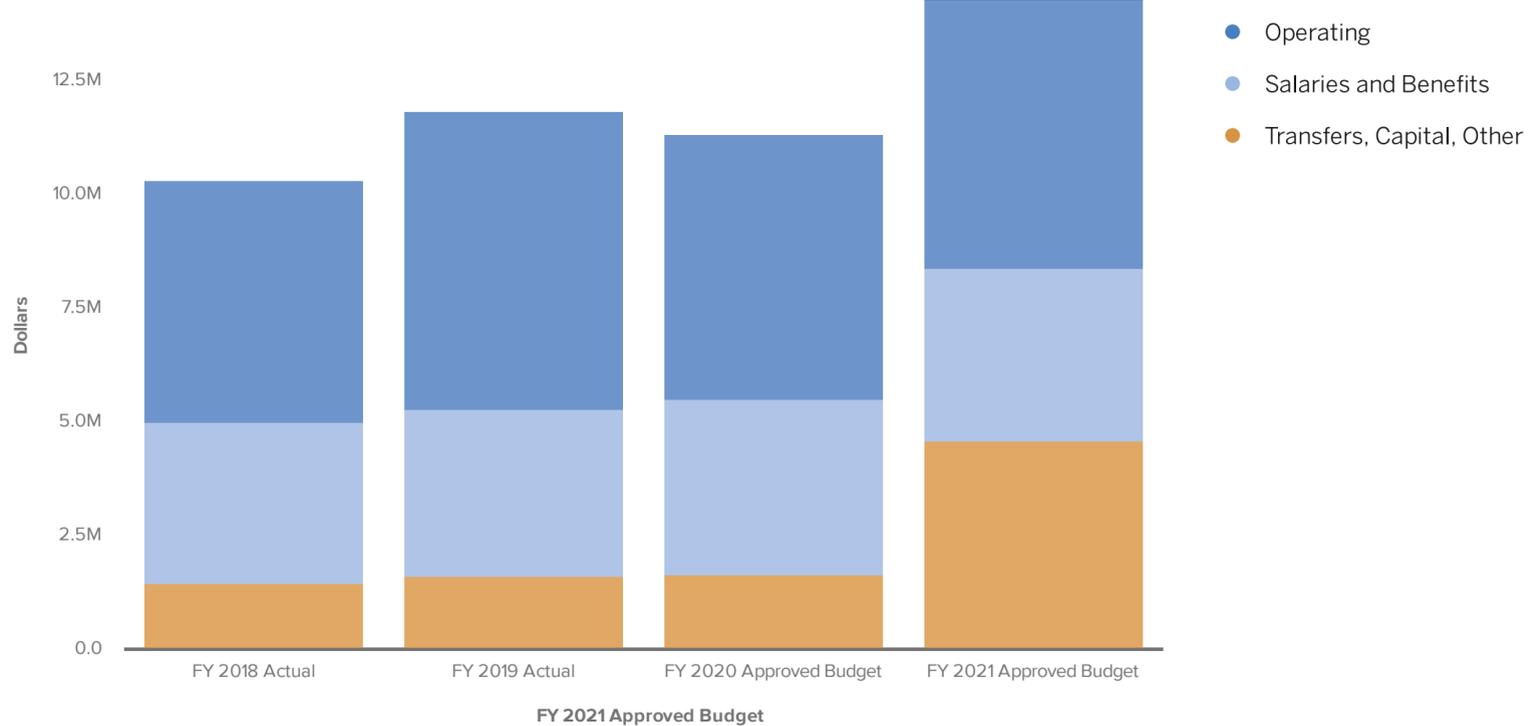
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Expenses ▾ Solid Waste Fund



Sort **Large to Small** ▾

Visualization



Solid Waste Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$2,111,864 | \$2,335,393 | \$2,222,318 | \$0 | \$2,222,318 |
| 511101 Budgeted Salary Savings | \$0 | (\$23,242) | (\$22,223) | \$0 | (\$22,223) |
| 511105 Part Time Employees | \$30,515 | \$16,826 | \$16,826 | \$0 | \$16,826 |
| 511300 Overtime | \$60,036 | \$102,562 | \$102,562 | \$0 | \$102,562 |
| 512200 Social Security (FICA) | \$132,000 | \$152,123 | \$145,000 | \$0 | \$145,000 |
| 512300 Medicare | \$30,875 | \$35,462 | \$33,940 | \$0 | \$33,940 |
| 512400 Defined Benefit Retirement | \$401,795 | \$289,470 | \$336,772 | \$0 | \$336,772 |
| 512401 Deferred Compensation | \$6,655 | \$7,700 | \$7,700 | \$0 | \$7,700 |
| 512402 Defined Contribution Retirement | \$75,367 | \$120,700 | \$124,600 | \$0 | \$124,600 |
| 553100 Group Insurance Contribution | \$732,741 | \$704,523 | \$704,523 | \$0 | \$704,523 |
| 554100 Workers Comp Contribution | \$106,032 | \$144,279 | \$144,279 | \$0 | \$144,279 |
| Salaries and Benefits Total | \$3,687,879 | \$3,885,796 | \$3,816,297 | \$0 | \$3,816,297 |
| 521201 Professional Services | \$66,532 | \$0 | \$0 | \$0 | \$0 |
| 521400 Contract Services | \$2,749,586 | \$3,114,984 | \$3,220,634 | \$0 | \$3,220,634 |
| 522110 Disposal | \$1,445,970 | \$1,681,500 | \$1,704,011 | \$0 | \$1,704,011 |
| 522130 Custodial | \$10,800 | \$18,795 | \$18,795 | \$0 | \$18,795 |
| 522140 Maintenance - Grounds | \$4,125 | \$5,000 | \$5,000 | \$0 | \$5,000 |
| 522205 Repairs And Maintenance | \$22,344 | \$24,800 | \$24,800 | \$0 | \$24,800 |
| 522210 Vehicle Repair | \$91 | \$0 | \$0 | \$0 | \$0 |
| 522220 Vehicle Fleet Rate | \$489,400 | \$453,007 | \$393,670 | \$0 | \$393,670 |
| 522320 Rental Of Equipment And Vehicles | \$3,375 | \$4,475 | \$4,475 | \$0 | \$4,475 |
| 523210 Communication Services | \$29,677 | \$16,730 | \$16,730 | \$0 | \$16,730 |
| 523220 Postage | \$1,069 | \$685 | \$685 | \$0 | \$685 |
| 523300 Advertising | \$0 | \$540 | \$540 | \$0 | \$540 |
| 523400 Printing And Binding | \$626 | \$1,770 | \$1,770 | \$0 | \$1,770 |
| 523500 Travel | \$30 | \$5,867 | \$5,867 | \$0 | \$5,867 |
| 523600 Dues And Fees | \$1,667 | \$1,837 | \$1,837 | \$0 | \$1,837 |
| 523700 Education And Training | \$1,468 | \$4,910 | \$4,910 | \$0 | \$4,910 |
| 523800 Licenses | \$32 | \$306 | \$306 | \$0 | \$306 |
| 523851 Contracted Temporary Labor | \$61,854 | \$1,500 | \$1,500 | \$0 | \$1,500 |
| 523901 Bank Fees / Charges | \$70,778 | \$63,000 | \$70,000 | \$0 | \$70,000 |
| 523902 Sanitation Services | \$2,106 | \$1,016 | \$1,016 | \$0 | \$1,016 |
| 531105 Supplies | \$49,551 | \$54,804 | \$50,954 | \$0 | \$50,954 |
| 531150 Computer Supplies | \$0 | \$240 | \$240 | \$0 | \$240 |
| 531210 Water / Sewerage | \$3,398 | \$1,150 | \$1,850 | \$0 | \$1,850 |
| 531215 Stormwater Fees | \$244 | \$100 | \$430 | \$0 | \$430 |
| 531220 Natural Gas | \$2,260 | \$2,100 | \$2,400 | \$0 | \$2,400 |
| 531230 Electricity | \$7,205 | \$8,340 | \$12,820 | \$0 | \$12,820 |
| 531240 Bottled Gas | \$2,982 | \$4,000 | \$4,000 | \$0 | \$4,000 |
| 531250 Oil | \$9,744 | \$9,388 | \$9,888 | \$0 | \$9,888 |
| 531270 Gasoline/ Diesel | \$201,763 | \$206,750 | \$206,750 | \$0 | \$206,750 |
| 531310 Hospitality And Events | \$31 | \$250 | \$250 | \$0 | \$250 |
| 531400 Books And Periodicals | \$0 | \$50 | \$50 | \$0 | \$50 |
| 531605 Machinery And Equipment-Operatin | \$1,203,694 | \$9,169 | \$9,169 | \$0 | \$9,169 |
| 531615 Computer Equipment-Operating | \$1,284 | \$0 | \$0 | \$0 | \$0 |
| 531625 Dumpster - Equipment Op | \$69,690 | \$68,873 | \$68,873 | \$0 | \$68,873 |
| 531720 Uniforms | \$38,380 | \$34,877 | \$38,727 | \$0 | \$38,727 |
| Operating Total | \$6,551,757 | \$5,800,813 | \$5,882,947 | \$0 | \$5,882,947 |

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 541200 Site Improvements | \$104,411 | \$0 | \$0 | \$3,100,000 | \$3,100,000 |
| 542100 Machinery | \$35,448 | \$30,000 | \$0 | \$0 | \$0 |
| 542200 Vehicles | \$765,084 | \$485,000 | \$0 | \$230,000 | \$230,000 |
| 549999 Contra- Capital Expense Account | (\$904,943) | \$0 | \$0 | \$0 | \$0 |
| 551110 Indirect Costs | \$1,038,121 | \$1,030,228 | \$1,128,386 | \$0 | \$1,128,386 |
| 552400 Risk/Liability Contribution | \$74,704 | \$87,722 | \$87,722 | \$0 | \$87,722 |
| 561001 Building- Depreciation | \$47,568 | \$0 | \$0 | \$0 | \$0 |
| 561002 Infrastructure- Depreciation | \$6,362 | \$0 | \$0 | \$0 | \$0 |
| 561004 Machinery & Equipment- Depreciatic | \$29,071 | \$0 | \$0 | \$0 | \$0 |
| 561005 Vehicles-depreciation | \$288,919 | \$0 | \$0 | \$0 | \$0 |
| 611350 Transfers Out - Cap Projects | \$41,519 | \$0 | \$0 | \$0 | \$0 |
| 611361 Transfer for Fleet Capital | \$75,475 | \$0 | \$32,329 | \$0 | \$32,329 |
| Transfers, Capital, Other Total | \$1,601,738 | \$1,632,950 | \$1,248,437 | \$3,330,000 | \$4,578,437 |
| Grand Total | \$11,841,375 | \$11,319,559 | \$10,947,681 | \$3,330,000 | \$14,277,681 |

Solid Waste Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 54041001 - Solid Waste Support Services | | | | | |
| Operating | \$2,149 | \$5,627 | \$5,627 | \$0 | \$5,627 |
| 54041001 - Solid Waste Support Services Total | \$2,149 | \$5,627 | \$5,627 | \$0 | \$5,627 |
| 54045100 - Solid Waste & Recycling Admin | | | | | |
| Salaries and Benefits | \$1,040,132 | \$1,019,622 | \$962,919 | \$0 | \$962,919 |
| Operating | \$193,924 | \$173,709 | \$132,646 | \$0 | \$132,646 |
| Transfers, Capital, Other | \$1,259,796 | \$1,117,950 | \$1,248,437 | \$3,100,000 | \$4,348,437 |
| 54045100 - Solid Waste & Recycling Admin Total | \$2,493,852 | \$2,311,281 | \$2,344,002 | \$3,100,000 | \$5,444,002 |
| 54045201 - Solid Waste Resident Collect | | | | | |
| Salaries and Benefits | \$1,654,475 | \$1,846,624 | \$1,796,215 | \$0 | \$1,796,215 |
| Operating | \$1,694,001 | \$549,154 | \$506,336 | \$0 | \$506,336 |
| Transfers, Capital, Other | \$362,519 | \$215,000 | \$0 | \$230,000 | \$230,000 |
| 54045201 - Solid Waste Resident Collect Total | \$3,710,995 | \$2,610,778 | \$2,302,551 | \$230,000 | \$2,532,551 |
| 54045202 - Solid Waste Commercial Collect | | | | | |
| Salaries and Benefits | \$624,151 | \$635,785 | \$610,513 | \$0 | \$610,513 |
| Operating | \$402,038 | \$349,696 | \$414,398 | \$0 | \$414,398 |
| Transfers, Capital, Other | -\$78,568 | \$270,000 | \$0 | \$0 | \$0 |
| 54045202 - Solid Waste Commercial Collect Total | \$947,621 | \$1,255,481 | \$1,024,911 | \$0 | \$1,024,911 |
| 54045300 - Solid Waste Disposal | | | | | |
| Operating | \$1,390,600 | \$1,628,800 | \$1,625,331 | \$0 | \$1,625,331 |
| 54045300 - Solid Waste Disposal Total | \$1,390,600 | \$1,628,800 | \$1,625,331 | \$0 | \$1,625,331 |
| 54045500 - Recycling Center | | | | | |
| Salaries and Benefits | \$369,122 | \$383,765 | \$446,650 | \$0 | \$446,650 |
| Operating | \$154,644 | \$173,530 | \$172,662 | \$0 | \$172,662 |
| Transfers, Capital, Other | \$57,991 | \$30,000 | \$0 | \$0 | \$0 |
| 54045500 - Recycling Center Total | \$581,757 | \$587,295 | \$619,312 | \$0 | \$619,312 |
| 54045800 - Solid Waste Public Education | | | | | |
| Operating | \$4,331 | \$9,337 | \$9,337 | \$0 | \$9,337 |
| 54045800 - Solid Waste Public Education Total | \$4,331 | \$9,337 | \$9,337 | \$0 | \$9,337 |
| 54045850 - Solid Waste Yard Trimmings | | | | | |
| Operating | \$2,710,070 | \$2,910,960 | \$3,016,610 | \$0 | \$3,016,610 |
| 54045850 - Solid Waste Yard Trimmings Total | \$2,710,070 | \$2,910,960 | \$3,016,610 | \$0 | \$3,016,610 |
| Grand Total | \$11,841,375 | \$11,319,559 | \$10,947,681 | \$3,330,000 | \$14,277,681 |

Solid Waste Fund Expenditures by Cost Centers

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Environmental / Public Works Department

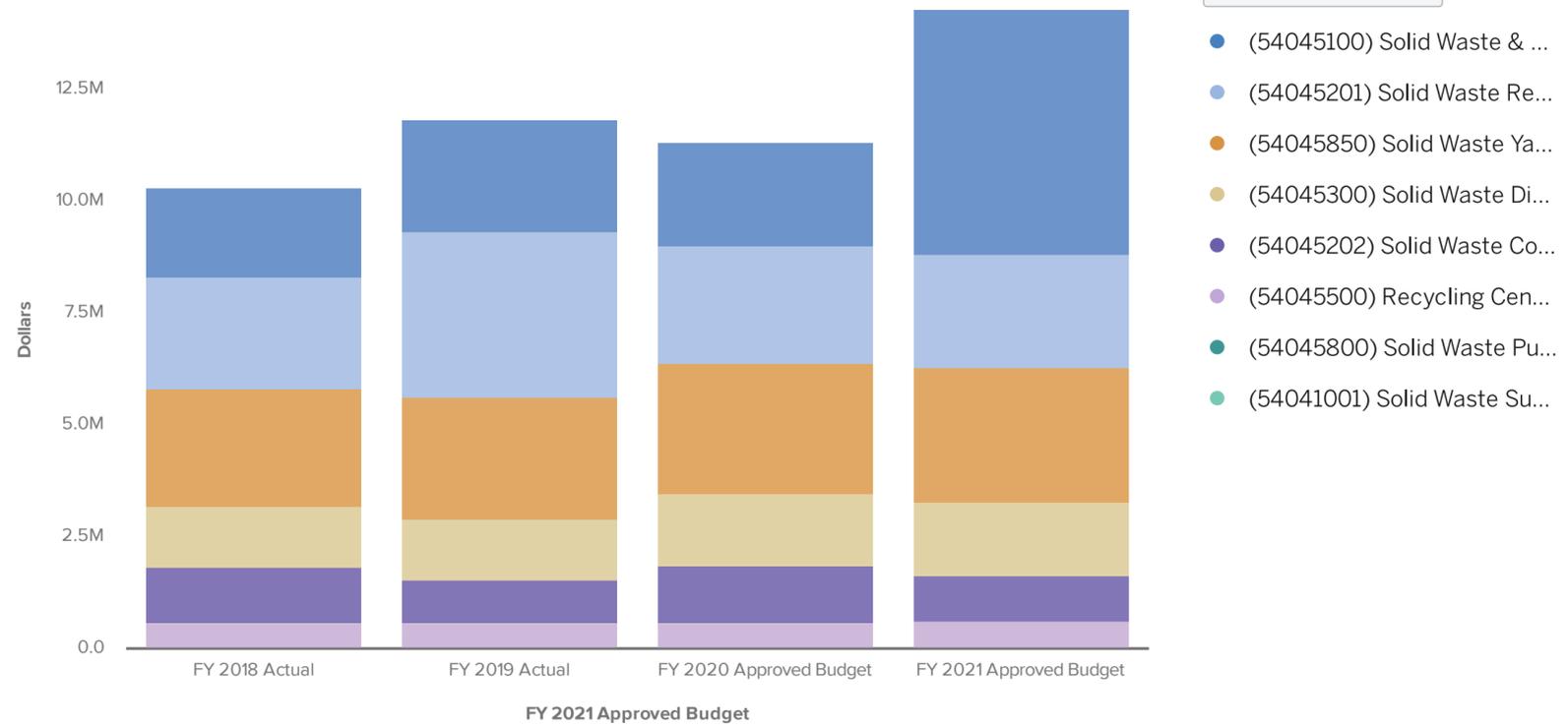
▾ Solid Waste Fund

▾ Expenses



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Visualization



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Environmental/ Public Works Department

Fleet Fund

To provide safe, dependable equipment and fueling services in support of user Departments' missions as a competitive maintenance cost in the most effective and efficient manner possible.



Who we are

The Fleet Services Fund maintains the City of Roswell's vehicle fleet, fueling systems, and support equipment. Fleet Services is responsible for preventative maintenance, repair parts inventory, tire servicing, vehicle towing, equipment and vehicle repairs, and recordkeeping. Fleet Services is also responsible for maintaining, servicing and ordering the City's fuel and the administration of fueling contracts.

Opportunities

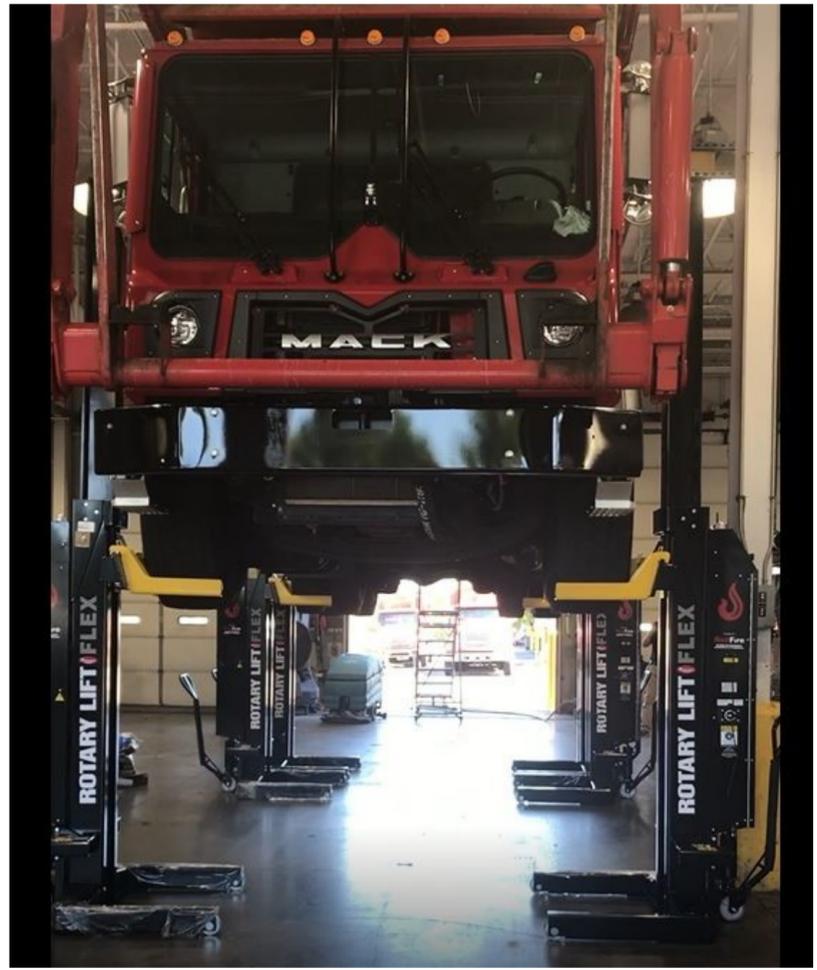
The Fleet Services Fund is an internal services fund created to provide tracking, reporting and overall efficient services to fleet user Departments. Fleet Services has identified key performance indicators and workload statistics that will be tracked in order to improve services, reduce costs, optimize operational efficiencies and lessen the Fleet's environmental impact. Using the City work order module for fleet will provide opportunities to track life-cycle aspects of the fleet vehicles and equipment.

Challenges

Challenges exist with developing, tracking and accounting for all city vehicles and equipment to ensure maximum life and effective internal services such as an efficient comprehensive preventive maintenance schedule for the entire City's fleet. Scheduling and communication are essential elements of this program to ensure this program works successfully.

What we expect to Accomplish

- Improve City fleet service practices to reduce out of service time through staff development, management roles and responsibilities, and vendor relationships
- Improve the use of Hiperweb software by mechanics to provide real time updates to parts inventory
- Improve communication and customer satisfaction through the use of the online work request system for all maintenance and repairs to the City Fleet
- Track and evaluate the cost required to maintain each vehicle in the Fleet in Hiperweb
- Concentrate on training all mechanics on heavy duty trucks (Fire and Solid Waste)
- Complete the yearly Lease request to replace old vehicles



What we have Accomplished

- Maintain an accurate Preventative Maintenance program accounting for all vehicles and equipment utilizing the new Hiperweb software
- Implement an improved parts inventory system in Hiperweb.
- Purchased heavy equipment lifts to service large Fire and Sanitation trucks
- Improved use of diagnostic software to pinpoint mechanical repairs to vehicles
- Maintained staffing levels to provide the best customer service possible
- Replaced purchasing light duty (F-250 size and below) through leasing vehicles with Enterprise
- Updated standard operating procedures and staff training programs

Fleet Fund

Changes from FY 2020 to 2021

Fleet Fund

| | | | |
|--|-----------|------------------|------------------|
| FY 2021 Estimated Available Fund Balance | \$ | 177,668 | |
| FY 2021 Revenues | \$ | 1,728,467 | |
| FY 2020 Approved Budget | \$ | 2,959,074 | |
| Department Adjustments | \$ | (4,910) | |
| Budgeted Vacancy Savings Adjustment | \$ | (132) | |
| Defined Benefit Retirement Adjustment | \$ | (8,254) | |
| Defined Contribution Retirement Adjustment | \$ | 767 | |
| Capital Removed | \$ | (79,478) | |
| Fleet Rate and Lease Adjustment | \$ | (1,112,880) | |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ | (14,837) | |
| Indirect Cost Adjustment | \$ | 10,070 | |
| FY 2021 Base Budget | \$ | 1,749,420 | |
| | | FY 2021 | Recurring |
| Add On Site Parts Room Service | \$ | 38,000 | \$ 38,000 |
| Operating Request Total | \$ | 38,000 | \$ 38,000 |
| FY 2021 Operating Total | \$ | 1,787,420 | |
| FY 2021 Total Budget | \$ | 1,787,420 | |
| FY 2021 Estimated Ending Available Fund Balance | \$ | 118,715 | |

Unfunded Request

| | | | FY 2021 |
|-------------------------------|---|-----------|----------------|
| Operating | Add (1) Part-Time for Support Services Position at 100% Funding | \$ | 26,913 |
| | Employee Salary Increase (Average of 3%) | \$ | 12,245 |
| | Position Allocation Changes | \$ | 106,812 |
| Capital | Tool and Auto Repair Equipment Replacement Program | \$ | 25,000 |
| Unfunded Request Total | | \$ | 170,970 |

Fleet Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|-------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 341750 Fleet Service Charges | \$1,840,453 | \$2,946,228 | \$1,728,467 | \$0 | \$1,728,467 |
| Charges for Service Total | \$1,840,453 | \$2,946,228 | \$1,728,467 | \$0 | \$1,728,467 |
| Current Year Revenues | \$1,840,453 | \$2,946,228 | \$1,728,467 | \$0 | \$1,728,467 |

Fleet Fund Expenditures by Type

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Expenses

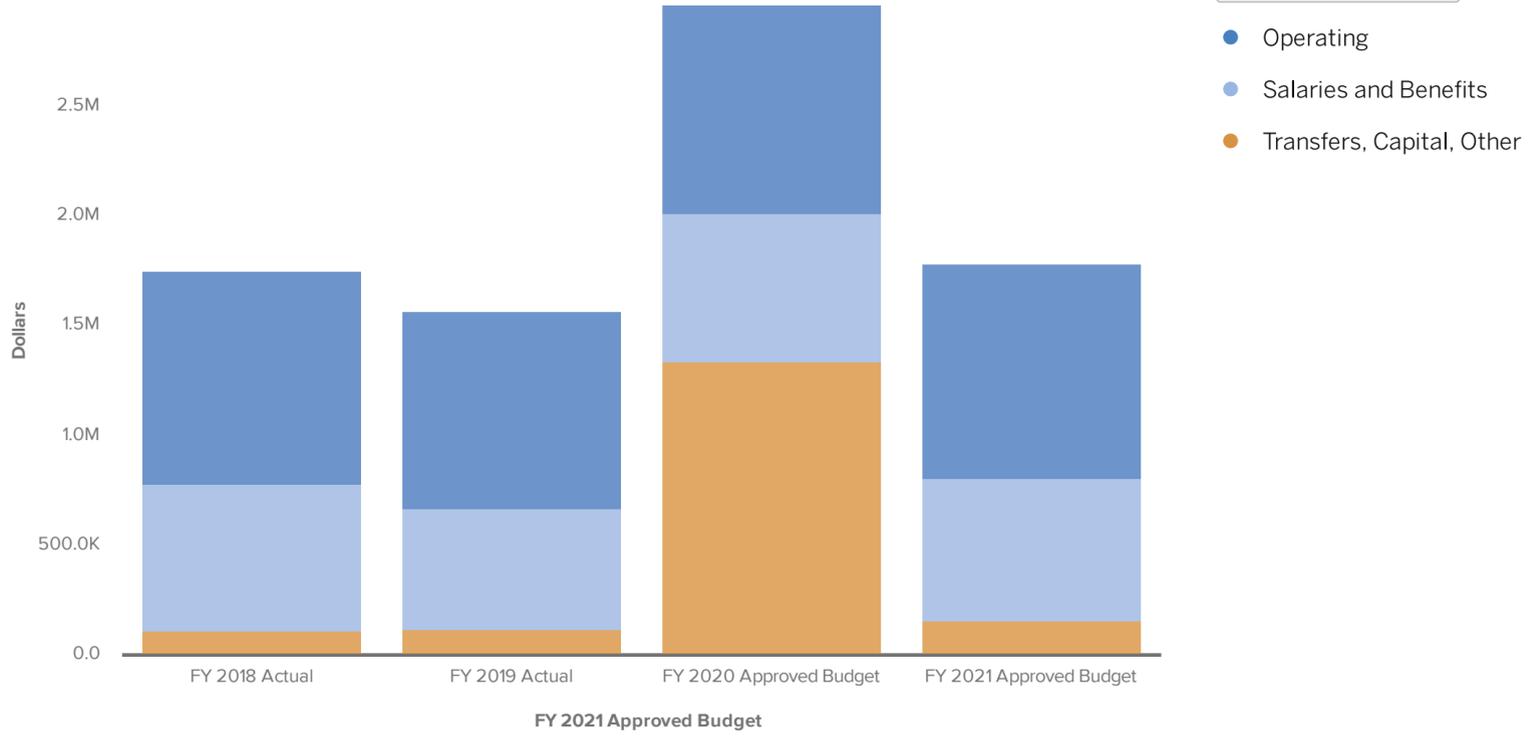
▾ Fleet Services Fund

▾ Environmental / Public Works ...



Visualization

Sort Large to Small ▾



Fleet Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$384,880 | \$443,707 | \$430,789 | \$0 | \$430,789 |
| 511101 Budgeted Salary Savings | \$0 | (\$3,950) | (\$4,082) | \$0 | (\$4,082) |
| 511105 Part Time Employees | \$20,581 | \$0 | \$0 | \$0 | \$0 |
| 511300 Overtime | \$4,680 | \$11,139 | \$11,139 | \$0 | \$11,139 |
| 512200 Social Security (FICA) | \$24,504 | \$28,915 | \$27,300 | \$0 | \$27,300 |
| 512300 Medicare | \$5,734 | \$6,704 | \$6,400 | \$0 | \$6,400 |
| 512400 Defined Benefit Retirement | (\$24,691) | \$22,061 | \$13,807 | \$0 | \$13,807 |
| 512401 Deferred Compensation | \$2,483 | \$4,300 | \$4,300 | \$0 | \$4,300 |
| 512402 Defined Contribution Retirement | \$32,570 | \$48,094 | \$48,861 | \$0 | \$48,861 |
| 553100 Group Insurance Contribution | \$97,572 | \$108,458 | \$108,458 | \$0 | \$108,458 |
| 554100 Workers Comp Contribution | \$2,100 | \$2,851 | \$2,851 | \$0 | \$2,851 |
| Salaries and Benefits Total | \$550,413 | \$672,279 | \$649,823 | \$0 | \$649,823 |
| 521300 Technical Services | \$3,904 | \$4,910 | \$0 | \$0 | \$0 |
| 521400 Contract Services | \$2,630 | \$0 | \$0 | \$38,000 | \$38,000 |
| 522110 Disposal | \$0 | \$500 | \$500 | \$0 | \$500 |
| 522205 Repairs And Maintenance | \$3,323 | \$6,000 | \$6,000 | \$0 | \$6,000 |
| 522210 Vehicle Repair | \$395,571 | \$205,430 | \$300,000 | \$0 | \$300,000 |
| 522220 Vehicle Fleet Rate | \$9,480 | \$15,108 | \$16,146 | \$0 | \$16,146 |
| 522320 Rental Of Equipment And Vehicles | \$3,493 | \$3,040 | \$3,040 | \$0 | \$3,040 |
| 523210 Communication Services | \$4,572 | \$3,360 | \$3,360 | \$0 | \$3,360 |
| 523500 Travel | \$1,121 | \$1,000 | \$1,000 | \$0 | \$1,000 |
| 523600 Dues And Fees | \$0 | \$150 | \$150 | \$0 | \$150 |
| 523700 Education And Training | \$962 | \$2,030 | \$2,030 | \$0 | \$2,030 |
| 523901 Bank Fees / Charges | \$655 | \$0 | \$0 | \$0 | \$0 |
| 531105 Supplies | \$21,118 | \$31,650 | \$29,650 | \$0 | \$29,650 |
| 531120 Vehicle Parts And Supplies | \$434,361 | \$663,179 | \$568,609 | \$0 | \$568,609 |
| 531250 Oil | \$101 | \$140 | \$140 | \$0 | \$140 |
| 531270 Gasoline/ Diesel | \$5,489 | \$5,250 | \$5,250 | \$0 | \$5,250 |
| 531310 Hospitality And Events | \$18 | \$250 | \$250 | \$0 | \$250 |
| 531615 Computer Equipment-Operating | \$942 | \$0 | \$0 | \$0 | \$0 |
| 531720 Uniforms | \$7,943 | \$5,800 | \$7,800 | \$0 | \$7,800 |
| Operating Total | \$895,683 | \$947,797 | \$943,925 | \$38,000 | \$981,925 |
| 542100 Machinery | \$19,847 | \$79,478 | \$0 | \$0 | \$0 |
| 551110 Indirect Costs | \$69,474 | \$125,378 | \$135,448 | \$0 | \$135,448 |
| 552400 Risk/Liability Contribution | \$7,539 | \$8,877 | \$8,877 | \$0 | \$8,877 |
| 581200 Principal - Capital Lease | \$0 | \$1,125,265 | \$0 | \$0 | \$0 |
| 611361 Transfer for Fleet Capital | \$22,418 | \$0 | \$11,347 | \$0 | \$11,347 |
| Transfers, Capital, Other Total | \$119,278 | \$1,338,998 | \$155,672 | \$0 | \$155,672 |
| Grand Total | \$1,565,374 | \$2,959,074 | \$1,749,420 | \$38,000 | \$1,787,420 |

Fleet Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 60415000 - Fleet Administration Dept | | | | | |
| Operating | \$939 | \$0 | \$0 | \$0 | \$0 |
| 60415000 - Fleet Administration Dept Total | \$939 | \$0 | \$0 | \$0 | \$0 |
| 60416100 - Fleet Finance Department | | | | | |
| Operating | \$131 | \$0 | \$0 | \$0 | \$0 |
| 60416100 - Fleet Finance Department Total | \$131 | \$0 | \$0 | \$0 | \$0 |
| 60432101 - Fleet Police Department | | | | | |
| Operating | \$259,612 | \$0 | \$0 | \$0 | \$0 |
| 60432101 - Fleet Police Department Total | \$259,612 | \$0 | \$0 | \$0 | \$0 |
| 60435101 - Fleet Fire Department | | | | | |
| Operating | \$130,715 | \$0 | \$0 | \$0 | \$0 |
| 60435101 - Fleet Fire Department Total | \$130,715 | \$0 | \$0 | \$0 | \$0 |
| 60442101 - Fleet Transportation Dept | | | | | |
| Operating | \$115,936 | \$0 | \$0 | \$0 | \$0 |
| 60442101 - Fleet Transportation Dept Total | \$115,936 | \$0 | \$0 | \$0 | \$0 |
| 60443200 - Fleet Stormwater Department | | | | | |
| Operating | \$7,789 | \$0 | \$0 | \$0 | \$0 |
| 60443200 - Fleet Stormwater Department Total | \$7,789 | \$0 | \$0 | \$0 | \$0 |
| 60444100 - Fleet Water Department | | | | | |
| Operating | \$13,731 | \$0 | \$0 | \$0 | \$0 |
| 60444100 - Fleet Water Department Total | \$13,731 | \$0 | \$0 | \$0 | \$0 |
| 60445100 - Fleet Solid Waste Department | | | | | |
| Operating | \$218,319 | \$0 | \$0 | \$0 | \$0 |
| 60445100 - Fleet Solid Waste Department Total | \$218,319 | \$0 | \$0 | \$0 | \$0 |
| 60449000 - Fleet Maintenance | | | | | |
| Salaries and Benefits | \$550,413 | \$672,279 | \$649,823 | \$0 | \$649,823 |
| Operating | \$105,039 | \$947,797 | \$943,925 | \$38,000 | \$981,925 |
| Transfers, Capital, Other | \$119,278 | \$1,338,998 | \$155,672 | \$0 | \$155,672 |
| 60449000 - Fleet Maintenance Total | \$774,730 | \$2,959,074 | \$1,749,420 | \$38,000 | \$1,787,420 |
| 60462000 - Fleet Rec & Parks | | | | | |
| Operating | \$42,242 | \$0 | \$0 | \$0 | \$0 |
| 60462000 - Fleet Rec & Parks Total | \$42,242 | \$0 | \$0 | \$0 | \$0 |
| 60470101 - Fleet Com Dev Department | | | | | |
| Operating | \$1,230 | \$0 | \$0 | \$0 | \$0 |
| 60470101 - Fleet Com Dev Department Total | \$1,230 | \$0 | \$0 | \$0 | \$0 |
| Grand Total | \$1,565,374 | \$2,959,074 | \$1,749,420 | \$38,000 | \$1,787,420 |



Fleet Fund Expenditures by Cost Centers

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Environmental / Public Works Department

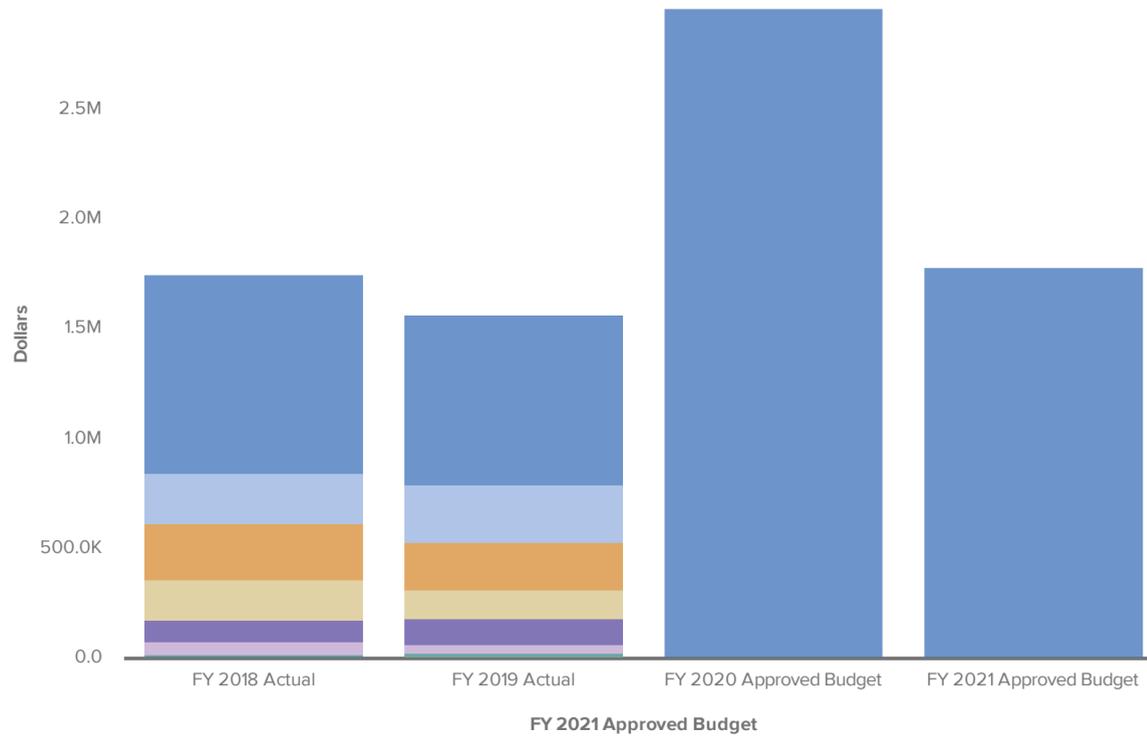
Fleet Services Fund

Expenses



Sort Large to Small ▾

Visualization



- (60449000) Fleet Mainten...
- (60432101) Fleet Police De...
- (60445100) Fleet Solid Wa...
- (60435101) Fleet Fire Depa...
- (60442101) Fleet Transport...
- (60462000) Fleet Rec & Pa...
- (60444100) Fleet Water De...
- (60443200) Fleet Stormwa...
- (60415000) Fleet Administ...
- (60470101) Fleet Com Dev ...
- (60416100) Fleet Finance ...

Environmental/Public Works Department Funds

[Environmental/Public Works Department Information](#)

[Water/Sewer Fund](#)

[Solid Waste Fund](#)

[Stormwater Fund](#)



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Finance Department

To provide premier financial stewardship by effectively managing the fiscal activities of the city.



Who we are

The Finance Department is responsible for the financial aspects of Roswell's government. The Department is comprised of Administration, Accounting, Accounts Payable, Strategic Planning and Budgeting, Financial Services, and Purchasing. These offices work together to ensure the City is managing its funds appropriately and in a cost effective manner.

Opportunities

Make use of available technology to improve internal processes as well as customer service to our residents.

Review and update business processes as well as policies and procedures.

Challenges

The availability of resources for improvements to efficiencies.

Changes in GASB rules.

What we have Accomplished

- Successfully completed the FY 2019 year-end close process, Comprehensive Annual Financial Report (CAFR), and outside audit with no findings for the City organization.
- Increased the number of customers receiving electronic utility bills to over 7,600, a nearly ten percent increase over the last year.
- Increased the number of customers paying utility bills via automatic draft to over 5,500, a nearly nine percent increase over the last year.
- Successfully completed the 2019 property tax billing process (over 25,000 accounts) and implemented new homestead exemption.
- Published the City's second Popular Annual Financial Report (PAFR) for FY 2019. This brief report takes the 200+ page Comprehensive Annual Financial Report (CAFR) and summarizes it into a more easily understood document.



What we expect to Accomplish

- Work with Financial Advisor to develop capital planning model to analyze options for investing in major capital needs across the City.
- Evaluate and implement new processes and technologies, such as electronic vendor payments and online bid submission, to increase efficiencies in the Finance Department.
- Transition Business Registration from Community Development to Finance Department.
- Update City financial policies and procedures.
- Develop training program for City employees to provide education on Finance-related policies and procedures.
- Continue transition to paperless environment through the use of various technologies.

Finance Department Expenditures by Type

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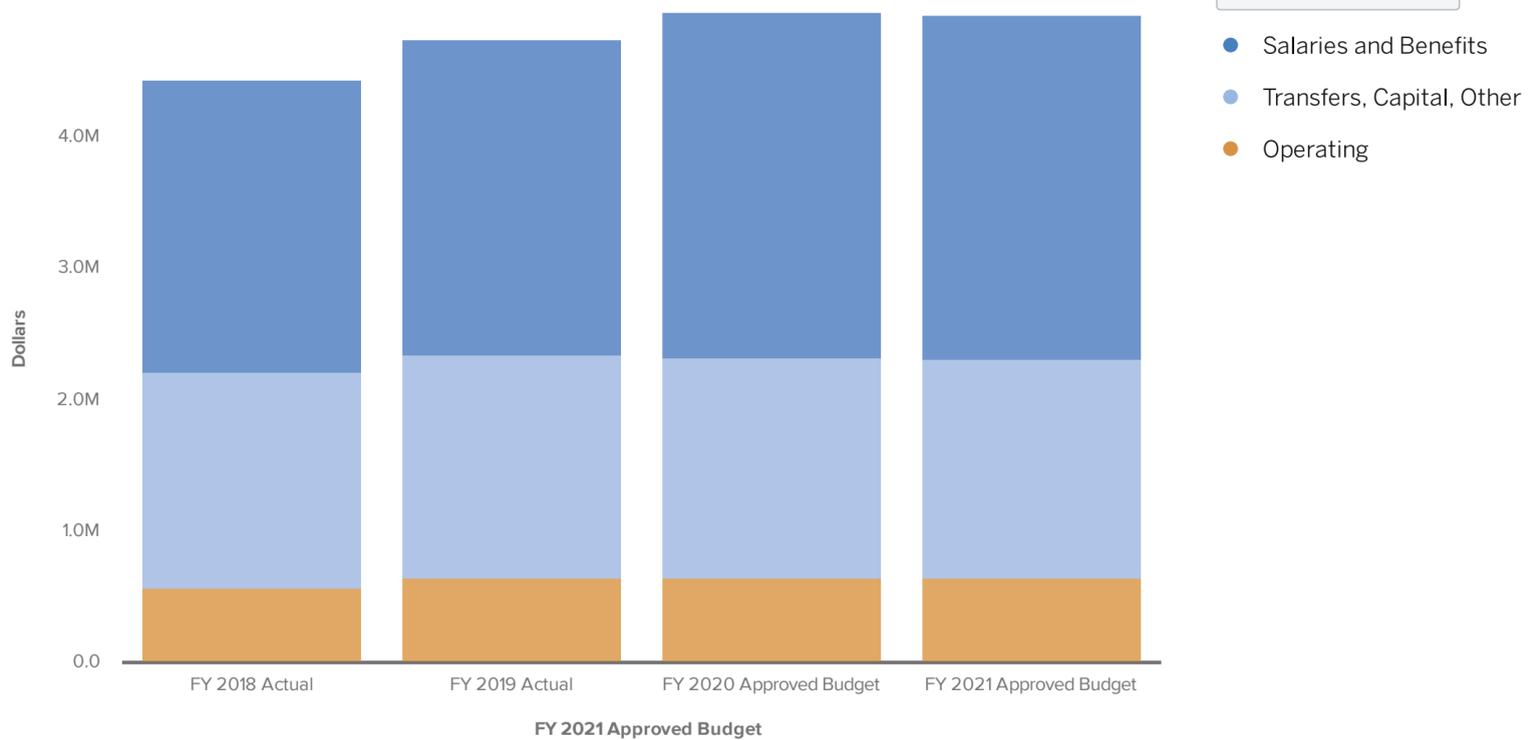
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Expenses Finance Department



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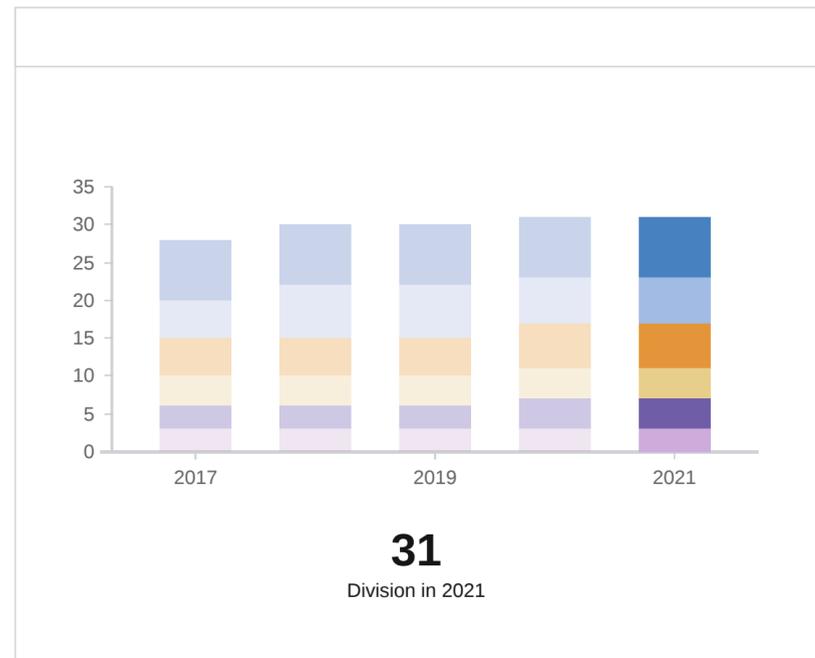
Visualization



Finance Expenditures by Fund

| Category | 2021 |
|--------------------------|----------------|
| General Fund | \$3,288,990.00 |
| Bond Fund (Debt Service) | \$1,650,000.00 |

Finance Personnel History



Here is a summary of the Finance Department in table form, illustrating direct costs and indirect costs. Click on the table to explore greater detail.

Personnel Changes

FY 2018: Added (2) full time Accountant positions (in support of Occupation Tax Program)

FY 2020: Relocated the Business Registration Division from Community Development to the Finance Department during FY 2020.

Finance Department Funds

[Finance Department General Fund](#)

[Debt Service Fund](#)



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Finance Department

General Fund

Finance Department in General Fund Changes from FY 2020 to 2021

FY 2021 General Fund - Finance

| | |
|--|---------------------|
| FY 2020 Approved Budget | \$ 3,285,117 |
| Budgeted Vacancy Savings Adjustment | \$ (13,397) |
| Defined Benefit Retirement Adjustment | \$ 33,818 |
| Defined Contribution Retirement Adjustment | \$ (6,300) |
| Fleet Rate and Lease Adjustment | \$ 3,863 |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ (14,111) |
| FY 2021 Base Budget | \$ 3,288,990 |
| FY 2021 Operating Total | \$ 3,288,990 |
| FY 2021 Total Budget | \$ 3,288,990 |

Unfunded Request

| | FY 2021 |
|---|------------------|
| Operating Add Funding for eProcurement Software | \$ 19,500 |
| Unfunded Request Total | \$ 19,500 |

Finance Department General Fund by Type

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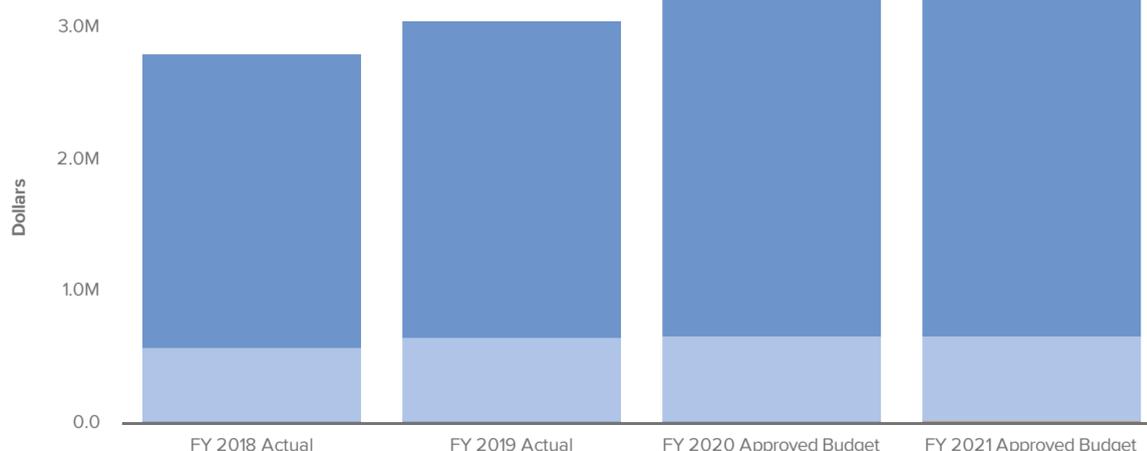
Broken down by

Expenses General Fund Finance Department



Visualization

Sort Large to Small



Finance Department General Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$1,633,623 | \$1,784,140 | \$1,770,699 | \$0 | \$1,770,699 |
| 511101 Budgeted Salary Savings | \$0 | (\$17,464) | (\$30,861) | \$0 | (\$30,861) |
| 511105 Part Time Employees | \$18,312 | \$20,000 | \$20,000 | \$0 | \$20,000 |
| 511300 Overtime | \$0 | \$400 | \$400 | \$0 | \$400 |
| 512200 Social Security (FICA) | \$99,480 | \$111,400 | \$110,600 | \$0 | \$110,600 |
| 512300 Medicare | \$23,265 | \$25,800 | \$25,930 | \$0 | \$25,930 |
| 512400 Defined Benefit Retirement | \$100,870 | \$112,919 | \$146,737 | \$0 | \$146,737 |
| 512401 Deferred Compensation | \$8,305 | \$8,900 | \$8,900 | \$0 | \$8,900 |
| 512402 Defined Contribution Retirement | \$123,545 | \$171,000 | \$164,700 | \$0 | \$164,700 |
| 553100 Group Insurance Contribution | \$390,253 | \$402,659 | \$402,659 | \$0 | \$402,659 |
| 554100 Workers Comp Contribution | \$616 | \$839 | \$839 | \$0 | \$839 |
| Salaries and Benefits Total | \$2,398,270 | \$2,620,593 | \$2,620,603 | \$0 | \$2,620,603 |
| 521201 Professional Services | \$163,944 | \$145,000 | \$145,000 | \$0 | \$145,000 |
| 521300 Technical Services | \$3,059 | \$22,000 | \$22,000 | \$0 | \$22,000 |
| 522205 Repairs And Maintenance | \$65,476 | \$500 | \$500 | \$0 | \$500 |
| 522220 Vehicle Fleet Rate | \$0 | \$2,050 | \$1,822 | \$0 | \$1,822 |
| 522310 Rental Of Land And Buildings | \$188 | \$0 | \$0 | \$0 | \$0 |
| 522320 Rental Of Equipment And Vehicles | \$13,789 | \$14,800 | \$14,800 | \$0 | \$14,800 |
| 523210 Communication Services | \$47 | \$0 | \$0 | \$0 | \$0 |
| 523220 Postage | \$119,504 | \$134,621 | \$134,621 | \$0 | \$134,621 |
| 523300 Advertising | \$2,200 | \$5,700 | \$5,700 | \$0 | \$5,700 |
| 523400 Printing And Binding | \$46,559 | \$39,700 | \$39,700 | \$0 | \$39,700 |
| 523500 Travel | \$18,889 | \$17,950 | \$17,950 | \$0 | \$17,950 |
| 523600 Dues And Fees | \$10,782 | \$13,350 | \$13,350 | \$0 | \$13,350 |
| 523700 Education And Training | \$17,638 | \$16,225 | \$16,225 | \$0 | \$16,225 |
| 523901 Bank Fees / Charges | \$164,927 | \$210,000 | \$210,000 | \$0 | \$210,000 |
| 531105 Supplies | \$10,846 | \$25,926 | \$25,926 | \$0 | \$25,926 |
| 531150 Computer Supplies | \$2,602 | \$0 | \$0 | \$0 | \$0 |
| 531270 Gasoline/ Diesel | \$31 | \$0 | \$0 | \$0 | \$0 |
| 531310 Hospitality And Events | \$451 | \$1,000 | \$1,000 | \$0 | \$1,000 |
| 531400 Books And Periodicals | \$1,505 | \$3,300 | \$3,300 | \$0 | \$3,300 |
| 531605 Machinery And Equipment-Operatin | \$1,228 | \$0 | \$0 | \$0 | \$0 |
| 531610 Furniture/Fixtures-Operating | \$555 | \$0 | \$0 | \$0 | \$0 |
| 531615 Computer Equipment-Operating | \$3,351 | \$0 | \$0 | \$0 | \$0 |
| 539998 P-card Initial Allocation | (\$86) | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$647,484 | \$652,122 | \$651,894 | \$0 | \$651,894 |
| 552400 Risk/Liability Contribution | \$10,510 | \$12,402 | \$12,402 | \$0 | \$12,402 |
| 611361 Transfer for Fleet Capital | \$0 | \$0 | \$4,091 | \$0 | \$4,091 |
| Transfers, Capital, Other Total | \$10,510 | \$12,402 | \$16,493 | \$0 | \$16,493 |
| Grand Total | \$3,056,264 | \$3,285,117 | \$3,288,990 | \$0 | \$3,288,990 |

Finance Department General Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 10015130 - Strategic Planning & Budget | | | | | |
| Salaries and Benefits | \$274,594 | \$294,797 | \$311,245 | \$0 | \$311,245 |
| Operating | \$76,661 | \$7,500 | \$7,500 | \$0 | \$7,500 |
| 10015130 - Strategic Planning & Budget Total | \$351,255 | \$302,297 | \$318,745 | \$0 | \$318,745 |
| 10015160 - Business Registration | | | | | |
| Salaries and Benefits | \$52,098 | \$58,489 | \$59,329 | \$0 | \$59,329 |
| Operating | \$10,020 | \$10,875 | \$10,875 | \$0 | \$10,875 |
| 10015160 - Business Registration Total | \$62,118 | \$69,364 | \$70,204 | \$0 | \$70,204 |
| 10016100 - Finance Administration | | | | | |
| Salaries and Benefits | \$424,052 | \$425,806 | \$429,852 | \$0 | \$429,852 |
| Operating | \$236,484 | \$311,976 | \$311,976 | \$0 | \$311,976 |
| Transfers, Capital, Other | \$10,510 | \$12,402 | \$12,402 | \$0 | \$12,402 |
| 10016100 - Finance Administration Total | \$671,046 | \$750,184 | \$754,230 | \$0 | \$754,230 |
| 10016121 - Accounting | | | | | |
| Salaries and Benefits | \$531,651 | \$691,056 | \$542,736 | \$0 | \$542,736 |
| Operating | \$119,211 | \$110,250 | \$110,022 | \$0 | \$110,022 |
| Transfers, Capital, Other | \$0 | \$0 | \$4,091 | \$0 | \$4,091 |
| 10016121 - Accounting Total | \$650,862 | \$801,306 | \$656,849 | \$0 | \$656,849 |
| 10016122 - Accounts Receivable | | | | | |
| Salaries and Benefits | \$519,469 | \$552,413 | \$566,886 | \$0 | \$566,886 |
| Operating | \$145,551 | \$151,550 | \$151,550 | \$0 | \$151,550 |
| 10016122 - Accounts Receivable Total | \$665,019 | \$703,963 | \$718,436 | \$0 | \$718,436 |
| 10016123 - Cash Disbursements | | | | | |
| Salaries and Benefits | \$191,370 | \$201,600 | \$205,397 | \$0 | \$205,397 |
| Operating | \$10,364 | \$6,000 | \$6,000 | \$0 | \$6,000 |
| 10016123 - Cash Disbursements Total | \$201,735 | \$207,600 | \$211,397 | \$0 | \$211,397 |
| 10016152 - Cash Receipting | | | | | |
| Salaries and Benefits | \$132,236 | \$126,478 | \$131,008 | \$0 | \$131,008 |
| Operating | \$26,483 | \$29,250 | \$29,250 | \$0 | \$29,250 |
| 10016152 - Cash Receipting Total | \$158,719 | \$155,728 | \$160,258 | \$0 | \$160,258 |
| 10016170 - Purchasing | | | | | |
| Salaries and Benefits | \$272,800 | \$269,954 | \$374,150 | \$0 | \$374,150 |
| Operating | \$22,710 | \$24,721 | \$24,721 | \$0 | \$24,721 |
| 10016170 - Purchasing Total | \$295,510 | \$294,675 | \$398,871 | \$0 | \$398,871 |
| Grand Total | \$3,056,264 | \$3,285,117 | \$3,288,990 | \$0 | \$3,288,990 |



Finance Department General Fund Expenditures by Cost Centers

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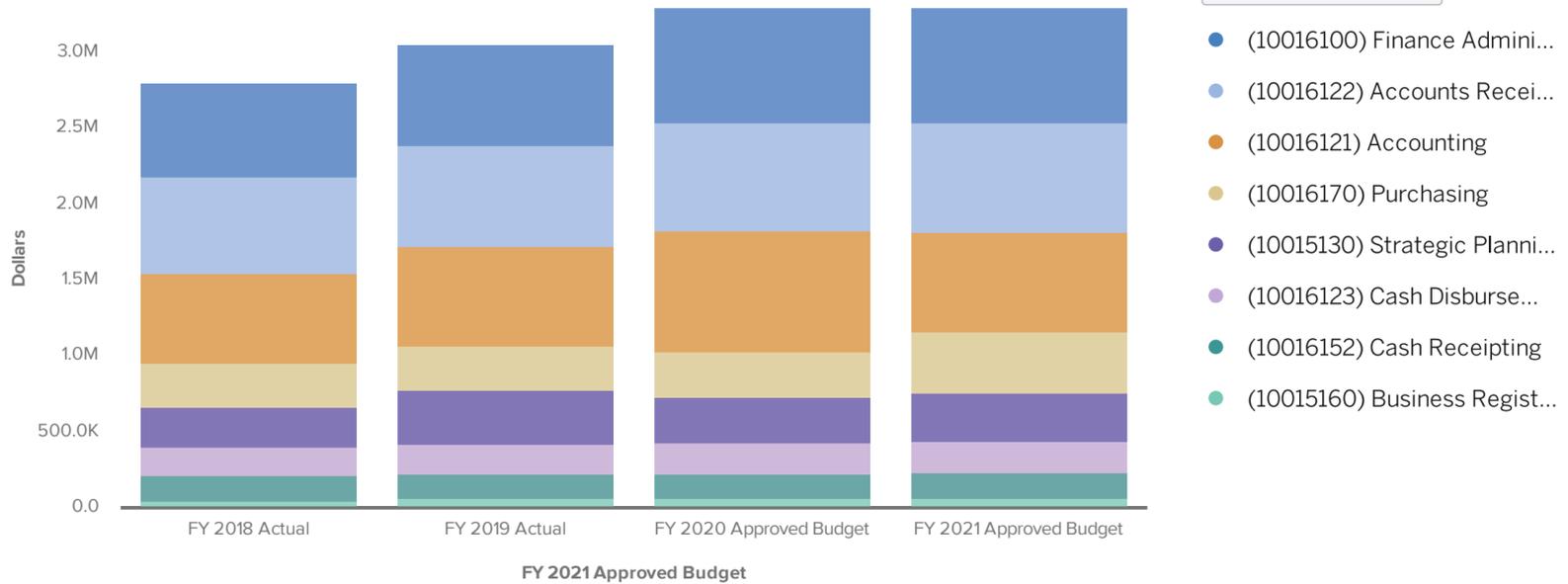
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Finance Department General Fund Expenses



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Visualization



For FY 2021, there is one change to the Organizational Chart. Business Registration moved from Community Development to Finance. For comparative purposes, the history is shown with Finance Department.

Finance Department Funds

[Finance Department Information](#)

[Debt Service Fund](#)



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FY 2021 Approved Budget

Debt Service Fund

Debt Service Fund

The Debt Service Fund is utilized to account for the accumulation and disbursement of funds needed to comply with the interest and principal redemption requirements. The City of Roswell has earned an “AAA” bond rating, the highest possible rating, consistently each year since 2000.

This section provides financial data on the City's long term financial obligation, current debt obligation, debt levels and legal limits.

Changes from FY 2020 to 2021

Debt Service Fund

| | |
|--|---------------------|
| FY 2021 Estimated Available Fund Balance | \$ 2,401,678 |
| FY 2021 Revenues | \$ 1,528,000 |
| FY 2020 Approved Budget | \$ 1,660,000 |
| Debt Service Fund Adjustment | \$ (10,000) |
| FY 2021 Base Budget | \$ 1,650,000 |
| FY 2021 Operating Total | \$ 1,650,000 |
| FY 2021 Total Budget | \$ 1,650,000 |
| FY 2021 Estimated Ending Available Fund Balance | \$ 2,279,678 |

DEBT AND TAX DIGEST INFORMATION

In November, 2012 Roswell voters overwhelmingly approved a \$14.7 million bond referendum for transportation, recreation, and public safety improvements for our community. Specific projects include:

- Holcomb Bridge/GA 400 Interchange Improvements: \$6 million
- Replacement of Fire Station #4: \$1.5 million
- Eves Road multi-use path and bike lanes: \$1.2 million
- Holcomb Bridge Road multi-use Trail (segment 4): \$1.5 million
- Adult Recreation Center Therapeutic Pool: \$2.5 million
- Synthetic Turf Fields (4 fields): \$2 million

Principal and Interest Requirements on City's General Obligation Debt

Following are the estimated principal and interest requirements on the City's outstanding general obligation bonds and the previously issued outstanding general obligation bonds of the City for the fiscal years ending June 30, 2020 and thereafter.

Series 2013 Bonds

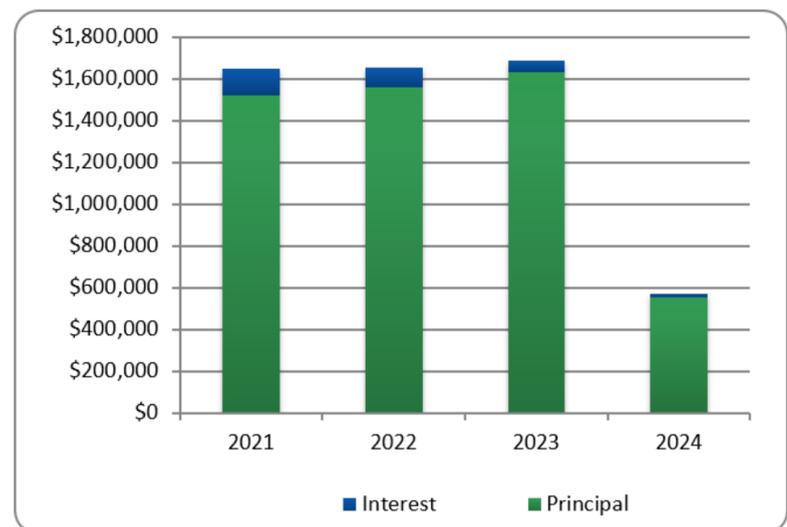
| FYE | Principal | Interest | Total |
|-----------|-------------|-----------|-------------|
| June 30th | | | |
| 2021 | \$1,005,000 | \$61,500 | \$1,066,500 |
| 2022 | \$1,025,000 | \$41,400 | \$1,066,400 |
| 2023 | \$1,045,000 | \$20,900 | \$1,065,900 |
| TOTAL | \$4,060,000 | \$205,000 | \$4,265,000 |

Series 2014 Bonds

| FYE | Principal | Interest | Total |
|-----------|-------------|-----------|-------------|
| June 30th | | | |
| 2021 | \$515,000 | \$65,700 | \$580,700 |
| 2022 | \$535,000 | \$50,250 | \$585,250 |
| 2023 | \$585,000 | \$34,200 | \$619,200 |
| 2024 | \$555,000 | \$16,650 | \$571,650 |
| TOTAL | \$2,690,000 | \$247,500 | \$2,937,500 |

TOTAL - All Bonds

| FYE | Principal | Interest | Total |
|-----------|-------------|-----------|-------------|
| June 30th | | | |
| 2021 | \$1,520,000 | \$127,200 | \$1,647,200 |
| 2022 | \$1,560,000 | \$91,650 | \$1,651,650 |
| 2023 | \$1,630,000 | \$55,100 | \$1,685,100 |
| 2024 | \$555,000 | \$16,650 | \$571,650 |
| TOTAL | \$6,750,000 | \$452,500 | \$7,202,500 |



Legal Debt Margin Calculation

Comprehensive Annual Financial Report (CAFR) Fiscal Year 2019 City of Roswell, Georgia

The City of Roswell has a formal debt service policy that is utilized along with the regulations governed by the State of Georgia. The Constitution for the State of Georgia states that "The debt incurred by any county, municipality, or other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within such county, municipality, or political subdivision; and no such county, municipality, or other political subdivision shall incur any new debt without the assent of a majority of the qualified voters of such county, municipality, or political subdivision voting in an election held for that purpose as provided by law."¹ Specifically, the City of Roswell has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. The most recent bond issue sold April, 2014 with an uninsured AAA rating.

| (amounts expressed in thousands) | Amount |
|--|-------------|
| Assessed Value | \$5,668,254 |
| Add back tax exempt property | \$386,443 |
| Total assessed Value | \$6,054,697 |
| | |
| Debt limit (10% of assessed value) | \$605,470 |
| | |
| Debt applicable to limit: | |
| General Obligation Bonds | \$6,915 |
| Less: Amount set aside for repayment of general obligation debt | (\$2,482) |
| Total Net Debt Applicable toward Limit | \$4,433 |
| | |
| Legal Debt Margin | \$601,037 |

¹ State of Georgia Constitution, Article IX, Section V

Finance Department Funds

[Finance Department Information](#)

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Fire Department

Protecting the lives and property of all individuals throughout the City of Roswell.

Who we are

The Roswell Fire Department is made up of 208 part time firefighters that staff seven stations 24/7/365. The Department operates seven fire engines, two aerial trucks, (2) light duty rescue units, and a heavy duty rescue unit daily with a maximum of 38 on duty firefighters, when staffing allows.

The Roswell Fire Department has experienced a 2.14% increase in requests for emergency services over the past year. Total calls for service were 9,539. Fire Station #1 was the busiest station running 2,793 calls (up 4.41%), Station #4 was the second busiest with around 2,089 calls (up 0%), and Station #2 came in third with around 1,407 calls (up 10.18%).

The Fire Department responds to many types of emergency requests for service. Emergency Medical Service (EMS) calls made up 58.8% of the requests for services. There was a slight increase (1.1%) in building fires in FY19. Of the 169 fires, 72 were building fires while last year there were 67 building fires (up 7.5%). The other 97 fires were vehicle fires, grass fires, dumpster fires, and other types of fires. Good Intent calls and Service calls make up 28% of the Department's requests for services. Good intent calls include fog or steam mistaken for smoke, smoke from chimneys mistaken for buildings on fire and other such instances. Service calls include responses to turning off water when a pipe breaks, smoke removal, trees down, invalid assist, and various other assistance calls. False Alarms made up 8.6% of the responses (821 calls).

The average response time for the Department is 06:34 (6 minutes, 34 seconds) and has not changed from last year. For the seventh year in a row Station #5 has the fastest average response time of 05:28 (5 minutes, 28 seconds). For the last fifteen years Station #6 has had the highest response time with 07:46 (7 minutes, 46 seconds). The busiest day for the fire department is Thursday and the busiest hour has moved from 6PM to 12 noon.



Opportunities

The Roswell Fire Department will have the opportunity to replace the 2001, 75' aerial truck with a 2021, 100' aerial platform truck. The new truck company will have a delivery date of September or October 2021.

The Fire Department has an opportunity replace/upgrade structural firefighting personal protective equipment to ensure all firefighters have the safety equipment they need to stay safe.

Challenges

The Fire Department has approved funding for 38 firefighters per day but maintaining a staffing level of 38 firefighters each day has been a huge challenge. The department has to look at other staffing models to ensure consistent staffing levels in order to respond to the ever increasing calls for service per day.

The Fire Marshal Office has seen an 85% increase in the number of building plans submitted for approval over the last five years. Last year saw a 17% increase. Each set of building plans submitted require up to eight special construction inspections. With the increase in construction plans the Fire Marshal Office has become overwhelmed.

The response times to the west side of the City will continue to increase without the proposed Fire Station #8 project. Department policy does not allow firefighters to exceed the posted speed limit so the only chance to reduce the response time to the western part of the City is to decrease the distance between the station and the location of the emergency. Firefighters will continue to do their best to reduce the current response time.

The Fire Department has outgrown Fire Stations #2 and #3. Both stations were constructed in the late 1970's and were intended to serve as volunteer stations. Today they are being staffed with four to six firefighters with no space to store individual personal protective equipment (fire gear), cramped living quarters, and engine bays that modern fire trucks barely fit into. The department is seeking relief by rebuilding both fire stations.



What we have Accomplished

- The Fire Department has placed the Heavy Rescue 25 in service at Fire Station #5. The vehicle responds on Structure Fires, Special Operations Responses and is used as a Manpower unit on calls for service as well as Training.
- The Fire Department taken delivery of the newly designed brush fire unit in February 2020. The water tank, pump, hoses, and equipment are on a Utility Terrain Vehicle (Kabota UTV) that has the capability to operate between subdivisions, large open areas, and wooded areas (this vehicle will fit in places our Fire Trucks will not).
- The Department implemented the new Records Management System to track calls for service and fire inspections. It allows us to be able to integrate with our scheduling software, as well as our EMS reporting to the State Office of EMS. The new RMS also allows for the Fire Marshal Office to be paperless and makes access to department run records easier.

What we expect to Accomplish

- Replace the aging 2001 Aerial Ladder truck.
- Replace structural firefighting personal protective equipment.
- Complete small projects to enhance the fire stations and vehicles.



Fire Department Expenditures by Type

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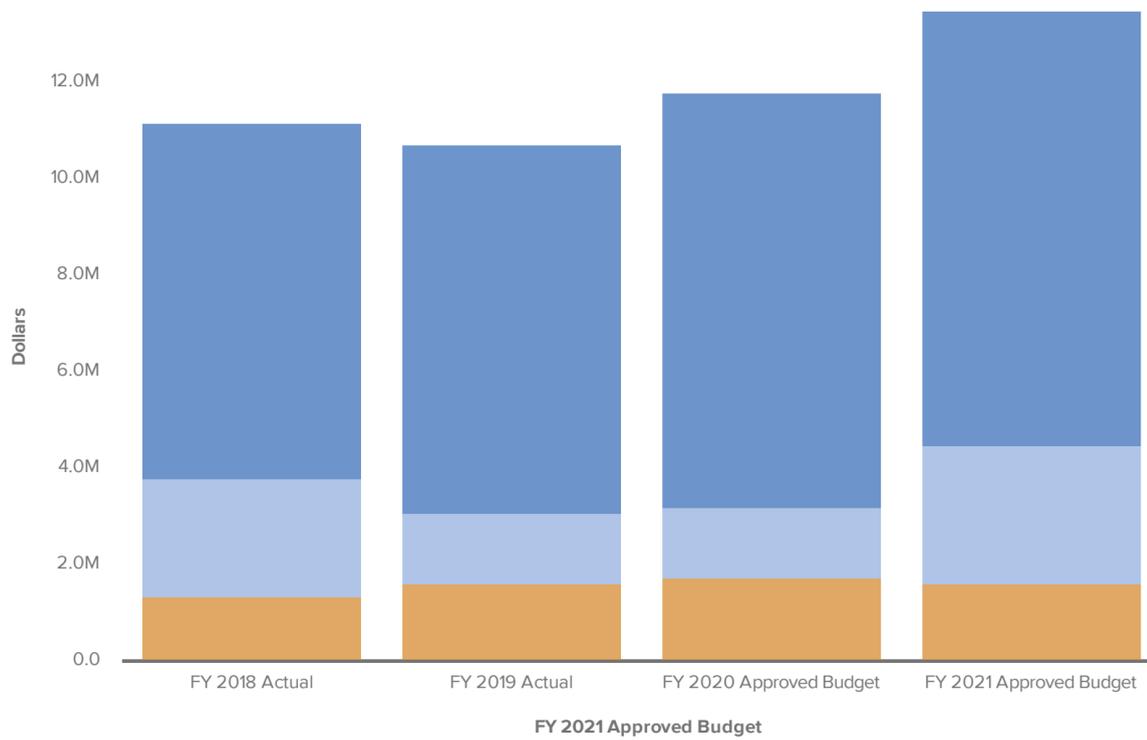
Expenses **Fire Department**



Sort **Large to Small** ▾

- Salaries and Benefits
- Transfers, Capital, Other
- Operating

Visualization

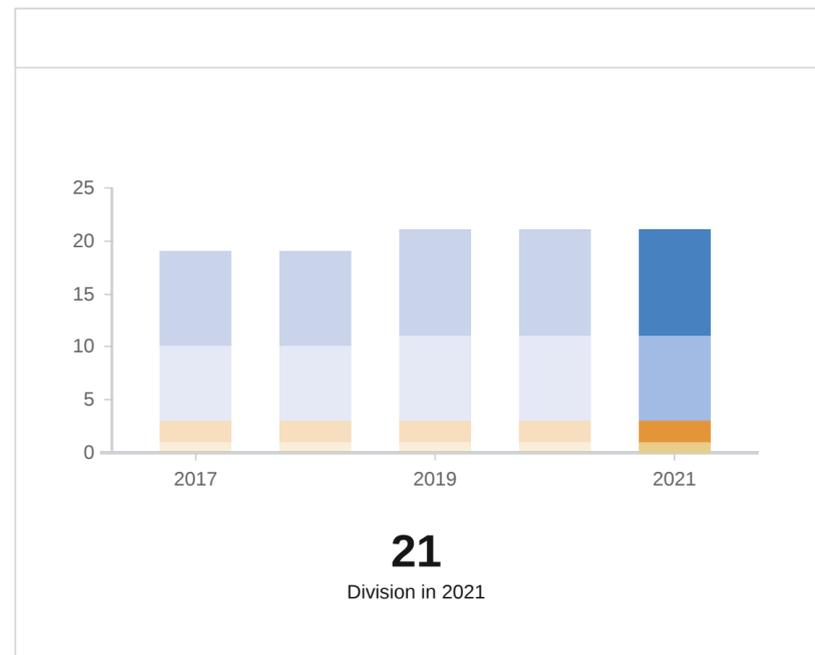


Fire Department Expenditures by Fund

| Category | 2021 |
|----------------------|-----------------|
| General Fund | \$11,474,267.00 |
| Capital Project Fund | \$1,538,885.00 |
| Impact Fees Fund | \$450,000.00 |

Here is a summary of the Fire Department in table form, illustrating direct costs and indirect costs. Click on the graph to explore greater detail.

Fire Personnel History



Personnel Changes

FY 2019: Add (2) full-time positions: (1) Battalion Chief for training and special operations and (1) Assistant Fire Marshal

Fire Department

General Fund

Fire Department in General Fund Changes from FY 2020 to 2021

FY 2021 General Fund - Fire

| | |
|--|----------------------|
| FY 2020 Approved Budget | \$ 11,178,709 |
| Budgeted Vacancy Savings Adjustment | \$ 257 |
| Defined Benefit Retirement Adjustment | \$ 17,557 |
| Defined Contribution Retirement Adjustment | \$ 12,100 |
| Fire Apparatus Lease Adjustments | \$ (54,804) |
| Utilities, Gasoline, and Oil Adjustment | \$ (14,351) |
| Communication Adjustment to Department Allocation | \$ 30,282 |
| Staffing Heavy Rescue Truck - Recurring Expense | \$ 328,000 |
| Fleet Rate and Lease Adjustment | \$ 471 |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ (23,954) |
| FY 2021 Base Budget | \$ 11,474,267 |
| FY 2021 Operating Total | \$ 11,474,267 |
| Personal Protective Equipment Replacement Program | \$ 122,385 |
| Fire Vehicle Replacement Program (Lease-Purchase) | \$ 1,416,500 |
| Maintenance Capital Request Total | \$ 1,538,885 |
| FY 2021 Total Capital | \$ 1,538,885 |
| FY 2021 Total Budget | \$ 13,013,152 |

Unfunded Request

| | | FY 2021 |
|-----------|--|---------------------|
| Operating | Add (1) Full-Time Assistant Fire Marshal Position in the Fire Marshal Office at 100% Funding | \$ 127,140 |
| | Add (21) Full-Time Station Captains Position at 100% Funding and Reduce Firefighters Fees | \$ 1,144,415 |
| | Add Funding for Fire Safety PSA | \$ 9,000 |
| | Add Funding for Fire Vehicle Communications Headsets | \$ 67,500 |
| | Add Funding for Lockers at Headquarters | \$ 11,500 |
| Capital | Add (1) iPlanTable Workstation for Fire Marshals Office | \$ 17,328 |
| | EMS Utility Terrain Vehicle Replacement | \$ 20,300 |
| | Extrication Equipment Replacement Program | \$ 10,500 |
| | Fire Safety Education Fire Extinguisher Simulator | \$ 21,360 |
| | Fire Safety Education Safety Town Village | \$ 23,501 |
| | Fire Station Lighting Upgrade | \$ 82,400 |
| | Medical Equipment Replacement Program | \$ 75,475 |
| | New Fire Station #8 (Construction) | \$ 4,800,761 |
| | Fire Station #2 Replacement (Land Acquisition) | \$ 1,800,000 |
| | Unfunded Request Total | \$ 8,211,180 |

Fire Department General Fund Expenditures by Type

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Expenses

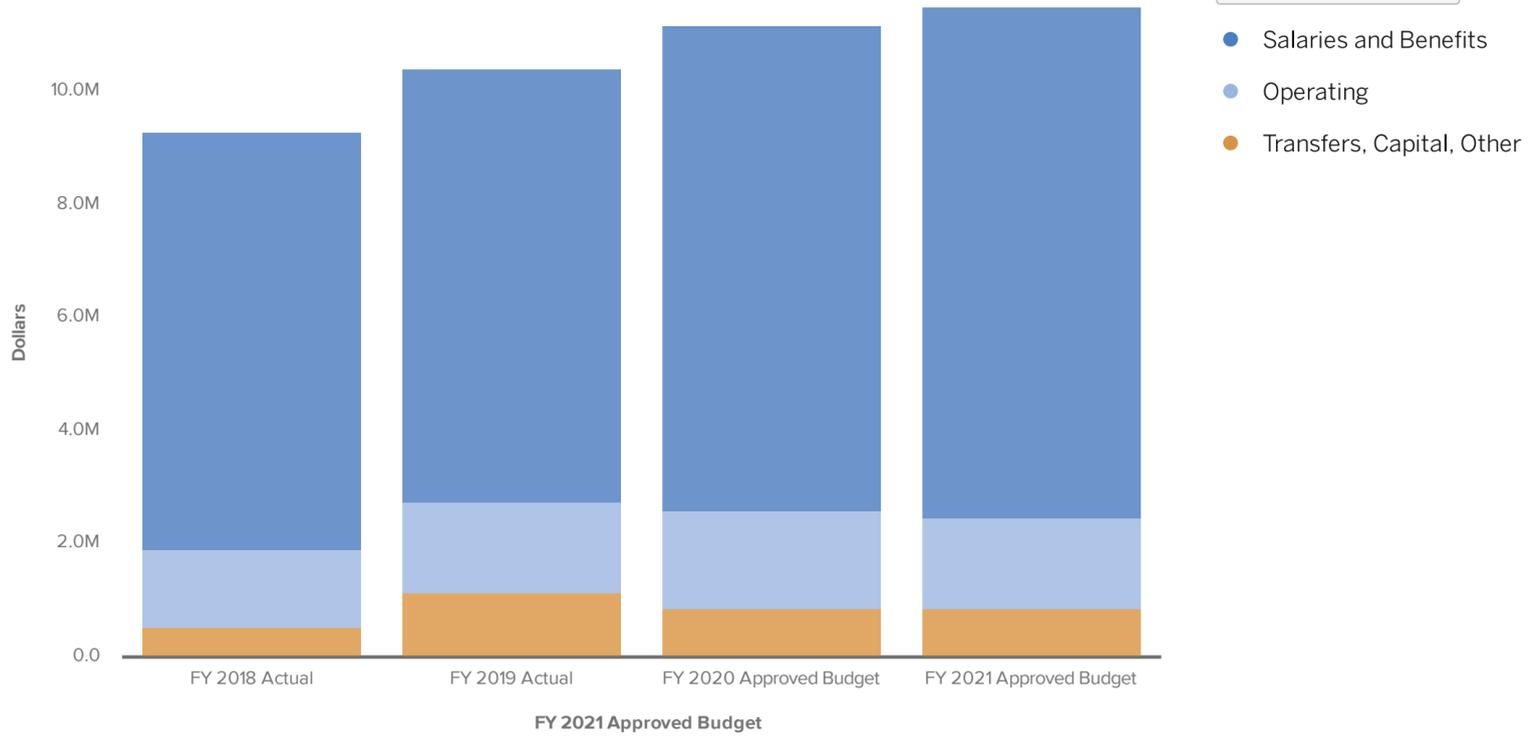
General Fund ▾

Fire Department ▾



Sort Large to Small ▾

Visualization



Fire Department General Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$1,312,804 | \$1,490,660 | \$1,465,017 | \$0 | \$1,465,017 |
| 511101 Budgeted Salary Savings | \$0 | (\$14,907) | (\$14,650) | \$0 | (\$14,650) |
| 511105 Part Time Employees | \$69,227 | \$102,277 | \$102,277 | \$0 | \$102,277 |
| 511115 Firefighter's Fees | \$5,047,849 | \$5,542,287 | \$5,942,287 | \$0 | \$5,942,287 |
| 511300 Overtime | \$30,900 | \$50,000 | \$50,000 | \$0 | \$50,000 |
| 512200 Social Security (FICA) | \$397,581 | \$467,248 | \$468,400 | \$0 | \$468,400 |
| 512300 Medicare | \$92,983 | \$109,053 | \$109,590 | \$0 | \$109,590 |
| 512400 Defined Benefit Retirement | \$177,440 | \$212,020 | \$229,577 | \$0 | \$229,577 |
| 512401 Deferred Compensation | \$6,717 | \$9,500 | \$9,500 | \$0 | \$9,500 |
| 512402 Defined Contribution Retirement | \$50,712 | \$77,326 | \$89,426 | \$0 | \$89,426 |
| 553100 Group Insurance Contribution | \$307,938 | \$337,714 | \$337,714 | \$0 | \$337,714 |
| 554100 Workers Comp Contribution | \$150,916 | \$205,394 | \$205,394 | \$0 | \$205,394 |
| Salaries and Benefits Total | \$7,645,068 | \$8,588,572 | \$8,994,532 | \$0 | \$8,994,532 |
| 521201 Professional Services | \$15,456 | \$18,050 | \$18,050 | \$0 | \$18,050 |
| 521300 Technical Services | \$5,733 | \$31,961 | \$26,461 | \$0 | \$26,461 |
| 521400 Contract Services | \$77,642 | \$84,288 | \$1,000 | \$0 | \$1,000 |
| 522110 Disposal | \$3,497 | \$0 | \$0 | \$0 | \$0 |
| 522130 Custodial | \$19,050 | \$10,500 | \$10,500 | \$0 | \$10,500 |
| 522140 Maintenance - Grounds | \$53,615 | \$54,393 | \$54,393 | \$0 | \$54,393 |
| 522205 Repairs And Maintenance | \$450,117 | \$149,858 | \$149,858 | \$0 | \$149,858 |
| 522210 Vehicle Repair | \$3,138 | \$0 | \$0 | \$0 | \$0 |
| 522220 Vehicle Fleet Rate | \$226,198 | \$388,923 | \$351,877 | \$0 | \$351,877 |
| 522320 Rental Of Equipment And Vehicles | \$16,391 | \$15,308 | \$15,308 | \$0 | \$15,308 |
| 523100 Property And Liability Insurance | \$10,976 | \$9,947 | \$9,947 | \$0 | \$9,947 |
| 523210 Communication Services | \$49,409 | \$44,078 | \$74,360 | \$0 | \$74,360 |
| 523220 Postage | \$676 | \$2,250 | \$2,250 | \$0 | \$2,250 |
| 523300 Advertising | \$0 | \$900 | \$900 | \$0 | \$900 |
| 523400 Printing And Binding | \$2,005 | \$3,500 | \$3,500 | \$0 | \$3,500 |
| 523500 Travel | \$6,802 | \$29,029 | \$29,029 | \$0 | \$29,029 |
| 523600 Dues And Fees | \$7,092 | \$5,850 | \$5,850 | \$0 | \$5,850 |
| 523700 Education And Training | \$5,193 | \$15,135 | \$15,135 | \$0 | \$15,135 |
| 523800 Licenses | \$544 | \$2,425 | \$2,425 | \$0 | \$2,425 |
| 523810 Software License/Subscriptions | \$0 | \$0 | \$89,146 | \$0 | \$89,146 |
| 523852 Instruction Fees | \$125 | \$17,825 | \$17,825 | \$0 | \$17,825 |
| 523902 Sanitation Services | \$1,407 | \$1,600 | \$1,600 | \$0 | \$1,600 |
| 531105 Supplies | \$223,742 | \$178,168 | \$178,168 | \$0 | \$178,168 |
| 531120 Vehicle Parts And Supplies | \$41 | \$0 | \$0 | \$0 | \$0 |
| 531150 Computer Supplies | \$30 | \$0 | \$0 | \$0 | \$0 |
| 531210 Water / Sewerage | \$10,440 | \$13,000 | \$12,000 | \$0 | \$12,000 |
| 531215 Stormwater Fees | \$1,809 | \$1,045 | \$1,900 | \$0 | \$1,900 |
| 531220 Natural Gas | \$27,460 | \$29,000 | \$25,900 | \$0 | \$25,900 |
| 531230 Electricity | \$89,997 | \$97,000 | \$98,000 | \$0 | \$98,000 |
| 531240 Bottled Gas | \$4,295 | \$8,250 | \$8,250 | \$0 | \$8,250 |
| 531250 Oil | \$1,278 | \$1,775 | \$1,850 | \$0 | \$1,850 |
| 531270 Gasoline/ Diesel | \$118,553 | \$88,490 | \$76,309 | \$0 | \$76,309 |
| 531310 Hospitality And Events | \$437 | \$1,000 | \$1,000 | \$0 | \$1,000 |
| 531400 Books And Periodicals | \$3,526 | \$7,511 | \$7,511 | \$0 | \$7,511 |
| 531605 Machinery And Equipment-Operatin | \$43,886 | \$265,534 | \$202,534 | \$0 | \$202,534 |
| 531610 Furniture/Fixtures-Operating | \$14,222 | \$22,756 | \$22,756 | \$0 | \$22,756 |
| 531615 Computer Equipment-Operating | \$10,742 | \$9,857 | \$5,660 | \$0 | \$5,660 |
| 531620 Communication Equipment-Operatir | \$4,063 | \$7,397 | \$7,397 | \$0 | \$7,397 |
| 531720 Uniforms | \$97,562 | \$102,195 | \$97,034 | \$0 | \$97,034 |
| Operating Total | \$1,607,148 | \$1,718,798 | \$1,625,683 | \$0 | \$1,625,683 |

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 552400 Risk/Liability Contribution | \$197,204 | \$231,576 | \$231,576 | \$0 | \$231,576 |
| 581100 Principal- Long Term Debt | \$754,874 | \$509,328 | \$465,250 | \$0 | \$465,250 |
| 582100 Interest - Long Term Debt | \$95,309 | \$105,435 | \$94,709 | \$0 | \$94,709 |
| 611360 Transfer Out - Group Insurance | \$0 | \$25,000 | \$25,000 | \$0 | \$25,000 |
| 611361 Transfer for Fleet Capital | \$97,980 | \$0 | \$37,517 | \$0 | \$37,517 |
| Transfers, Capital, Other Total | \$1,145,367 | \$871,339 | \$854,052 | \$0 | \$854,052 |
| Grand Total | \$10,397,583 | \$11,178,709 | \$11,474,267 | \$0 | \$11,474,267 |

Fire Department General Fund Expenditures by Cost Center

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 10035101 - Fire Administration | | | | | |
| Salaries and Benefits | \$382,201 | \$435,482 | \$448,559 | \$0 | \$448,559 |
| Operating | \$70,555 | \$53,092 | \$81,453 | \$0 | \$81,453 |
| Transfers, Capital, Other | \$1,005,187 | \$794,123 | \$753,345 | \$0 | \$753,345 |
| 10035101 - Fire Administration Total | \$1,457,943 | \$1,282,697 | \$1,283,357 | \$0 | \$1,283,357 |
| 10035102 - Fire Marshal | | | | | |
| Salaries and Benefits | \$759,906 | \$908,363 | \$864,178 | \$0 | \$864,178 |
| Operating | \$83,258 | \$107,832 | \$82,852 | \$0 | \$82,852 |
| Transfers, Capital, Other | \$32,299 | \$0 | \$0 | \$0 | \$0 |
| 10035102 - Fire Marshal Total | \$875,463 | \$1,016,195 | \$947,030 | \$0 | \$947,030 |
| 10035200 - Fire Suppression | | | | | |
| Salaries and Benefits | \$6,417,077 | \$7,155,971 | \$7,589,202 | \$0 | \$7,589,202 |
| Operating | \$1,032,167 | \$1,312,053 | \$1,219,116 | \$0 | \$1,219,116 |
| Transfers, Capital, Other | \$63,465 | \$25,000 | \$48,491 | \$0 | \$48,491 |
| 10035200 - Fire Suppression Total | \$7,512,709 | \$8,493,024 | \$8,856,809 | \$0 | \$8,856,809 |
| 10035400 - RAPSTC | | | | | |
| Salaries and Benefits | \$85,884 | \$88,756 | \$92,593 | \$0 | \$92,593 |
| Operating | \$405,244 | \$184,037 | \$184,675 | \$0 | \$184,675 |
| Transfers, Capital, Other | \$44,416 | \$52,216 | \$52,216 | \$0 | \$52,216 |
| 10035400 - RAPSTC Total | \$535,545 | \$325,009 | \$329,484 | \$0 | \$329,484 |
| 10039200 - Emergency Management Office | | | | | |
| Operating | \$15,922 | \$61,784 | \$57,587 | \$0 | \$57,587 |
| 10039200 - Emergency Management Office Total | \$15,922 | \$61,784 | \$57,587 | \$0 | \$57,587 |
| Grand Total | \$10,397,583 | \$11,178,709 | \$11,474,267 | \$0 | \$11,474,267 |

Fire Department General Fund Expenditures by Cost Center

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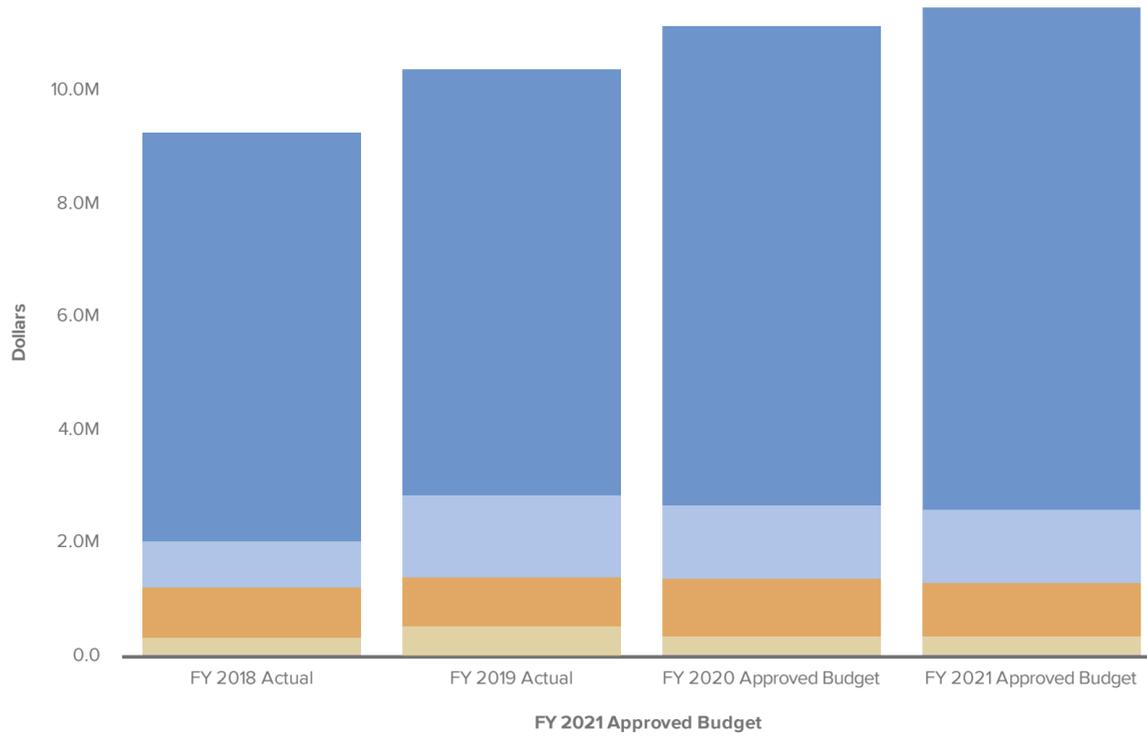
Fire Department General Fund Expenses



Sort Large to Small ▾

- (10035200) Fire Suppression
- (10035101) Fire Administra...
- (10035102) Fire Marshal
- (10035400) RAPSTC
- (10039200) Emergency Ma...

Visualization



Fire Department Funds

[Fire Department Information](#)

[Impact Fee Fund](#)



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Police Department

The Roswell Police Department vows to protect life and property, preserve the peace, and strives to prevent crime, fear, and disorder in the City of Roswell in partnership with all of those who live, work, and travel through our city.



Who we are

The Police Department provides a range of quality police services to the community 24 hours a day. This includes answering citizens' calls for service; providing preventative patrol and other crime prevention programs; the enforcement of Federal, State, and local laws; and conducting investigations into known criminal activity and arresting violators of the law. The Police Department is also responsible for the operation of an emergency dispatch center.

The Roswell Police Department is a progressive organization and continues to explore new methods to meet the needs of the community. Publishing this information is another way for us to be transparent, maintain accountability, and to uphold the public's trust.

Opportunities

The Police Department's greatest asset is our human capital. Recruiting, developing and maintaining employees in the Uniform Patrol Division has been identified as a key opportunity. To that end we will continue to plan to provide quality recruiting, and job training opportunities.

Challenges

Our Fiscal Year 2021 goal is to continue to maintain a consistent low crime and victimization rate while providing the highest level of service to our citizens. Provide the highest overall workforce satisfaction, and continue to build and maintain community trust and collaboration.

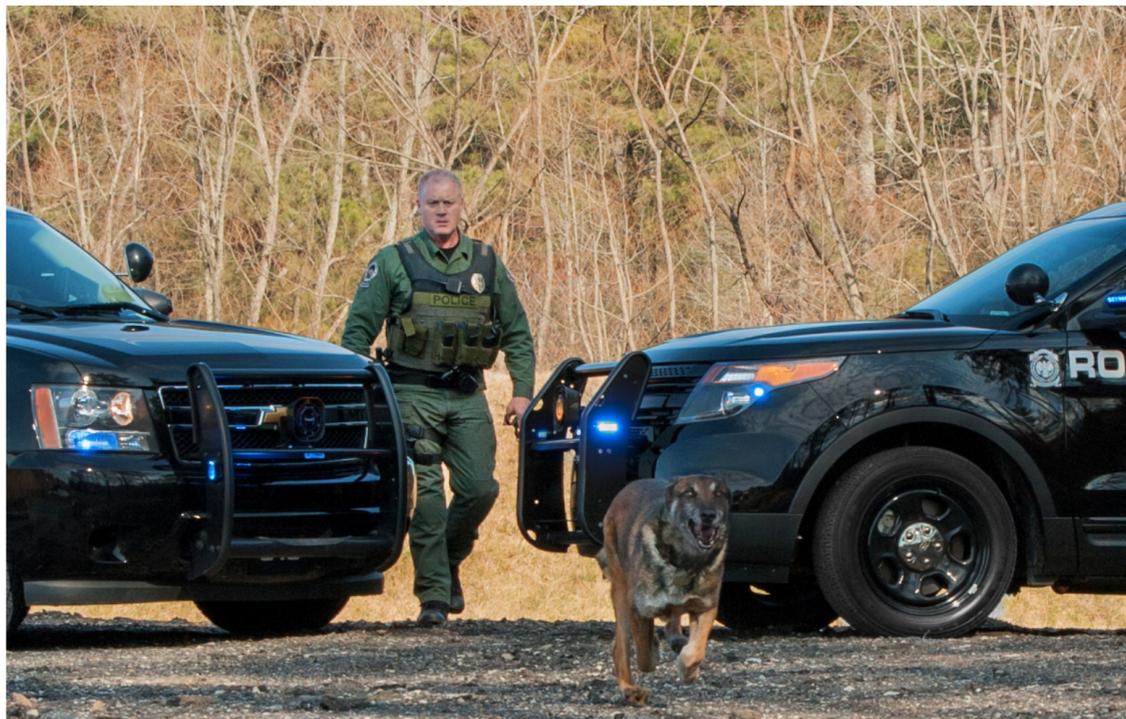
What we have Accomplished

- Completed monthly open range training, patrol rifle qualifications, shotgun qualifications, and basic patrol rifle school in addition to the State required qualifications for all sworn employees.- Department wide completed 22,061 hours of training.
- Finished construction on the new CSI Lab and Special Investigations Section area.
- Hired a new Part-Time Evidence Technician.

- Used revenues from surpluses items to purchase money counters for more efficient processing of cash in the property/evidence room.
- Responded to 87,649 calls for service, wrote 13,576 incident reports, 4,238 accident reports, 15,837 traffic citations, and 6,113 traffic warnings.
- Completed Riggs Shield roll-out (funded through last year's savings)
- Procured and implemented the Unmanned Aerial Vehicle Platform Accident Reconstruction Program.
- Implemented the automated speed enforcement program.

What we expect to Accomplish

- Continue to grow the CSI unit and capabilities to enhance investigative response to our citizens.
- Continue to grow our information gathering/sharing initiatives to enhance the safety of our citizens.
- Continue recruiting efforts to hire the most qualified candidates who want to become a Roswell Police Officer.
- Increase the number of electric bikes to enhance the response capabilities of the Bicycle unit and continue to keep the unit operational.
- Complete the implementation and grow the automated school speed enforcement program in order to improve school safety.
- Increase the number of qualified police officer applicants, through additional recruiting efforts and the use of PoliceApp.com.
- Fill all existing Police vacancies (15) and then request that the 9 defunded positions be re-funded so that they can also be filled. This will require the use of PoliceApp.com and will increase the number of Polygraph examiners required to screen applicants.
- Replace expiring Narcan, in order to insure that Officers have this life-saving medication at their disposal in overdose situations.
- Increase the number of training hours presented at RAPSTC, to include POST Intermediate and Advanced Certification courses.
- Continue evaluating updating the fleet for safer, newer, better, and cost effective equipment
- Replacement of current Tasers with new Taser 7's



Police Department Expenditures by Type

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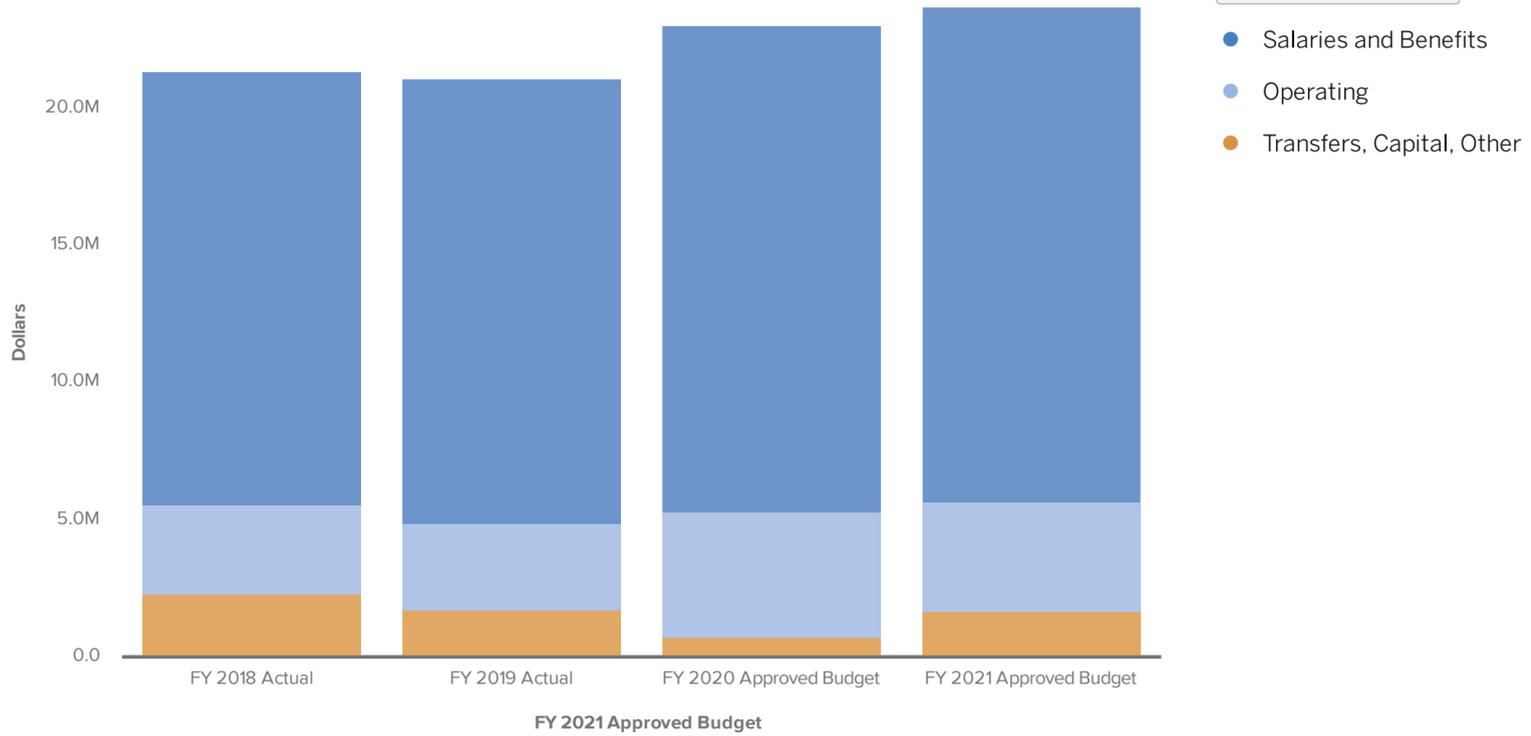
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Expenses Police Department



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Visualization

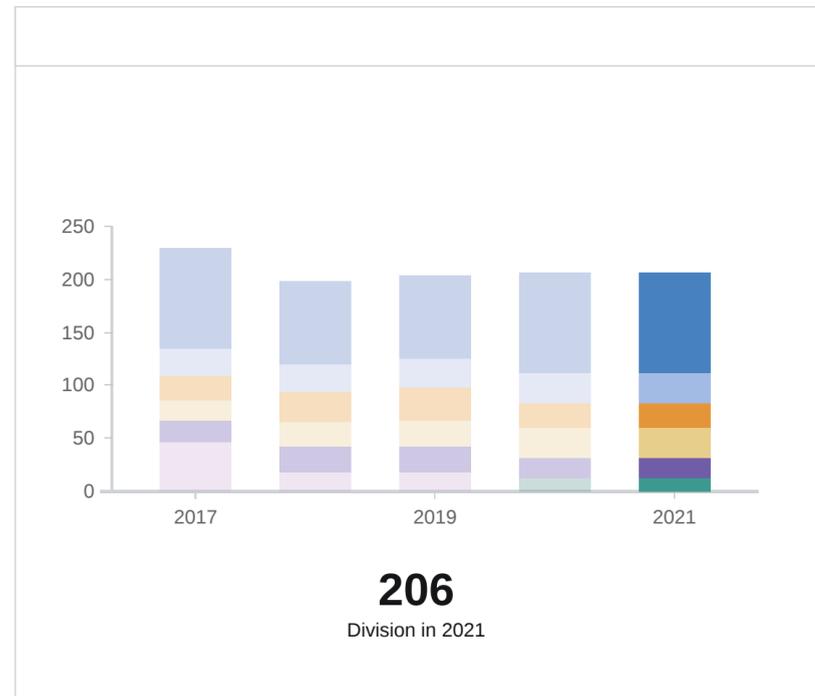


Police Expenditures by Fund

| Category | 2021 |
|-------------------------|-----------------|
| General Fund | \$20,017,568.00 |
| E-911 Fund | \$2,759,209.00 |
| Impact Fees Fund | \$450,000.00 |
| Confiscated Assets Fund | \$424,528.00 |

Here is a summary of the Police Department in table form, illustrating direct costs and indirect costs. Click on the graph to explore greater detail.

Police Personnel History



Personnel Changes

FY 2016: Add (1) Police Lieutenant over Special Investigations and add (4) new Police Officers to the Patrol division.

FY 2017: Add (4) Communications Supervisor Positions for E-911 and reclassify (1) Communications Officer to Training Officer

FY 2018: Reduced staff by (18) positions with the decommissioning of the Detention Center

FY 2019: Add (2) Support Services Sergeant positions; add (1) Traffic Enforcement Lieutenant; add (1) OPS Lieutenant; add (1) Deputy Director for the E911 Center. During FY 2019, (9) Police Officer I were unfunded.

FY 2020: Add (2) Communications Supervisor Positions for E-911

Police Department Funds

[Police Department General Fund](#)

[Police Confiscated Assets Fund](#)

[Police E-911 Fund](#)

[Impact Fee Fund](#)

Police Department

General Fund

Police Department in General Fund Changes from FY 2020 to 2021

FY 2021 General Fund - Police

| FY 2020 Approved Budget | | \$ 20,018,863 | |
|--|----|---------------|-----------|
| Budgeted Vacancy Savings Adjustment | \$ | 644 | |
| Defined Benefit Retirement Adjustment | \$ | 314,598 | |
| Defined Contribution Retirement Adjustment | \$ | 17,500 | |
| Group Health Adjustment | \$ | (116,901) | |
| Utilities, Gasoline, and Oil Adjustment | \$ | (57,486) | |
| One Time Costs Removed | \$ | (138,226) | |
| Communication Adjustment to Department Allocation | \$ | 140,640 | |
| Additional Verizon SIM cards for cradle points in police vehicles | \$ | 54,000 | |
| Fleet Rate and Lease Adjustment | \$ | (353,340) | |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ | (19,057) | |
| FY 2021 Base Budget | | \$ 19,861,235 | |
| | | FY 2021 | Recurring |
| Add Funding for Police Officer Recruitment Software | \$ | 10,000 | \$ 10,000 |
| Increase Funding to Polygraph Services | \$ | 10,000 | \$ 10,000 |
| Add Funding for Narcan Replacement | \$ | 10,000 | \$ 10,000 |
| Add Funding for SWAT Breach Re-certification | \$ | 10,000 | \$ - |
| Police Taser Replacement (Total Four Year Cost - \$529,760) | \$ | 116,333 | \$ - |
| Operating Request Total | | \$ 156,333 | \$ 30,000 |
| FY 2021 Operating Total | | \$ 20,017,568 | |
| FY 2021 Total Budget | | \$ 20,017,568 | |



Unfunded Request

| | | FY 2021 | | |
|-----------|--|----------------|-----------|------------------|
| Operating | Add (1) Full-Time Civilian Crime Scene Investigator (CSI) Position at 100% Funding | \$ | 106,016 | |
| | Add (1) Full-Time Internal Affairs Investigator Position at 100% Funding | \$ | 117,549 | |
| | Add (1) Full-Time K9 Sergeant Position at 100% Funding | \$ | 145,734 | |
| | Add (1) Full-Time Media Relations Specialist Position at 100% Funding | \$ | 92,303 | |
| | Add (1) Full-Time Record Admin Specialist Position at 100% Funding | \$ | 63,996 | |
| | Add Funding for Tourniquets Replacement | \$ | 15,000 | |
| | Reclass (1) Full-Time Property and Evidence Supervisor Position at 100% Funding | \$ | 8,558 | |
| Capital | 3D Scanner for Investigations | \$ | 70,000 | |
| | Additional Automated License Plate Recognition Device | \$ | 50,250 | |
| | Ballistic Shields for Uniform Patrol | \$ | 30,000 | |
| | Bicycle Patrol Replacement | \$ | 10,000 | |
| | Citywide Radio Replacement Program | \$ | 100,000 | |
| | Front and Rear Gate Control Access System Replacement | \$ | 20,000 | |
| | Handgun Optic Sight Transition | \$ | 52,863 | |
| | K-9 Training Area | \$ | 25,000 | |
| | Long Distance Weapon Platform Upgrade | \$ | 21,600 | |
| | Motorcycle Replacement Program | \$ | 90,000 | |
| | Tactical Vest and Helmet Replacement Program | \$ | 50,000 | |
| | New 911 Emergency Communications Center (Construction) | \$ | 5,250,000 | |
| | Unfunded Request Total | | \$ | 6,318,869 |

Police Department General Fund Expenditures by Type

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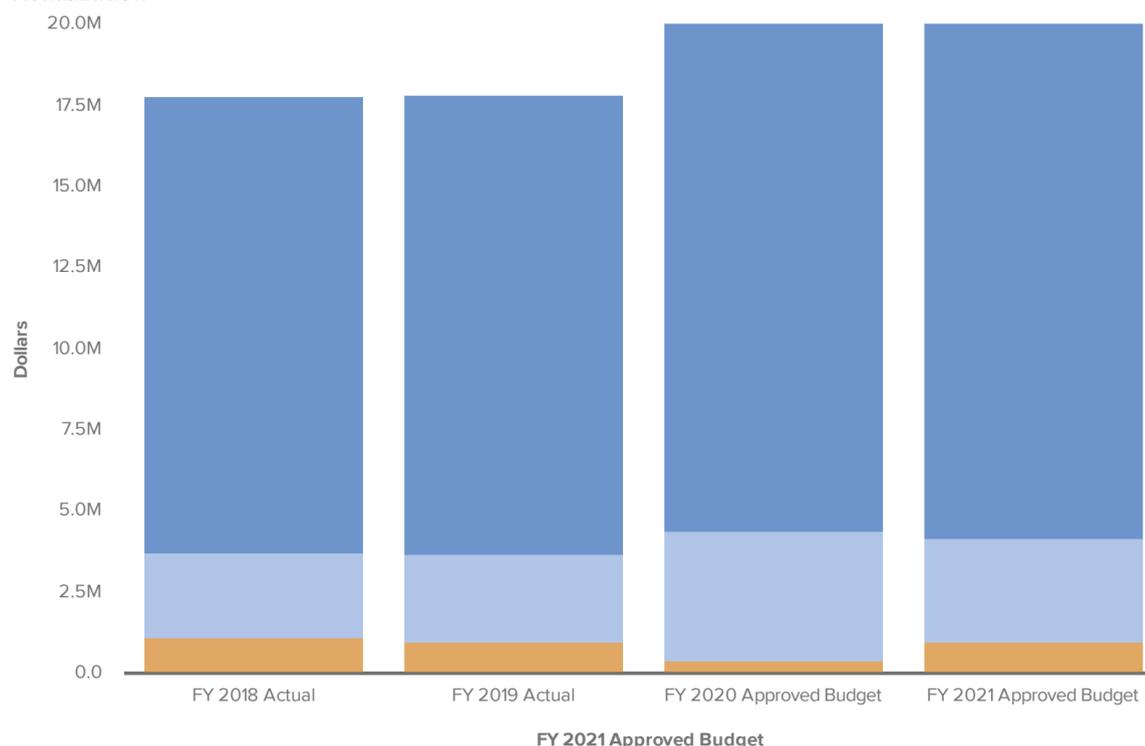
Broken down by

Expenses General Fund Police Department



Sort Large to Small ▾

Visualization



Police Department General Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$9,383,426 | \$10,863,180 | \$10,842,643 | \$0 | \$10,842,643 |
| 511101 Budgeted Salary Savings | \$0 | (\$651,203) | (\$650,559) | \$0 | (\$650,559) |
| 511105 Part Time Employees | \$25,927 | \$26,164 | \$26,164 | \$0 | \$26,164 |
| 511300 Overtime | \$202,162 | \$131,980 | \$131,980 | \$0 | \$131,980 |
| 512200 Social Security (FICA) | \$575,602 | \$680,800 | \$681,700 | \$0 | \$681,700 |
| 512300 Medicare | \$134,617 | \$158,900 | \$159,480 | \$0 | \$159,480 |
| 512400 Defined Benefit Retirement | \$1,068,810 | \$1,175,689 | \$1,490,287 | \$0 | \$1,490,287 |
| 512401 Deferred Compensation | \$44,529 | \$55,100 | \$55,100 | \$0 | \$55,100 |
| 512402 Defined Contribution Retirement | \$426,678 | \$682,500 | \$700,000 | \$0 | \$700,000 |
| 553100 Group Insurance Contribution | \$2,136,977 | \$2,299,053 | \$2,182,152 | \$0 | \$2,182,152 |
| 554100 Workers Comp Contribution | \$150,916 | \$205,394 | \$205,394 | \$0 | \$205,394 |
| Salaries and Benefits Total | \$14,149,645 | \$15,627,557 | \$15,824,341 | \$0 | \$15,824,341 |
| 521201 Professional Services | \$166,012 | \$169,000 | \$169,500 | \$0 | \$169,500 |
| 521203 Animal Control | \$128,854 | \$110,000 | \$113,000 | \$0 | \$113,000 |
| 521300 Technical Services | \$77,026 | \$119,100 | \$76,100 | \$10,000 | \$86,100 |
| 521400 Contract Services | \$600 | \$0 | \$1,500 | \$0 | \$1,500 |
| 522205 Repairs And Maintenance | \$121,694 | \$73,900 | \$69,300 | \$0 | \$69,300 |
| 522210 Vehicle Repair | \$9,221 | \$0 | \$0 | \$0 | \$0 |
| 522220 Vehicle Fleet Rate | \$579,911 | \$1,374,842 | \$436,032 | \$0 | \$436,032 |
| 522310 Rental Of Land And Buildings | \$11,200 | \$11,200 | \$11,200 | \$0 | \$11,200 |
| 522320 Rental Of Equipment And Vehicles | \$29,267 | \$25,255 | \$23,755 | \$0 | \$23,755 |
| 523210 Communication Services | \$603,103 | \$630,133 | \$824,773 | \$0 | \$824,773 |
| 523220 Postage | \$4,905 | \$5,000 | \$5,000 | \$0 | \$5,000 |
| 523300 Advertising | \$85 | \$400 | \$400 | \$0 | \$400 |
| 523500 Travel | \$54,850 | \$55,200 | \$57,700 | \$0 | \$57,700 |
| 523600 Dues And Fees | \$38,017 | \$29,497 | \$17,997 | \$0 | \$17,997 |
| 523700 Education And Training | \$50,885 | \$49,636 | \$51,636 | \$10,000 | \$61,636 |
| 523810 Software License/Subscriptions | \$0 | \$0 | \$62,600 | \$10,000 | \$72,600 |
| 531105 Supplies | \$164,512 | \$202,740 | \$197,240 | \$10,000 | \$207,240 |
| 531250 Oil | \$3,766 | \$6,725 | \$5,975 | \$0 | \$5,975 |
| 531270 Gasoline/ Diesel | \$367,739 | \$412,200 | \$355,464 | \$0 | \$355,464 |
| 531310 Hospitality And Events | \$3,533 | \$4,000 | \$1,000 | \$0 | \$1,000 |
| 531315 Food | \$0 | \$0 | \$1,000 | \$0 | \$1,000 |
| 531400 Books And Periodicals | \$2,364 | \$5,550 | \$3,550 | \$0 | \$3,550 |
| 531605 Machinery And Equipment-Operatin | \$138,396 | \$58,649 | \$55,649 | \$0 | \$55,649 |
| 531610 Furniture/Fixtures-Operating | \$9,172 | \$4,135 | \$5,135 | \$0 | \$5,135 |
| 531615 Computer Equipment-Operating | \$19,454 | \$490,636 | \$352,410 | \$116,333 | \$468,743 |
| 531620 Communication Equipment-Operatir | \$1,998 | \$3,000 | \$1,000 | \$0 | \$1,000 |
| 531720 Uniforms | \$127,623 | \$155,500 | \$157,500 | \$0 | \$157,500 |
| Operating Total | \$2,714,187 | \$3,996,298 | \$3,056,416 | \$156,333 | \$3,212,749 |
| 552400 Risk/Liability Contribution | \$336,788 | \$395,008 | \$395,008 | \$0 | \$395,008 |
| 611361 Transfer for Fleet Capital | \$648,864 | \$0 | \$585,470 | \$0 | \$585,470 |
| Transfers, Capital, Other Total | \$985,652 | \$395,008 | \$980,478 | \$0 | \$980,478 |
| Grand Total | \$17,849,484 | \$20,018,863 | \$19,861,235 | \$156,333 | \$20,017,568 |

Police Department General Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 10032101 - Police Administrative Services | | | | | |
| Salaries and Benefits | \$381,135 | \$2,081 | (\$25,621) | \$0 | (\$25,621) |
| Operating | \$717,814 | \$1,274,733 | \$1,290,997 | \$116,333 | \$1,407,330 |
| Transfers, Capital, Other | \$350,769 | \$395,008 | \$410,772 | \$0 | \$410,772 |
| 10032101 - Police Administrative Services Total | \$1,449,718 | \$1,671,822 | \$1,676,148 | \$116,333 | \$1,792,481 |
| 10032102 - Police Support Services | | | | | |
| Salaries and Benefits | \$1,979,866 | \$2,474,424 | \$2,627,777 | \$0 | \$2,627,777 |
| Operating | \$475,102 | \$475,167 | \$461,839 | \$0 | \$461,839 |
| Transfers, Capital, Other | \$32,572 | \$0 | \$37,362 | \$0 | \$37,362 |
| 10032102 - Police Support Services Total | \$2,487,540 | \$2,949,591 | \$3,126,978 | \$0 | \$3,126,978 |
| 10032103 - Police Off of Prof Standards | | | | | |
| Salaries and Benefits | \$855,519 | \$1,017,338 | \$976,526 | \$0 | \$976,526 |
| Operating | \$135,027 | \$163,850 | \$155,045 | \$30,000 | \$185,045 |
| 10032103 - Police Off of Prof Standards Total | \$990,546 | \$1,181,188 | \$1,131,571 | \$30,000 | \$1,161,571 |
| 10032200 - General Investigation | | | | | |
| Salaries and Benefits | \$1,890,499 | \$2,126,632 | \$1,947,306 | \$0 | \$1,947,306 |
| Operating | \$171,141 | \$361,080 | \$189,988 | \$0 | \$189,988 |
| Transfers, Capital, Other | \$83,375 | \$0 | \$6,473 | \$0 | \$6,473 |
| 10032200 - General Investigation Total | \$2,145,014 | \$2,487,712 | \$2,143,767 | \$0 | \$2,143,767 |
| 10032230 - Uniform Patrol | | | | | |
| Salaries and Benefits | \$6,732,403 | \$7,452,484 | \$7,862,332 | \$0 | \$7,862,332 |
| Operating | \$826,420 | \$1,337,591 | \$605,531 | \$10,000 | \$615,531 |
| Transfers, Capital, Other | \$361,170 | \$0 | \$475,208 | \$0 | \$475,208 |
| 10032230 - Uniform Patrol Total | \$7,919,992 | \$8,790,075 | \$8,943,071 | \$10,000 | \$8,953,071 |
| 10032260 - Detention Center | | | | | |
| Operating | \$110,702 | \$110,000 | \$110,000 | \$0 | \$110,000 |
| 10032260 - Detention Center Total | \$110,702 | \$110,000 | \$110,000 | \$0 | \$110,000 |
| 10032300 - Traffic Enforcement Unit | | | | | |
| Salaries and Benefits | \$1,023,649 | \$1,124,507 | \$1,316,158 | \$0 | \$1,316,158 |
| Operating | \$131,495 | \$94,605 | \$83,228 | \$0 | \$83,228 |
| Transfers, Capital, Other | \$73,340 | \$0 | \$21,303 | \$0 | \$21,303 |
| 10032300 - Traffic Enforcement Unit Total | \$1,228,483 | \$1,219,112 | \$1,420,689 | \$0 | \$1,420,689 |
| 10032500 - Special Investigation | | | | | |
| Salaries and Benefits | \$1,286,575 | \$1,430,091 | \$1,119,863 | \$0 | \$1,119,863 |
| Operating | \$146,487 | \$179,272 | \$159,788 | \$0 | \$159,788 |
| Transfers, Capital, Other | \$84,426 | \$0 | \$29,360 | \$0 | \$29,360 |
| 10032500 - Special Investigation Total | \$1,517,488 | \$1,609,363 | \$1,309,011 | \$0 | \$1,309,011 |
| Grand Total | \$17,849,484 | \$20,018,863 | \$19,861,235 | \$156,333 | \$20,017,568 |



Police Department General Fund Expenditures by Cost Centers

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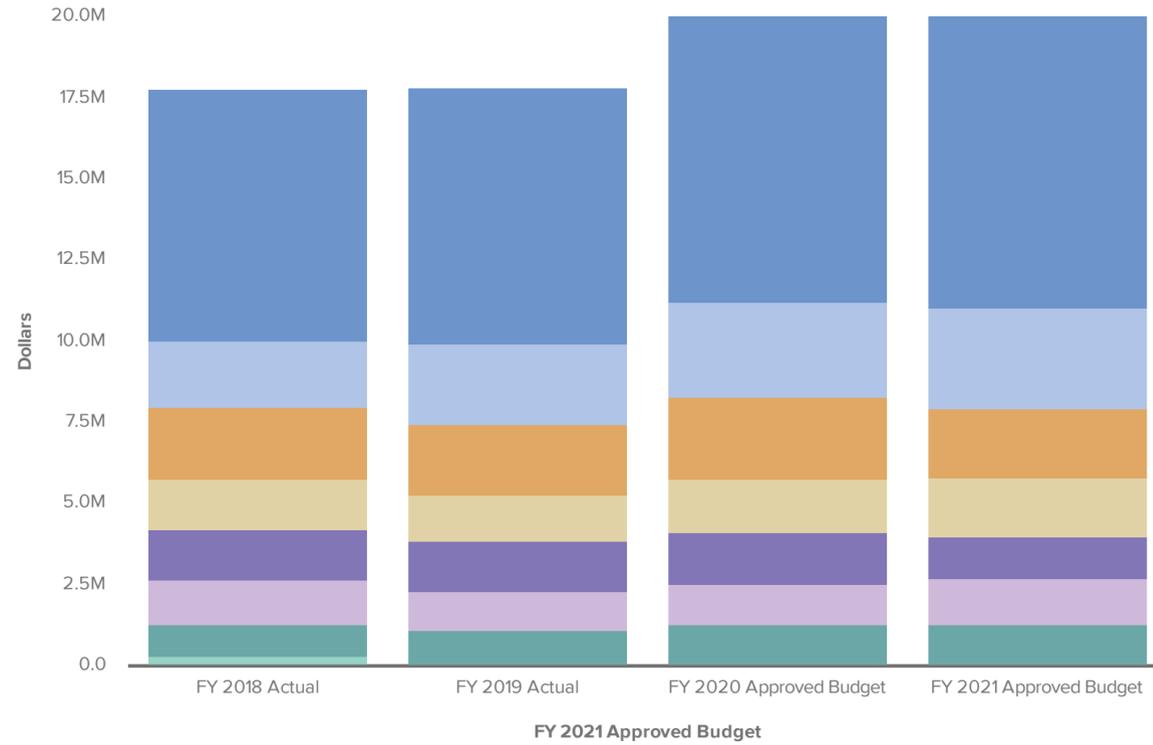
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Police Department General Fund Expenses



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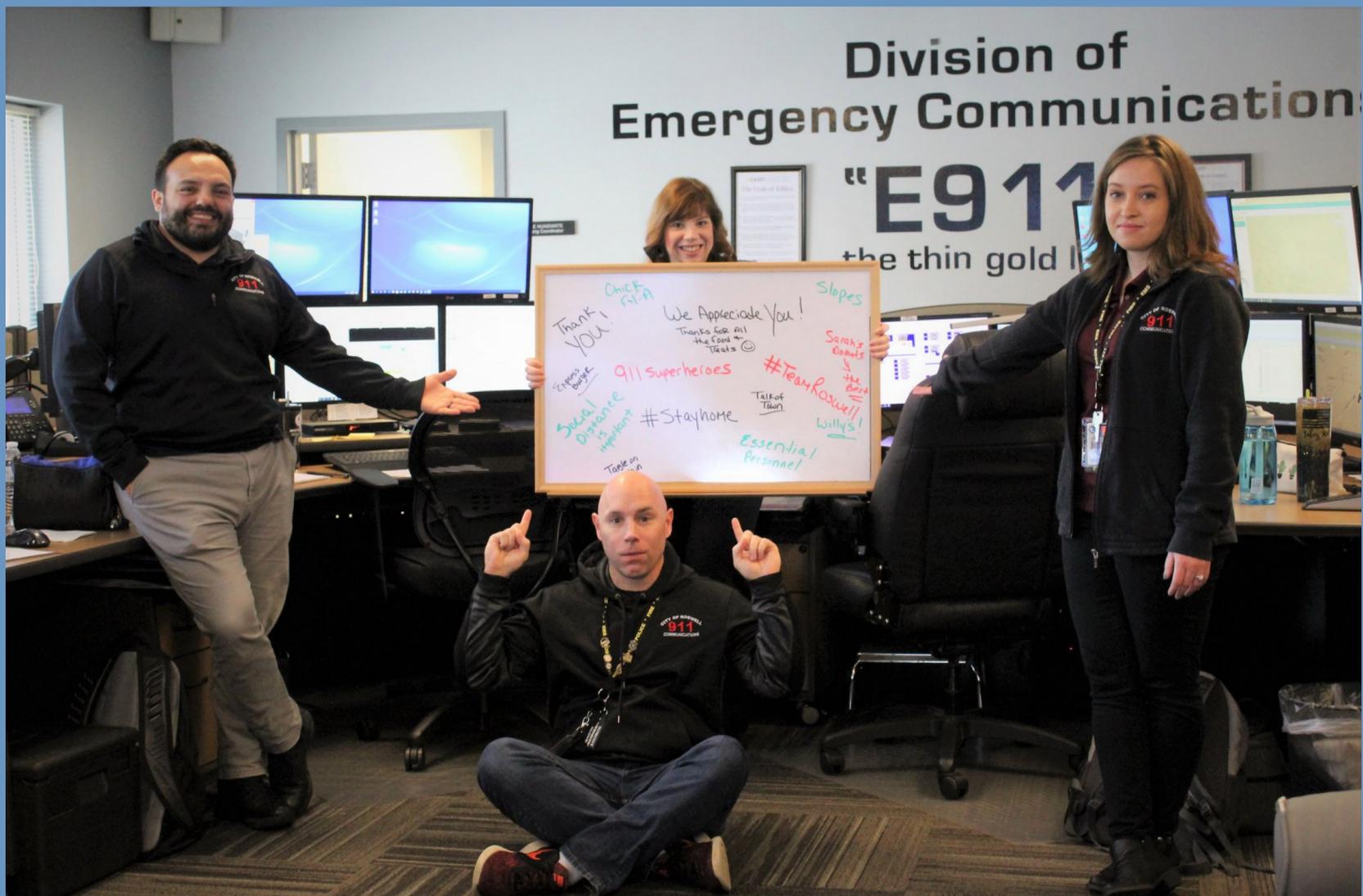
E-911 Fund

Our mission is to serve as the critical and vital link between the citizens of the City of Roswell and the public safety agencies that serve them.

Who we are

The Division of Emergency Communications/E911 center is responsible for all non-emergency and emergency calls for persons requiring police, fire, or medical assistance within the city limits of Roswell. The 911 Center also handles all after hour emergency calls for water, streets, and public works. We are responsible for maintaining warrants, GCIC/NCIC entries and cancellations and all associated documentation. The Roswell 911 Center Communications Officers are the first of the first responders who interact with those who call for assistance. All 911 personnel receive extensive, high-level training and are certified through POST, GCIC, APCO, and triple-certified through the International Academies of Emergency Dispatch (IAED) for police, fire, and medical protocols. The Roswell 911 Center is consistently recognized for our professionalism and commitment to public safety, leadership, and innovation.

The Roswell 911 Center implemented text-to-911—a Next Generation 911 capability that allows citizens to text their emergency when unable to speak; a service that is not yet mandated statewide. The Roswell 911 Center also utilizes the RapidSOS software for improved location accuracy of 20–50 feet on wireless calls.



Opportunities

Increase our call-processing compliance in order to become accredited by the International Academy of Emergency Dispatch in Emergency Medical Dispatch (EMD) and Emergency Fire Dispatch (EFD).

Increase our employee's knowledge and exposure to skills and abilities that directly result in the efficiency and effectiveness of our personnel to complete their job tasks to the highest level of expectation.

Provide a high level of customer service to the public and maintain customer satisfaction at an extraordinary level.

Challenges

We are challenged to improve all areas of daily operations and performance by continuing to maintain a full Quality Assurance program.

All current and on-boarding staff will be trained and provided continuing dispatch education to maintain national standards in 911 Center call processing.

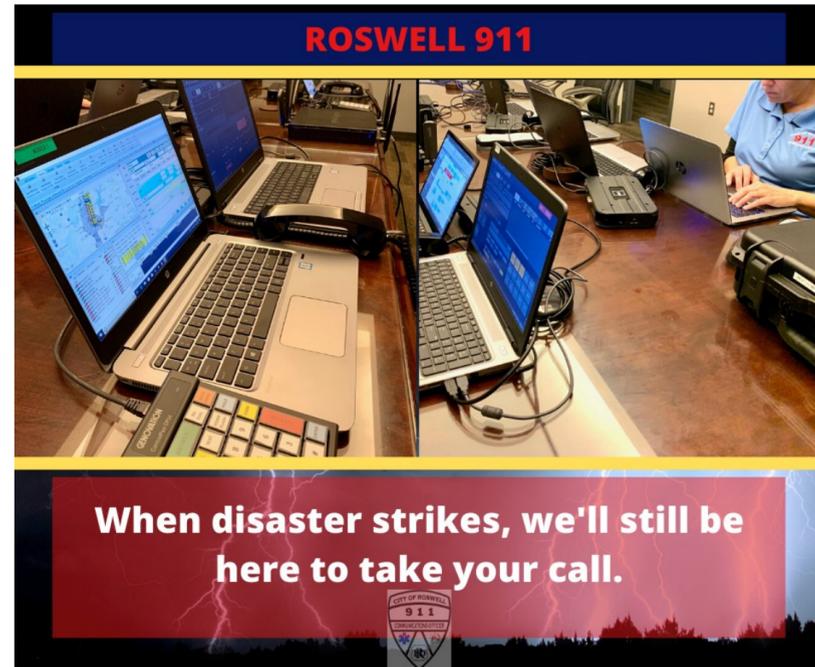
We will be working to develop a strategic plan for the implementation of Next Generation 9-1-1 (NG9-1-1) and First Net technology in accordance with the state Georgia Emergency Communications Authority (GECA).

What we have Accomplished

- Roswell 911's call volume for 2019 was 131,167 total. 96.48% of all calls were answered in 10 seconds or less, far exceeding national standards. Total processed incidents included 119,852, as follows:
 - Police – 87,649
 - Fire - 10,100
 - EMS - 7,520
 - Other – 14,583
- The 911 Communication Center is the 17th Emergency Dispatch Center in the world to attain the International Academies of Emergency Dispatch® (IAED™) status as an Accredited Center of Excellence (ACE) for its use of the Police Priority Dispatch System™ (PPDS®). This distinction places us among the very highest-performing emergency dispatch agencies in the world.
- Roswell 911 has received Agency Training Program Certification, a Project 33® Initiative, from the Association of Public-Safety Communications Officials (APCO) International. Public safety agencies use the APCO International Agency Training Program Certification as a formal mechanism to ensure their training programs meet APCO American National Standards (ANS).
- Roswell 911 successfully completed their first annual remote-based assessment for CALEA accreditation, maintaining 100% compliance.
- Maintained a Quality Assurance program for all personnel to include case reviews, continuing dispatch education and performance reporting and achieved protocol compliance at an exceptional average on all three disciplines.
- The Roswell 911 Center has partnered with RapidSOS, an emergency technology company that delivers accurate location and life-saving rich emergency data to better respond to incidents. This 9-1-1 Integration Device Location Technology has partnered with Uber and launched in the City of Roswell to enhance the safety of Uber rides. In addition to the improved location accuracy enhancement to 9-1-1 call processing, Roswell 911 is the first agency in the North Fulton area to receive accurate caller location and additional emergency data from Uber passengers (or drivers) who initiates a call to 9-1-1 via the Uber app's "9-1-1 Assistance" feature.

What we expect to Accomplish

- Develop and implement a full interoperable communications plan with the surrounding jurisdictions.
- Improve and maintain top Quality Assurance for fire and medical (EFD and EMD) to achieve the tri-ACE Accreditation through the International Academy of Emergency Dispatch (IAED).
- Maintain APCO P33 Training Certification.
- Maintain EPD ACE accreditation.
- Maintain CALEA accreditation.



E-911 Fund

Changes from FY 2020 to 2021

E-911 Fund

| | |
|--|---------------------|
| FY 2021 Estimated Available Fund Balance | \$ 489,202 |
| FY 2021 Revenues | \$ 2,360,953 |
| FY 2020 Approved Budget | \$ 2,770,830 |
| Budgeted Vacancy Savings Adjustment | \$ 97 |
| Defined Benefit Retirement Adjustment | \$ 11,555 |
| Defined Contribution Retirement Adjustment | \$ (8,912) |
| Group Health Adjustment | \$ 6,495 |
| E911 Zero Base Account Adjustments | \$ (10,200) |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ (294) |
| Indirect Cost Adjustment | \$ (10,362) |
| FY 2021 Base Budget | \$ 2,759,209 |
| FY 2021 Operating Total | \$ 2,759,209 |
| FY 2021 Total Budget | \$ 2,759,209 |
| FY 2021 Estimated Ending Available Fund Balance | \$ 90,946 |

Unfunded Request

| | |
|--|------------------|
| | FY 2021 |
| Operating Employee Salary Increase (Average of 3%) | \$ 37,810 |
| Unfunded Request Total | \$ 37,810 |

E-911 Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|----------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 314900 Excise Tax - Other | \$603 | \$0 | \$0 | \$0 | \$0 |
| Business Taxes Total | \$603 | \$0 | \$0 | \$0 | \$0 |
| 342500 E911 Charges | \$2,359,540 | \$2,230,000 | \$2,360,953 | \$0 | \$2,360,953 |
| Charges for Service Total | \$2,359,540 | \$2,230,000 | \$2,360,953 | \$0 | \$2,360,953 |
| 361000 Interest Revenues | \$3,430 | \$0 | \$0 | \$0 | \$0 |
| Interest Income Total | \$3,430 | \$0 | \$0 | \$0 | \$0 |
| Current Year Revenues | \$2,363,573 | \$2,230,000 | \$2,360,953 | \$0 | \$2,360,953 |

E-911 Fund Expenditures by Type

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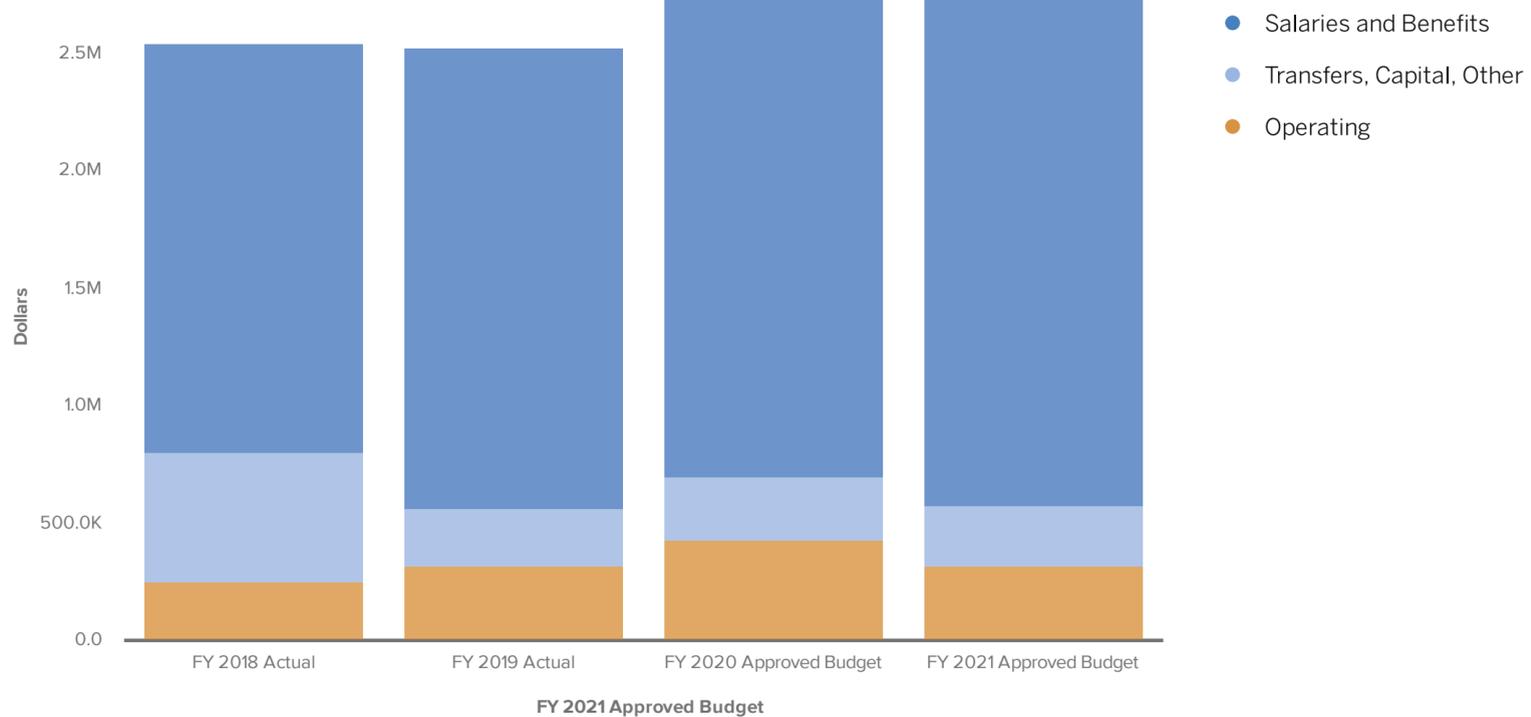
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Expenses E-911 Fund



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E-911 Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$1,160,534 | \$1,321,450 | \$1,260,348 | \$0 | \$1,260,348 |
| 511101 Budgeted Salary Savings | \$0 | (\$12,700) | (\$12,603) | \$0 | (\$12,603) |
| 511105 Part Time Employees | \$36,742 | \$0 | \$38,274 | \$0 | \$38,274 |
| 511300 Overtime | \$155,933 | \$69,815 | \$190,363 | \$0 | \$190,363 |
| 512200 Social Security (FICA) | \$81,593 | \$88,557 | \$92,300 | \$0 | \$92,300 |
| 512300 Medicare | \$19,082 | \$20,654 | \$21,590 | \$0 | \$21,590 |
| 512400 Defined Benefit Retirement | \$93,970 | \$85,952 | \$97,507 | \$0 | \$97,507 |
| 512401 Deferred Compensation | \$3,457 | \$3,500 | \$3,500 | \$0 | \$3,500 |
| 512402 Defined Contribution Retirement | \$72,240 | \$120,212 | \$111,300 | \$0 | \$111,300 |
| 553100 Group Insurance Contribution | \$344,885 | \$370,186 | \$376,681 | \$0 | \$376,681 |
| 554100 Workers Comp Contribution | \$801 | \$1,090 | \$1,090 | \$0 | \$1,090 |
| Salaries and Benefits Total | \$1,969,237 | \$2,068,716 | \$2,180,350 | \$0 | \$2,180,350 |
| 521204 E-911 Fund Reserve Expenses | \$7,347 | \$0 | \$0 | \$0 | \$0 |
| 521300 Technical Services | \$5,984 | \$10,000 | \$5,850 | \$0 | \$5,850 |
| 521400 Contract Services | \$52,780 | \$43,656 | \$43,656 | \$0 | \$43,656 |
| 522205 Repairs And Maintenance | \$20,166 | \$82,000 | \$43,239 | \$0 | \$43,239 |
| 522320 Rental Of Equipment And Vehicles | \$5,858 | \$6,000 | \$5,383 | \$0 | \$5,383 |
| 523210 Communication Services | \$141,292 | \$178,479 | \$112,706 | \$0 | \$112,706 |
| 523500 Travel | \$19,225 | \$31,300 | \$31,300 | \$0 | \$31,300 |
| 523600 Dues And Fees | \$10,334 | \$5,940 | \$9,848 | \$0 | \$9,848 |
| 523700 Education And Training | \$31,919 | \$31,750 | \$31,750 | \$0 | \$31,750 |
| 523810 Software License/Subscriptions | \$0 | \$0 | \$2,100 | \$0 | \$2,100 |
| 531105 Supplies | \$7,987 | \$8,230 | \$8,230 | \$0 | \$8,230 |
| 531230 Electricity | \$5,964 | \$7,000 | \$6,500 | \$0 | \$6,500 |
| 531400 Books And Periodicals | \$878 | \$540 | \$540 | \$0 | \$540 |
| 531605 Machinery And Equipment-Operatin | \$398 | \$10,300 | \$2,500 | \$0 | \$2,500 |
| 531610 Furniture/Fixtures-Operating | \$1,109 | \$5,000 | \$5,000 | \$0 | \$5,000 |
| 531615 Computer Equipment-Operating | \$3,741 | \$2,500 | \$2,500 | \$0 | \$2,500 |
| 531620 Communication Equipment-Operatir | \$430 | \$2,500 | \$2,500 | \$0 | \$2,500 |
| 531720 Uniforms | \$3,726 | \$5,800 | \$4,500 | \$0 | \$4,500 |
| Operating Total | \$319,137 | \$430,995 | \$318,102 | \$0 | \$318,102 |
| 551110 Indirect Costs | \$244,697 | \$271,119 | \$260,757 | \$0 | \$260,757 |
| Transfers, Capital, Other Total | \$244,697 | \$271,119 | \$260,757 | \$0 | \$260,757 |
| Grand Total | \$2,533,071 | \$2,770,830 | \$2,759,209 | \$0 | \$2,759,209 |

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Police Department

Confiscated Assets Fund



Who are we

The Confiscated Assets Fund is a special revenue fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures from the sale of confiscated assets. This fund enhances the Special Investigations Section general fund cost center, as well as other special projects within the Police General Fund. This cost center is funded solely through property and asset forfeitures. State law specifically prohibits the use of forfeited assets for the payment of salaries or rewards to law enforcement personnel. There are no employees assigned to this cost center; however, overtime associated with investigations is included and allowable.

Opportunities

Our partnerships and networking with Federal, State, and Local agencies and organizations.

Challenges

The continued growth of the opioid crisis, changes in legislation that conflict with the State's current testing process for marijuana, shortage in sworn personnel causing a reduction in specialized staff.

What we have Accomplished

- Participated in both Drug Enforcement Agency (DEA) and High Intensity Drug Trafficking Area (HIDTA) task forces.
- Conducted multiple undercover investigations regarding illicit massage parlors and prostitution.
- Conducted alcohol licensing compliance checks.
- Maintained security and order at Alive in Roswell
- Seized 1,575 grams of marijuana, 1357.55 grams of methamphetamine, 173 grams of cocaine, 24.34 grams of heroin, 39.63 grams of THC oil, and 854 pills.

What we expect to Accomplish

- Continue to participate in Drug Enforcement Administration (DEA) and High Intensity Drug Trafficking Area (HIDTA) task forces, and add personnel to fill recently vacated Roswell positions in both task forces.
- Continue to target specific crimes and high criminal activity areas with added patrols, surveillance, and Intel driven enforcement.
- Continue to detect, investigate, and prosecute those persons who violate the laws in regards to illegal narcotics production, manufacturing, distribution, transportation, sale, and chronic use of said narcotics.
- Continue to detect, investigate, and prosecute those who engage in illicit sexual activity for money, including prostitution and other related offenses.
- Continue to attend advanced training courses with curriculum focusing on investigations, narcotics, leadership, gangs, risk management, surveillance, and terrorism.



Confiscated Assets Fund Changes from FY 2020 to 2021

Confiscated Assets Fund

| | | |
|--|-----------|----------------|
| FY 2021 Estimated Available Fund Balance | \$ | 420,028 |
| FY 2021 Revenues | \$ | 30,000 |
| FY 2020 Approved Budget | \$ | 232,734 |
| Department Adjustments | \$ | 228,866 |
| Indirect Cost Adjustment | \$ | (37,072) |
| FY 2021 Base Budget | \$ | 424,528 |
| FY 2021 Operating Total | \$ | 424,528 |
| FY 2021 Total Budget | \$ | 424,528 |
| FY 2021 Estimated Ending Available Fund Balance | \$ | 25,500 |

Confiscated Assets Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 342101 Special Police Ser- Ot | \$22,645 | \$30,000 | \$30,000 | \$0 | \$30,000 |
| Charges for Service Total | \$22,645 | \$30,000 | \$30,000 | \$0 | \$30,000 |
| 351300 Confiscation | \$98,626 | \$0 | \$0 | \$0 | \$0 |
| 351310 D.E.A. Funds | \$143,818 | \$0 | \$0 | \$0 | \$0 |
| Fines & Forfeitures Total | \$242,444 | \$0 | \$0 | \$0 | \$0 |
| Current Year Revenues | \$265,090 | \$30,000 | \$30,000 | \$0 | \$30,000 |

Confiscated Assets Fund Expenditures by Type

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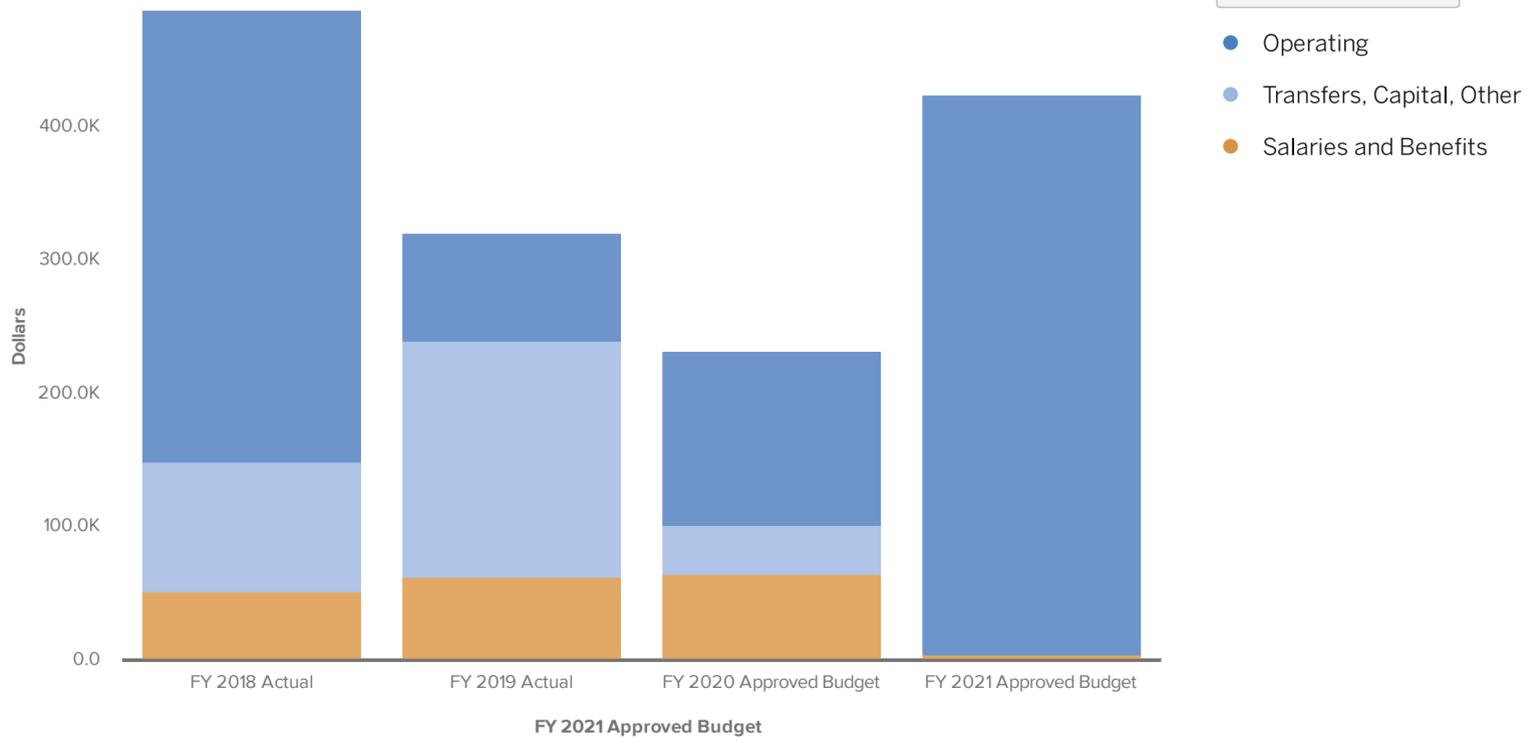
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Expenses Confiscated Assets Fund



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Visualization



Confiscated Assets Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511300 Overtime | \$57,163 | \$60,000 | \$0 | \$0 | \$0 |
| 512200 Social Security (FICA) | \$3,327 | \$3,700 | \$3,700 | \$0 | \$3,700 |
| 512300 Medicare | \$778 | \$800 | \$800 | \$0 | \$800 |
| 553100 Group Insurance Contribution | \$1,179 | \$0 | \$0 | \$0 | \$0 |
| Salaries and Benefits Total | \$62,447 | \$64,500 | \$4,500 | \$0 | \$4,500 |
| 521201 Professional Services | \$6,785 | \$0 | \$0 | \$0 | \$0 |
| 522205 Repairs And Maintenance | \$0 | \$3,000 | \$0 | \$0 | \$0 |
| 523500 Travel | \$25,225 | \$19,400 | \$0 | \$0 | \$0 |
| 523600 Dues And Fees | \$3,233 | \$2,330 | \$0 | \$0 | \$0 |
| 523700 Education And Training | \$37,202 | \$53,900 | \$0 | \$0 | \$0 |
| 531105 Supplies | \$5,038 | \$29,232 | \$420,028 | \$0 | \$420,028 |
| 531605 Machinery And Equipment-Operatin | \$3,365 | \$12,100 | \$0 | \$0 | \$0 |
| 531610 Furniture/Fixtures-Operating | \$0 | \$5,000 | \$0 | \$0 | \$0 |
| 531615 Computer Equipment-Operating | \$0 | \$6,200 | \$0 | \$0 | \$0 |
| Operating Total | \$80,848 | \$131,162 | \$420,028 | \$0 | \$420,028 |
| 542100 Machinery | \$13,855 | \$0 | \$0 | \$0 | \$0 |
| 542200 Vehicles | \$142,590 | \$0 | \$0 | \$0 | \$0 |
| 551110 Indirect Costs | \$20,876 | \$37,072 | \$0 | \$0 | \$0 |
| Transfers, Capital, Other Total | \$177,322 | \$37,072 | \$0 | \$0 | \$0 |
| Grand Total | \$320,616 | \$232,734 | \$424,528 | \$0 | \$424,528 |

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Recreation, Parks, Historic & Cultural Affairs Department

Meet the leisure needs of the citizens of Roswell by providing quality, comprehensive recreational opportunities, parks and facilities.



Who we are

The Recreation, Parks, Historic & Cultural Affairs Department is responsible for meeting the leisure needs of the Citizens of Roswell, offering diverse opportunities to engage in recreational, historical, and cultural programs or activities, and providing meaningful place-making destinations that increase the enjoyment and better the lives of citizens within our community.

Opportunities

Implement various recommendations of the City's organizational assessment.

Simplify the registration process with a revised registration landing page.

Develop a referral program for recruitment of seasonal staff.

Implement the summer marketing plan Experience Your Ultimate Summer.

Continue inclusion of culture and art in park planning and design.

Challenges

Development of a Department marketing and program promotion plan for the Department.

Develop the department's Recreation, Parks, Historic & Cultural Affairs Strategic Master Plan to align with the goals and priorities from the City Wide Strategic Plan.

Establish funding sources for the Roswell River Parks Master Plan.

Continuing to invest in our existing facilities while promoting growth and expansion of parks and programs consistent with our Master Plan recommendations.

As a result of the impacts of COVID-19, develop an operations plan to engage the community while maintaining and/or enhancing the current level of service.

What we have Accomplished

- Renovated the art room at the Adult Recreation Center to make it ADA compliant by replacing sink, adding new cabinets and countertops.
- Acquired the last parcels, completing the acquisition process for Seven Branches Park.
- Completed new seating area at East Roswell Park Soccer Fields by adding new shade structure, block walls, bleachers, fencing, and concrete pads.
- Replaced the indoor running track at the Bill Johnson Community Activity Building.
- Mimosa Hall grounds and gardens were open to the public.
- Replaced 160 linear feet of asphalt trail at East Roswell Park.
- Completed landscape installation for Municipal Complex.
- Installed new ADA playground at Waller Park.
- Replaced and repaired roof on the covered bridge at Old Mill Park.
- Completed maintenance shop at Don White Park.
- Complete joint project with the Transportation Department to connect Grimes Bridge Park to Groveway Community Park via a driveway beside the new tennis/pickle ball complex.
- Renovated the Bill Johnson Community Activity Building lobby.
- Opened an over flow parking lot for renters at the Old Mill Machine Shop.
- The Cultural Arts Center seat replacement program completed all of the balcony seats and a quarter of the orchestra level seats.

What we expect to Accomplish

- Complete the 2022-2027 Recreation, Parks, Historic & Cultural Affairs Department Strategic Master Plan.
- Construct pedestrian and ADA connectivity to Smith Plantation and Canton Street.
- Obtain the Certificate of Occupancy for Mimosa Hall.
- Replace playground at Riverside and Azalea with a natural inclusive play space.
- Complete Old Mill wall project.
- Complete the chair replacement project at the Cultural Arts Center.
- Construct a fitness loop trail at Ace Sand Company awarded from the Land Water Conservation Grant.



Recreation and Parks Expenditures by Type

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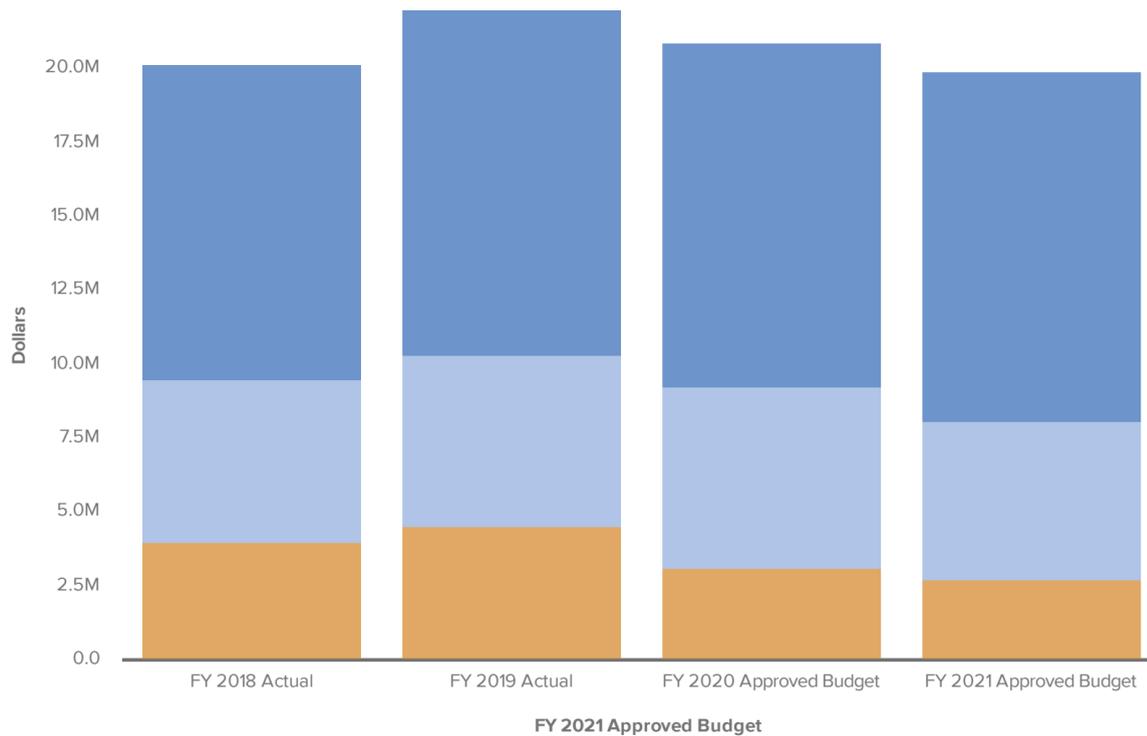
Expenses ▾ Recreation, Parks, Historic & C...



Sort Large to Small ▾

- Salaries and Benefits
- Operating
- Transfers, Capital, Other

Visualization

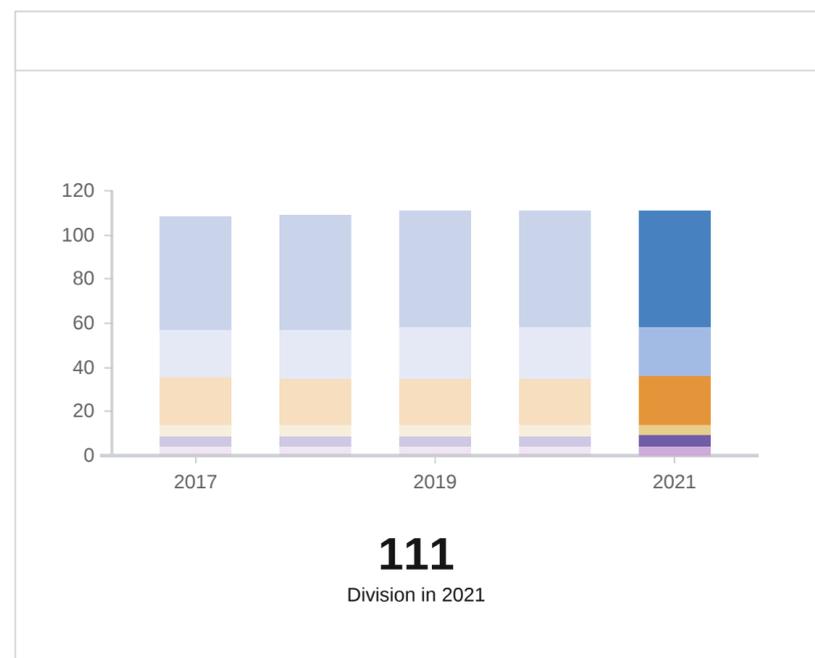


Recreation and Parks Expenditures by Fund

| Category | 2021 |
|-----------------------------|-----------------|
| General Fund | \$13,817,688.00 |
| Participant Recreation Fund | \$5,936,839.00 |
| Capital Project Fund | \$100,000.00 |
| Leita Thompson Fund | \$78,540.00 |
| Scholarship Endowment Fund | \$50.00 |

Here is a summary of the Recreation and Parks Department in table form, illustrating direct costs and indirect costs. Click on the table to explore greater detail.

Recreation and Parks Personnel History



Personnel Changes

FY 2016: Added (1) Pool /Crew Leader and (1) Budget Analyst from a part-time position
 FY 2018: Add (1) Crew Worker Position. During FY 2019, (1) Historic Assets Manager transferred from Administration
 FY 2019: Convert (1) part-time Rental Supervisor to full-time

Recreation, Parks, Historic & Cultural Affairs Department

General Fund

Recreation and Parks in General Fund Changes from FY 2020 to 2021

FY 2021 General Fund - Recreation and Parks

| | | |
|--|-----------|-------------------|
| FY 2020 Approved Budget | \$ | 13,139,277 |
| Budgeted Vacancy Savings Adjustment | \$ | (26,961) |
| Defined Benefit Retirement Adjustment | \$ | 203,522 |
| Defined Contribution Retirement Adjustment | \$ | 21,800 |
| Recreation Land and Other Lease Adjustments | \$ | (2,315) |
| Utilities, Gasoline, and Oil Adjustment | \$ | (46,497) |
| Communication Adjustment to Department Allocation | \$ | (890) |
| One Time Costs Removed (Partner Organizations) | \$ | (380,000) |
| Fleet Rate and Lease Adjustment | \$ | (11,055) |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ | 135,935 |
| FY 2021 Base Budget | \$ | 13,032,816 |
| | | FY 2021 |
| General Fund Support of Recreation Participation Fund (Net Cost \$350,000) | \$ | 784,872 |
| Operating Request Total | \$ | 784,872 |
| FY 2021 Operating Total | \$ | 13,817,688 |
| Adult Recreation Center Window and Siding Replacement | \$ | 100,000 |
| One Time Capital Request Total | \$ | 100,000 |
| FY 2021 Total Capital | \$ | 100,000 |
| FY 2021 Total Budget | \$ | 13,917,688 |

Unfunded Request

| | | | FY 2021 |
|-----------|---|----|----------------|
| Operating | Add (1) Full-Time Management Analyst/Project Manager Position at 100% Funding | \$ | 89,849 |
| | Add (1) Full-Time Marketing Coordinator Position at 100% Funding | \$ | 95,817 |
| | Add Funding for Project Management Software | \$ | 5,400 |
| | Add Funding to Repair Existing Security Cameras and Emergency Blue Light Phone Stanchions | \$ | 5,000 |
| | Increase Funding for Holiday Lighting and Tree Replacement for Historic Roswell Town Square | \$ | 20,000 |
| | Increase Funding for Janitorial Services at the Physical Activity Center | \$ | 60,000 |
| | Increase Funding for Riverside Sounds | \$ | 7,000 |
| | RecParks 12 - Add Funding For Physical Activity Center Chalk Filtration | \$ | 11,213 |
| | Add (1) Full Time Crew Leader Position for Natural Resource/Trail Maintenance at 100% Funding | \$ | 103,479 |
| | Increase Funding for Supplies to Maintain Parks, Trails, and Equipment | \$ | 70,000 |

Unfunded Request

FY 2021

| | | | |
|-------------------------------|--|-----------|------------------|
| | Increase Funding for Contract Services (Elevator Maintenance, Pool Filtration and Mat Maintenance) | \$ | 30,000 |
| | Add (2) Full Time Crew Worker Positions for Natural Resource/Trail Maintenance at 100% Funding | \$ | 112,314 |
| | Increase Funding for Park Uniforms | \$ | 7,700 |
| | Increase Funding for Historical Society Copier | \$ | 1,860 |
| Capital | 14 Passenger Bus Replacement | \$ | 65,000 |
| | ADA Compliance of City Facilities | \$ | 50,000 |
| | Add Funding For Strategic Master Plan | \$ | 70,000 |
| | Athletic Field Improvements - Light Pole Replacement | \$ | 50,000 |
| | Cultural Arts Center Seat Replacement | \$ | 85,000 |
| | Emergency Blue Light Phone Stanchions at City Hall Municipal Complex | \$ | 40,000 |
| | Equipment Wash Stations | \$ | 125,000 |
| | Exterior Door Replacement at Bill Johnson Community Activity Center | \$ | 21,000 |
| | Facility Condition Assessment | \$ | 150,000 |
| | Fiber Connectivity | \$ | 40,000 |
| | Fiber Connectivity for Historic Home Properties | \$ | 80,000 |
| | Groeway Community Master Plan Implementation | \$ | 50,000 |
| | Historic House Properties Maintenance | \$ | 179,000 |
| | Historic Roswell Trails and Groeway Park Connectivity | \$ | 180,000 |
| | Mimosa Hall Facility Improvement for Certificate of Occupancy | \$ | 270,422 |
| | Mini Excavator | \$ | 74,500 |
| | Park Security Camera Program (Pedestrian and Parking Areas) | \$ | 40,000 |
| | Physical Activity Center Expansion | \$ | 300,000 |
| | Playground Replacements | \$ | 200,000 |
| | Recreation and Parks Maintenance Program | \$ | 385,000 |
| | Recreation Center Security Cameras | \$ | 34,000 |
| | Skid Steer Replacement | \$ | 70,000 |
| | Small Equipment Replacement Program | \$ | 51,500 |
| | System Wide Park Improvements (Beautification) | \$ | 100,000 |
| | Trail Repairs | \$ | 50,000 |
| | Asphalt: Parking Lot, Driveway and Access Road Replacement Plan | \$ | 60,000 |
| Unfunded Request Total | | \$ | 3,440,054 |

Recreation and Parks Department General Fund Expenditures by Type

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Expenses

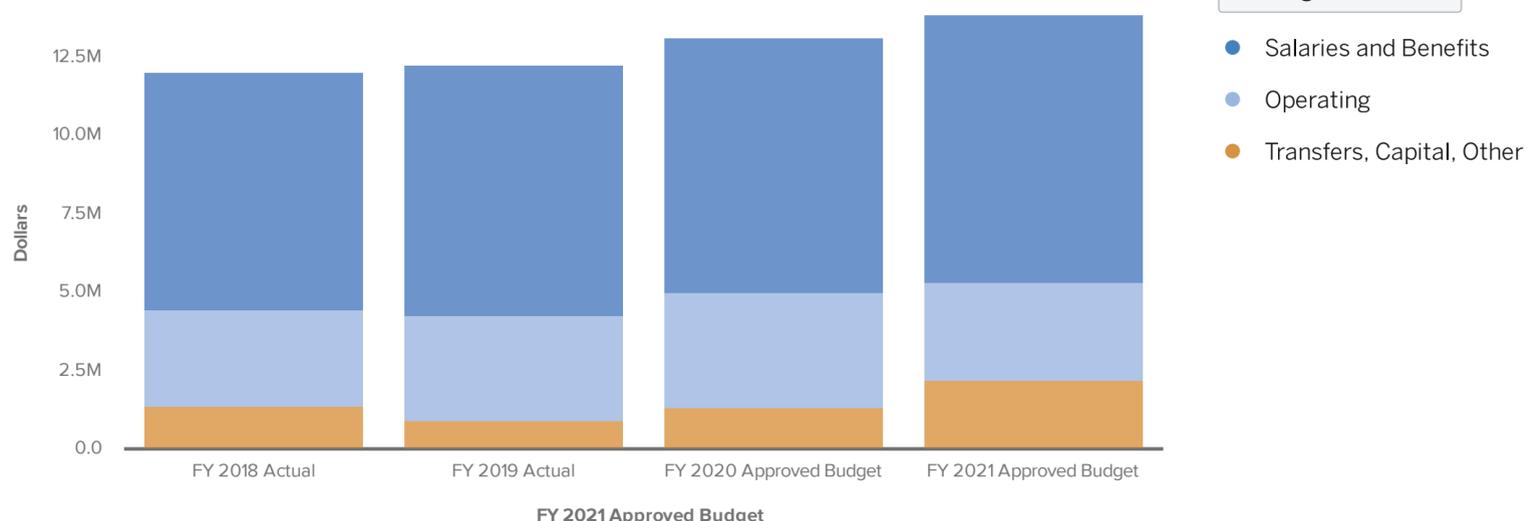
General Fund

Recreation, Parks, Historic & C...



Visualization

Sort Large to Small ▾



Recreation and Parks Department General Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$4,813,286 | \$4,910,350 | \$5,036,357 | \$0 | \$5,036,357 |
| 511101 Budgeted Salary Savings | \$0 | (\$49,104) | (\$76,065) | \$0 | (\$76,065) |
| 511105 Part Time Employees | \$272,586 | \$402,389 | \$372,389 | \$0 | \$372,389 |
| 511300 Overtime | \$196,132 | \$170,032 | \$198,657 | \$0 | \$198,657 |
| 512200 Social Security (FICA) | \$317,010 | \$339,400 | \$347,176 | \$0 | \$347,176 |
| 512300 Medicare | \$74,139 | \$79,100 | \$81,252 | \$0 | \$81,252 |
| 512400 Defined Benefit Retirement | \$775,030 | \$813,060 | \$1,016,582 | \$0 | \$1,016,582 |
| 512401 Deferred Compensation | \$28,896 | \$33,100 | \$33,100 | \$0 | \$33,100 |
| 512402 Defined Contribution Retirement | \$132,159 | \$182,900 | \$204,700 | \$0 | \$204,700 |
| 553100 Group Insurance Contribution | \$1,322,555 | \$1,198,495 | \$1,198,495 | \$0 | \$1,198,495 |
| 554100 Workers Comp Contribution | \$51,860 | \$70,589 | \$70,589 | \$0 | \$70,589 |
| Salaries and Benefits Total | \$7,983,652 | \$8,150,311 | \$8,483,232 | \$0 | \$8,483,232 |
| 521201 Professional Services | \$45,246 | \$46,500 | \$25,500 | \$0 | \$25,500 |
| 521400 Contract Services | \$448,363 | \$579,311 | \$229,311 | \$0 | \$229,311 |
| 522110 Disposal | \$10,569 | \$15,000 | \$15,000 | \$0 | \$15,000 |
| 522130 Custodial | \$7,800 | \$7,000 | \$7,000 | \$0 | \$7,000 |
| 522140 Maintenance - Grounds | \$256,449 | \$302,389 | \$300,389 | \$0 | \$300,389 |
| 522205 Repairs And Maintenance | \$458,258 | \$374,401 | \$417,340 | \$0 | \$417,340 |
| 522210 Vehicle Repair | \$4,357 | \$0 | \$600 | \$0 | \$600 |
| 522220 Vehicle Fleet Rate | \$175,275 | \$299,476 | \$182,393 | \$0 | \$182,393 |
| 522320 Rental Of Equipment And Vehicles | \$57,710 | \$59,429 | \$59,429 | \$0 | \$59,429 |
| 523210 Communication Services | \$43,581 | \$37,890 | \$37,000 | \$0 | \$37,000 |
| 523220 Postage | \$486 | \$1,950 | \$1,425 | \$0 | \$1,425 |
| 523300 Advertising | \$14,070 | \$25,875 | \$25,000 | \$0 | \$25,000 |
| 523400 Printing And Binding | \$5,965 | \$6,650 | \$6,650 | \$0 | \$6,650 |
| 523500 Travel | \$12,072 | \$25,667 | \$26,467 | \$0 | \$26,467 |
| 523600 Dues And Fees | \$8,715 | \$10,871 | \$11,360 | \$0 | \$11,360 |
| 523700 Education And Training | \$8,878 | \$18,396 | \$21,421 | \$0 | \$21,421 |
| 523810 Software License/Subscriptions | \$0 | \$0 | \$3,200 | \$0 | \$3,200 |
| 523852 Instruction Fees | \$2,150 | \$2,425 | \$3,000 | \$0 | \$3,000 |
| 523902 Sanitation Services | \$56,493 | \$52,000 | \$52,000 | \$0 | \$52,000 |
| 531105 Supplies | \$437,580 | \$364,135 | \$358,266 | \$0 | \$358,266 |
| 531115 Recreation Supplies | \$129,631 | \$227,590 | \$169,356 | \$0 | \$169,356 |
| 531120 Vehicle Parts And Supplies | \$1,046 | \$0 | \$0 | \$0 | \$0 |
| 531150 Computer Supplies | \$2,856 | \$0 | \$0 | \$0 | \$0 |
| 531210 Water / Sewerage | \$307,073 | \$270,240 | \$274,490 | \$0 | \$274,490 |
| 531215 Stormwater Fees | \$37,985 | \$45,419 | \$40,090 | \$0 | \$40,090 |
| 531220 Natural Gas | \$40,729 | \$57,800 | \$53,400 | \$0 | \$53,400 |
| 531230 Electricity | \$573,127 | \$627,900 | \$604,200 | \$0 | \$604,200 |
| 531240 Bottled Gas | \$1,034 | \$1,284 | \$1,284 | \$0 | \$1,284 |
| 531250 Oil | \$1,052 | \$2,800 | \$2,500 | \$0 | \$2,500 |
| 531270 Gasoline/ Diesel | \$100,065 | \$120,000 | \$103,482 | \$0 | \$103,482 |
| 531310 Hospitality And Events | \$979 | \$1,500 | \$1,000 | \$0 | \$1,000 |
| 531315 Food | \$0 | \$0 | \$4,700 | \$0 | \$4,700 |
| 531400 Books And Periodicals | \$163 | \$450 | \$1,150 | \$0 | \$1,150 |
| 531605 Machinery And Equipment-Operatin | \$13,474 | \$14,900 | \$18,600 | \$0 | \$18,600 |
| 531610 Furniture/Fixtures-Operating | \$6,459 | \$16,075 | \$15,375 | \$0 | \$15,375 |
| 531615 Computer Equipment-Operating | \$0 | \$250 | \$250 | \$0 | \$250 |
| 531710 Vietnam Memorial Bricks | \$0 | \$250 | \$250 | \$0 | \$250 |
| 531720 Uniforms | \$52,567 | \$44,650 | \$44,500 | \$0 | \$44,500 |
| 539998 P-card Initial Allocation | \$528 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$3,322,785 | \$3,660,473 | \$3,117,378 | \$0 | \$3,117,378 |

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 552400 Risk/Liability Contribution | \$194,990 | \$228,964 | \$228,964 | \$0 | \$228,964 |
| 581100 Principal- Long Term Debt | \$329,052 | \$981,946 | \$996,370 | \$0 | \$996,370 |
| 582100 Interest - Long Term Debt | \$48,652 | \$111,949 | \$97,524 | \$0 | \$97,524 |
| 611353 Transfer Out - Solid Waste | \$7,916 | \$5,634 | \$3,320 | \$0 | \$3,320 |
| 611355 Transfer Out - Participant Rec | \$74,345 | \$0 | \$0 | \$784,872 | \$784,872 |
| 611361 Transfer for Fleet Capital | \$280,848 | \$0 | \$106,028 | \$0 | \$106,028 |
| Transfers, Capital, Other Total | \$935,804 | \$1,328,493 | \$1,432,206 | \$784,872 | \$2,217,078 |
| Grand Total | \$12,242,241 | \$13,139,277 | \$13,032,816 | \$784,872 | \$13,817,688 |



Recreation and Parks Department General Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 10049500 - Historic Cemetery Care | | | | | |
| Operating | \$61,278 | \$117,500 | \$37,500 | \$0 | \$37,500 |
| 10049500 - Historic Cemetery Care Total | \$61,278 | \$117,500 | \$37,500 | \$0 | \$37,500 |
| 10061101 - Recreation Administration | | | | | |
| Salaries and Benefits | \$321,988 | \$382,869 | \$361,158 | \$0 | \$361,158 |
| Operating | \$271,286 | \$279,758 | \$255,768 | \$0 | \$255,768 |
| Transfers, Capital, Other | \$580,611 | \$1,328,493 | \$1,326,178 | \$0 | \$1,326,178 |
| 10061101 - Recreation Administration Total | \$1,173,884 | \$1,991,120 | \$1,943,104 | \$0 | \$1,943,104 |
| 10061102 - Recreation Support Services | | | | | |
| Salaries and Benefits | \$2,082,143 | \$2,117,694 | \$2,257,739 | \$0 | \$2,257,739 |
| Operating | \$588 | \$0 | \$0 | \$0 | \$0 |
| Transfers, Capital, Other | \$74,345 | \$0 | \$0 | \$784,872 | \$784,872 |
| 10061102 - Recreation Support Services Total | \$2,157,076 | \$2,117,694 | \$2,257,739 | \$784,872 | \$3,042,611 |
| 10061700 - Cultural Affairs | | | | | |
| Salaries and Benefits | \$148,946 | \$162,978 | \$166,518 | \$0 | \$166,518 |
| Operating | \$349,814 | \$359,512 | \$99,962 | \$0 | \$99,962 |
| 10061700 - Cultural Affairs Total | \$498,760 | \$522,490 | \$266,480 | \$0 | \$266,480 |
| 10061751 - Barrington Hall | | | | | |
| Salaries and Benefits | \$156,183 | \$171,892 | \$176,125 | \$0 | \$176,125 |
| Operating | \$75,484 | \$87,175 | \$85,000 | \$0 | \$85,000 |
| 10061751 - Barrington Hall Total | \$231,667 | \$259,067 | \$261,125 | \$0 | \$261,125 |
| 10061752 - Bulloch Hall | | | | | |
| Salaries and Benefits | \$155,682 | \$175,905 | \$182,852 | \$0 | \$182,852 |
| Operating | \$53,532 | \$85,885 | \$80,420 | \$0 | \$80,420 |
| 10061752 - Bulloch Hall Total | \$209,213 | \$261,790 | \$263,272 | \$0 | \$263,272 |
| 10061753 - Cultural Arts Center | | | | | |
| Salaries and Benefits | \$212,186 | \$220,469 | \$227,216 | \$0 | \$227,216 |
| Operating | \$48,674 | \$46,395 | \$46,895 | \$0 | \$46,895 |
| 10061753 - Cultural Arts Center Total | \$260,861 | \$266,864 | \$274,111 | \$0 | \$274,111 |
| 10061754 - Smith Plantation | | | | | |
| Salaries and Benefits | \$152,211 | \$177,648 | \$183,643 | \$0 | \$183,643 |
| Operating | \$82,919 | \$82,054 | \$80,004 | \$0 | \$80,004 |
| 10061754 - Smith Plantation Total | \$235,131 | \$259,702 | \$263,647 | \$0 | \$263,647 |
| 10061755 - Mimosa Hall and Gardens | | | | | |
| Operating | \$58,088 | \$81,379 | \$80,240 | \$0 | \$80,240 |
| 10061755 - Mimosa Hall and Gardens Total | \$58,088 | \$81,379 | \$80,240 | \$0 | \$80,240 |
| 10062000 - Parks / Park Areas | | | | | |
| Salaries and Benefits | \$4,138,929 | \$4,084,126 | \$4,233,626 | \$0 | \$4,233,626 |
| Operating | \$2,260,895 | \$2,371,643 | \$2,238,546 | \$0 | \$2,238,546 |
| Transfers, Capital, Other | \$280,848 | \$0 | \$94,159 | \$0 | \$94,159 |
| 10062000 - Parks / Park Areas Total | \$6,680,671 | \$6,455,769 | \$6,566,331 | \$0 | \$6,566,331 |
| 10062201 - Municipal Complex Grounds | | | | | |
| Salaries and Benefits | \$158,568 | \$153,785 | \$159,327 | \$0 | \$159,327 |
| Operating | \$37,695 | \$118,299 | \$76,300 | \$0 | \$76,300 |
| 10062201 - Municipal Complex Grounds Total | \$196,263 | \$272,084 | \$235,627 | \$0 | \$235,627 |
| 10062500 - Park Police | | | | | |
| Salaries and Benefits | \$456,817 | \$502,945 | \$535,028 | \$0 | \$535,028 |
| Operating | \$22,531 | \$30,873 | \$36,743 | \$0 | \$36,743 |
| Transfers, Capital, Other | \$0 | \$0 | \$11,869 | \$0 | \$11,869 |
| 10062500 - Park Police Total | \$479,348 | \$533,818 | \$583,640 | \$0 | \$583,640 |
| Grand Total | \$12,242,241 | \$13,139,277 | \$13,032,816 | \$784,872 | \$13,817,688 |

Recreation and Parks Department General Fund Expenditures by Cost Centers

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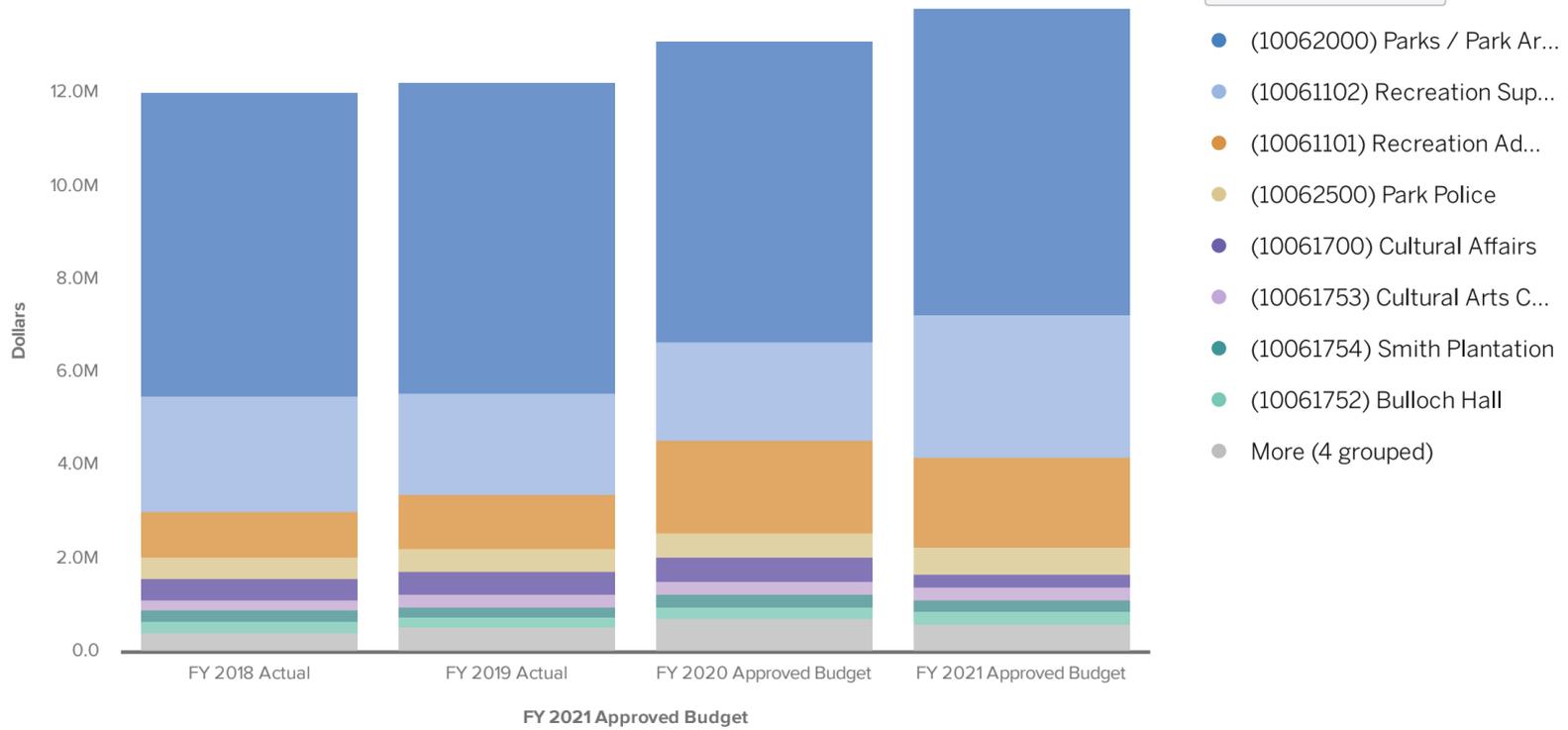
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Recreation, Parks, Historic & Cultural Affairs Department General Fund Expenses



Visualization

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Recreation, Parks, Historic & Cultural Affairs Department Funds

[Recreation, Parks, Historic & Cultural Affairs Department Information](#)

[Recreation Participation Fund](#)

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Recreation, Parks, Historic & Cultural Affairs Department

Recreation Participation Fund



Who we are

To offer quality fee-based programs, activities and special events that meet the present and future leisure needs of all Roswell Citizens.

The Recreation Participation Fund is an enterprise fund that provides recreation programs throughout the city.

What we have Accomplished

- Remodeled kitchen at the Adult Recreation Center.
- Implemented a racquet sports online reservation system.
- Audio visual upgrades were completed at East Roswell Recreation Center and the Adult Recreation Center.
- Implemented new version of our registration software called RecTrac NextGen.
- Added a CenterStage Series at the Cultural Arts Center.
- Expanded our visual and fine arts programming with the addition of our new blacksmith shop to include welding and bladesmithing at Art Center West.
- Adaptive Friendship Camp held during the summer has expanded to include a Thanksgiving, Winter Holiday and Spring Break Camp at Waller Park Recreation Center.
- Two of our Level 20 female gymnasts were offered full athletic scholarships to Division I colleges.
- Installed public WIFI at the Adult Recreation Center.
- The 14 Under Santos Blue Girls Soccer Team were the U.S. National League Premier 1 Division Champions and also won the Georgia State Cup.

What we expect to Accomplish

- Collaborate with the Roswell Soccer Club to provide athletic fields lights on the Grimes Bridge soccer fields.
- Utilize CampDoc recreation program management software that will help us reduce administration time and costs while making families' lives easier and safer in the event of an emergency.
- Allow more facilities to be reserved or queried online with the upgraded department's registration software system.
- Introduce a new community event on the east side of town.

- Review the impacts of COVID-19 within the Departments operational budget and develop a comprehensive plan to maintain and, where possible, enhance service levels.

Recreation Participation Fund

Changes from FY 2020 to 2021

Recreation Participation Fund

| | | |
|---|-----------|------------------|
| FY 2021 Estimated Available Fund Balance | \$ | 182,921 |
| FY 2021 Revenues | \$ | 5,838,553 |
| FY 2020 Approved Budget | \$ | 5,815,178 |
| Department Adjustments | \$ | (367,299) |
| Bank Fees/Charges Adjustment | \$ | 17,000 |
| Budgeted Vacancy Savings Adjustment | \$ | (281) |
| Defined Benefit Retirement Adjustment | \$ | 40,814 |
| Defined Contribution Retirement Adjustment | \$ | (2,143) |
| Group Health Adjustment | \$ | (1) |
| Mid Year Adjustment: Added Software for Recreation Programs | \$ | 30,000 |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ | (31,301) |
| FY 2021 Base Budget | \$ | 5,501,967 |
| | | FY 2021 |
| Indirect Cost Associated with Recreation Participation Fund (Net Zero Impact to Fund) | \$ | 434,872 |
| Operating Request Total | \$ | 434,872 |
| FY 2021 Operating Total | \$ | 5,936,839 |
| FY 2021 Total Capital | \$ | - |
| FY 2021 Total Budget | \$ | 5,936,839 |
| FY 2021 Reserve by Policy | \$ | 84,635 |
| FY 2021 Estimated Ending Available Fund Balance | \$ | - |

Unfunded Request

| | | |
|-------------------------------|--|-------------------|
| | | FY 2021 |
| Operating | Employee Salary Increase (Average of 3%) | \$ 28,695 |
| Capital | Physical Activity Center Expansion | \$ 700,000 |
| Unfunded Request Total | | \$ 728,695 |

Recreation Participation Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|-------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 347202 Other Rental Fees | \$444,583 | \$525,000 | \$431,705 | \$0 | \$431,705 |
| 347501 General Programs | \$503,714 | \$568,000 | \$506,752 | \$0 | \$506,752 |
| 347502 Special Events | (\$1,790) | \$0 | \$6,646 | \$0 | \$6,646 |
| 347503 Athletics | \$1,577,047 | \$1,550,000 | \$1,428,168 | \$0 | \$1,428,168 |
| 347504 Tennis | \$337,447 | \$340,000 | \$306,349 | \$0 | \$306,349 |
| 347505 Swimming | \$156,530 | \$200,000 | \$141,165 | \$0 | \$141,165 |
| 347506 Gym & Physical Fitness | \$986,731 | \$1,025,000 | \$936,728 | \$0 | \$936,728 |
| 347507 Dance, Drama, & Music | \$345,775 | \$330,000 | \$313,481 | \$0 | \$313,481 |
| 347508 Arts & Crafts | \$273,369 | \$250,000 | \$262,027 | \$0 | \$262,027 |
| 347509 General Instruction Progs | \$235,126 | \$250,000 | \$235,770 | \$0 | \$235,770 |
| 347510 Rec & Parks Contributions | \$33,418 | \$30,000 | \$34,770 | \$0 | \$34,770 |
| 347512 Rec & Parks Miscellaneous | \$68,435 | \$10,000 | \$62,072 | \$0 | \$62,072 |
| 347513 Senior Adult Center | \$239,112 | \$250,000 | \$219,866 | \$0 | \$219,866 |
| 347514 Adult Aquatics Center | \$116,638 | \$125,000 | \$120,462 | \$0 | \$120,462 |
| 347905 Convenience Fee | \$38,712 | \$40,000 | \$33,430 | \$0 | \$33,430 |
| Charges for Service Total | \$5,354,847 | \$5,493,000 | \$5,039,391 | \$0 | \$5,039,391 |
| 361000 Interest Revenues | \$28,738 | \$33,299 | \$14,290 | \$0 | \$14,290 |
| 361010 Unrealized Invest Gains | \$36,933 | \$0 | \$0 | \$0 | \$0 |
| Interest Income Total | \$65,672 | \$33,299 | \$14,290 | \$0 | \$14,290 |
| 391201 Operating Transfer In | \$74,345 | \$0 | \$0 | \$784,872 | \$784,872 |
| Miscellaneous Revenues Total | \$74,345 | \$0 | \$0 | \$784,872 | \$784,872 |
| Current Year Revenues | \$5,494,864 | \$5,526,299 | \$5,053,681 | \$784,872 | \$5,838,553 |

Recreation Participation Fund Expenditures by Type

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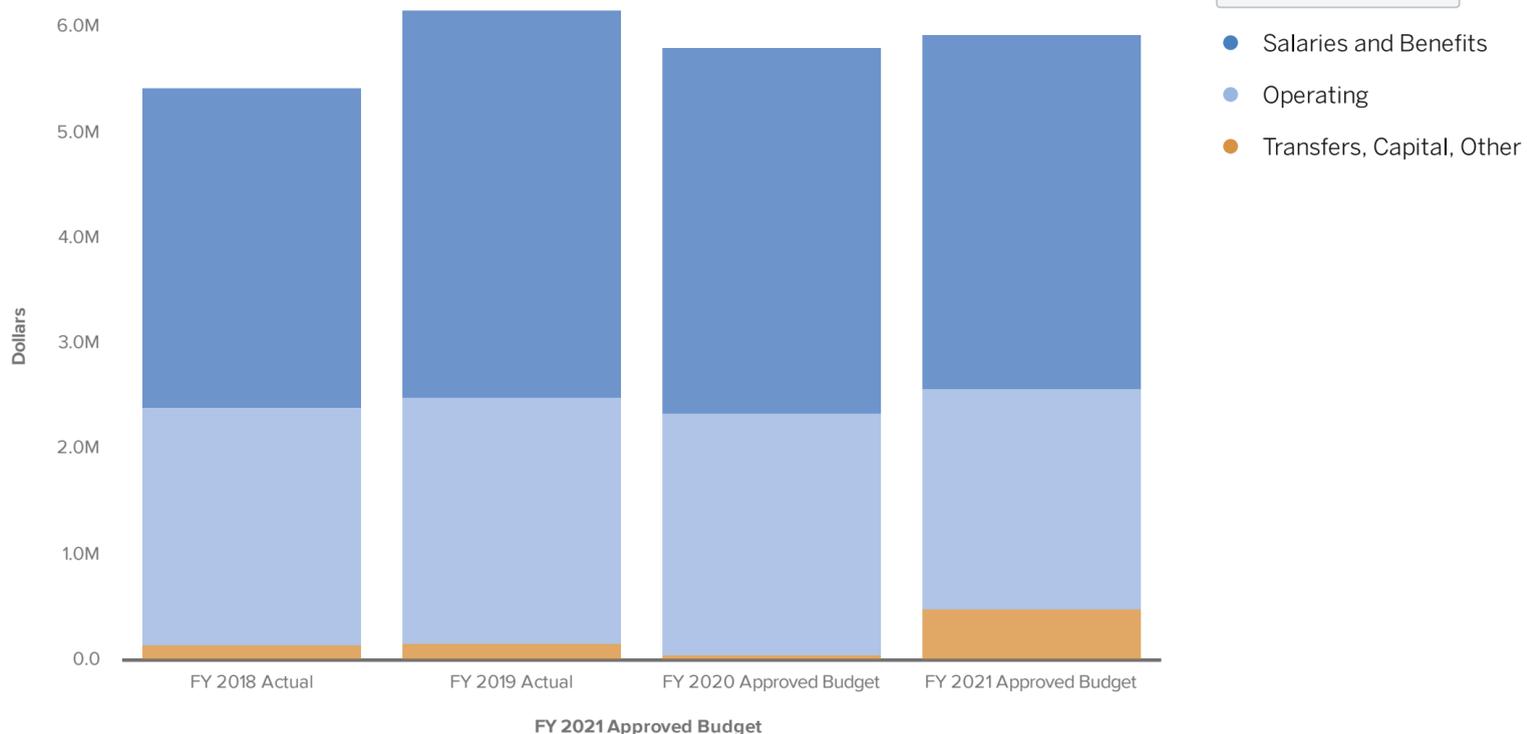
Broken down by

Expenses Participant Recreation Fund



Visualization

Sort **Large to Small** ▾



Recreation Participation Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$951,498 | \$956,249 | \$934,290 | \$0 | \$934,290 |
| 511101 Budgeted Salary Savings | \$0 | (\$9,284) | (\$9,565) | \$0 | (\$9,565) |
| 511105 Part Time Employees | \$70,106 | \$87,052 | \$73,683 | \$0 | \$73,683 |
| 511200 Temporary Employees | \$1,473,714 | \$1,514,406 | \$1,387,856 | \$0 | \$1,387,856 |
| 511250 Seasonal Employees | \$263,155 | \$236,000 | \$256,850 | \$0 | \$256,850 |
| 512200 Social Security (FICA) | \$165,398 | \$172,470 | \$164,160 | \$0 | \$164,160 |
| 512300 Medicare | \$38,683 | \$39,630 | \$38,598 | \$0 | \$38,598 |
| 512400 Defined Benefit Retirement | \$338,514 | \$104,685 | \$145,499 | \$0 | \$145,499 |
| 512401 Deferred Compensation | \$4,976 | \$5,700 | \$5,700 | \$0 | \$5,700 |
| 512402 Defined Contribution Retirement | \$48,073 | \$59,843 | \$57,700 | \$0 | \$57,700 |
| 553100 Group Insurance Contribution | \$257,152 | \$243,284 | \$243,283 | \$0 | \$243,283 |
| 554100 Workers Comp Contribution | \$43,119 | \$58,684 | \$58,684 | \$0 | \$58,684 |
| Salaries and Benefits Total | \$3,654,388 | \$3,468,719 | \$3,356,738 | \$0 | \$3,356,738 |
| 521201 Professional Services | \$4,914 | \$0 | \$0 | \$0 | \$0 |
| 521400 Contract Services | \$128,072 | \$177,335 | \$181,969 | \$0 | \$181,969 |
| 522205 Repairs And Maintenance | \$500 | \$1,000 | \$600 | \$0 | \$600 |
| 522320 Rental Of Equipment And Vehicles | \$14,101 | \$10,632 | \$10,632 | \$0 | \$10,632 |
| 523210 Communication Services | \$6,607 | \$900 | \$900 | \$0 | \$900 |
| 523220 Postage | \$11 | \$0 | \$0 | \$0 | \$0 |
| 523300 Advertising | \$25,794 | \$25,000 | \$26,000 | \$0 | \$26,000 |
| 523400 Printing And Binding | \$30,762 | \$30,000 | \$25,000 | \$0 | \$25,000 |
| 523500 Travel | \$14,299 | \$15,591 | \$0 | \$0 | \$0 |
| 523600 Dues And Fees | \$1,326 | \$4,570 | \$6,911 | \$0 | \$6,911 |
| 523700 Education And Training | \$8,613 | \$14,164 | \$6,764 | \$0 | \$6,764 |
| 523810 Software License/Subscriptions | \$0 | \$0 | \$30,400 | \$0 | \$30,400 |
| 523852 Instruction Fees | \$1,219,965 | \$1,118,904 | \$1,017,814 | \$0 | \$1,017,814 |
| 523901 Bank Fees / Charges | \$96,821 | \$81,000 | \$98,000 | \$0 | \$98,000 |
| 531105 Supplies | \$23,145 | \$30,000 | \$5,000 | \$0 | \$5,000 |
| 531115 Recreation Supplies | \$700,959 | \$769,778 | \$678,454 | \$0 | \$678,454 |
| 531220 Natural Gas | \$12,299 | \$0 | \$0 | \$0 | \$0 |
| 531230 Electricity | \$49,907 | \$0 | \$0 | \$0 | \$0 |
| 531400 Books And Periodicals | \$480 | \$500 | \$0 | \$0 | \$0 |
| 531605 Machinery And Equipment-Operating | \$1,924 | \$2,300 | \$0 | \$0 | \$0 |
| 531610 Furniture/Fixtures-Operating | \$0 | \$8,000 | \$0 | \$0 | \$0 |
| Operating Total | \$2,340,499 | \$2,289,674 | \$2,088,444 | \$0 | \$2,088,444 |
| 541210 Recreation Facilities | \$73,717 | \$0 | \$0 | \$0 | \$0 |
| 542100 Machinery | \$65,347 | \$0 | \$0 | \$0 | \$0 |
| 549999 Contra- Capital Expense Account | (\$113,993) | \$0 | \$0 | \$0 | \$0 |
| 551110 Indirect Costs | \$0 | \$0 | \$0 | \$434,872 | \$434,872 |
| 552400 Risk/Liability Contribution | \$48,349 | \$56,785 | \$56,785 | \$0 | \$56,785 |
| 561001 Building- Depreciation | \$30,994 | \$0 | \$0 | \$0 | \$0 |
| 561003 Site Improvement- Depreciation | \$25,057 | \$0 | \$0 | \$0 | \$0 |
| 561004 Machinery & Equipment- Depreciation | \$18,833 | \$0 | \$0 | \$0 | \$0 |
| 561005 Vehicles-depreciation | \$11,243 | \$0 | \$0 | \$0 | \$0 |
| Transfers, Capital, Other Total | \$159,546 | \$56,785 | \$56,785 | \$434,872 | \$491,657 |
| Grand Total | \$6,154,433 | \$5,815,178 | \$5,501,967 | \$434,872 | \$5,936,839 |

Recreation Participation Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 55561101 - Rec Part Fund - Admin | | | | | |
| Salaries and Benefits | \$900,237 | \$722,920 | \$735,451 | \$0 | \$735,451 |
| Operating | \$237,775 | \$296,812 | \$262,156 | \$0 | \$262,156 |
| Transfers, Capital, Other | \$159,546 | \$56,785 | \$56,785 | \$434,872 | \$491,657 |
| 55561101 - Rec Part Fund - Admin Total | \$1,297,558 | \$1,076,517 | \$1,054,392 | \$434,872 | \$1,489,264 |
| 55561201 - Rec Part Fund - Gen Prog | | | | | |
| Salaries and Benefits | \$98,654 | \$116,242 | \$130,977 | \$0 | \$130,977 |
| Operating | \$95,076 | \$125,600 | \$100,300 | \$0 | \$100,300 |
| 55561201 - Rec Part Fund - Gen Prog Total | \$193,730 | \$241,842 | \$231,277 | \$0 | \$231,277 |
| 55561202 - Rec Part Fund - Athletics | | | | | |
| Salaries and Benefits | \$351,277 | \$369,223 | \$327,674 | \$0 | \$327,674 |
| Operating | \$1,168,466 | \$1,033,650 | \$947,745 | \$0 | \$947,745 |
| 55561202 - Rec Part Fund - Athletics Total | \$1,519,743 | \$1,402,873 | \$1,275,419 | \$0 | \$1,275,419 |
| 55561203 - Rec Part Fund - Tennis | | | | | |
| Salaries and Benefits | \$119,386 | \$128,889 | \$111,729 | \$0 | \$111,729 |
| Operating | \$195,020 | \$197,720 | \$189,648 | \$0 | \$189,648 |
| 55561203 - Rec Part Fund - Tennis Total | \$314,406 | \$326,609 | \$301,377 | \$0 | \$301,377 |
| 55561204 - Rec Part Fund - Swim/Spray | | | | | |
| Salaries and Benefits | \$180,402 | \$118,300 | \$131,796 | \$0 | \$131,796 |
| Operating | \$52,050 | \$60,565 | \$54,509 | \$0 | \$54,509 |
| 55561204 - Rec Part Fund - Swim/Spray Total | \$232,452 | \$178,865 | \$186,305 | \$0 | \$186,305 |
| 55561205 - Rec Part Fund - Gymnastics | | | | | |
| Salaries and Benefits | \$916,151 | \$887,149 | \$963,395 | \$0 | \$963,395 |
| Operating | \$31,588 | \$40,000 | \$41,698 | \$0 | \$41,698 |
| 55561205 - Rec Part Fund - Gymnastics Total | \$947,739 | \$927,149 | \$1,005,093 | \$0 | \$1,005,093 |
| 55561206 - Rec Part Fund - Dance Drama Musi | | | | | |
| Salaries and Benefits | \$269,510 | \$268,650 | \$259,581 | \$0 | \$259,581 |
| Operating | \$33,364 | \$44,270 | \$38,063 | \$0 | \$38,063 |
| 55561206 - Rec Part Fund - Dance Drama Musi Total | \$302,874 | \$312,920 | \$297,644 | \$0 | \$297,644 |
| 55561207 - Rec Part Fund - Arts & Crafts | | | | | |
| Salaries and Benefits | \$18,032 | \$11,471 | \$14,013 | \$0 | \$14,013 |
| Operating | \$123,604 | \$124,350 | \$111,915 | \$0 | \$111,915 |
| 55561207 - Rec Part Fund - Arts & Crafts Total | \$141,635 | \$135,821 | \$125,928 | \$0 | \$125,928 |
| 55561208 - Rec Part Fund - ERRP | | | | | |
| Salaries and Benefits | \$149,487 | \$163,301 | \$171,403 | \$0 | \$171,403 |
| Operating | \$61,709 | \$60,000 | \$50,040 | \$0 | \$50,040 |
| 55561208 - Rec Part Fund - ERRP Total | \$211,195 | \$223,301 | \$221,443 | \$0 | \$221,443 |
| 55561209 - Rec Part Fund - Rentals | | | | | |
| Salaries and Benefits | \$38,639 | \$42,327 | \$37,865 | \$0 | \$37,865 |
| Operating | \$19,813 | \$25,000 | \$22,500 | \$0 | \$22,500 |
| 55561209 - Rec Part Fund - Rentals Total | \$58,451 | \$67,327 | \$60,365 | \$0 | \$60,365 |
| 55561210 - Rec Part Fund - ARC | | | | | |
| Salaries and Benefits | \$401,127 | \$419,130 | \$254,702 | \$0 | \$254,702 |
| Operating | \$137,938 | \$69,120 | \$34,200 | \$0 | \$34,200 |
| 55561210 - Rec Part Fund - ARC Total | \$539,065 | \$488,250 | \$288,902 | \$0 | \$288,902 |
| 55561211 - Rec Part Fund - City Events | | | | | |
| Salaries and Benefits | \$136,507 | \$133,349 | \$22,571 | \$0 | \$22,571 |
| Operating | \$400 | \$0 | \$0 | \$0 | \$0 |
| 55561211 - Rec Part Fund - City Events Total | \$136,907 | \$133,349 | \$22,571 | \$0 | \$22,571 |
| 55561700 - Rec Part Fund - H&CA | | | | | |
| Operating | \$7,779 | \$0 | \$0 | \$0 | \$0 |
| 55561700 - Rec Part Fund - H&CA Total | \$7,779 | \$0 | \$0 | \$0 | \$0 |
| 55561701 - Special Events | | | | | |
| Operating | \$12 | \$0 | \$0 | \$0 | \$0 |
| 55561701 - Special Events Total | \$12 | \$0 | \$0 | \$0 | \$0 |
| 55561751 - Rec Part Fund - Barrington | | | | | |
| Salaries and Benefits | \$18,591 | \$28,750 | \$26,005 | \$0 | \$26,005 |
| Operating | \$29,461 | \$29,454 | \$27,264 | \$0 | \$27,264 |
| 55561751 - Rec Part Fund - Barrington Total | \$48,052 | \$58,204 | \$53,269 | \$0 | \$53,269 |

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 55561753 - Rec Part Fund - CAC | | | | | |
| Salaries and Benefits | \$12,971 | \$11,700 | \$11,589 | \$0 | \$11,589 |
| Operating | \$128,881 | \$168,701 | \$166,311 | \$0 | \$166,311 |
| 55561753 - Rec Part Fund - CAC Total | \$141,852 | \$180,401 | \$177,900 | \$0 | \$177,900 |
| 55561754 - Rec Part Fund - Smith | | | | | |
| Salaries and Benefits | \$43,417 | \$47,318 | \$42,698 | \$0 | \$42,698 |
| Operating | \$17,564 | \$14,432 | \$13,475 | \$0 | \$13,475 |
| 55561754 - Rec Part Fund - Smith Total | \$60,982 | \$61,750 | \$56,173 | \$0 | \$56,173 |
| 55561212 - Rec Part Fund - RAAC | | | | | |
| Salaries and Benefits | \$0 | \$0 | \$115,289 | \$0 | \$115,289 |
| Operating | \$0 | \$0 | \$28,620 | \$0 | \$28,620 |
| 55561212 - Rec Part Fund - RAAC Total | \$0 | \$0 | \$143,909 | \$0 | \$143,909 |
| Grand Total | \$6,154,433 | \$5,815,178 | \$5,501,967 | \$434,872 | \$5,936,839 |

Recreation Participation Fund Expenditures by Cost Centers

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Recreation, Parks, Historic & Cultural Affairs Department

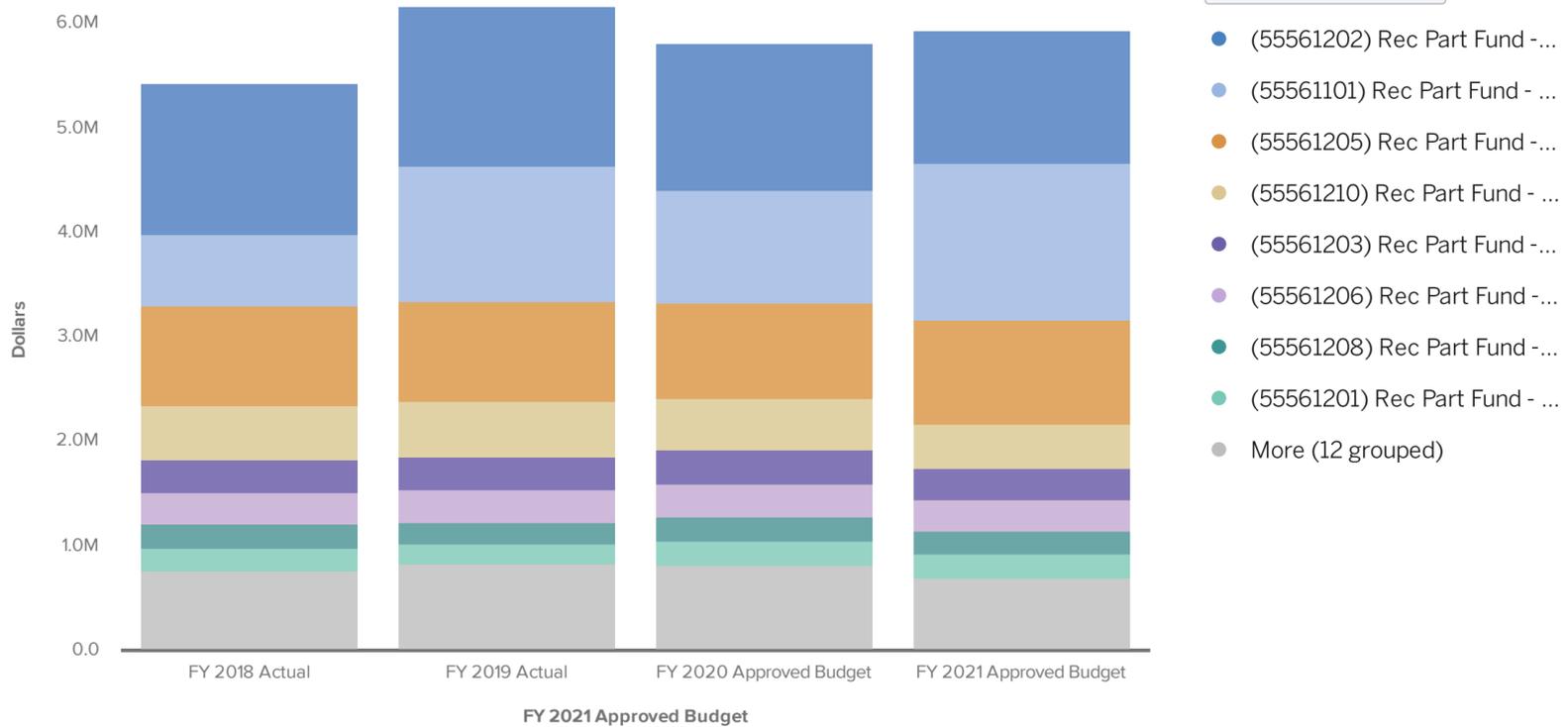
Participant Recreation Fund

Expenditures

Bar Chart

Visualization

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Recreation, Parks, Historic & Cultural Affairs Department Funds

[Recreation, Parks, Historic & Cultural Affairs Department Information](#)

[Recreation and Parks Department General Fund](#)

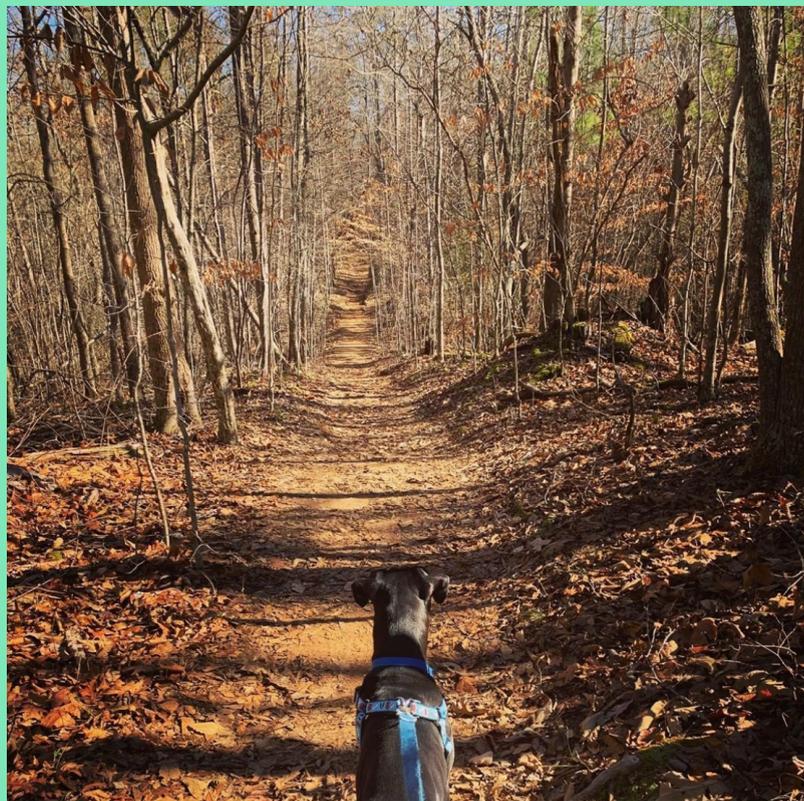
[Leita Thompson Fund](#)

[Scholarship Fund](#)

[Impact Fee Fund](#)

Recreation, Parks, Historic & Cultural Affairs Department

Leita Thompson Fund



Who we are

The Leita Thompson Rental Property Fund is utilized to account for revenues and expenditures associated with the apartments located on the donated 107 acres of property known as the Leita Thompson property. In accordance with an agreement between the City of Roswell and the Leitalift Foundation for the acceptance of the donated land and its assets in May 2001, the City provides a safe, clean, and comfortable quality of lifestyle for the elderly retired residents who live in the apartments on the property for a period of five years. While the City continues to operate the rental property, the obligation has ended.

Leita Thompson Fund Changes from FY 2020 to 2021

Leita Thompson Rental Property

| | | |
|--|-----------|----------------|
| FY 2021 Estimated Available Fund Balance | \$ | 129,866 |
| FY 2021 Revenues | \$ | 78,540 |
| FY 2020 Approved Budget | \$ | 109,260 |
| Department Adjustments | \$ | (31,720) |
| Utilities, Gasoline, and Oil Adjustment | \$ | 1,000 |
| FY 2021 Base Budget | \$ | 78,540 |
| FY 2021 Operating Total | \$ | 78,540 |
| FY 2021 Total Budget | \$ | 78,540 |
| FY 2021 Estimated Ending Available Fund Balance | \$ | 129,866 |

Leita Thompson Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 381110 Leita T. - Rent Income | \$92,053 | \$98,820 | \$78,540 | \$0 | \$78,540 |
| Miscellaneous Revenues Total | \$92,053 | \$98,820 | \$78,540 | \$0 | \$78,540 |
| Current Year Revenues | \$92,053 | \$98,820 | \$78,540 | \$0 | \$78,540 |

Leita Thompson Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 521400 Contract Services | \$0 | \$2,000 | \$2,000 | \$0 | \$2,000 |
| 522140 Maintenance - Grounds | \$14,948 | \$26,000 | \$26,000 | \$0 | \$26,000 |
| 522205 Repairs And Maintenance | \$84,925 | \$71,760 | \$40,040 | \$0 | \$40,040 |
| 523902 Sanitation Services | \$282 | \$500 | \$500 | \$0 | \$500 |
| 531105 Supplies | \$4,950 | \$6,000 | \$6,000 | \$0 | \$6,000 |
| 531210 Water / Sewerage | \$2,110 | \$2,000 | \$3,000 | \$0 | \$3,000 |
| 531220 Natural Gas | \$0 | \$500 | \$500 | \$0 | \$500 |
| 531230 Electricity | \$1,033 | \$500 | \$500 | \$0 | \$500 |
| Operating Total | \$108,248 | \$109,260 | \$78,540 | \$0 | \$78,540 |
| Grand Total | \$108,248 | \$109,260 | \$78,540 | \$0 | \$78,540 |

Recreation, Parks, Historic & Cultural Affairs Department Funds

[Recreation, Parks, Historic & Cultural Affairs Department Information](#)

[Recreation and Parks Department General Fund](#)

[Recreation Participation Fund](#)

[Scholarship Fund](#)

[Impact Fee Fund](#)



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Recreation, Parks, Historic & Cultural Affairs Department

Scholarship Fund

Scholarship Fund Changes from FY 2020 to 2021

Scholarship Fund

| | | |
|--|-----------|---------------|
| FY 2021 Estimated Available Fund Balance | \$ | 10,274 |
| FY 2021 Revenues | \$ | - |
| FY 2020 Approved Budget | \$ | 50 |
| FY 2021 Base Budget | \$ | 50 |
| FY 2021 Operating Total | \$ | 50 |
| FY 2021 Total Budget | \$ | 50 |
| FY 2021 Estimated Ending Available Fund Balance | \$ | 10,224 |

Scholarship Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 572000 Payments To Other Agencies | \$0 | \$50 | \$50 | \$0 | \$50 |
| Transfers, Capital, Other Total | \$0 | \$50 | \$50 | \$0 | \$50 |
| Grand Total | \$0 | \$50 | \$50 | \$0 | \$50 |

Recreation, Parks, Historic & Cultural Affairs Department Funds

[Recreation, Parks, Historic & Cultural Affairs Department Information](#)

[Recreation and Parks Department General Fund](#)

[Recreation Participation Fund](#)

[Leita Thompson Fund](#)

[Impact Fee Fund](#)

Transportation Department

Count on us to Keep Roswell Moving!



Who we are

The Roswell Transportation Department (RDOT) is responsible for the Roswell transportation system. This includes the safe and efficient movement of pedestrian, bicycle, vehicular traffic, and freight. RDOT responsibilities include planning, design, construction and operation of major and minor multi-modal transportation facilities; maintaining 349 miles of roads and 101 traffic signals; all traffic signs and pavement markings; managing and maintaining the City's rights-of-way; and responding to emergencies 24 hours/7 days a week.

Opportunities

Continue the implementation of the Transportation Special Purpose Local Option Sales Tax (TSPLOST) projects.

Closely work with GDOT and MARTA to ensure Express Lanes and Transit projects along GA400 keep Roswell's interests secured.

Challenges

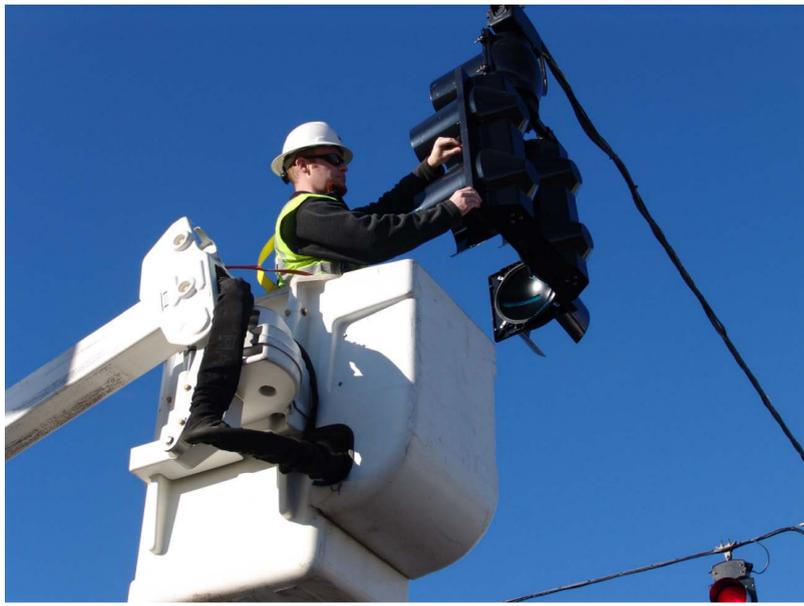
Continuing ongoing Maintenance Programs without sustained funding due to unprecedented economic conditions.

Implementation of Transportation Master Plan and Bike/Ped Master plan due to unprecedented economic conditions.

Increasing cost of infrastructure projects.

Identifying funding sources for multiple high-dollar projects in future fiscal years.

Retainage and hiring of technical staff.

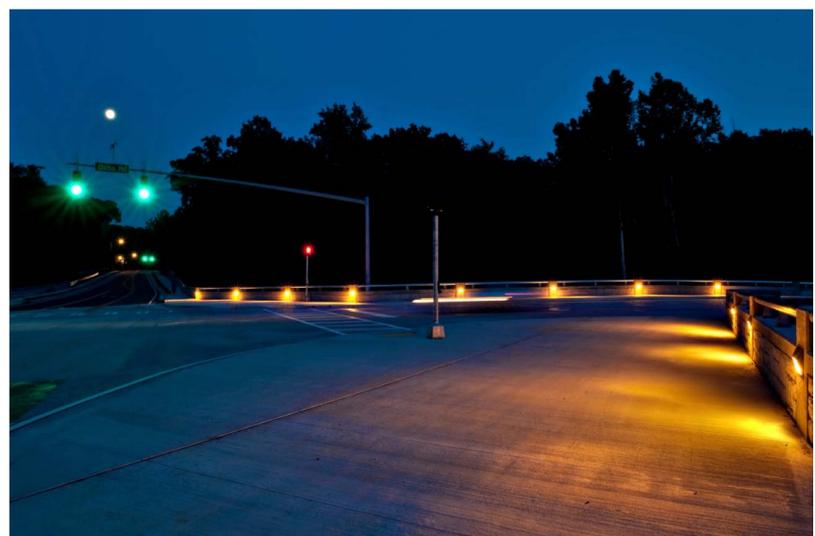


What we have Accomplished

- Adopted the new Bicycle and Pedestrian Master Plan.
- Started construction of the Oxbo Road at State Route 9 Intersection Project.
- Started construction of the Rucker Road.
- Installed three (3) new RRFB/Crosswalk on Riverside Road, Crabapple Road, and Eves Road.
- Assisted GDOT to complete construction of the SR-92 at Bowen Road turn lane project.
- Resurfaced 8.5 miles of roadway.
- Started design work on various sidewalk and trail projects.
- Kept public updated on progress of our TSPLOST program via information on our website.
- APWA re-accreditation in early 2020.
- Installed new traffic signal on Woodstock Road at North Coleman Road.
- Obtained approval from GDOT to install new HAWK signal on State Route 9 near Elizabeth Way.
- Completed Construction on the SR-92 at Hardscrabble Road dual turn lane project.
- Began construction on the North Coleman Road mini-roundabout at Lake Crest Drive.
- Completed the Adult Recreation Center driveway.
- Implemented new Pay Parking system on Canton Street.

What we expect to Accomplish

- Begin construction on the Willeo Bridge Replacement Project.
- Begin construction on the Big Creek Parkway Phase 1 Project.
- Continue to work towards completion of the SR 9 at Oxbo Intersection TSPLOST Project.
- Finish construction of Rucker Road Complete Street project
- Obtain Approval of Environmental Document for Historic Gateway Project and continue supporting GDOT on ROW acquisition.
- Begin construction of environmental mitigation for National Parks Service.
- Continue coordination with GDOT/MARTA on GA 400 Express Lanes/Transit Options - HBR interchange replacement and new express lane access bridge.



Transportation Department Expenditures by Type

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Funds

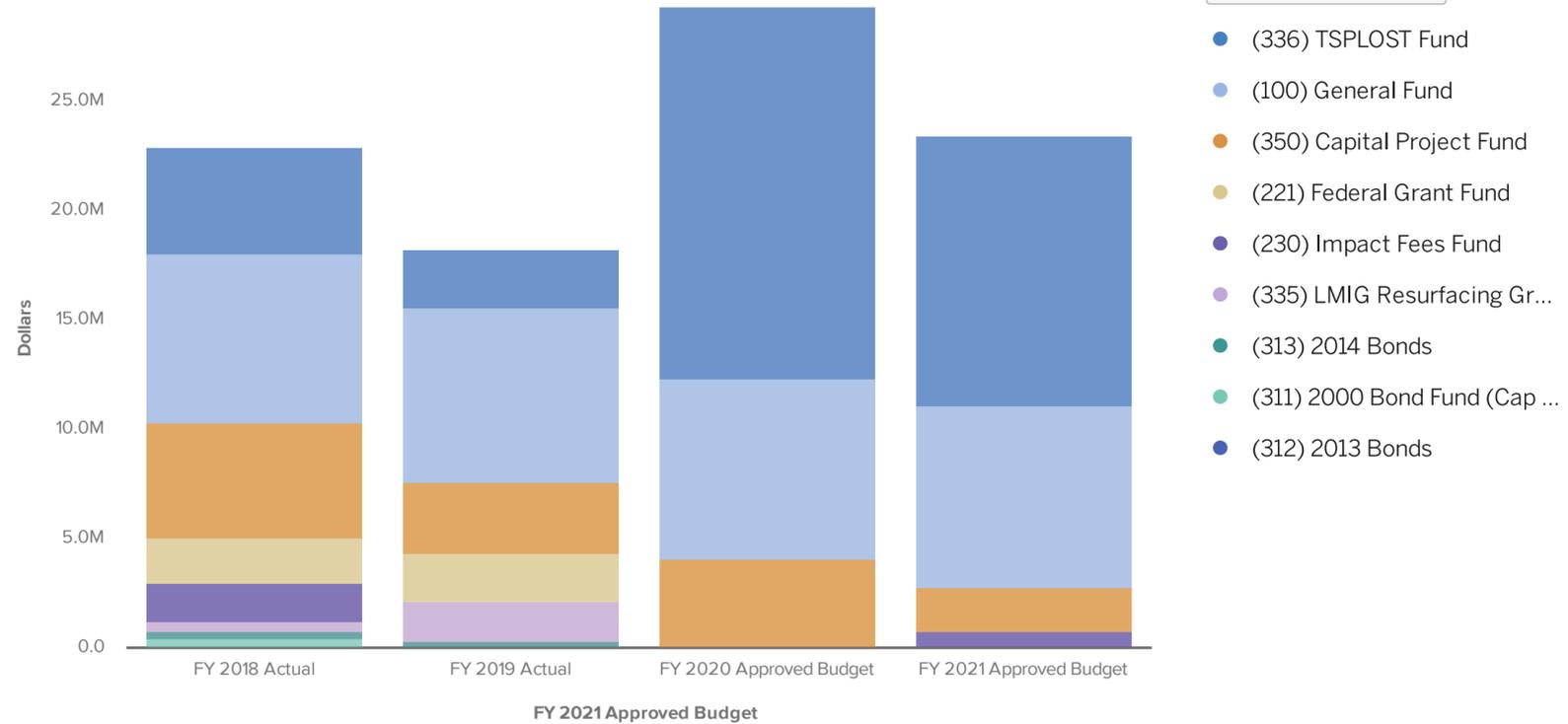
Transportation Department

Expenses



Sort Large to Small ▾

Visualization

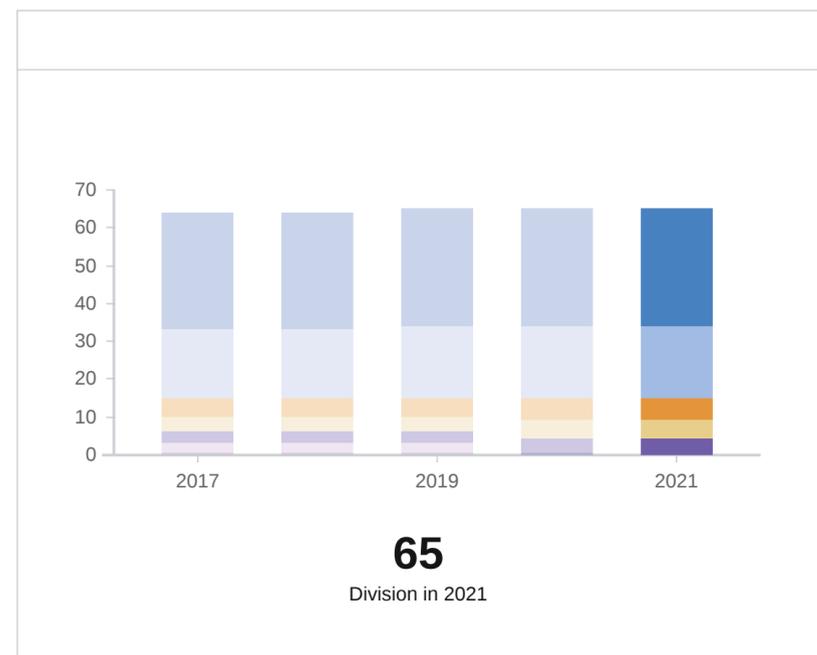


Transportation Department Expenditures by Fund

| Category | 2021 |
|----------------------|-----------------|
| TSPLOST Fund | \$12,375,129.00 |
| General Fund | \$8,286,937.00 |
| Capital Project Fund | \$2,033,000.00 |
| Impact Fees Fund | \$763,000.00 |

Here is a summary of Transportation Department in table form illustrating direct costs and indirect costs. Click on the table to explore greater detail.

Transportation Department Personnel History



Personnel Changes:
FY 2019: Add (1) full-time Traffic System Operator 1

Transportation Department

General Fund

Transportation Department in General Fund Changes from FY 2020 to 2021

FY 2021 General Fund -Transportation

| | |
|---|----------------------|
| FY 2020 Approved Budget | \$ 8,286,183 |
| Budgeted Vacancy Savings Adjustment | \$ 45,958 |
| Defined Benefit Retirement Adjustment | \$ 50,776 |
| Defined Contribution Retirement Adjustment | \$ 19,440 |
| Group Health Adjustment | \$ (12,989) |
| Utilities, Gasoline, and Oil Adjustment | \$ (36,598) |
| Communication Adjustment to Department Allocation | \$ 2,490 |
| Fleet Rate and Lease Adjustment | \$ 16,669 |
| Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment | \$ (84,992) |
| FY 2021 Base Budget | \$ 8,286,937 |
| FY 2021 Operating Total | \$ 8,286,937 |
| Citywide Road Resurfacing and Reconstruction Program (Partially Funded at \$250,000) | \$ 250,000 |
| Asphalt Equipment Replacement | \$ 33,000 |
| Maintenance Capital Request Total | \$ 283,000 |
| Historic Gateway Project - Final Design (Contract Modification - Total cost of \$2,500,000) | \$ 1,750,000 |
| One Time Capital Request Total | \$ 1,750,000 |
| FY 2021 Total Capital | \$ 2,033,000 |
| FY 2021 Total Budget | \$ 10,319,937 |



Unfunded Request

| | | FY 2021 | |
|--|---|---------------------|--------------|
| Operating | Add Funding for Sidewalk Maintenance and Right-of-Way Beautification | \$ 31,500 | |
| | Add Funding for Contracted Maintenance of Right of Way on HBR/92 and 400 | \$ 48,180 | |
| Capital | Bridge Maintenance and Safety Program | \$ 100,000 | |
| | City Hall Suite 235 Cubicle Renovation | \$ 25,000 | |
| | GDOT ARC Connected Vehicles Initiative | \$ 130,000 | |
| | Heavy Duty Concrete Mixer | \$ 6,000 | |
| | Leaf Vacuum/Mulcher | \$ 150,000 | |
| | Pine Grove Road/Magnolia Street Corridor Study | \$ 300,000 | |
| | Pole Truck & Trailer | \$ 100,000 | |
| | Pressure Washer/Water Tank | \$ 25,000 | |
| | Sidewalk Connectivity Program | \$ 1,000,000 | |
| | Speed Management and Pedestrian Safety Program | \$ 70,000 | |
| | Traffic Signal Pole Replacement Program | \$ 50,000 | |
| | Woodstock Road @ Highway 92 Turn Lane (FY21 ROW/Construction) | \$ 350,000 | |
| | Zero Turn Mower Replacement | \$ 14,000 | |
| | Citywide Road Resurfacing and Reconstruction Program (Partially Unfunded \$2,750,000) | | \$ 2,750,000 |
| | King Road Turn Lane Improvement (ROW & Construction) | | \$ 450,000 |
| | Riverside Road Complete Street (Design) | | \$ 500,000 |
| Sun Valley Drive - Phase 2 (Old Ellis Extension) (ROW) | | \$ 3,900,000 | |
| Unfunded Request Total | | \$ 9,999,680 | |

Transportation Department General Fund Expenditures by Type

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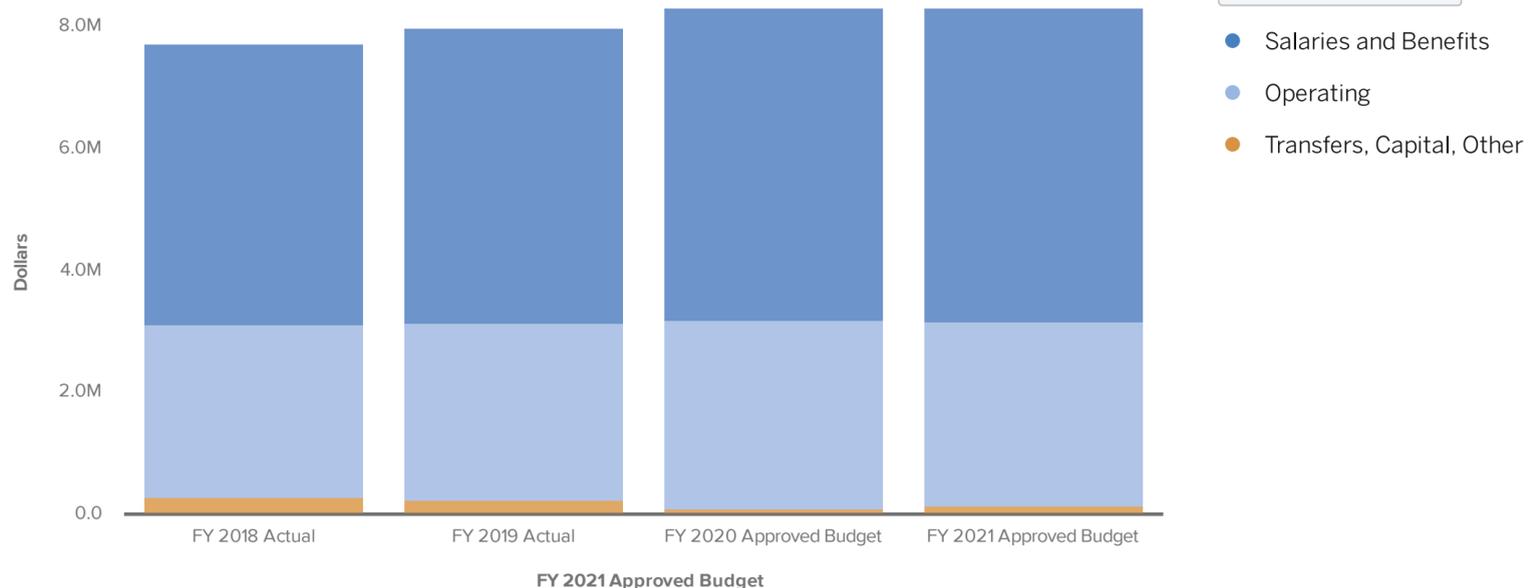
Broken down by

Expenses ▾ General Fund ▾ Transportation Department



Sort **Large to Small** ▾

Visualization



Transportation Department General Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 511100 Regular Employees | \$3,014,060 | \$3,283,920 | \$3,203,288 | \$0 | \$3,203,288 |
| 511101 Budgeted Salary Savings | \$0 | (\$110,024) | (\$64,066) | \$0 | (\$64,066) |
| 511105 Part Time Employees | \$78,504 | \$46,003 | \$46,003 | \$0 | \$46,003 |
| 511200 Temporary Employees | \$0 | \$2,400 | \$2,400 | \$0 | \$2,400 |
| 511300 Overtime | \$35,234 | \$49,999 | \$49,999 | \$0 | \$49,999 |
| 512200 Social Security (FICA) | \$186,996 | \$208,000 | \$204,400 | \$0 | \$204,400 |
| 512300 Medicare | \$43,888 | \$48,600 | \$47,840 | \$0 | \$47,840 |
| 512400 Defined Benefit Retirement | \$432,180 | \$419,601 | \$470,377 | \$0 | \$470,377 |
| 512401 Deferred Compensation | \$11,549 | \$17,100 | \$17,100 | \$0 | \$17,100 |
| 512402 Defined Contribution Retirement | \$115,787 | \$182,460 | \$201,900 | \$0 | \$201,900 |
| 553100 Group Insurance Contribution | \$836,937 | \$844,285 | \$831,296 | \$0 | \$831,296 |
| 554100 Workers Comp Contribution | \$76,813 | \$104,541 | \$104,541 | \$0 | \$104,541 |
| Salaries and Benefits Total | \$4,831,948 | \$5,096,885 | \$5,115,078 | \$0 | \$5,115,078 |
| 521201 Professional Services | \$31,715 | \$40,000 | \$40,000 | \$0 | \$40,000 |
| 521400 Contract Services | \$18,200 | \$101,820 | \$101,820 | \$0 | \$101,820 |
| 522110 Disposal | \$29,858 | \$26,000 | \$16,000 | \$0 | \$16,000 |
| 522205 Repairs And Maintenance | \$66,747 | \$85,600 | \$65,600 | \$0 | \$65,600 |
| 522210 Vehicle Repair | \$184 | \$0 | \$0 | \$0 | \$0 |
| 522220 Vehicle Fleet Rate | \$248,939 | \$249,553 | \$220,527 | \$0 | \$220,527 |
| 522320 Rental Of Equipment And Vehicles | \$15,803 | \$14,126 | \$14,126 | \$0 | \$14,126 |
| 523210 Communication Services | \$37,591 | \$28,510 | \$36,000 | \$0 | \$36,000 |
| 523220 Postage | \$342 | \$375 | \$375 | \$0 | \$375 |
| 523300 Advertising | \$0 | \$700 | \$700 | \$0 | \$700 |
| 523400 Printing And Binding | \$145 | \$1,900 | \$1,900 | \$0 | \$1,900 |
| 523500 Travel | \$9,964 | \$11,424 | \$12,188 | \$0 | \$12,188 |
| 523600 Dues And Fees | \$5,716 | \$5,580 | \$5,460 | \$0 | \$5,460 |
| 523700 Education And Training | \$15,067 | \$26,918 | \$23,893 | \$0 | \$23,893 |
| 523800 Licenses | \$357 | \$2,840 | \$4,555 | \$0 | \$4,555 |
| 523810 Software License/Subscriptions | \$0 | \$0 | \$5,000 | \$0 | \$5,000 |
| 523851 Contracted Temporary Labor | \$1,564 | \$0 | \$0 | \$0 | \$0 |
| 531105 Supplies | \$281,204 | \$290,000 | \$290,666 | \$0 | \$290,666 |
| 531150 Computer Supplies | \$3,144 | \$0 | \$0 | \$0 | \$0 |
| 531210 Water / Sewerage | \$61 | \$100 | \$100 | \$0 | \$100 |
| 531215 Stormwater Fees | \$606,605 | \$644,800 | \$638,000 | \$0 | \$638,000 |
| 531230 Electricity | \$1,391,916 | \$1,427,200 | \$1,410,000 | \$0 | \$1,410,000 |
| 531250 Oil | \$2,090 | \$3,100 | \$3,000 | \$0 | \$3,000 |
| 531270 Gasoline/ Diesel | \$83,949 | \$90,800 | \$78,302 | \$0 | \$78,302 |
| 531310 Hospitality And Events | \$855 | \$1,000 | \$1,000 | \$0 | \$1,000 |
| 531400 Books And Periodicals | \$985 | \$900 | \$900 | \$0 | \$900 |
| 531605 Machinery And Equipment-Operatin | \$34,018 | \$20,000 | \$26,000 | \$0 | \$26,000 |
| 531610 Furniture/Fixtures-Operating | \$1,644 | \$0 | \$0 | \$0 | \$0 |
| 531615 Computer Equipment-Operating | \$658 | \$3,500 | \$9,500 | \$0 | \$9,500 |
| 531720 Uniforms | \$16,041 | \$20,000 | \$28,000 | \$0 | \$28,000 |
| Operating Total | \$2,905,362 | \$3,096,746 | \$3,033,612 | \$0 | \$3,033,612 |
| 552400 Risk/Liability Contribution | \$78,793 | \$92,552 | \$92,552 | \$0 | \$92,552 |
| 611361 Transfer for Fleet Capital | \$155,864 | \$0 | \$45,695 | \$0 | \$45,695 |
| Transfers, Capital, Other Total | \$234,657 | \$92,552 | \$138,247 | \$0 | \$138,247 |
| Grand Total | \$7,971,968 | \$8,286,183 | \$8,286,937 | \$0 | \$8,286,937 |

Transportation Department General Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 10042101 - Transportation Administration | | | | | |
| Salaries and Benefits | \$610,798 | \$481,480 | \$631,394 | \$0 | \$631,394 |
| Operating | \$62,682 | \$78,328 | \$63,681 | \$0 | \$63,681 |
| Transfers, Capital, Other | \$78,793 | \$92,552 | \$92,552 | \$0 | \$92,552 |
| 10042101 - Transportation Administration Total | \$752,272 | \$652,360 | \$787,627 | \$0 | \$787,627 |
| 10042102 - Transportation Eng & Design | | | | | |
| Salaries and Benefits | \$460,316 | \$511,008 | \$500,770 | \$0 | \$500,770 |
| Operating | \$53,382 | \$69,901 | \$69,670 | \$0 | \$69,670 |
| Transfers, Capital, Other | \$7,177 | \$0 | \$4,266 | \$0 | \$4,266 |
| 10042102 - Transportation Eng & Design Total | \$520,875 | \$580,909 | \$574,706 | \$0 | \$574,706 |
| 10042103 - Transportation Planning | | | | | |
| Salaries and Benefits | \$264,162 | \$256,467 | \$300,657 | \$0 | \$300,657 |
| Operating | \$5,796 | \$8,865 | \$7,465 | \$0 | \$7,465 |
| 10042103 - Transportation Planning Total | \$269,958 | \$265,332 | \$308,122 | \$0 | \$308,122 |
| 10042104 - Trans Land Acquisition | | | | | |
| Salaries and Benefits | \$313,258 | \$304,062 | \$113,153 | \$0 | \$113,153 |
| Operating | \$981 | \$3,666 | \$0 | \$0 | \$0 |
| 10042104 - Trans Land Acquisition Total | \$314,239 | \$307,728 | \$113,153 | \$0 | \$113,153 |
| 10042200 - Street Maintenance | | | | | |
| Salaries and Benefits | \$1,888,466 | \$2,087,639 | \$2,082,313 | \$0 | \$2,082,313 |
| Operating | \$1,120,043 | \$1,219,648 | \$1,196,576 | \$0 | \$1,196,576 |
| Transfers, Capital, Other | \$126,024 | \$0 | \$41,429 | \$0 | \$41,429 |
| 10042200 - Street Maintenance Total | \$3,134,533 | \$3,307,287 | \$3,320,318 | \$0 | \$3,320,318 |
| 10042700 - Traffic Engineering | | | | | |
| Salaries and Benefits | \$1,294,949 | \$1,456,229 | \$1,486,791 | \$0 | \$1,486,791 |
| Operating | \$1,662,478 | \$1,716,338 | \$1,696,220 | \$0 | \$1,696,220 |
| Transfers, Capital, Other | \$22,663 | \$0 | \$0 | \$0 | \$0 |
| 10042700 - Traffic Engineering Total | \$2,980,090 | \$3,172,567 | \$3,183,011 | \$0 | \$3,183,011 |
| Grand Total | \$7,971,968 | \$8,286,183 | \$8,286,937 | \$0 | \$8,286,937 |

Transportation Department General Fund Expenditures by Cost Centers

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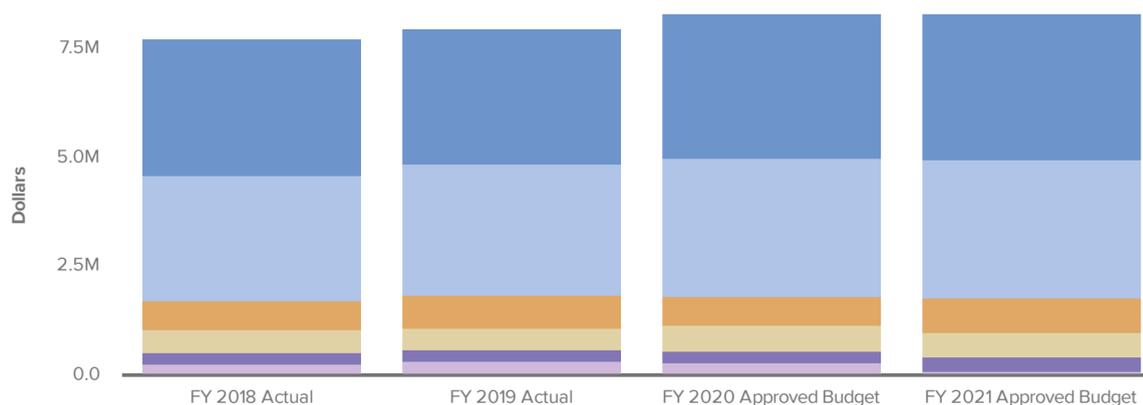
Broken down by

Transportation Department General Fund Expenses



Sort Large to Small ▾

Visualization



- (10042200) Street Mainten...
- (10042700) Traffic Enginee...
- (10042101) Transportation ...
- (10042102) Transportation ...
- (10042103) Transportation ...
- (10042104) Trans Land Acq...

Transportation Department

T-SPLOST Fund



Who we are

On November 8, 2016, Fulton County voters approved the Transportation Special Purpose Local Option Sales Tax (T-SPLOST) referendum to fund transportation projects in their cities. In the City of Roswell, the measure passed 53.75% to 46.25%. County wide the measure passed 52.80% to 47.20%. T-SPLOST will bring in an estimated \$93 million to the City of Roswell for transportation improvements. In April 2017, collection of a 0.75% (3/4 of a cent) sales tax was implemented to fund transportation projects specifically recommended by each Fulton County city.

Transportation T-SPLOST Fund Changes from FY 2020 to 2021

TSPLOST Fund

| | | |
|--|-----------|-------------------|
| FY 2021 Estimated Available Fund Balance | \$ | 82,252 |
| FY 2021 Revenues | \$ | 12,375,129 |
| FY 2020 Approved Budget | \$ | 16,926,000 |
| Capital Removed | \$ | (16,926,000) |
| FY 2021 Base Budget | \$ | - |
| TSPLOST - Big Creek Parkway | \$ | 12,375,129 |
| One Time Capital Request Total | \$ | 12,375,129 |
| FY 2021 Total Capital | \$ | 12,375,129 |
| FY 2021 Total Budget | \$ | 12,375,129 |
| FY 2021 Estimated Ending Available Fund Balance | \$ | 82,252 |

Transportation T-SPLOST Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---------------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 313200 TSPLOST | \$16,700,984 | \$16,646,000 | \$11,973,781 | \$0 | \$11,973,781 |
| Sales Tax Total | \$16,700,984 | \$16,646,000 | \$11,973,781 | \$0 | \$11,973,781 |
| 361000 Interest Revenues | \$316,304 | \$0 | \$401,348 | \$0 | \$401,348 |
| 361010 Unrealized Invest Gains | \$352,073 | \$0 | \$0 | \$0 | \$0 |
| Interest Income Total | \$668,377 | \$0 | \$401,348 | \$0 | \$401,348 |
| Current Year Revenues | \$17,369,361 | \$16,646,000 | \$12,375,129 | \$0 | \$12,375,129 |

Transportation T-SPLOST Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 521201 Professional Services | \$253,765 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$253,765 | \$0 | \$0 | \$0 | \$0 |
| 541415 Road Improvements/ Sidewalks | \$2,423,560 | \$16,926,000 | \$0 | \$12,375,129 | \$12,375,129 |
| Transfers, Capital, Other Total | \$2,423,560 | \$16,926,000 | \$0 | \$12,375,129 | \$12,375,129 |
| Grand Total | \$2,677,326 | \$16,926,000 | \$0 | \$12,375,129 | \$12,375,129 |

Transportation Department Funds

[Transportation Department Information](#)

[Transportation General Fund](#)

[Transportation Impact Fee Fund](#)



[Link to Interactive Budget Book](#) [Table of Contents](#)

Impact Fee Fund

Impact Fees Fund accounts for the collection of impact fees to pay for system improvements for fire, recreation and parks and transportation facilities as projected in the Roswell Comprehensive Land Use Plan.

Impact Fee Fund Changes from FY 2020 to 2021

Impact Fee Fund

| | | |
|---|-----------|------------------|
| FY 2021 Estimated Available Fund Balance | \$ | 604,389 |
| FY 2021 Revenues | \$ | 1,639,558 |
| FY 2020 Approved Budget | \$ | 7,000 |
| Bank Fees/Charges Adjustment | \$ | 6,000 |
| FY 2021 Base Budget | \$ | 13,000 |
| FY 2021 Operating Total | \$ | 13,000 |
| New Fire Station #8 (Construction) | \$ | 450,000 |
| Historic Gateway Project - Final Design (Contract Modification - Total cost of \$2,500,000) | \$ | 750,000 |
| New 911 Emergency Communications Center (Construction) | \$ | 450,000 |
| One Time Capital Request Total | \$ | 1,650,000 |
| FY 2021 Total Capital | \$ | 1,650,000 |
| FY 2021 Total Budget | \$ | 1,663,000 |
| FY 2021 Estimated Ending Available Fund Balance | \$ | 580,947 |

Impact Fee Fund Revenues by Line Item

| | FY 2019 Actual Revenues | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|----------------------------------|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 341323 Recreation Impact Fees | \$226,788 | \$330,279 | \$214,187 | \$0 | \$214,187 |
| 341324 Trans Impact Fees | \$701,559 | \$1,470,849 | \$1,025,138 | \$0 | \$1,025,138 |
| 341325 Public Safety Impact Fees | \$424,026 | \$599,651 | \$400,233 | \$0 | \$400,233 |
| 341426 3% Admin Impact Fees | \$28,287 | \$0 | \$0 | \$0 | \$0 |
| Charges for Service Total | \$1,380,660 | \$2,400,779 | \$1,639,558 | \$0 | \$1,639,558 |
| 361000 Interest Revenues | (\$346) | \$0 | \$0 | \$0 | \$0 |
| Interest Income Total | (\$346) | \$0 | \$0 | \$0 | \$0 |
| Current Year Revenues | \$1,380,314 | \$2,400,779 | \$1,639,558 | \$0 | \$1,639,558 |

Impact Fee Fund Expenditures by Type

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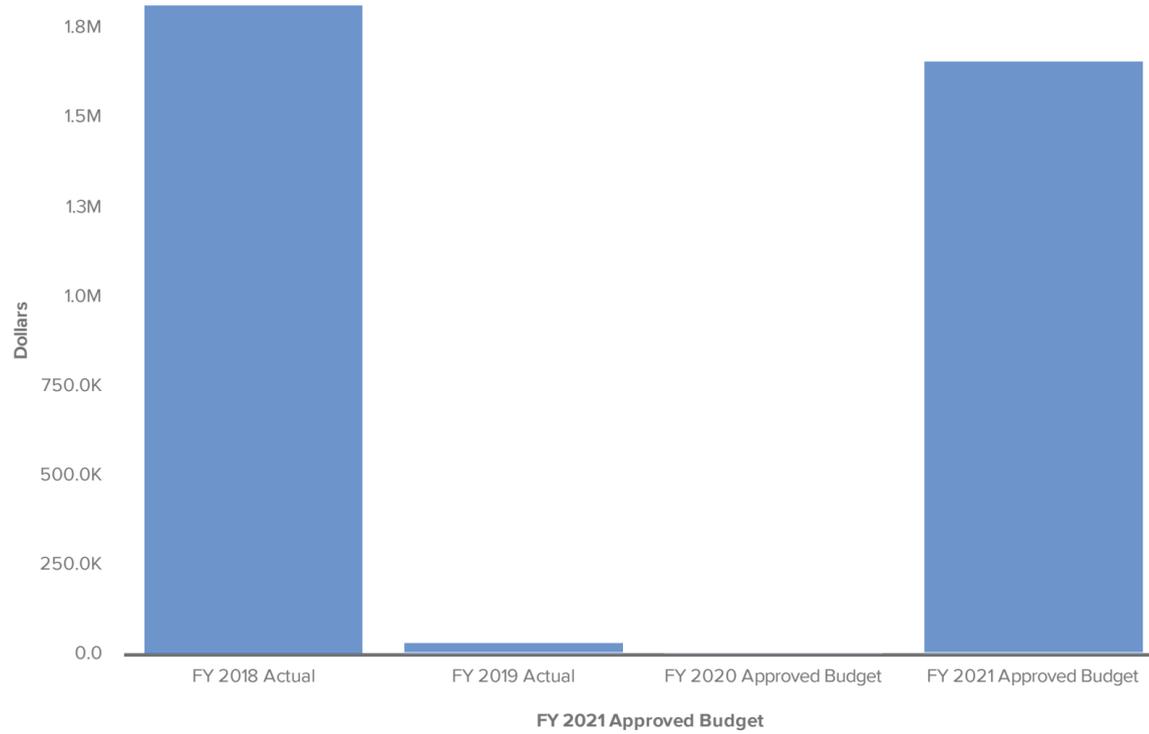
Expenses ▾ Impact Fees Fund



Sort Large to Small ▾

- Transfers, Capital, Other
- Operating

Visualization



Impact Fee Fund Expenditures by Line Item

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|--|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 523901 Bank Fees / Charges | \$10,344 | \$7,000 | \$13,000 | \$0 | \$13,000 |
| Operating Total | \$10,344 | \$7,000 | \$13,000 | \$0 | \$13,000 |
| 541210 Recreation Facilities | \$17,940 | \$0 | \$0 | \$0 | \$0 |
| 541300 Buildings | \$6,760 | \$0 | \$0 | \$900,000 | \$900,000 |
| 541415 Road Improvements/ Sidewalks | \$0 | \$0 | \$0 | \$750,000 | \$750,000 |
| Transfers, Capital, Other Total | \$24,700 | \$0 | \$0 | \$1,650,000 | \$1,650,000 |
| Grand Total | \$35,044 | \$7,000 | \$13,000 | \$1,650,000 | \$1,663,000 |

Impact Fee Fund Expenditures by Cost Centers

| | FY 2019 Actual Expenses | FY 2020 Approved Budget | FY 2021 Base Budget | FY 2021 Approved Changes | FY 2021 Approved Budget |
|---|-------------------------------|-------------------------------|---------------------------|--------------------------------|-------------------------------|
| 23032101 - Police Administration | | | | | |
| Transfers, Capital, Other | \$0 | \$0 | \$0 | \$450,000 | \$450,000 |
| 23032101 - Police Administration Total | \$0 | \$0 | \$0 | \$450,000 | \$450,000 |
| 23035101 - Fire Administration | | | | | |
| Transfers, Capital, Other | \$6,760 | \$0 | \$0 | \$450,000 | \$450,000 |
| 23035101 - Fire Administration Total | \$6,760 | \$0 | \$0 | \$450,000 | \$450,000 |
| 23042101 - Transportation Administration | | | | | |
| Operating | \$10,344 | \$7,000 | \$13,000 | \$0 | \$13,000 |
| 23042101 - Transportation Administration Total | \$10,344 | \$7,000 | \$13,000 | \$0 | \$13,000 |
| 23042200 - Street Maintenance | | | | | |
| Transfers, Capital, Other | \$0 | \$0 | \$0 | \$750,000 | \$750,000 |
| 23042200 - Street Maintenance Total | \$0 | \$0 | \$0 | \$750,000 | \$750,000 |
| 23062000 - Parks / Park Areas | | | | | |
| Transfers, Capital, Other | \$17,940 | \$0 | \$0 | \$0 | \$0 |
| 23062000 - Parks / Park Areas Total | \$17,940 | \$0 | \$0 | \$0 | \$0 |
| Grand Total | \$35,044 | \$7,000 | \$13,000 | \$1,650,000 | \$1,663,000 |

Impact Fee Fund Expenditures by Department

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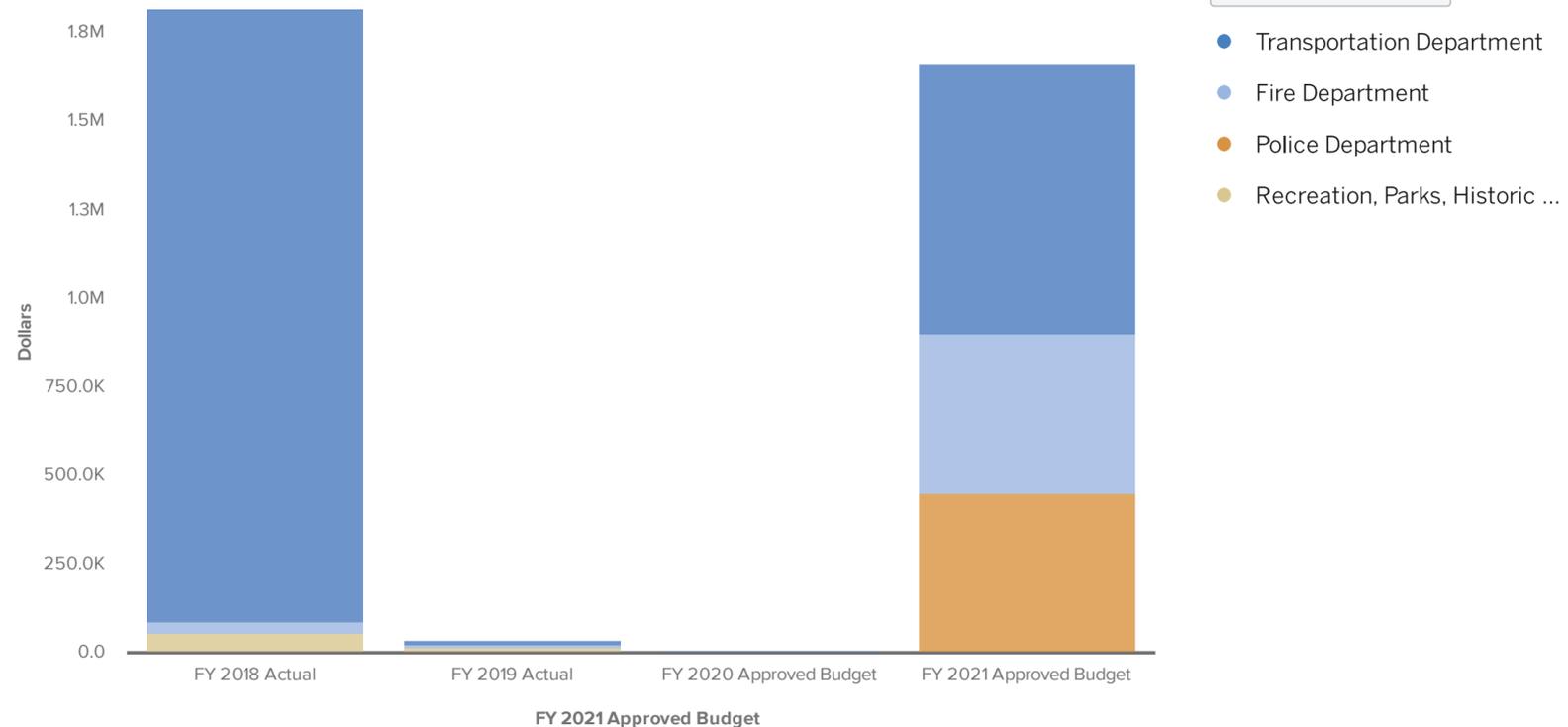
Broken down by

Departments ▾ Impact Fees Fund ▾ Expenses



Sort **Large to Small** ▾

Visualization



Impact Fee Fund Department Information

[Transportation Department Information](#)

[Recreation, Parks, Historic & Cultural Affairs Department Information](#)

[Police Department Information](#)

[Fire Department Information](#)

Capital Improvement Program

A five-year Capital Improvement Program (CIP) is developed and updated annually. The capital budget is the first year of the CIP and provides the basis for control of expenditures for the acquisition of significant City assets and construction of all capital facilities.

Capital Improvement Program

The Capital Improvement Program (CIP) is a five-year program and details anticipated expenditures as well as the approved sources of funding. Capital requests are funded through fund balance, bond proceeds, grants, impact fees, or other specially designated revenue sources.

The first year of the CIP is incorporated into the Annual Budget and Program for Services and is commonly known as the Capital Budget for the fiscal year. The Capital Budget is the governing body's annual appropriation for capital spending and authorized specific projects and authorizes specific funding for these projects. The subsequent or outlying years of the CIP are updated and revised each year to reflect the changing needs and priorities of the City. Projects and financing sources listed in the CIP for years other than the first year are not authorized until the Annual Budget and Program for Services for those years is legally adopted.

The outlying years serve only as a guide for future planning and are subject to further review and modification in subsequent years. Funding decisions are based upon the type of project. Recurring or maintenance projects are funded using operating revenues just like an operating expense. One time projects can use undesignated, unreserved fund balance as a funding source. Other funding sources include federal and state grants, impact fees, bond issues, hotel/motel tax, and enterprise funds.

The Capital Projects Fund was created to effectively manage and track approved projects and funding sources. With the exception of enterprise funds, confiscated assets fund and the E-911 fund, acquisition of all capital assets including all capital projects will be conducted through the Capital Projects Fund.

As capital improvement projects are completed they are capitalized and the operations and maintenance are funded in the annual operating budget. Operating Impacts are requested in the current year's Operating Budget and as part of the Project Planning if in a future year. After the annual audit has been completed, the unspent and unencumbered balance of each approved capital project will be reallocated in the following fiscal year to their respective projects.

The City is currently developing a five year strategic plan. This plan will establish goals and priorities for the next five years and will result in a revised capital improvement plan. The strategic plan is expected to be completed in FY 2021.

Impact of coronavirus on capital projects

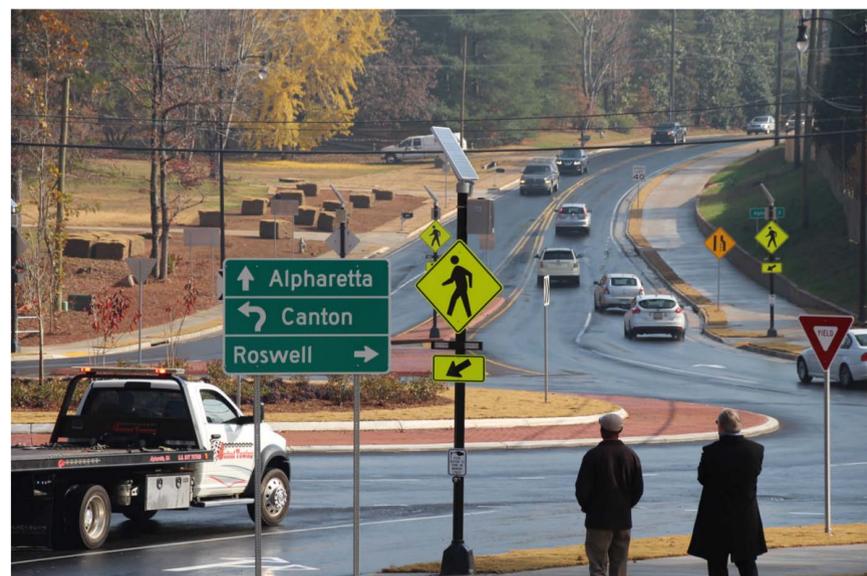
FY 2021 Proposed Budget focuses on core services and programs and defers most capital requests.

The financial plan related to coronavirus is available on [this link](#) or on page 31 of the pdf.

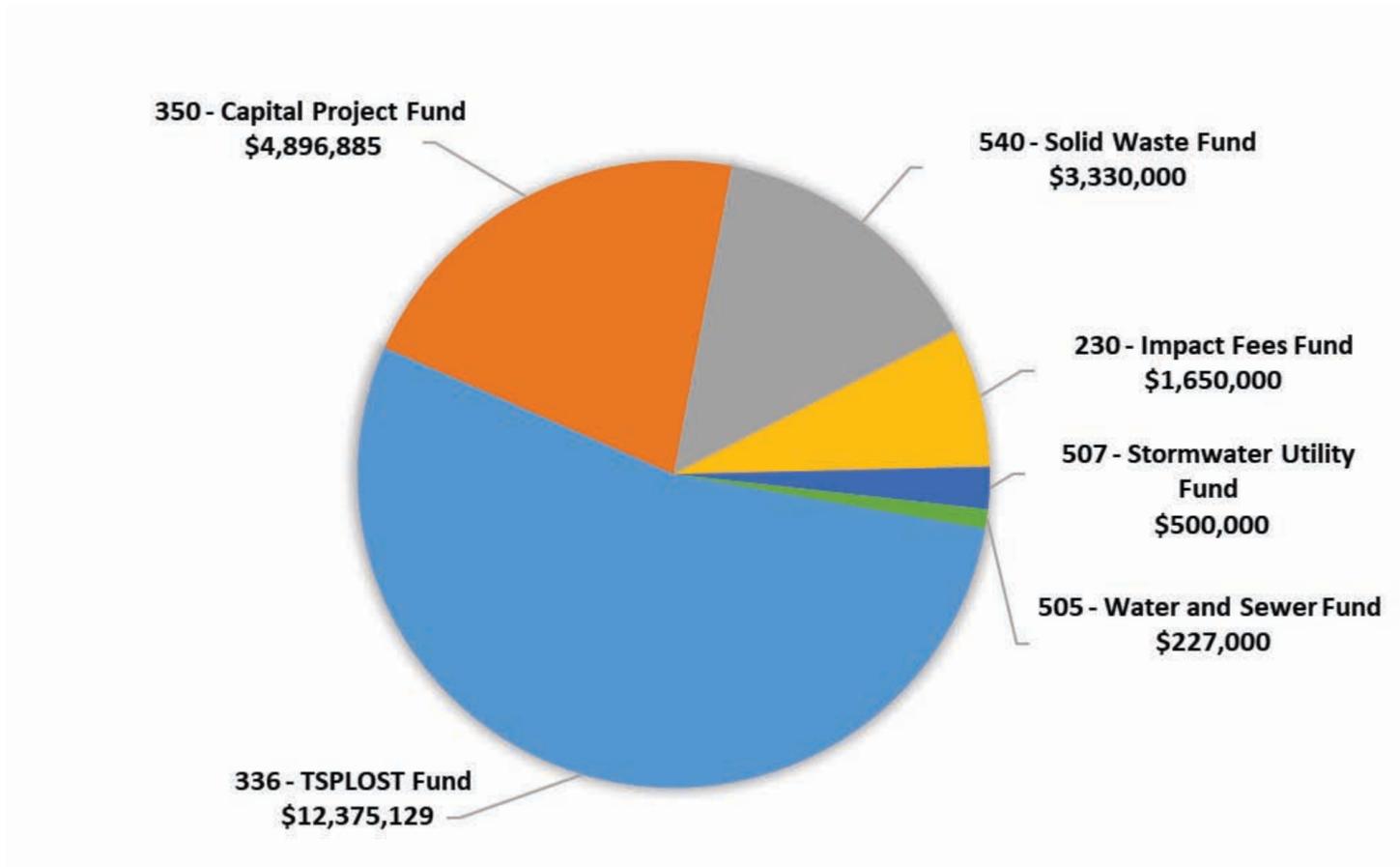
Capital Project Fund 350

Changes from FY 2020 to 2021

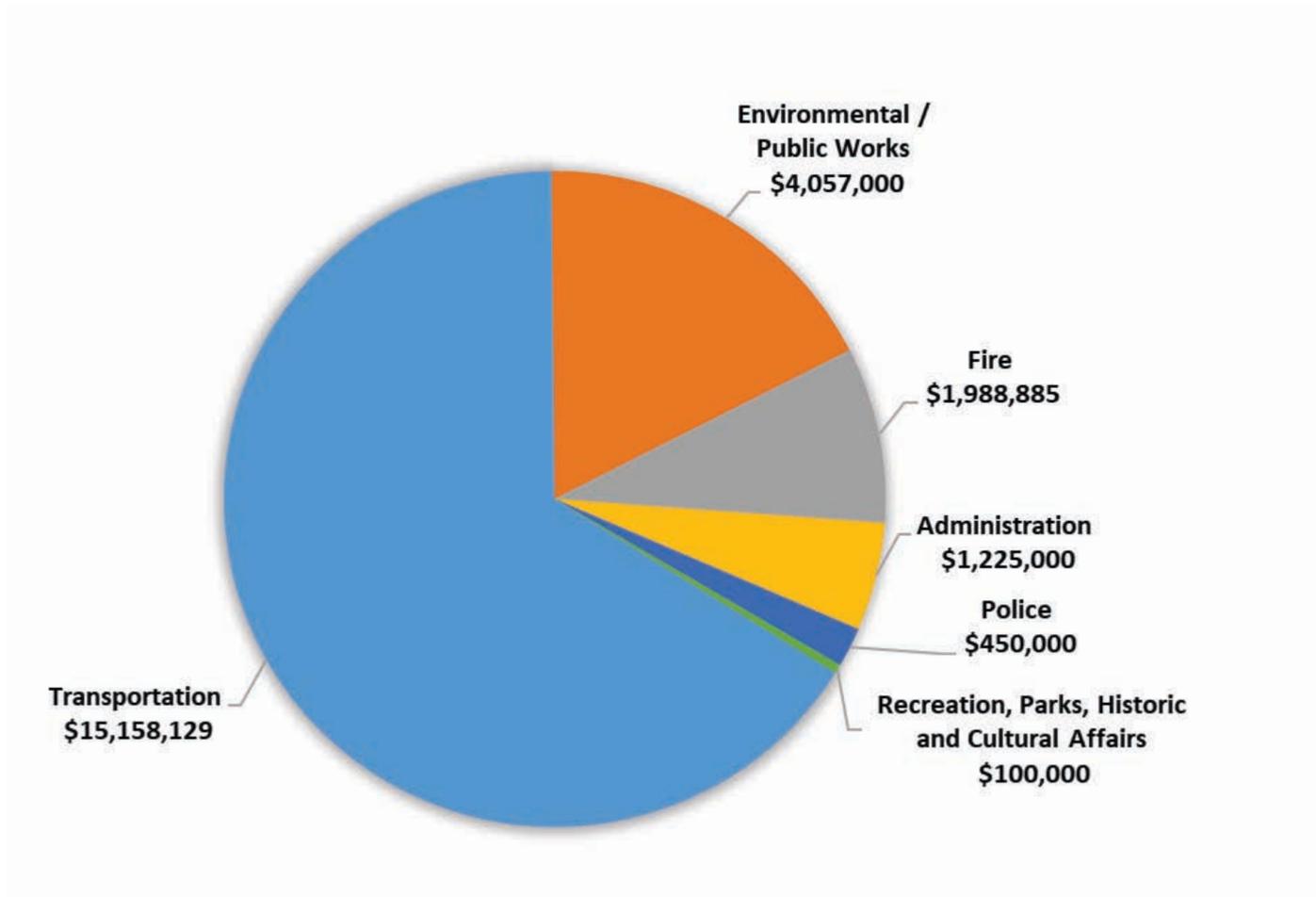
| | |
|---|---------------------|
| FY 2021 Estimated Available Fund Balance | \$ 1,062,237 |
| FY 2021 Revenues | \$ 6,004,131 |
| Reprogramming of Capital (use of fund balance) | \$ 110,337 |
| FY 2020 Approved Budget | \$ 9,362,105 |
| Capital Removed | \$ (9,362,105) |
| Fleet Rate and Lease Adjustment | \$ 1,150,000 |
| FY 2021 Base Budget | \$ 1,150,000 |
| FY 2021 Operating Total | \$ 1,150,000 |
| | FY 2021 |
| Citywide Network/Fiber Switch Replacement (Lease-Purchase) | \$ 1,200,000 |
| IT Equipment Replacement Program (Partially Funded at \$25,000) | \$ 25,000 |
| Personal Protective Equipment Replacement Program | \$ 122,385 |
| Fire Vehicle Replacement Program (Lease-Purchase) | \$ 1,416,500 |
| Citywide Road Resurfacing and Reconstruction Program (Partially Funded at \$250,000) | \$ 250,000 |
| Asphalt Equipment Replacement | \$ 33,000 |
| Maintenance Capital Request Total | \$ 3,046,885 |
| Adult Recreation Center Window and Siding Replacement | \$ 100,000 |
| Historic Gateway Project - Final Design (Contract Modification - Total cost of \$2,500,000) | \$ 1,750,000 |
| One Time Capital Request Total | \$ 1,850,000 |
| FY 2021 Total Capital | \$ 4,896,885 |
| FY 2021 Total Budget | \$ 6,046,885 |
| Reserve for Enterprise Lease Program | \$ 1,000,530 |
| FY 2021 Estimated Ending Available Fund Balance | \$ 129,290 |



FY 2021 Approved Capital by Fund



FY 2021 Approved Capital by Department



Maintenance Capital

Maintenance Capital projects are intended to maintain or replace existing assets.

Maintenance Capital by Fund

| | FY 2021 Approved Budget | FY 2022 CIP Request | FY 2023 CIP Request | FY 2024 CIP Request | FY 2025 CIP Request | FY 2026 CIP Request |
|---|-------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| 350 - Capital Project Fund | | | | | | |
| Add Funding for Classification and Compensation Study | \$0 | \$0 | \$20,000 | \$0 | \$50,000 | \$0 |
| Aerial Photography | \$0 | \$45,000 | \$0 | \$0 | \$45,000 | \$0 |
| Asphalt Equipment Replacement | \$33,000 | \$125,000 | \$140,000 | \$0 | \$0 | \$0 |
| Asphalt: Parking Lot, Driveway and Access Road Replacement Plan | \$0 | \$165,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |
| Athletic Field Improvements - Light Pole Replacement | \$0 | \$50,000 | \$80,000 | \$80,000 | \$50,000 | \$50,000 |
| Bicycle Patrol Replacement | \$0 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$0 |
| Bridge Maintenance and Safety Program | \$0 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |
| Building Office Retrofit | \$0 | \$2,000,000 | \$0 | \$0 | \$0 | \$0 |
| Camera Replacement and Update in Mayor and Council Chambers | \$0 | \$0 | \$0 | \$0 | \$45,000 | \$0 |
| Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based on Facility Condition Assessment (FCA) | \$0 | \$2,272,806 | \$2,000,000 | \$2,000,000 | \$2,000,000 | \$2,000,000 |
| Citywide Network/Fiber Switch Replacement (Lease-Purchase) | \$1,200,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Citywide Radio Replacement Program | \$0 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$400,000 |
| Citywide Road Resurfacing and Reconstruction Program (Partially Funded at \$250,000) | \$250,000 | \$3,000,000 | \$3,000,000 | \$3,000,000 | \$3,000,000 | \$3,000,000 |
| Fire Vehicle Replacement Program (Lease-Purchase) | \$1,416,500 | \$587,400 | \$1,206,836 | \$0 | \$612,202 | \$331,190 |
| Ford F-750 Replacement Trucks | \$0 | \$87,000 | \$0 | \$0 | \$92,000 | \$0 |
| Handgun Optic Sight Transition | \$0 | \$47,863 | \$47,863 | \$0 | \$0 | \$0 |
| Historic House Properties Maintenance | \$0 | \$184,000 | \$112,000 | \$96,000 | \$112,000 | \$79,000 |
| Impact Fee Review and Update | \$0 | \$100,000 | \$0 | \$0 | \$0 | \$0 |
| IT Equipment Replacement Program (Partially Funded at \$25,000) | \$25,000 | \$68,000 | \$68,000 | \$68,000 | \$68,000 | \$68,000 |
| Motorcycle Replacement Program | \$0 | \$90,000 | \$90,000 | \$90,000 | \$90,000 | \$90,000 |
| Personal Protective Equipment Replacement Program | \$122,385 | \$126,057 | \$129,839 | \$133,733 | \$137,745 | \$0 |
| Playground Replacements | \$0 | \$200,000 | \$200,000 | \$200,000 | \$200,000 | \$200,000 |
| Recreation and Parks Maintenance Program | \$0 | \$385,000 | \$385,000 | \$385,000 | \$385,000 | \$385,000 |
| Skid Steer Replacement | \$0 | \$0 | \$0 | \$70,000 | \$0 | \$0 |
| Small Equipment Replacement Program | \$0 | \$53,045 | \$54,636 | \$56,275 | \$57,963 | \$59,701 |
| Stormwater Best Management Practice | \$0 | \$0 | \$0 | \$150,000 | \$0 | \$0 |
| System Wide Park Improvements (Beautification) | \$0 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |
| Tactical Vest and Helmet Replacement Program | \$0 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 |
| Traffic Signal Pole Replacement Program | \$0 | \$55,000 | \$60,000 | \$65,000 | \$70,000 | \$0 |
| Trail Repairs | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$0 |
| Zero Turn Mower Replacement | \$0 | \$14,000 | \$0 | \$28,000 | \$0 | \$0 |
| 350 - Capital Project Fund Total | \$3,046,885 | \$10,035,171 | \$8,049,174 | \$6,877,008 | \$7,469,910 | \$7,012,891 |
| 505 - Water and Sewer Fund | | | | | | |
| Replace SCADA Communication System | \$27,000 | \$27,000 | \$0 | \$0 | \$0 | \$0 |
| Water Line Replacement (Partially Funded at \$200,000) | \$200,000 | \$400,000 | \$400,000 | \$400,000 | \$400,000 | \$400,000 |
| 505 - Water and Sewer Fund Total | \$227,000 | \$427,000 | \$400,000 | \$400,000 | \$400,000 | \$400,000 |
| 507 - Stormwater Utility Fund | | | | | | |
| Stormwater Master Project List (Partially Funded \$500,000) | \$500,000 | \$1,050,000 | \$1,040,000 | \$1,050,000 | \$1,100,000 | \$1,100,000 |
| 507 - Stormwater Utility Fund Total | \$500,000 | \$1,050,000 | \$1,040,000 | \$1,050,000 | \$1,100,000 | \$1,100,000 |
| 540 - Solid Waste Fund | | | | | | |
| Commercial Front Loader Garbage Truck Replacement | \$0 | \$298,000 | \$327,000 | \$340,000 | \$350,000 | \$378,500 |
| Recycling Center Semi-Trailer Replacement Program | \$0 | \$6,500 | \$6,500 | \$6,500 | \$6,500 | \$6,500 |
| Residential Rear Loading Garbage Truck Replacement | \$230,000 | \$244,000 | \$359,000 | \$275,000 | \$402,000 | \$325,900 |
| 540 - Solid Waste Fund Total | \$230,000 | \$548,500 | \$692,500 | \$621,500 | \$758,500 | \$710,900 |
| 604 - Fleet Services Fund | | | | | | |
| Bay Door Replacement | \$0 | \$100,000 | \$0 | \$0 | \$0 | \$0 |
| Diagnostics Software | \$0 | \$0 | \$0 | \$14,000 | \$0 | \$0 |
| Tool and Auto Repair Equipment Replacement Program | \$0 | \$13,500 | \$13,500 | \$0 | \$0 | \$0 |
| 604 - Fleet Services Fund Total | \$0 | \$113,500 | \$13,500 | \$14,000 | \$0 | \$0 |
| Grand Total | \$4,003,885 | \$12,174,171 | \$10,195,174 | \$8,962,508 | \$9,728,410 | \$9,223,791 |

Maintenance Capital by Department

| | FY 2021 | | | | | |
|---|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Approved Budget | FY 2022 CIP Request | FY 2023 CIP Request | FY 2024 CIP Request | FY 2025 CIP Request | FY 2026 CIP Request |
| Administration | | | | | | |
| Add Funding for Classification and Compensation Study | \$0 | \$0 | \$20,000 | \$0 | \$50,000 | \$0 |
| Camera Replacement and Update in Mayor and Council Chambers | \$0 | \$0 | \$0 | \$0 | \$45,000 | \$0 |
| Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based on Facility Condition Assessment (FCA) | \$0 | \$2,272,806 | \$2,000,000 | \$2,000,000 | \$2,000,000 | \$2,000,000 |
| Citywide Network/Fiber Switch Replacement (Lease-Purchase) | \$1,200,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| IT Equipment Replacement Program (Partially Funded at \$25,000) | \$25,000 | \$68,000 | \$68,000 | \$68,000 | \$68,000 | \$68,000 |
| Administration Total | \$1,225,000 | \$2,340,806 | \$2,088,000 | \$2,068,000 | \$2,163,000 | \$2,068,000 |
| Community Development | | | | | | |
| Aerial Photography | \$0 | \$45,000 | \$0 | \$0 | \$45,000 | \$0 |
| Impact Fee Review and Update | \$0 | \$100,000 | \$0 | \$0 | \$0 | \$0 |
| Community Development Total | \$0 | \$145,000 | \$0 | \$0 | \$45,000 | \$0 |
| Environmental / Public Works | | | | | | |
| Bay Door Replacement | \$0 | \$100,000 | \$0 | \$0 | \$0 | \$0 |
| Commercial Front Loader Garbage Truck Replacement | \$0 | \$298,000 | \$327,000 | \$340,000 | \$350,000 | \$378,500 |
| Diagnostics Software | \$0 | \$0 | \$0 | \$14,000 | \$0 | \$0 |
| Recycling Center Semi-Trailer Replacement Program | \$0 | \$6,500 | \$6,500 | \$6,500 | \$6,500 | \$6,500 |
| Replace SCADA Communication System | \$27,000 | \$27,000 | \$0 | \$0 | \$0 | \$0 |
| Residential Rear Loading Garbage Truck Replacement | \$230,000 | \$244,000 | \$359,000 | \$275,000 | \$402,000 | \$325,900 |
| Stormwater Best Management Practice | \$0 | \$0 | \$0 | \$150,000 | \$0 | \$0 |
| Stormwater Master Project List (Partially Funded \$500,000) | \$500,000 | \$1,050,000 | \$1,040,000 | \$1,050,000 | \$1,100,000 | \$1,100,000 |
| Tool and Auto Repair Equipment Replacement Program | \$0 | \$13,500 | \$13,500 | \$0 | \$0 | \$0 |
| Water Line Replacement (Partially Funded at \$200,000) | \$200,000 | \$400,000 | \$400,000 | \$400,000 | \$400,000 | \$400,000 |
| Environmental / Public Works Total | \$957,000 | \$2,139,000 | \$2,146,000 | \$2,235,500 | \$2,258,500 | \$2,210,900 |
| Fire | | | | | | |
| Fire Vehicle Replacement Program (Lease-Purchase) | \$1,416,500 | \$587,400 | \$1,206,836 | \$0 | \$612,202 | \$331,190 |
| Personal Protective Equipment Replacement Program | \$122,385 | \$126,057 | \$129,839 | \$133,733 | \$137,745 | \$0 |
| Fire Total | \$1,538,885 | \$713,457 | \$1,336,675 | \$133,733 | \$749,947 | \$331,190 |
| Police | | | | | | |
| Bicycle Patrol Replacement | \$0 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$0 |
| Building Office Retrofit | \$0 | \$2,000,000 | \$0 | \$0 | \$0 | \$0 |
| Citywide Radio Replacement Program | \$0 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$400,000 |
| Handgun Optic Sight Transition | \$0 | \$47,863 | \$47,863 | \$0 | \$0 | \$0 |
| Motorcycle Replacement Program | \$0 | \$90,000 | \$90,000 | \$90,000 | \$90,000 | \$90,000 |
| Tactical Vest and Helmet Replacement Program | \$0 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 |
| Police Total | \$0 | \$2,292,863 | \$292,863 | \$245,000 | \$245,000 | \$540,000 |
| Recreation, Parks, Historic and Cultural Affairs | | | | | | |
| Asphalt: Parking Lot, Driveway and Access Road Replacement Plan | \$0 | \$165,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |
| Athletic Field Improvements - Light Pole Replacement | \$0 | \$50,000 | \$80,000 | \$80,000 | \$50,000 | \$50,000 |
| Historic House Properties Maintenance | \$0 | \$184,000 | \$112,000 | \$96,000 | \$112,000 | \$79,000 |
| Playground Replacements | \$0 | \$200,000 | \$200,000 | \$200,000 | \$200,000 | \$200,000 |
| Recreation and Parks Maintenance Program | \$0 | \$385,000 | \$385,000 | \$385,000 | \$385,000 | \$385,000 |
| Skid Steer Replacement | \$0 | \$0 | \$0 | \$70,000 | \$0 | \$0 |
| Small Equipment Replacement Program | \$0 | \$53,045 | \$54,636 | \$56,275 | \$57,963 | \$59,701 |
| System Wide Park Improvements (Beautification) | \$0 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |
| Trail Repairs | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$0 |
| Recreation, Parks, Historic and Cultural Affairs Total | \$0 | \$1,162,045 | \$1,031,636 | \$1,087,275 | \$1,004,963 | \$973,701 |
| Transportation | | | | | | |
| Asphalt Equipment Replacement | \$33,000 | \$125,000 | \$140,000 | \$0 | \$0 | \$0 |
| Bridge Maintenance and Safety Program | \$0 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |
| Citywide Road Resurfacing and Reconstruction Program (Partially Funded at \$250,000) | \$250,000 | \$3,000,000 | \$3,000,000 | \$3,000,000 | \$3,000,000 | \$3,000,000 |
| Ford F-750 Replacement Trucks | \$0 | \$87,000 | \$0 | \$0 | \$92,000 | \$0 |
| Traffic Signal Pole Replacement Program | \$0 | \$55,000 | \$60,000 | \$65,000 | \$70,000 | \$0 |
| Zero Turn Mower Replacement | \$0 | \$14,000 | \$0 | \$28,000 | \$0 | \$0 |
| Transportation Total | \$283,000 | \$3,381,000 | \$3,300,000 | \$3,193,000 | \$3,262,000 | \$3,100,000 |
| Grand Total | \$4,003,885 | \$12,174,171 | \$10,195,174 | \$8,962,508 | \$9,728,410 | \$9,223,791 |

One Time Capital

One Time Capital projects are intended to expand the City's assets or programs.

One Time Capital by Fund

| | FY 2021 | | | | | |
|---|---------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| | Approved Budget | FY 2022 CIP Request | FY 2023 CIP Request | FY 2024 CIP Request | FY 2025 CIP Request | FY 2026 CIP Request |
| 230 - Impact Fees Fund | | | | | | |
| Historic Gateway Project - Final Design (Contract Modification - Total cost of \$2,500,000) | \$750,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| New 911 Emergency Communications Center (Construction) | \$450,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| New Fire Station #8 (Construction) | \$450,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 230 - Impact Fees Fund Total | \$1,650,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 336 - TSPLOST Fund | | | | | | |
| TSPLOST - Big Creek Parkway | \$12,375,129 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 336 - TSPLOST Fund Total | \$12,375,129 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 350 - Capital Project Fund | | | | | | |
| ADA Compliance of City Facilities | \$0 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$0 |
| Additional Automated License Plate Recognition Device | \$0 | \$24,125 | \$48,250 | \$24,125 | \$48,250 | \$0 |
| Adult Recreation Center Window and Siding Replacement | \$100,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Ballistic Shields for Uniform Patrol | \$0 | \$0 | \$0 | \$0 | \$0 | \$38,000 |
| Bicycle and Pedestrian Improvements | \$0 | \$0 | \$2,500,000 | \$2,500,000 | \$2,500,000 | \$2,500,000 |
| Big Creek Parkway Phase 3 | \$0 | \$0 | \$1,000,000 | \$0 | \$3,000,000 | \$10,000,000 |
| Bridge Replacement - Jones Road | \$0 | \$400,000 | \$50,000 | \$2,000,000 | \$0 | \$0 |
| Bridge Replacement - Norcross Street | \$0 | \$0 | \$400,000 | \$200,000 | \$2,000,000 | \$0 |
| CAD/RMS | \$0 | \$1,500,000 | \$0 | \$0 | \$0 | \$0 |
| Chattahoochee River Pedestrian Bridge | \$0 | \$508,050 | \$0 | \$0 | \$0 | \$0 |
| Citywide WiFi Infrastructure Replacement - Public | \$0 | \$676,453 | \$0 | \$0 | \$0 | \$200,000 |
| Cultural Arts Center Lighting System | \$0 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$0 |
| Cultural Arts Center Monument Sign Replacement | \$0 | \$30,000 | \$0 | \$0 | \$0 | \$0 |
| Cultural Arts Center Restroom Renovation | \$0 | \$190,000 | \$0 | \$0 | \$0 | \$0 |
| Dogwood Road Multi-Use Trail | \$0 | \$0 | \$250,000 | \$1,000,000 | \$0 | \$0 |
| Equipment Wash Stations | \$0 | \$80,000 | \$80,000 | \$0 | \$0 | \$0 |
| Fiber Connectivity | \$0 | \$60,000 | \$150,000 | \$0 | \$0 | \$0 |
| Fire Station #2 Replacement (Land Acquisition) | \$0 | \$4,030,416 | \$0 | \$0 | \$0 | \$0 |
| Fitness Locker Rooms Renovation/Expansion at Bill Johnson Community Activity Building | \$0 | \$200,000 | \$0 | \$0 | \$0 | \$0 |
| Groeway Community Master Plan Implementation | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$0 |
| Hembree Road at Crabapple Road (Intersection Improvement) | \$0 | \$0 | \$70,000 | \$220,000 | \$600,000 | \$0 |
| Historic Gateway Project - Final Design (Contract Modification - Total cost of \$2,500,000) | \$1,750,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Historic Roswell Trails and Groeway Park Connectivity | \$0 | \$135,000 | \$225,000 | \$180,000 | \$0 | \$0 |
| Holcomb Bridge Road (HBR) Multi-Use Trail, Phase 5 | \$0 | \$0 | \$0 | \$100,000 | \$800,000 | \$0 |
| Kent Road Paving | \$0 | \$200,000 | \$1,500,000 | \$0 | \$0 | \$0 |
| Mansell Road Extension | \$0 | \$0 | \$300,000 | \$0 | \$2,000,000 | \$4,000,000 |
| Mimosa Hall Facility Improvement for Certificate of Occupancy | \$0 | \$89,500 | \$145,000 | \$25,000 | \$0 | \$0 |
| New Fire Station #8 (Construction) | \$0 | \$694,989 | \$0 | \$0 | \$0 | \$0 |
| Park Security Camera Program (Pedestrian and Parking Areas) | \$0 | \$40,000 | \$40,000 | \$100,000 | \$40,000 | \$40,000 |
| Pine Grove Road at Hightower Road (Int. Improvement) | \$0 | \$0 | \$0 | \$175,000 | \$500,000 | \$0 |
| Pine Grove Road at North Coleman Road (Intersection Improvement) | \$0 | \$170,000 | \$500,000 | \$0 | \$0 | \$0 |
| Recreation Center Security Cameras | \$0 | \$40,000 | \$27,000 | \$20,000 | \$40,000 | \$40,000 |
| Remote /Distance Learning Center for City Personnel including Public Safety | \$0 | \$75,000 | \$0 | \$0 | \$0 | \$0 |
| Riverside Road Complete Street (Design) | \$0 | \$500,000 | \$4,000,000 | \$0 | \$0 | \$0 |
| Roswell Area Park Pool Infrastructure Repairs | \$0 | \$65,000 | \$200,000 | \$0 | \$0 | \$0 |
| Sidewalk Connectivity Program | \$0 | \$1,000,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 |
| Speed Management and Pedestrian Safety Program | \$0 | \$70,000 | \$70,000 | \$70,000 | \$70,000 | \$70,000 |
| Station #3 Replacement | \$0 | \$528,544 | \$4,110,376 | \$0 | \$0 | \$0 |
| Sun Valley Drive - Phase 2 (Old Ellis Extension) (ROW) | \$0 | \$0 | \$12,800,000 | \$0 | \$0 | \$0 |
| Trail Restroom | \$0 | \$250,000 | \$0 | \$250,000 | \$0 | \$0 |
| Trail Counters | \$0 | \$7,000 | \$0 | \$0 | \$0 | \$0 |
| Transit enhancements | \$0 | \$0 | \$2,000,000 | \$0 | \$0 | \$0 |
| 350 - Capital Project Fund Total | \$1,850,000 | \$11,664,077 | \$31,540,626 | \$7,939,125 | \$12,673,250 | \$17,888,000 |
| 507 - Stormwater Utility Fund | | | | | | |
| Large Equipment Replacement | \$0 | \$50,000 | \$60,000 | \$50,000 | \$40,000 | \$50,000 |
| 507 - Stormwater Utility Fund Total | \$0 | \$50,000 | \$60,000 | \$50,000 | \$40,000 | \$50,000 |
| 540 - Solid Waste Fund | | | | | | |
| Forklift Replacement | \$0 | \$35,000 | \$0 | \$0 | \$0 | \$0 |
| Recycling Center Fan Replacement | \$0 | \$0 | \$0 | \$0 | \$0 | \$10,000 |
| Transfer Station Improvements and Expansion (Assumes GEFA Loan for Full Amount) | \$3,100,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 540 - Solid Waste Fund Total | \$3,100,000 | \$35,000 | \$0 | \$0 | \$0 | \$10,000 |
| 555 - Participant Recreation Fund | | | | | | |
| Covered Batting Cage at Hembree Park | \$0 | \$225,000 | \$0 | \$0 | \$0 | \$0 |
| 555 - Participant Recreation Fund Total | \$0 | \$225,000 | \$0 | \$0 | \$0 | \$0 |
| Grand Total | \$18,975,129 | \$11,974,077 | \$31,600,626 | \$7,989,125 | \$12,713,250 | \$17,948,000 |

One Time Capital by Department

| | FY 2021 | | | | | |
|---|---------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| | Approved Budget | FY 2022 CIP Request | FY 2023 CIP Request | FY 2024 CIP Request | FY 2025 CIP Request | FY 2026 CIP Request |
| Administration | | | | | | |
| Citywide WiFi Infrastructure Replacement - Public | \$0 | \$676,453 | \$0 | \$0 | \$0 | \$200,000 |
| Remote /Distance Learning Center for City Personnel including Public Safety | \$0 | \$75,000 | \$0 | \$0 | \$0 | \$0 |
| Administration Total | \$0 | \$751,453 | \$0 | \$0 | \$0 | \$200,000 |
| Environmental / Public Works | | | | | | |
| Forklift Replacement | \$0 | \$35,000 | \$0 | \$0 | \$0 | \$0 |
| Large Equipment Replacement | \$0 | \$50,000 | \$60,000 | \$50,000 | \$40,000 | \$50,000 |
| Recycling Center Fan Replacement | \$0 | \$0 | \$0 | \$0 | \$0 | \$10,000 |
| Transfer Station Improvements and Expansion (Assumes GEFA Loan for Full Amount) | \$3,100,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Environmental / Public Works Total | \$3,100,000 | \$85,000 | \$60,000 | \$50,000 | \$40,000 | \$60,000 |
| Fire | | | | | | |
| Fire Station #2 Replacement (Land Acquisition) | \$0 | \$4,030,416 | \$0 | \$0 | \$0 | \$0 |
| New Fire Station #8 (Construction) | \$450,000 | \$694,989 | \$0 | \$0 | \$0 | \$0 |
| Station #3 Replacement | \$0 | \$528,544 | \$4,110,376 | \$0 | \$0 | \$0 |
| Fire Total | \$450,000 | \$5,253,949 | \$4,110,376 | \$0 | \$0 | \$0 |
| Police | | | | | | |
| Additional Automated License Plate Recognition Device | \$0 | \$24,125 | \$48,250 | \$24,125 | \$48,250 | \$0 |
| Ballistic Shields for Uniform Patrol | \$0 | \$0 | \$0 | \$0 | \$0 | \$38,000 |
| CAD/RMS | \$0 | \$1,500,000 | \$0 | \$0 | \$0 | \$0 |
| New 911 Emergency Communications Center (Construction) | \$450,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Police Total | \$450,000 | \$1,524,125 | \$48,250 | \$24,125 | \$48,250 | \$38,000 |
| Recreation, Parks, Historic and Cultural Affairs | | | | | | |
| ADA Compliance of City Facilities | \$0 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$0 |
| Adult Recreation Center Window and Siding Replacement | \$100,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Covered Batting Cage at Hembree Park | \$0 | \$225,000 | \$0 | \$0 | \$0 | \$0 |
| Cultural Arts Center Lighting System | \$0 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$0 |
| Cultural Arts Center Monument Sign Replacement | \$0 | \$30,000 | \$0 | \$0 | \$0 | \$0 |
| Cultural Arts Center Restroom Renovation | \$0 | \$190,000 | \$0 | \$0 | \$0 | \$0 |
| Equipment Wash Stations | \$0 | \$80,000 | \$80,000 | \$0 | \$0 | \$0 |
| Fiber Connectivity | \$0 | \$60,000 | \$150,000 | \$0 | \$0 | \$0 |
| Fitness Locker Rooms Renovation/Expansion at Bill Johnson Community Activity Building | \$0 | \$200,000 | \$0 | \$0 | \$0 | \$0 |
| Groeway Community Master Plan Implementation | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$0 |
| Historic Roswell Trails and Groeway Park Connectivity | \$0 | \$135,000 | \$225,000 | \$180,000 | \$0 | \$0 |
| Mimosa Hall Facility Improvement for Certificate of Occupancy | \$0 | \$89,500 | \$145,000 | \$25,000 | \$0 | \$0 |
| Park Security Camera Program (Pedestrian and Parking Areas) | \$0 | \$40,000 | \$40,000 | \$100,000 | \$40,000 | \$40,000 |
| Recreation Center Security Cameras | \$0 | \$40,000 | \$27,000 | \$20,000 | \$40,000 | \$40,000 |
| Roswell Area Park Pool Infrastructure Repairs | \$0 | \$65,000 | \$200,000 | \$0 | \$0 | \$0 |
| Trail Restroom | \$0 | \$250,000 | \$0 | \$250,000 | \$0 | \$0 |
| Trail Counters | \$0 | \$7,000 | \$0 | \$0 | \$0 | \$0 |
| Recreation, Parks, Historic and Cultural Affairs Total | \$100,000 | \$1,511,500 | \$942,000 | \$650,000 | \$155,000 | \$80,000 |
| Transportation | | | | | | |
| Bicycle and Pedestrian Improvements | \$0 | \$0 | \$2,500,000 | \$2,500,000 | \$2,500,000 | \$2,500,000 |
| Big Creek Parkway Phase 3 | \$0 | \$0 | \$1,000,000 | \$0 | \$3,000,000 | \$10,000,000 |
| Bridge Replacement - Jones Road | \$0 | \$400,000 | \$50,000 | \$2,000,000 | \$0 | \$0 |
| Bridge Replacement - Norcross Street | \$0 | \$0 | \$400,000 | \$200,000 | \$2,000,000 | \$0 |
| Chattahoochee River Pedestrian Bridge | \$0 | \$508,050 | \$0 | \$0 | \$0 | \$0 |
| Dogwood Road Multi-Use Trail | \$0 | \$0 | \$250,000 | \$1,000,000 | \$0 | \$0 |
| Hembree Road at Crabapple Road (Intersection Improvement) | \$0 | \$0 | \$70,000 | \$220,000 | \$600,000 | \$0 |
| Historic Gateway Project - Final Design (Contract Modification - Total cost of \$2,500,000) | \$2,500,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Holcomb Bridge Road (HBR) Multi-Use Trail, Phase 5 | \$0 | \$0 | \$0 | \$100,000 | \$800,000 | \$0 |
| Kent Road Paving | \$0 | \$200,000 | \$1,500,000 | \$0 | \$0 | \$0 |
| Mansell Road Extension | \$0 | \$0 | \$300,000 | \$0 | \$2,000,000 | \$4,000,000 |
| Pine Grove Road at Hightower Road (Int. Improvement) | \$0 | \$0 | \$0 | \$175,000 | \$500,000 | \$0 |
| Pine Grove Road at North Coleman Road (Intersection Improvement) | \$0 | \$170,000 | \$500,000 | \$0 | \$0 | \$0 |
| Riverside Road Complete Street (Design) | \$0 | \$500,000 | \$4,000,000 | \$0 | \$0 | \$0 |
| Sidewalk Connectivity Program | \$0 | \$1,000,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 |
| Speed Management and Pedestrian Safety Program | \$0 | \$70,000 | \$70,000 | \$70,000 | \$70,000 | \$70,000 |
| Sun Valley Drive - Phase 2 (Old Ellis Extension) (ROW) | \$0 | \$0 | \$12,800,000 | \$0 | \$0 | \$0 |
| Transit enhancements | \$0 | \$0 | \$2,000,000 | \$0 | \$0 | \$0 |
| TSPLOST - Big Creek Parkway | \$12,375,129 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Transportation Total | \$14,875,129 | \$2,848,050 | \$26,440,000 | \$7,265,000 | \$12,470,000 | \$17,570,000 |
| Grand Total | \$18,975,129 | \$11,974,077 | \$31,600,626 | \$7,989,125 | \$12,713,250 | \$17,948,000 |

Unfunded Capital Requests for FY 2021

| | Unfunded Amount |
|---|---------------------|
| Administration | |
| Maintenance Capital | |
| Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based on Facility Condition Assessment (FCA) | \$2,528,401 |
| Maintenance Capital Total | \$2,528,401 |
| Administration Total | \$2,528,401 |
| Environmental / Public Works | |
| Maintenance Capital | |
| Commercial Front Loader Garbage Truck Replacement | \$284,000 |
| Recycling Center Semi-Trailer Replacement Program | \$6,500 |
| Tool and Auto Repair Equipment Replacement Program | \$25,000 |
| Maintenance Capital Total | \$315,500 |
| One Time Capital | |
| Large Equipment Replacement | \$25,000 |
| One Time Capital Total | \$25,000 |
| Environmental / Public Works Total | \$340,500 |
| Fire | |
| One Time Capital | |
| Fire Station #2 Replacement (Land Acquisition) | \$1,800,000 |
| New Fire Station #8 (Construction) | \$4,800,761 |
| One Time Capital Total | \$6,600,761 |
| Fire Total | \$6,600,761 |
| Police | |
| Maintenance Capital | |
| Bicycle Patrol Replacement | \$10,000 |
| Citywide Radio Replacement Program | \$100,000 |
| Handgun Optic Sight Transition | \$47,863 |
| Motorcycle Replacement Program | \$90,000 |
| Tactical Vest and Helmet Replacement Program | \$50,000 |
| Maintenance Capital Total | \$297,863 |
| One Time Capital | |
| Additional Automated License Plate Recognition Device | \$48,250 |
| Ballistic Shields for Uniform Patrol | \$30,000 |
| One Time Capital Total | \$78,250 |
| Police Total | \$376,113 |
| Recreation, Parks, Historic and Cultural Affairs | |
| Maintenance Capital | |
| Asphalt: Parking Lot, Driveway and Access Road Replacement Plan | \$60,000 |
| Athletic Field Improvements - Light Pole Replacement | \$50,000 |
| Historic House Properties Maintenance | \$179,000 |
| Playground Replacements | \$200,000 |
| Recreation and Parks Maintenance Program | \$385,000 |
| Skid Steer Replacement | \$70,000 |
| Small Equipment Replacement Program | \$51,500 |
| System Wide Park Improvements (Beautification) | \$100,000 |
| Trail Repairs | \$50,000 |
| Maintenance Capital Total | \$1,145,500 |
| One Time Capital | |
| ADA Compliance of City Facilities | \$50,000 |
| Equipment Wash Stations | \$125,000 |
| Fiber Connectivity | \$40,000 |
| Groveland Community Master Plan Implementation | \$50,000 |
| Historic Roswell Trails and Groveland Park Connectivity | \$180,000 |
| Mimosa Hall Facility Improvement for Certificate of Occupancy | \$270,422 |
| Park Security Camera Program (Pedestrian and Parking Areas) | \$40,000 |
| Recreation Center Security Cameras | \$34,000 |
| One Time Capital Total | \$789,422 |
| Recreation, Parks, Historic and Cultural Affairs Total | \$1,934,922 |
| Transportation | |
| Maintenance Capital | |
| Bridge Maintenance and Safety Program | \$100,000 |
| Traffic Signal Pole Replacement Program | \$50,000 |
| Zero Turn Mower Replacement | \$14,000 |
| Maintenance Capital Total | \$164,000 |
| One Time Capital | |
| Riverside Road Complete Street (Design) | \$500,000 |
| Sidewalk Connectivity Program | \$1,000,000 |
| Speed Management and Pedestrian Safety Program | \$70,000 |
| Sun Valley Drive - Phase 2 (Old Ellis Extension) (ROW) | \$3,900,000 |
| One Time Capital Total | \$5,470,000 |
| Transportation Total | \$5,634,000 |
| Grand Total | \$17,414,697 |

Appendix

Roswell...Yesterday and Today

The City of Roswell, Georgia was incorporated over 150 years ago in 1854, and is located in northern Fulton County, 20 miles north of the City of Atlanta. The City of Roswell has a land area of 42.02 square miles and has an unparalleled quality of life for its 94,786 residents (per the U.S. Census Bureau, 2017).

Roswell's historical chronology begins around 1830 with founder Roswell King arriving on horseback from Darien, Georgia. On February 16, 1854, the Georgia General Assembly incorporated the City of Roswell. Roswell was a manufacturing village comprised of a cotton factory and later, a woolen mill run with waterpower from Vickery Creek, now known as Big Creek. Homes were large columned structures of the mill owners, smaller homes, and even apartments of the mill employees. Roswell was to be affected by the Civil War early in July, 1864.

Brigadier General Kenner Garrard's cavalry corps occupied the town. General Garrard and troops destroyed the factories and mills by fire, at General Sherman's order. General Garrard arrested the owners and employees for treason, and sent women and children north. Roswell's prominent families had refugeed to other parts of Georgia. The Presbyterian Church was used as a hospital. Barrington Hall and Great Oaks were used as headquarters, and Holly Hill as a garrison. The occupation of Roswell by thousands of troops is why so much of the original Roswell survived the war. After the war and the return of Roswell's leaders, the Roswell Manufacturing Company was rebuilt, and prospered until 1892. The major buildings were destroyed by lightning and never rebuilt. The ruins remain to remind us of what the town was like when incorporated in 1854. In the Historic District, many of the old homes remain from the hardworking village supported by an economy based on textiles.

Today, Roswell continues to be a prosperous municipality. The City of Roswell earned an uninsured "AAA" bond rating, the highest possible rating. Fiscally prudent practices on behalf of the elected officials and the city administration contribute to this superior rating and the City's excellent financial strength.

As of July 1, 2018, the U.S. Census Bureau determined that the annual estimated population of Roswell, Georgia was 94,650. The average household size is an estimated 2.72 persons with a median annual household income of \$93,006. The per capita income in Roswell is \$47,657.

In Roswell 93.5% of the population has a high school degree or above with 56.6% having obtained a college degree. Of the residents of Roswell 66.9% own their own home and the median value is \$355,900. (U.S. Census Bureau).

Roswell is nestled beneath a canopy of trees alongside the Chattahoochee River. The City is rich in heritage and preserves its past with a 640-acre Historic District. The Historic District has adopted a trend toward "new urbanism" where pedestrians are encouraged to get out of their cars to stroll along brick-paved, tree-lined sidewalks. Tourists and day visitors, drawn to Roswell's many historical homes and churches, often stay to shop in a number of popular restaurants, trendy art galleries, shops, and offices. The City's three historic house museums, Barrington Hall, Bulloch

Hall, and Smith Plantation host thousands of visitors annually through the numerous tours and special events offered throughout the year. According to a Georgia Tech revenue model, tourism, and tourism-related activities bring in excess of \$76 million annually to the Roswell community.

City of Roswell essential services meet the highest customer service standards and the Mayor and Council are committed to maintaining a high quality of life for Roswell's citizens.

The City of Roswell provides a full range of services to its citizens. These services include police and fire protection; public works; court system; detention facility; the construction and maintenance of recreational pathways, streets, and infrastructure; solid waste collection and recycling; planning and zoning; building inspections; recreation activities and cultural events; water and storm water management; and inherent administrative and support activities. The City also operates a web site, citizen engagement, and broadcasts a youtube channel.

The Fulton County Board of Education provides public education for all of Fulton County, including Roswell. Within Roswell City limits there are 9 elementary schools, 3 middle schools, 2 high schools, and 13 private schools.

Cultural facilities include Roswell's Cultural Arts Center and many historic properties including Barrington Hall, Bulloch Hall, and Smith Plantation. Roswell is served by the Atlanta-Fulton County Library System.

City Organization

The City operates under a charter adopted in 1854 and revised on April 19, 2000, which provides for a Mayor-Council form of government with a city administrator. The Mayor and six council members are part-time employees. Each Council member is elected by the entire City and serves "at large" with post assignments. An election for one half of the council occurs every two years. While all six Council Members are elected at large, all must reside within the City of Roswell. The Mayor is elected to a term of four years to serve on a part-time basis. It is the duty of the Council members, in general, to set policy, set millage rates, to approve budgets, to pass ordinances, and to hear and act on requests for rezoning and annexation. The Chief Administrative and Operational Officer of the City is the City Administrator, who is appointed by the City of Roswell Mayor and Council to: implement Council policies; oversee the daily activities of the City; and supervise the City's department heads.

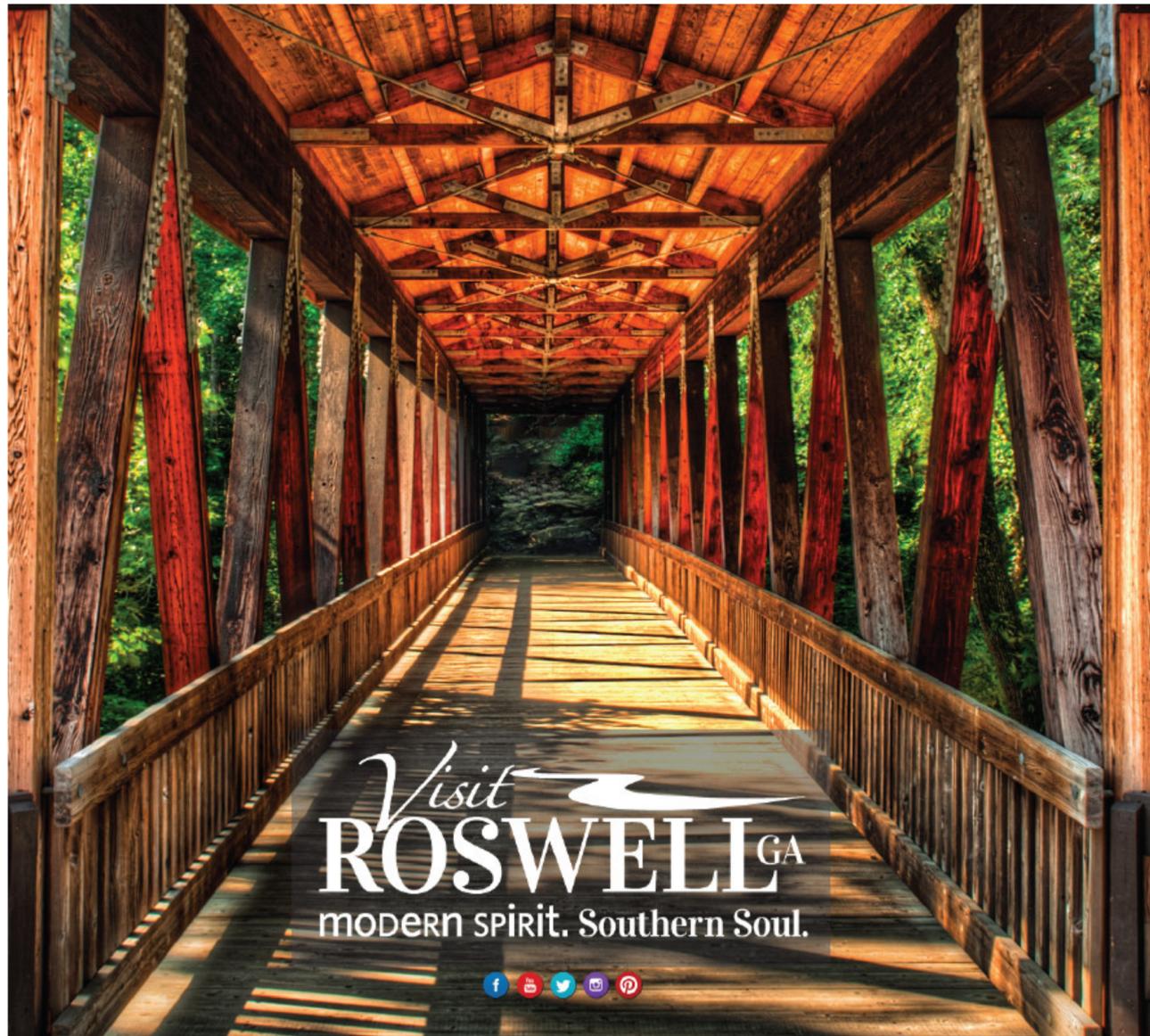
Local Economic Conditions and Outlook

The City of Roswell has earned an "AAA" bond rating, the highest possible rating, consistently each year since 2000. The City is also a great place to do business. New business starts continue to increase in Roswell, with the largest increase in the home-based business sector. Given Roswell's access to GA 400 and proximity to Perimeter Center, Buckhead, Midtown and Downtown Atlanta, the City is well situated to capitalize on future expansion and relocation.

The City's population has increased approximately twelve percent in the last ten years. Historically, large population growth would likely result in further sprawl with the expansion of residential neighborhoods and chain-filled shopping centers. Now, however, local municipalities are looking inward and taking stock of their resources. They are reinvesting in current properties and implementing creative new zoning practices that will improve the quality of life within. Roswell's UDC, or Unified Development Code, is an invaluable tool in the City's redevelopment efforts. It allows for mixed-use zoning and simplifies the processes that have hindered new businesses in the past.

The aging shopping centers of the 80's and 90's are being converted into office, retail and even residential spaces that allow residents to live, work and play within a walkable area. These new live, work, play developments within the City combine restaurants, retail and office space and

residential units. Roswell Exchange is one mixed use project that is currently under construction. Located on 18.1 acres at the intersection of Alpharetta Highway and Sun Valley Drive, this development will bring restaurants, retail, office space, 300 multifamily units and approximately 400 jobs to the local economy. Another mixed use development located steps from Roswell's City Hall and Canton Street is Southern Post. The former Roswell Plaza located on Alpharetta Highway between Norcross and Fraser Street will contain retail space, loft style and open concept office space, apartments and townhomes.



City of Roswell Awards

Roswell Recreation and Parks - 2017 National Gold Medal Winner from the National Recreation and Parks Association.

Named One of the Best Affordable Suburbs in U.S. Roswell was added to the 25 Best Affordable Suburbs in the U.S. by BusinessWeek.com and Sperling's Best Places. The list is comprised of suburbs of the nation's largest metro areas and focuses on median home prices, cost of living, crime rates, and education systems.

Named One of the Top Three Cities in the Nation to Raise Your Family. Roswell was listed third in the book, Best Places to Raise Your Family, released by Frommer's.

Sixth Best Place in America to Retire (Black Enterprise Magazine, September 2008)

Ranked the 18th Safest City in the United States – City Crime Rankings

Named a Gold Certified Green Community by Atlanta Regional Commission in 2013, for leadership in its environmental and sustainability efforts. Certified Green Communities set an

example by conserving energy, investing in renewable energy, conserving water, conserving fuel, reducing waste, and protecting and restoring the community's natural resources.

Georgia Trendsetter Award 2006 - Georgia Municipal Association - Roswell received the award for the Big Creek Wetlands demonstration project.

Create Community Award 2005 - The Atlanta Regional Commission's most prestigious award. Roswell was honored for its efforts in environmental sustainability.

City of Excellence 2003 – Georgia Municipal Association's most prestigious award. Only 50 cities in the state have been honored with the designation.

Designation as a Bicycle Friendly Community 2006 – League of American Bicyclists

Money Magazine's 19th Best City to Live in the Eastern US – Roswell was ranked 19th for cities with populations under 100,000.

Atlanta Magazine's Best Place to Live in Metro Atlanta– Roswell was honored twice by Atlanta Magazine as the best place to live in the metro area.

Internationally Accredited Police Department - Commission on Accreditation of Law Enforcement Agencies (CALEA).

Gold Award for the City of Roswell Cecil Wood Water Processing Plant from the Georgia Association of Water Professionals.

Nationally Accredited Recreation and Parks Department – Commission for Accreditation of Park and Recreation Agencies

2007 Gold Award for the City's Website from the Association of Marketing & Communication Professionals

Achievement of Excellence in Procurement – 2004-2018 – The National Institute of Governmental Purchasing

GFOA Distinguished Budget Presentation Award – 2005-2019: Government Finance Officer's Association

Certificate of Achievement for Excellence in Financial Reporting (CAFR) – 27 consecutive years: Government Finance Officer's Association.

Georgia Recreation and Parks Agency of the Year – 1974, 1979, 1984, 1988, 1990, 1998, 2000, 2004, 2011 and 2017.

Georgia Department of Transportation (GDOT) Best Innovative Solutions Award for the Grimes Bridge Road at Norcross Street/Warsaw Road Roundabout.

Georgia Engineering Alliance Honor Award for the Grimes Bridge Road at Norcross Street/Warsaw Road Roundabout.

Georgia Planning Association (GPA) Award - "2011 Great Places in Georgia - Great Street" Award for Canton Street.

Clean Air Campaign PACE award for being a Government Champion for offering its employees telecommute options, flexible work arrangements/compressed work week and carpool options.

Demographics

| | |
|---|-----------------------------|
| Date of Incorporation: | 1854 |
| Date First Charter Adopted: | 1854 |
| Date Present Charter Adopted: | January 3, 2000 |
| Location: | 20 minutes north of Atlanta |
| Total Estimated Population (2019 CAFR): | 94,650 |
| Number of Full-Time Employees - FY 20: | 625 |
| Form of Government: | Mayor and City Council |

The City of Roswell government is a Mayor/Council style of government with a City Administrator. The Mayor and six Council Members are part time employees.

Each Councilmember is elected by the entire City and serves "at large" with post assignments. Elections for one half the council occur every two years. It is the duty of Council members, in general, to set policy, set millage rates, to approve budgets, to pass ordinances and to hear and act on requests for rezoning and annexation.

Council meetings are held the second and the fourth Monday of each month in Council Chambers of the Roswell City Hall, 38 Hill Street at 7:00 pm. Work Sessions are scheduled, and advertised, as needed. The fifth Monday of a month, when it occurs, is an open forum meeting where citizens may address Mayor and Council on any concern.

In addition to Mayor and Council, various boards and commissions assist in carrying out established policies.

| | |
|----------------------------------|--|
| Roswell Arts Commission | Meets the 1st Tuesday of the month, 7PM, City Hall |
| Design Review Board | Meets the 1st Tuesday of the month, 6:30PM, Council Chambers. Second meetings are held the 3rd Thursday as needed. |
| Board of Zoning Appeals | Meets the 2nd Tuesday of the month, 7:00PM, Council Chambers |
| Historic Preservation Commission | Meets the 2nd Wednesday of the month, 7:30PM, Council Chambers |
| Planning Commission | Meets the 3rd Tuesday of the month, 7:30PM, Council Chambers |
| Recreation Commission | Meets the last Thursday of the month, 7:00PM, Room 220-Roswell City Hall |

| | |
|---|-----------------|
| Median age (2019 CAFR): | 40.6 |
| Per Capita Personal Income (2019 CAFR): | \$54,202 |
| Area - square miles: | 42.02 |
| Median Housing Value - 2019: | \$333,200 |
| 2018 Total Taxable Assessed Valuation: | \$4,826,655,000 |
| City Bond Rating: | AAA |

Transportation

| | |
|------------------|-----------|
| Streets - Paved: | 327 miles |
| Traffic Signals: | 102 |

Fire Protection

| | |
|---------------------------------------|-----|
| Number of Stations: | 7 |
| Number of Full-Time Employees - 2020: | 21 |
| Number of Part-Time - 2020: | 180 |

Police Protection

| | |
|-----------------------------|-----|
| Number of Employees - 2019: | 204 |
| Number of Stations: | 1 |

Recreation

| | |
|-----------------------------------|------|
| Number of Parks and Playgrounds: | 22 |
| Acreage in Parks and Playgrounds: | 1057 |
| Number of Swimming Pools: | 2 |
| Number of Spraygrounds: | 2 |
| Number of Tennis Courts: | 28 |
| Number of Athletic Fields: | 44 |
| Number of Recreation Buildings: | 18 |

Municipal Water System

| | |
|----------------------------|------------------------|
| Miles of Water Mains: | 86.5 |
| Number of Fire Hydrants: | 5,211 |
| Water Production Annually: | 583.96 million gallons |

Municipal Sanitation Service

| | |
|----------------------------------|--------|
| Number of Residential Customers: | 24,893 |
| Number of Commercial Customers: | 1,282 |
| Number of Employees - 2020: | 54.24 |

Due to COVID, please check our website www.roswellgov.com/coronavirus for scheduling and for online meeting links.

Budget Ordinance

Ordinance No. 2020-06-05

STATE OF GEORGIA
COUNTY OF FULTON

1st Reading: May 26, 2020
2nd Reading: June 8, 2020

AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR 2021 FOR EACH FUND OF THE CITY OF ROSWELL, GEORGIA, PURSUANT TO ARTICLE VI, CHAPTER 6 OF THE CHARTER OF THE CITY, BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES AND AMENDING THE CODE OF ORDINANCES TO EFFECTUATE SUCH ADOPTION.

Whereas, a proposed budget for each of the various funds of the city has been presented to the Mayor and City Council; and

Whereas, appropriate advertised public hearings have been held on the proposed budget, as required by law and regulations; and

Whereas, the Mayor and City Council have reviewed the proposed budget and have made certain amendments to funding sources or appropriations; and

Whereas, each of the funds has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

Whereas, the Mayor and City Council intend to adopt an annual budget for the Fiscal Year 2021 and a Capital Improvement Plan for the Fiscal Years 2021 through 2026:

Now, Therefore, the Mayor and Council of the City of Roswell, pursuant to their authority, do hereby adopt the following Ordinance:

1.

The City of Roswell, Georgia hereby adopts an expenditure budget for Fiscal Year 2021, said budget being described below and shown on Schedule "A" for each fund of the City of Roswell, Georgia:

| | FY 2021 Proposed Budget |
|-----------------------------------|--------------------------------|
| 100 - General Fund | \$ 77,453,504 |
| 210 - Confiscated Assets Fund | \$ 424,528 |
| 215 - E-911 Fund | \$ 2,759,209 |
| 225 - CDBG Grant Funds | \$ 26,000 |
| 230 - Impact Fee Fund | \$ 1,663,000 |
| 275 - Hotel / Motel Fund | \$ 974,950 |
| 280 - Auto Rental Excise Tax Fund | \$ 300,000 |
| 290 - Leita Thompson Fund | \$ 78,540 |
| 291 - Special Events Fund | \$ 158,500 |

| | | Ordinance No. 2020-06-05 |
|-----------------------------------|-----------|--------------------------|
| 336 - TSPLOST Fund | \$ | 12,375,129 |
| 350 - Capital Project Fund | \$ | 6,046,885 |
| 410 - Bond Fund (Debt Service) | \$ | 1,650,000 |
| 505 - Water and Sewer Fund | \$ | 3,591,480 |
| 507 - Stormwater Utility Fund | \$ | 2,853,977 |
| 540 - Solid Waste Fund | \$ | 14,277,681 |
| 555 - Participant Recreation Fund | \$ | 5,936,839 |
| 601 - Worker's Comp Fund | \$ | 839,976 |
| 602 - Group Benefits Fund | \$ | 9,386,996 |
| 603 - Risk / Liability Fund | \$ | 1,577,641 |
| 604 - Fleet Services Fund | \$ | 1,787,420 |
| 771 - Scholarship Fund | \$ | 50 |
| Total Use of Funds | \$ | 144,162,305 |

2.

Any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those exceptions provided for herein, shall require approval of Mayor and City Council. The City Administrator or his/her designee may transfer within a department and fund or amend the budget to decrease appropriations for any completed capital or grant project to effectuate the close-out of the respective project. The City Administrator or his/her designee may amend the budget to increase or decrease appropriations to account for grants that have been formally accepted by Mayor and Council.

3.

A millage rate of 4.955 mills is estimated as part of the proposed budget. The millage rate has a component of 4.705 mills for the general fund, operating and capital improvements budget, and a component of 0.250 mills for servicing bonded indebtedness. The millage rate shall be adopted by Mayor and Council at a later date but prior to the issuance of tax bills for Tax Year 2020.

4.

This budget fixes the number of budgeted full-time positions of the City at 625. This number may only be increased or decreased through approval of the Mayor and City Council. The City Administrator or his/her designee is authorized to create policies and procedures for the pay grade, classification, and/or cost center assignment for employees, which may be changed throughout the year.

5.

Mayor and Council adopt a Capital Improvement Plan for Fiscal Years 2021 through 2026 as attached hereto and incorporated herein as Schedule "B." This plan does not indicate any promise of appropriations for future years or unfunded projects. This plan may only be modified through action of Mayor and City Council.

6.

Mayor and Council further approve the re-appropriation into FY 2021 of FY 2020 unspent funding in the General Fund in order to establish a General Fund Fuel and Utility Contingency in an amount not to exceed \$150,000. The City Administrator or his/her designee is authorized to distribute funds reserved for the fuel or utility contingency to the various departments as necessary.

7.

Mayor and Council further approve the re-appropriation into FY 2021 of FY 2020 unspent funding in the General Fund in order to establish a General Fund Operating Contingency in an amount not to exceed \$250,000.

8.

Mayor and Council further approve the re-appropriation into FY 2021 of FY 2020 unspent funding in the General Fund in order to establish a General Fund Grant Match Contingency in an amount not to exceed \$100,000.

9.

Mayor and Council further approve the re-appropriation of all approved capital projects, grant revenue, grant funding, as well as Capital Project Fund contingency funding, that is unspent or uncollected and available as of June 30, 2020, along with the re-programming of \$110,337 from Project 11003 –Citywide Technology System (Enterprise wide program) as shown in Schedule B.

10.

Mayor and Council further approve the re-appropriation into FY 2021 of FY 2020 unspent funding for the Employee Wellness Program, FY 2020 unspent funding for the City’s Education Assistance Program, FY 2020 unspent funding for Roswell University, and FY 2020 unspent funding for the reconstruction of RAPSTC.

11.

Mayor and Council further approve the re-appropriation into FY 2021 of unspent FY 2020 approved funding for Roswell Historical Society for the purpose of cemetery maintenance and improvements.

12.

Mayor and Council further approve the establishment of a reserve for financial uncertainty for FY 2021 in the amount of \$1,596,325 in General Fund.

13.

The City Administrator and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Ordinance is followed.

The above Ordinance was read and approved by the Mayor and Council of the City of Roswell, Georgia on the 26th day of May and the 8th day of June, 2020.

Attest:

Marlee Press
Marlee Press, City Clerk
(Seal)

Lori Henry
Lori Henry, Mayor



Tax Collection Procedure

The City of Roswell levies and collects ad valorem taxes. Real and personal taxes are generally billed in October of each year and are due in December. The City's tax collection rate has averaged 98.0% over the last five years. The chart below details the top ten principal property tax payers for FY 2019 and FY 2010 for comparison.

CITY OF ROSWELL, GEORGIA

PRINCIPAL EMPLOYERS Current Year and Nine Years Ago

| Employer | 2019 | | | 2010 | | |
|--------------------------------|--------------|------|-------------------------------------|--------------|------|-------------------------------------|
| | Employees | Rank | Percentage of Total City Employment | Employees | Rank | Percentage of Total City Employment |
| GM IT Innovation Center | 1,050 | 1 | 1.99% | | | |
| Kimberly-Clark Corporation | 930 | 2 | 1.76% | 1,453 | 1 | 2.42% |
| City of Roswell (1) | 777 | 3 | 1.47% | 900 | 4 | 1.50% |
| Yardi Systems Inc | 340 | 4 | 0.64% | | | |
| Wal-mart Supercenter # 1578 | 310 | 5 | 0.59% | | | |
| NTG | 286 | 6 | 0.54% | | | |
| Lennar Ga Inc | 210 | 7 | 0.40% | | | |
| Siteone Landscape Supply | 210 | 8 | 0.40% | | | |
| Brookdale Roswell | 206 | 9 | 0.39% | | | |
| Johnson Controls | 200 | 10 | 0.38% | | | |
| North Fulton Regional Hospital | | | | 1,016 | 2 | 1.69% |
| Verizon Wireless | | | | 975 | 3 | 1.62% |
| Prommis Solutions LLC | | | | 649 | 5 | 1.08% |
| Target Store | | | | 509 | 6 | 0.85% |
| Witness Systems, Inc. | | | | 411 | 7 | 0.68% |
| Wal-mart Supercenter # 1578 | | | | 371 | 8 | 0.62% |
| Publix Super Markets, Inc | | | | 276 | 9 | 0.46% |
| The Home Depot | | | | 272 | 10 | 0.45% |
| Total | 4,519 | | 8.56% | 6,832 | | 11.37% |

Source: City of Roswell Economic & Community Development Department.

(1) 2019 City of Roswell is full time and part time employees. 2010 City of Roswell is total paid employees.



[Link to Interactive Budget Book](#) [Table of Contents](#)

Glossary and Abbreviations

Glossary

The following is an abbreviated list of the specialized governmental budgeting and accounting terms used in this budget:

ACCOUNT NUMBER - A line item code defining an appropriation.

ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they occur.

AD VALOREM TAXES - Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

AMORTIZATION - The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

APPROPRIATION - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes.

ASSET - Resources owned or held by a government, which has monetary value.

BALANCED BUDGET - A budget in which planned revenues available equals planned expenditures.

BASE BUDGET - The on-going expense for personnel, operating services, supplies, and equipment to maintain service levels.

BASIS OF ACCOUNTING - A system used by an individual government to determine when revenues have been realized and when expenditures have been incurred. The City uses the modified accrual method.

BASIS OF BUDGETING - A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred. The City uses the modified accrual method.

BOND - A written promise to pay a specified sum of money, called the par value or principal, at a specified date or dates in the future, together with periodic interest at a specified rate.

BONDED DEBT - That portion of indebtedness represented by outstanding bonds.

BUDGET - A service plan for a given period embodying estimated expenditures for providing services and the approved means of financing them. A balanced budget limits expenditures to available resources.

BUDGET AMENDMENT – A revision of the adopted budget that, when approved, replaces the original provision and increases or decreases the budget appropriation.

BUDGET CALENDAR - The schedule of key dates that a government follows in preparation and adoption of the budget.

BUDGET ORDINANCE - The governmental action which appropriates revenues and fund balances for specified purposes, functions, or activities for a budget period.

BUDGET PERIOD – The period for which a budget is approved or a budget ordinance is adopted. Normally coincides with the fiscal year.

BUDGET TRANSFER - A procedure utilized by City Departments to revise budget appropriations within the departmental operating budget accounts. Transfers monies from one account to another and does not increase or decrease the overall budget appropriation for the department.

BUDGETARY CONTROL - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAPITAL ASSETS – Assets of significant value and having a useful life of several years. Capital assets for the City of Roswell have a purchase cost of \$5,000.00 or over and have a useful life of more than one year. See also Fixed Assets.

CAPITAL IMPROVEMENT PROGRAM (CIP) – A comprehensive five year plan, updated annually, of Capital projects for the City. Project costs, funding sources and future fiscal year funding needs are identified.

CAPITAL OUTLAY – Expenditures for the acquisition of capital assets.

CAPITAL PROJECT – A project that results in the purchase or construction of capital assets. Capital projects may encompass the purchase of land, construction of a building or facility, or purchase of a major piece of equipment.

CAPITAL PROJECTS FUND – A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by resources from enterprise fund activities.

CHART OF ACCOUNTS – A numbering system that assigns a unique number to each type of transaction and to each budgetary unit in the organization. The City of Roswell utilizes the Uniform Chart of Accounts for Local Governments in Georgia as mandated by the Georgia Department of Community Affairs (DCA).

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – U. S. Department of Housing and Urban Development (HUD) program where grants are awarded to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. Grantees must give maximum feasible priority to activities which benefit low and moderate income persons, or where community development needs have a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and where other financial resources are not available to meet such needs

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) - The report that summarizes financial data for the previous fiscal year in a standardized format.

CONTINGENCY - Those funds included in the budget for the purpose of providing a means to cover unexpected costs during the budget year.

COST CENTER – An organizational budget/operating unit within each City department.

DEBT - An obligation resulting from the borrowing of money or from the purchase of goods and services over a period of time. Debts of government include bonds, time warrants, notes, and floating debts.

A. General Obligation Debt is secured by the pledge of the issuer's full faith, credit, and taxing power.

B. Revenue Debt is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.

DEBT LIMIT - The maximum amounts of gross or net debt that is legally outstanding debt.

DEBT SERVICE - Payment of principal and interest to lenders or creditors on outstanding debt.

DEBT SERVICE FUND - A fund that is used to account for the accumulation of resources for the payment of general long-term debt principal and interest.

DEFICIT - The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

EFFECTIVENESS - Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

EFFICIENCY - Reflects the relationship between work performed and the resources required performing it. Compares outputs to input.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed primarily through user charges. Services accounted for in enterprise funds are tangible, and it is possible to determine the extent to which they benefit individual service consumers.

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

EXPENSES - Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FIDUCIARY FUND – Those trust and agency funds used to account for assets held by a local government in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds.

FINANCIAL INDICATORS - Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

FISCAL YEAR - The accounting period for which an organization's budget is termed the fiscal year. In Roswell, the fiscal year runs from July 1 to June 30 of the following year.

FIXED ASSETS – Assets owned by the City with a purchase cost of less than \$5,000.00 each and usually have a useful life of one to three years. See also Capital Assets.

FUND - A fund is an independent financial and accounting entity. It has a balanced set of accounts and records, cash and other resources together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Though funds are independent entities with the financial records of a government, there need not be physical segregation of assets.

FUND ACCOUNTS - All accounts necessary to set forth the financial position and results of operations of a fund.

FUND BALANCE - The excess of a fund's revenues and other financing sources (assets) over the expenditures/expenses and other uses (liabilities).

GENERAL FUND - This fund accounts for the revenues and activities not required by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund. The General Fund provides general-purpose governmental services.

GENERAL OBLIGATION (GO) BONDS – Bonds that are secured by the issuer's full faith and credit pledge. Most GO bonds are backed by the issuer's ability to level an ad valorem tax in an amount sufficient to meet debt service requirements.

GENERAL REVENUE - The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in a Proprietary or Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum, standards used by state and local governments for financial accounting, recording, and reporting, encompassing the conventions, rules, and procedures that define accepted accounting principles; established by the Governmental Accounting Standards Board (GASB) created in 1987 to provide property and liability

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – The body that sets accounting standards specifically for governmental entities at the state and local level.

GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY (GIRMA) – Intergovernmental risk sharing fund created in 1987 to provide property and liability coverage to local government entities in Georgia. GIRMA is administered by GMA.

GEORGIA MUNICIPAL ASSOCIATION (GMA) – Organization representing municipal governments in Georgia.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – The body that sets accounting standards specifically for governmental entities at the state and local level.

GOVERNMENTAL FINANCE OFFICERS ASSOCIATION (GFOA) – Professional association of state/provincial and local finance officers in the United States and Canada dedicated to the sound management of government financial resources.

GRANTS – A financial gift, donation or award that is made from a funding source, usually a governmental entity, to the City for the acquisition of goods, services or land. The grant award agreement defines the City's responsibilities and duties to be exchanged for the grant. Grants are often earmarked for a specific purpose or program.

INDIRECT COSTS - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned, such as administrative support, information technology, human resources, budget and purchasing.

INTERNAL SERVICE FUNDS - A fund used to account for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis.

INVESTMENTS - Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

LEVY - To impose taxes, special assessments or service charges for the support of governmental activities.

LINE-ITEM BUDGET – A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MILLAGE RATE – The rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.

MISSION - The reason or purpose for the organizational unit's existence.

NET INCOME - Enterprise Fund income in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating transfers-out.

OBJECTIVES - The specified end result expected and can include the time at which it will be achieved.

OPERATING EXPENSES - Enterprise Fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME - The excess of Enterprise Fund operating revenues over operating expenses.

OPERATING REVENUES - Enterprise Fund revenues that are directly related to the fund's primary service activities. They consist of user charges for services.

PROPRIETARY FUND - Used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (enterprise and internal service funds).

All assets, liabilities, equities, revenues, expenses, and transfers relating to the government's business and quasi-business activities - where net income and capital maintenance are measured - are accounted for through proprietary funds.

QUARTILE – Term used in Priority Based Budgeting to group programs based on their relevance to the City's Goals.

REVENUES - Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers.

SINKING FUND - Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

SPECIAL REVENUE - A fund used to account for revenues earmarked for a particular purpose.

TAX DIGEST - The total assessed value of all real estate property, motor vehicles, mobile homes, timber, and heavy-duty equipment in the city of Roswell, Georgia.

TAX RATE LIMIT - The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state or local, having jurisdiction in a given area. Taxes are levied via a Tax Levy Ordinance.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for a common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIMELINESS OF PRODUCT OR SERVICE - Measures of timeliness, which may be based on specific standards or past trends.

UNIFORM CHART OF ACCOUNTS - State mandated financial reporting format for governments. See "Chart of Accounts".

The following is an abbreviated list of the Acronyms used in this budget:

ACE – Action Code Enforcement

ACLS - Advanced Cardiac Life Support

ADA – Americans with Disabilities Act

ADT – Average Daily Traffic

AED – Automatic External Defibrillator

AFIS – Automated Fingerprint Identification System

AGA - Association of Government Accountants

APWA - American Public Works Association

ARC – Atlanta Regional Commission

ASCAP – American Society of Cultural Arts Professionals

ASCE – American Society of Civil Engineers

ASE - Automotive Service Excellence

ATMS – Advanced Traffic Management System

ATV - All Terrain Vehicle

AWWA – American Water Works Association

BEST – Building Excellence through Strategic Teams

BTA - Bulky Trash Amnesty Days

CAB – Cultural Arts Board

CABY - Cultural Arts Board Award Show

CAC – Cultural Arts Center

CAD – Computer Aided Dispatch

CAFR – Comprehensive Annual Financial Report

CALEA – Commission on Accreditation of Law Enforcement Agencies

CAPRA - Commission for Accreditation of Park and Recreation Agencies

CBRN – Chemical, Biological, Radiological, Nuclear

CC – Cost Center

CDBG – Community Development Block Grant

CERT - Community Emergency Response Team

CFFP – Clean Fueled Fleet Program

CFS – Calls For Service

CIP – Capital Improvement Program

CORE - City of Roswell Enrichment Academy

CPPO - Certified Public Purchasing Officer

CSI - Crime Scene Investigation

CSU – Crime Suppression Unit

CVB – Convention and Visitors Bureau

CWS – Community Waste Services

DCA - Georgia's Department of Community Affairs

DDA - Downtown Development Authority

DEA – Drug Enforcement Agency

DO – Detention Officer

EMT – Emergency Medical Technician

EPA – Environmental Protection Agency

EPD – Environmental Protection Division

ERP – Enterprise Resource Project

FATS – Fire Arms Training Simulator

FB – Fund Balance

FCA - Facilities Condition Assessment

FEMA – Federal Emergency Management Agency

FHWA - Federal Highway Administration

FICA -Federal Insurance Contributions Act

FT/FTE – Full-Time Employee

FY – Fiscal Year

GAWP – Georgia Association of Water Professionals

GCCMA – Georgia City County Managers Association

GCIC – Georgia Crime Information Center

GDOT – Georgia Department of Transportation

GF – General Fund

GFOA – Government Finance Officers Association

GGFOA – Georgia Government Finance Officers Association

GIS – Geographic Information Services

GMA – Georgia Municipal Association

GPS – Global Positioning System

GRTA – Georgia Regional Transportation Authority

HBR – Holcomb Bridge Road

HHW – Household Hazardous Waste

HIDTA – High Intensity Drug Trafficking Area Task Force

HOA – Home Owners Association

HVAC – Heating Ventilation and Cooling

ICC - International Code Congress

ICMA – International County Managers Association

ICS - Incident Command System

ISO – Insurance Services Office

IT – Information Technology

KRB – Keep Roswell Beautiful

LCI – Livable Centers Initiative

LEC – Law Enforcement Center

MAG – Management Advisory Group

MARTA - Metro Atlanta Rapid Transit Authority

MC – Maintenance Capital

MDT – Mobile Data Terminal

MGD – Million Gallons per Day

MNGWPD - Metropolitan North Georgia Water Planning District

NCIC – National Crime Information Center

NFCID – North Fulton Community Improvement District

NFPA – National Fire Protection Association

NIMS - National Incident Management System

NPI – National Purchasing Institute

NPDES - National Pollutant Discharge Elimination System

NRPA – National Recreation and Parks Association

NS – New Service

OSHA – Occupational Safety and Health Administration

OT – Overtime

OTC – One Time Capital

PEPI – Paid Evidence Paid Information

PIMS – Project Information Management System

PM – Preventative Maintenance

POST – Peace Officer Standards and Training Council

PT – Part-Time

PTV - Personal Transportation Vehicle

PW – Public Works

RAP – Roswell Area Park

RAPSTC – Roswell Alpharetta Public Safety Training Center

RCTV – Roswell City Television

RDOT – Roswell Department of Transportation

RO – Repair Order

ROW – Right-of-Way

SAFE - Safety Awareness For Everyone Team

SI – Cost of Service Increase

SIS – Special Investigations Section

SOU – Special Operations Unit

SR – State Route

SWAT - Special Weapons and Tactics

TDMA – Time Division Multiple Access

T-SPLOST - Transportation Special Purpose Local Option Sales Tax

UPS – Uninterruptible Power Supply



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