

REGISTRATION GUIDE 2018

Summer & Fall





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2018 SUMMER SEMESTER CALENDAR

Registration BeginsApril 2
Fee Payment Deadline May 11 @ Midnight

SUMMER SESSION I (MAY TERM)

Registration Ends May 11 @ Midnight
Fee Payment Deadline May 11 @ Midnight
Employee Registration May 4, 7am
First Class Day May 10
Mid-term May 21
Last Class Day May 31
Final Exams June 1

SUMMER SESSION II, III

Registration Ends June 8 @ Midnight
Fee Payment Deadline June 8 @ Midnight
First Class Day (Summer II, III) June 6
Mid-term (Summer II) July 2
Mid-term (Summer III) June 18
Last Class Day (Summer II) July 24
Last Class Day (Summer III) June 27
Final Exams (Summer II) July 25-26
Final Exams (Summer III) June 28

SUMMER SESSION IV

Registration Ends July 5 @ Midnight
Fee Payment Deadline July 5 @ Midnight
First Class Day July 5
Mid-term July 16
Last Class Day July 26
Final Exams July 27

HOLIDAYS

Memorial Day (university closed/no classes) May 28
Fourth of July - *Observed* (university closed/no classes) Wednesday, July 4



2018 FALL SEMESTER CALENDAR

Mon, Aug 13 First Class Day
 Mon, Sept 3 Labor Day Holiday
 Thurs, Oct 4 Midterm
 Thurs, Oct 11, Last Day to Withdraw
 Mon-Tues, Oct 8-9 Fall Break
 Wed-Fri, Nov 21-23 Thanksgiving Holiday
 Mon, Dec 3 Last Class Day
 Tues-Fri, Dec 4-7 Final Exams
 Fri, Dec 7 Grad School Graduation
 Sat, Dec 8 [Undergrad Graduation](#)

REGISTRATION DATES

Graduates, Seniors, & Approved Groups	April 2 @7am
Juniors	April 3 @7am
Sophomores	April 4 @7am
Freshman	April 5 @7am
All registration ends	Aug. 16 @ Midnight
TAP Registration	Aug. 9 @ 7am

FEE PAYMENT DEADLINE

First Day of Classes	Aug 13
Fee payment deadline	Aug 16 @ 2:00pm
Deadline for Direct Deposit applications for excess funds	Aug 17
Financial aid excess funds dispersed via Direct Deposit	Aug 30
Financial aid excess funds dispersed via paper check	Sept 4

ADVISING

Advising is mandatory for undergraduate and graduate students. Students who have not been advised are not eligible to register in any phase of registration. It is highly recommended you check Banner web to verify your advising flag has been lifted and there are no holds preventing you from registering.

DEPARTMENT LOCATIONS WITH ROOM NUMBERS:

Accounting/Finance	Health Sciences Building
Adult & Career Education	Education Center 2020
Adult Degree Completion & Military Program	103 E. Brookwood Place
African American Studies	Nevins Hall 1107
AFROTC-Aerospace Studies	Barrow Hall, North Campus
Art	Fine Arts Bldg. 107
Astronomy/Physics/Geosciences	Nevins Hall 2006
Biology	Bailey Science Center 2035
Business Administration	Health Sciences Building
Chemistry	Bailey Science Center 3025
Communication Arts	Nevins Hall 1011
Communication Science & Disorders	Health Sciences Building
Computer Science/Mathematics	Nevins Hall 2072
Curriculum Leadership & Technology	Special Education Bldg 201
Early Childhood & Special Education	Education Center 1106
Economics/Marketing	Health Sciences Building
English	West Hall 2109
Exercise Physiology	Health Sciences Building
Interdisciplinary Studies	
Health Sciences	Health Sciences Building
History	Ashley Hall 1001
Kinesiology & Physical Education	P.E. Complex 165
Management	Health Sciences Building
Master of Public Administration	Converse Hall Suite 3100
Mass Media	Mass Media Bldg.
Middle, Secondary, Reading & Deaf Ed.	Education Center 1051
Modern & Classical Languages	West Hall 128
Music	Fine Arts Bldg. 2264
Nursing	Health Sciences Building
Philosophy & Religious Studies	102 Georgia Ave.
Political Science	West Hall 244
Psychology & Family Therapy	Converse Hall - Main Campus
Social Work	Health Sciences Building
Sociology/Anthropology/Criminal Justice	University Center 1120
Women's and Gender Studies	1001 Ashley Hall

Students with a declared major should contact the Department Head in the appropriate department or discipline for advising. Students under 30 hours and undecided majors are advised through the Centralized Advising department.

HOW TO REGISTER FOR CLASSES

WARNING: Do not use Back/Forward Buttons. This interrupts access for registration. Use MENU button at the bottom of each screen until ready to Exit. ALSO, do not click repeatedly if system is slow to respond.

1. Go to VSU web site: <http://www.valdosta.edu>. Click on Current Students and then MyVSU.
2. **LOGIN.**
3. Select **Banner Registration**
4. Click on **Student and Financial Aid Menu**. Click on **Registration**.
5. To begin, click on **Look Up Classes to Add**. You will be asked to Submit Term. Select the term you are registering for. Next, search for courses by Subject, Time or Course Number then click on class search. Select from open courses by clicking in the box beside the CRN on the course list. When a course is selected, click on Add to Worksheet (or Register) at the bottom of the screen. By clicking on Add to Worksheet you will be taken back to the **Add/Drop Classes** screen. You can register for each class individually or repeat the search and add additional classes to the worksheet prior to registering. Repeat this process for all classes that you wish to register for. After adding all classes to the worksheet, select **Submit Changes**.
6. Check for error messages like *"Closed Section"* (class is full), *"Time Conflict"* (you have scheduled two classes during the same time), etc. after clicking **Submit Changes** or **Register** buttons.
7. To **DROP** classes, you pull down the **Action Bar** (displays NONE) (on the **Add/Drop Classes** screen) next to the course you want to drop. Choose the **WEBDROP** option and then click **Submit Changes** button on the bottom of the screen.
8. Print your schedule by clicking on **Return to MENU** at the top of the screen. Click on **Student Detail Schedule**. Your schedule will be displayed on the screen. Then click on **Print**. While at this screen scroll to the bottom and select **View Fee Assessment** to see your account.
9. Exit the system by clicking on the **EXIT** button at the bottom of the screen.

BANNER WAITLIST BASICS

- After a course has reached its maximum enrollment limit, the waitlist option may become available during the pre-registration and the regular registration periods.
- You must select "Waitlisted" from the pull-down menu on Web Self-Service Banner in order to add your name to the waitlist. Don't forget to click "Submit Changes".
- The system will not override time conflicts. Therefore, if you are registered for a class that already exists for that time slot, you will not be allowed to waitlist the class.
- Once you become the first person on the waitlist, you will receive an automatic e-mail notification letting you know you can register for the course in Banner.
- You must register for the course within 24 clock hours of the e-mail notification. Otherwise, you will be dropped from the waitlist and the next person will move to the top of the list.
- If you no longer wish to be on the waitlist, you must drop the course through the self-service menu using the Drop/Add menu.
- If the course prerequisites are not met, you will not be able to register for the course without override permissions.
- Being on a waitlist does not guarantee registration for the class. It is recommended that you register for an alternate class in case the course never becomes available to you.

REGISTRATION ERROR MESSAGES

- *“When I tried to register, Banner said that my enrollment status prohibits registration. What does this mean?”*

The ‘enrollment status prohibits registration’ message generally refers to the advising flag. The advising flag must be set by the advisor (in the department of your major) before registering for classes.

- *“When I tried to register for classes last night, the computer said my account has been disabled. What do I need to do?”*

Banner accounts become disabled when the banner password or user id is entered numerous times incorrectly. The Banner account is reset to the original PIN (6 digit date of birth) every 15 minutes and instructions are sent to the VSU email account.

- *“The web will not let me add a class. It says prerequisite error/test score error. What does this mean?”*

This message means the student may not have taken the course needed to move on to the course they are trying to add. For example, to take MATH 1113, MATH 1112 is required first. Students will need to contact their advisor for assistance or contact the department the course is offered through for a registration override.

- *“When I tried to register for classes the web said I could not register today. What does that mean?”*

The first 4 days of early registration are prioritized by classification. Remember that classification is based on completed earned hours, not what the student is currently enrolled in. Seniors 90+ hours, Juniors 60-89, Sophomores 30-59 and Freshmen 0-29

- *“The web said that my academic standing prohibits registration. What do I need to do?”*

This message usually means the student is on academic suspension or has not been dismissed from the Graduate School. Undergraduate students will need to complete a readmission form with the Registrar’s Office. Graduate students should contact the Graduate School for more information.

PAYMENT OF FEES AT REGISTRATION

Registration is complete only when tuition and fees are paid by the established deadline. Students are responsible for determining account balances and securing payment by the established fee payment deadline. The University’s web site is the most up-to date reference for registration and fee payment deadline dates, but notices are also sent to University e-mail accounts. The VSU e-mail is an official means of communication with students.

VSU accepts the following payment forms - all of them may be used to secure registration, but in all cases, full payment is required: cash, personal check, ACH direct payment (online webcheck), money order, traveler’s check, online credit cards, university short-term loans (separate qualifications required), completed and fully authorized financial aid (meaning all promissory notes have been signed for loans). **Credit card payments are accepted only online through the Student Online Account Center.**

If full payment is not made by the fee payment deadlines, VSU reserves the right to take the following actions and will notify students of such action: cancel registration in progress, hold student records, prevent future registration, and pursue collection of debt.

LATE REGISTRATION DROP/ADD APPEALS (PAPER PROCESS)

Students who need to drop or add classes for any reason after the Banner registration period will need to complete the late registration drop/add form located in the Registrar's office.

The late [drop/add form](#)* requires the signatures of the instructors of the classes that students wish to drop/add. The signature of the University Bursar is also required. This form is used by itself prior to midterm.

While the Registrar's Office will provide the appropriate forms, the approval of adds or drops will be made by the instructor, department heads, deans, and The Office of Academic Affairs.

DEANS AND DEPARTMENT HEADS

COLLEGE OF THE ARTS

Dean Mr. A. Blake Pearce
Associate Dean Mr. Michael Schmidt
Fine Arts Bldg

DEPARTMENT HEADS

Art (Interim) Mr. Hollis Barnett
Communication Arts Dr. Mark Borzi
Music Dr. Douglas Farwell

COLLEGE OF ARTS AND SCIENCES

Dean Dr. Connie Richards
Associate Dean Dr. Mark Smith

DEPARTMENT HEADS

African American Studies (Interim)	Dr. Calvin Walker
Biology	Dr. Robert Gannon
Chemistry	Dr. James Baxter
Computer Science (Interim)	Dr. Krishnendu Roy
English (Interim)	Dr. Donna Sewell
History (Interim)	Dr. John Dunn
Mathematics (Interim)	Dr. Shaun Ault
Modern & Classical Languages (Interim)	Dr. Ofelia Nikolova
Interdisciplinary Studies	Dr. Lai Orenduff
Philosophy & Religious Studies	Dr. Fred Downing
Physics, Astronomy & Geosciences	Dr. Edward Chatelain
Political Science	Dr. Robert Harding
Sociology, Anthropology & Criminal Justice	Dr. Darrell Ross
Women's and Gender Studies (Interim)	Dr. Catherine Oglesby

LANGDALE COLLEGE OF BUSINESS ADMINISTRATION

Dean Dr. L. Wayne Plumly
Associate Dean Dr. Sanjay Gupta

DEPARTMENT HEADS

Accounting (Interim) Dr. Ronald Stunda
Economics & Finance (Interim) Dr. Karin Roland
Management/Healthcare Administration Dr. Edward Walker
Marketing & International Business (Interim) Dr. Hudson Rogers

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES

Dean Dr. Bernard Oliver
Associate Dean Dr. Donald Leech
Associate Dean Dr. Lynn Minor

DEPARTMENT HEADS

Adult & Career Education Dr. C. Keith Waugh
Communication Science & Disorders/Special Education Dr. Corine Myers-Jennings
Curriculum, Leadership & Technology Dr. Leon Pate
Elementary Education (Interim) Dr. Shirley Andrews
Kinesiology & Physical Education (Interim) Dr. Sonya Sanderson
Master of Library and Information Science Dr. Linda Most
Middle, Secondary, Reading & Deaf Ed Dr. Barbara Radcliffe
Psychology, Counseling, & Family Therapy Dr. Kate Warner
Social Work Dr. Mizanur Miah

COLLEGE OF NURSING AND HEALTH SCIENCES

Dean Dr. Sheri Noviello
Associate Dean Dr. LaGary Carter
Dental Hygiene Ms. Sandi Woodward
Exercise Physiology Undergraduate - Dr. Mark Kasper
Graduate - Dr. Mike Webster
Health Sciences Mr. Chuck Conner
Nursing Undergraduate - Ms. Paige Krispin
Graduate - Dr. Michelle Ritter

OFFICE OF ACADEMIC AFFAIRS

Associate Provost Dr. Sharon Gravett
Nevins Hall 1060
Assistant Vice President & Dean of Undergraduate Studies Dr. Lai Orenduff

WITHDRAWAL POLICY

Students may withdraw from courses following the drop/add period until midterm online. A grade of “W” will appear in the student’s official records if the student has withdrawn five or fewer times per the Limited Withdrawal Policy. For the sixth and each subsequent withdrawal that counts under this policy, students will receive a grade of “WF.” In order to receive a refund, students must withdraw from all classes for the semester. The refund percentage will be based on the time of the withdrawal as registered in Banner.

Beginning in fall 2010, undergraduate students are limited to 5 withdrawals over the course of their undergraduate academic career. Also, students receiving financial aid should be aware that withdrawal from courses may affect continued financial aid eligibility. If students do not pass 67% of attempted classes during the calendar year (attempted classes include those from which students have withdrawn), they could lose their financial aid. Refer to the VSU Catalogue section on Financial Aid Academic Requirements for additional information.

Students officially withdrawing from Valdosta State University after paying fees for the term will be issued a 100% refund for tuition, mandatory fees, campus housing and meal plans, **provided the official withdrawal occurs no later than the last official day of drop/add for refunds.**

Students officially withdrawing from all classes after the official drop/add day will receive a refund based upon the following board of regents refund policy:

[The refund amount shall be based on a pro rata percentage determined by dividing the number of calendar days in the semester that the student completed by the total calendar days in the semester.](#) The total calendar days in a semester includes weekends, but excludes scheduled breaks of five or more days and days that a student was on an approved leave of absence. The unearned portion shall be refunded up to the point in time that the amount earned equals 60%.

Students that withdraw when the calculated percentage of completion is greater than 60% are not entitled to a refund of any portion of institutional charges.

It is the student’s responsibility to withdraw officially in accordance with university regulations that are set out in this schedule. Students receiving financial aid monies will have their refunds restored to the following programs in this precise order: outstanding balances on Federal non- subsidized loans, Federal subsidized loans, PLUS loans, Pell, SEOG, other Title IV student assistance programs (including LEAP), HOPE, private scholarships and finally, to the student.

Refunds due to the student will be ordered first to the original method of payment (cash, check or credit card) and then directly to the student (if necessary). If multiple credit cards are used, we will process refunds on a first in – first out basis (based on transaction amounts).

Medical and Hardship Withdrawals after Midterm

<http://www.valdosta.edu/academic/MedicalWithdrawals.shtml>

<http://www.valdosta.edu/academic/HardshipWithdrawals.shtml>

IMPORTANT CAMPUS PHONE NUMBERS

Academic Affairs	333-5950	Financial Aid	333-5935
Admissions	333-5791	Graduate School	333-5694
Bookstore	333-5666	Health Services	333-5886
Bookstore/Textbooks	333-5669	Housing	333-5920
Campus Police		Library	333-5869
Office	333-7816	One Card Services	259-2593
Emergency	259-5555	Parking and Transportation	293-7275
Cashiers/Bursary	333-5725	Registrar	333-5727
eLearning	245-6490	Student Affairs	333-5941

VSU ONLINE

WHAT IS AN ONLINE COURSE?

An online course is one in which the students are geographically separated from the instructor for 95% or more of class time. (Some online courses may require attendance for one or two face-to-face meetings; proctored examinations at an approved testing site may also be required.) Although online courses may not meet in a classroom, the web-based format allows students to interact with the instructor and other students through e-mail, chat rooms, and online discussion boards. Course content, notes, assignment, projects, and grades are often posted on web pages.

WHAT ARE SOME OF THE ADVANTAGES OF ONLINE COURSES?

Online courses allow you to be more flexible with your time. Although these classes do have scheduled assignments just as face-to-face classes do, they generally do not have regular meeting times, so you can complete these assignments at times (and places) best suited to your schedule.

IN BANNER, HOW CAN A STUDENT TELL IF A COURSE IS ONLINE?

All VSU online courses are designated on the Banner course registration system with an "I" in the section code, "IA", "IB," etc., and the campus building code is marked as "ONLINE". eCore courses will be designated as 01G, 02G, etc. while GOML (GeorgiaOnMyLine) courses are designated Y01,

Y02.

WHAT ARE THE SPECIAL REQUIREMENTS FOR ONLINE COURSES?

Appropriate equipment and computer experience: To take an online course, you must have a computer with Internet access or be willing to travel to utilize a computer in the campus computer labs.

Computer: You will need access to a Windows PC or Apple computer. PC computers will need the Windows 2000, XP, or Windows Vista operating system. Apple computers will need the MacOS X 10.3.9 or higher.

Internet Service Provider (ISP): A connection to the Internet is required to use BlazeVIEW. A high-speed Internet connection (cable modem, DSL, or LAN) is strongly recommended. Performance may suffer over dialup, especially for those courses with audio and/or video components.

Browser: In order for your online experience to be successful, your Internet browser must be approved for use with BlazeVIEW and configured properly.

To test your computer's ability to run BlazeVIEW, go to <http://www.valdosta.edu/vista/GettingStarted.shtml> and use the Browser Checker.

You will need some experience navigating and using the Internet. Knowing how to attach document files to email and word processing skills are important in an online course environment. While previous experience with distance learning is not required, it is recommended that you view the BlazeVIEW tutorials, before you start your first online course. To access the tutorials, login to BlazeVIEW and click the link for BlazeVIEW Tutorials for Students.

WHAT IS eTUTION?

The decision to take an online course where more than 95% of instruction time occurs via the Internet will affect your tuition rate. These courses have a different tuition rate known as eTuition.

This eTuition rate is the same whether you are an in-state or out-of-state student. eTuition rates are not part of the “fixed for four” guaranteed tuition rate. In addition, there is no maximum tuition cap for fully online courses. However, these courses are still competitively priced with other available online courses. eTuition rate charges are covered by the Hope scholarship and by financial aid.

eTUTION AND ONLINE COURSES FOR UNDERGRADUATES

VSU offers a number of [online undergraduate courses](#). These courses are taught by VSU faculty and offered through VSU departments. VSU students also have the option to take most core courses online through [eCore](#) (Georgia’s Core Curriculum Online). These courses must be accessed through the [GOVIEW](#) website and are taught by faculty from across the university system; therefore, an eCore faculty member may not necessarily be on the VSU campus.

You may register for any combination of online and on-campus courses that fit the requirements of your program of study.

Students who register for online courses only (no on-campus courses are taken) should be

exempt from most student fees; however, Technology fees, Access Card fees, and any Special Institutional Fees set by the University System of Georgia still apply.

Students who opt to take one or more online courses in conjunction with on-campus courses will still be responsible for all [relevant fees](#). Additionally, the eTuition rate will be assessed for each online course for which you are registered, no matter how many courses you are taking.

Undergraduate eTuition Rate: \$250 per credit hour for VSU online courses and \$159 for eCore per hour.

eTUTION AND ONLINE COURSES FOR GRADUATE STUDENTS

VSU offers both a number of institutional [online graduate degree programs](#) as well as [individual online graduate courses](#) that may be part of an on-campus program.

You may register for any combination of online and on-campus courses that fit the requirements of your program of study.

Students who register for online courses only (no on-campus courses are taken) are exempt from most student fees; however, Technology fees, Access Card fees, and any Special Institutional Fees set by the University System of Georgia still apply.

Students who opt to take one or more online courses in conjunction with on-campus courses will still be responsible for all [relevant fees](#). The eTuition rate will be assessed for each online course for which you are registered.

Graduate students enrolled in USG Collaborative programs – [Georgia ONmyLINE](#) or the [WebMBA](#)– will continue at the tuition rates specific to those programs.

Graduate eTuition Rate: \$255 per credit hour, \$765 per three hour course.

Complete tuition information is available at <http://www.valdosta.edu/finadmin/financial/feeschedules.shtml>

For more information about online courses and programs, please visit

ww2.valdosta.edu/distance

SUMMER 2018 FINAL EXAM SCHEDULE

FRIDAY, JUNE 1, 2018 (SESSION I -MAY TERM)

CLASS DAYS	CLASS TIME	FINAL EXAM TIME
Monday - Friday	8:00am	8:00am-10:00am
Monday - Friday	11:00am	11:00am-1:00pm
Monday - Friday	2:00pm	2:00pm-4:00pm
Monday - Friday	6:00pm	6:00pm-8:00pm

THURSDAY, JUNE 28, 2018 (SESSION III - JUNE)

CLASS DAYS	CLASS TIME	FINAL EXAM TIME
Monday - Friday	8:00am	8:00am-10:00am
Monday - Friday	11:00am	11:00am-1:00pm
Monday - Friday	2:00pm	2:00pm-4:00pm
Monday - Thursday	6:00pm	6:00pm-8:00pm

FRIDAY, JULY 27, 2018 (SESSION IV - JULY)

CLASS DAYS	CLASS TIME	FINAL EXAM TIME
Monday - Friday	8:00am	8:00am-10:00am
Monday - Friday	11:00am	11:00am-1:00pm
Monday - Friday	2:00pm	2:00pm-4:00pm
Monday - Thursday	6:00pm	6:00pm-8:00pm

WEDNESDAY, JULY 25, 2018 (SESSION II - JUNE/JULY)

CLASS DAYS	CLASS TIME	FINAL EXAM TIME
Monday-Thursday	8:00am	8:00am-10:00am
Tuesday/Thursday	8:00am	8:00am-10:00am
Monday-Thursday	11:10am	10:15am-12:15pm
Tuesday/Thursday	11:10am	10:15am-12:15pm
Monday-Thursday	12:45pm	12:45pm-2:45pm
Monday-Thursday	2:20pm	3:00pm-5:00pm
Tuesday/Thursday	2:20pm	3:00pm-5:00pm
Tuesday/Thursday	6:00pm	6:00pm-8:00pm

THURSDAY, JULY 26, 2018 (SESSION II - JUNE/JULY)

CLASS DAYS	CLASS TIME	FINAL EXAM TIME
Monday/Wednesday	8:00am	8:00am-10:00am
Monday-Thursday	9:35am	10:15am-12:15pm
Monday/Wednesday	11:10am	12:45pm-2:45pm
Monday-Thursday	3:55pm	3:00pm-5:00pm
Monday/Wednesday	2:20pm	3:00pm-5:00pm
Monday/Wednesday	6:00pm	6:00pm-8:00pm

Examination time conflicts will be resolved by the Dean(s) of the colleges in which the course(s) are taught. Class instructor will set the final exam time for courses that meet one day/night a week.

FALL 2018 FINAL EXAM SCHEDULE

TUESDAY, DEC 4, 2018

Class Days	Class Time	Final Exam Time
Tuesday/Thursday	8:00am	8:00am-10:00am
Monday/Wednesday/Friday	10:00/10:30am	10:15am-12:15pm
Tuesday/Thursday	12:30pm	12:30pm-2:30pm
Monday/Wednesday	2:00/2:30pm	2:45pm-4:45pm
Tuesday/Thursday	5:00pm	5:00pm-7:00pm
Math 1111/COA**		7:15pm-9:15pm
Special Exam Period*		9:30pm-11:30pm

WEDNESDAY, DEC 5, 2018

Class Days	Class Time	Final Exam Time
Monday/Wednesday/Friday	8/8:30am	8:00am-10:00am
Tuesday/Thursday	11:00am	10:15am-12:15pm
Monday/Wednesday/Friday	1:00/1:30pm	12:30pm-2:30pm
Tuesday/Thursday	2:00pm	2:45pm-4:45pm
Monday/Wednesday	5:00pm	5:00pm-7:00pm
Monday/Wednesday	8:00pm	7:15pm-9:15pm
COA		7:15pm-9:15pm
Monday/Wednesday	9:30pm	9:30pm-11:30pm
Special Exam Period*		9:30pm-11:30pm

THURSDAY, DEC 6, 2018

Class Days	Class Time	Final Exam Time
Tuesday/Thursday	9:30am	8:00am-10:00am
Monday/Wednesday/Friday	11:00/11:30am	10:15am-12:15pm
Make-up Exam Period		12:30pm-2:30pm
Monday/Wednesday	3:30pm	2:45pm-4:45pm
Tuesday/Thursday	6:30pm	5:00pm-7:00pm
Tuesday/Thursday	8:00pm	7:15pm-9:15pm
COA		9:30pm-11:30pm
Tuesday/Thursday	9:30pm	9:30pm-11:30pm
Special Exam Period*		9:30pm-11:30pm

FRIDAY DEC 7, 2018

Class Days	Class Time	Final Exam Time
Monday/Wednesday/Friday	9:00/9:30am	8:00am-10:00am
Monday/Wednesday/Friday	12:00/12:30pm	10:15am-12:15pm
Make-up Exam Period		12:30pm-2:30pm
Tuesday/Thursday	3:30pm	2:45pm-4:45pm
Monday/Wednesday	6:30pm	5:00pm-7:00pm

Examination time conflicts will be resolved by the Dean(s) of the colleges in which the course(s) are taught.

Class instructor will set the final exam time for courses that meet one day/night a week.

***Special Exam periods may be used by any department with prior approval by the VPAA**

****Math 1111 students must be scheduled a COA final during the Math 1111 final exam**

CAMPUS MAP

VSU CAMPUS MAP INDEX

- | | |
|--|---|
| 1 Plant Operations
Central Warehouse | 37 Fine Arts Bldg—COA
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• Golf Coach
• Softball Coach | 38 Football Field |
| 3 Steel's Diamond at Blazer Park Softball Fld
Billy Grant Baseball Field
Baseball Fieldhouse/Offices | 39 University Center |
| 4 Barrow Hall, AFROTC
Langdale College of Business
• Pound Hall
• Thaxton Hall | 40 Communication Arts / Curriculum, Leadership
& Technology Bldg.
Mass Media Bldg. |
| 5 Health Sciences & Bus Admin Bldg | 41 Radio House |
| 6 SGMC Parking Deck | 42 University Police
Auxiliary Services |
| 7 Vacant | 43 Martin Hall |
| 8 My Friend's House/
(Alzheimer's Daycare Program) | 44 Office of Social Equity |
| 9 IDEA Center | 45 Campus Mail Services |
| 10 Student Health Center/Infirmary
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| 12 University Honors College | 48 University Park |
| 13 Music Annex | 49 RCCE—Continuing Education
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| 14 Powell Hall | 50 Student Recreation Center
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• Education Center
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| 35 Tennis Courts & Reames Field | |
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Approximately 1 Mile to North Campus

DEPARTMENT LOCATIONS

5 Thaxton Hall 106 SBDC 214 Economics & Finance 314 Student Advising Center	Learning Communities Summer Bridge Academy Ignite Information Technology Information Security Infrastructure Services IT Procurement 208 Public Administration Technical Support Services Help Desk Call Center (Fall 2015)
5 Pound Hall 101 Political Science 206 Management 208 Public Administration	34 Education Center Einstein Bros Bagels 78 ETTC 87 Middle, Secondary, Reading & Deaf Education 166 Early Childhood & Spe Ed 212 ACE 227 Dean COE
5 HSBG Bldg 1st fl Martin & Laura Lynn Miller Family Clinic (Speech & Hearing) Classrooms & Labs 2nd fl Social Work, Comm Sci & Dis 3rd fl Dean LCOBA & Faculty Offices 3017C Accounting 3002N Mkt & International Business 3002L Mgt & Healthcare Admin 4th fl College of Nursing & Health Sciences, Athletic Training, Exercise Physiology	36 PE Complex Athletics 165 K & PE
14 Powell Hall E Counseling Center E Testing W Office of Communications W 2nd fl. Career Opportunities	37 Fine Arts Bldg 1070 Art 2004 Dean COA 2016 Music 2086 Theatre
15 Hugh C. Bailey Science Center • Entrance 1 Biology Chemistry 1036 Dean CAS	39 University Center Meeting Rooms • Dogwood Live Oak Rose Willow UC Theater 3103 Employee & Org Development
16 Langdale Hall Langdale Market	• Entrance 2 Meeting Rooms • Cypress Executive Dining Magnolia Event Services Food Services Information Desk
18 Farbar Hall Access Office Orientation University Ambassadors Director, Centralized Advising	• Entrance 3 Jewelry & Metals Dance Studio Printmaking Sculpture
21 Ashley Hall History 1103 Modern & Classical Lang. Philosophy & Religious Studies	• Entrance 5 Financial Aid & Veteran Affairs Financial Services HR/EO Procurement Registrar VP Finance & Admin
22 West Hall Academic Affairs President 101 Legal Affairs 124 Academic Projects 207 English	• Entrance 6, 7 & 8 Under Renovation
23 Nevins Hall 1004 SACJ 2006 PAG African-American Studies Math & CS	• Entrance 9 2037 So Ga College Entry Program
26 Converse Hall Psychology & Counseling Dept. Graduate School	• Entrance 10 Interior Design Graphic Design
27 Hopper Hall Campus Mail Window & Boxes Hopper Dining Housing & Residence Life SGA Spector WWSV	40 Comm Arts / Curriculum, Leadership & Technology Bldg. Mass Media Bldg
29 Odum Library 4600 Library & Information Studies 4370 Archives & Special Collections IT HelpDesk Media Center	42 Oak St Deck — Level 2 Information Technology Office of the CIO Enterprise Applications & Analytics Systems Operations Infrastructure Services (& Network) Institutional Research University Police
30 Student Union Level 1 Bookstore Tech Shop Level 2 Bookstore Food Court Level 3 Dean of Students Student Life	48 University Park COA Outreach
33 Pine Hall Academic Advisors First Year Programs	49 RCCE—Continuing Education 1st Floor Continuing Education Creative Services (CS) Design & Photography Digital Media (Mkt, Web & Video) Marriage & Family Therapy FamilyWorks 2nd Floor Learning in Retirement CS Photography Studio 3rd Floor University Advancement Advancement Services Alumni Relations Development VSU Foundation, Inc. Sustella Deck — Level 1 Campus Recreation Rental Center Parking & Transportation

UC Entrance Numbers

2 blocks south of the University Center

REGIONAL CENTER for CONTINUING EDUCATION

Emergency Phone Locations

Indicates the location of freestanding emergency phones. Emergency phones are also located at the main entrance to all the residence halls and on every level of both parking decks.

SUSTELLA DECK

Centennial Hall Student Housing

ATHLETIC FIELD HOUSE

FIELD HOUSE

STUDENT RECREATION SPORTS COMPLEX

WEST MARY STREET

