

VALDOSTA STATE UNIVERSITY

ACADEMIC COMMITTEE PACKET

ACADEMIC COMMITTEE

**MONDAY,
September 14, 2015**

2:30 p.m.

**Rose Room
UNIVERSITY CENTER**

**Stanley Jones
Registrar/Secretary of the Academic Committee**

ACADEMIC COMMITTEE
AGENDA
September 14, 2015

1. Minutes of the April 13, 2015 meeting. (pages 1-2) were approved by email April 15, 2015.
2. **COLLEGE OF NURSING AND HEALTH SCIENCES**
 - a. Revised Nutritional Science minor (pages 3-4)
 - b. Revised Admission requirements for the BSEP (pages 5-7)
 - c. Revised prerequisites for NURS 2700 (pages 8-12)
 - d. Reactivation of NURS 7250 – Administrative approval 07/14/15 – information item – (pages 13-14)
3. **COLLEGE OF BUSINESS**
 - a. Revised minor requirements Human Resources Management (pages 15-16)
 - b. New course MGNT 4005 (pages 17-23)
 - c. New course MGNT 4660 (pages 24-31)
 - d. Reactivation, revised prerequisites, and description MGNT 4700 (pages 32-35)
 - e. Revised course number and prerequisite for MGNT 3400 (pages 36-38) Deactivation of MGNT 4780
 - f. New minor in Logistics and Supply Chain Management (pages 39-40)
 - g. Revised course number and prerequisite for MKTG 4220 (pages 41-43) Deactivation of MKTG 4020
 - h. Revised course number and prerequisite for MKTG 4230 (pages 44-46) Deactivation of MKTG 4740
 - i. Revised course number, description and prerequisite for MKTG 4200 (pages 47-49) Deactivation of MKTG 4670
 - j. New course MKTG 4240 (pages 50-59)
4. **COLLEGE OF ARTS AND SCIENCES**
 - a. Revised course description BIOL 3450 (pages 60-62)
 - b. Revised course description BIOL 5450 (pages 63-65)
 - c. Revised requirements for the minor in Computer Science (pages 66-67)
 - d. Revised credit hours, prerequisites, and description CHEM 4510 (pages 68-70)
 - e. New course CHEM 4510L (pages 71-76)
 - f. New course CHEM 4520 (pages 77-81)
 - g. New course CHEM 4610 (pages 82-86)
 - h. New course CHEM 4730 (pages 87-91)
 - i. Revised prerequisite for ASTR 3220 (pages 92-94)
 - j. Revised degree requirements for the BS in Astronomy (pages 95-96)
 - k. Revised requirements for the minor in Astronomy (pages 97-98)
 - l. Revised prerequisites and description for PHYS 2700 (pages 99-101)
 - m. Revised credit hours, and title PHYS 3820 (pages 102-104)
 - n. Revised prerequisites for PHYS 4300 (pages 105-107)
 - o. New course PHYS 3800 (pages 108-112)
 - p. Revised degree requirements for the BS in Physics (pages 113-115)
 - q. Reactivation of POLS 4320 – Administrative approval 09/21/15 – information item – (pages 116-117)
5. **COLLEGE OF EDUCATION AND HUMAN SERVICES**
 - a. Revised prerequisites for KSPE 3200 (pages 118-120)
 - b. Revised Admission requirements for the Tier 1 Certification Only in P-12 School Leadership (pages 121-124)
 - c. Revised Admission requirements for the EDS in Educational Leadership – Performance-Based Leadership (pages 125-128)
 - d. Revised Admission requirements for the MED in Educational Leadership – P-12 School Leadership (pages 129-132)
 - e. Revised Admission requirements for the Tier 2 Certification Only Performance-Based Leadership (pages 133-136)
 - f. New concentration for the MED in Instructional Technology – Corporate Training (pages 137-140)
 - g. New course ITED 7110 (pages 141-148)
 - h. New course ITED 7210 (pages 149-156)
 - i. New course ITED 7310 (pages 157-164)
 - j. New course ITED 7410 (pages 165-172)
 - k. New course ITED 7510 (pages 173-180)
 - l. New course ITED 7610 (pages 181-188)
 - m. New course ITED 7710 (pages 189-196)
 - n. New course ITED 7810 (pages 197-204)
 - o. New course ITED 7910 (pages 205-212)
 - p. Catalog copy for the new concentration in Corporate Training (pages 213-231)
6. **COLLEGE OF THEARTS**
 - a. Revised degree name change the BFA in Speech Communication to BFA in Communication (pages 232-234)
 - b. Revised degree requirements for the MA in Communication (pages 235-236)
 - c. New course MAIC 6000 (pages 237-240)
 - d. New course MAIC 6100 (pages 241-246)
 - e. New course MAIC 6300 (pages 247-250)
 - f. New course MAIC 6450 (pages 251-254)
 - g. New course MAIC 6500 (pages 255-262)
 - h. New course MAIC 6600 (pages 263-266)

- i. Revised course subject, number, title, and description MAIC 5050 (pages 267-269) Deactivation of MDIA 5000
- j. Revised course subject, number, title, and description MAIC 6150 (pages 270-272) Deactivation of MDIA 6100
- k. Revised course subject, number, title, and description MAIC 6250 (pages 273-275) Deactivation of MDIA 6350
- l. Revised course number MAIC 7300 (pages 276-278) Deactivation of MDIA 6450
- m. Revised course number, prerequisite, and description MAIC 7400 (pages 279-281) Deactivation of MDIA 7400 and COMM 7400
- n. New course MAIC 7700 (pages 282-284)
- o. Revised course subject, number, title, and description MAIC 7800 (pages 285-287) Deactivation of MDIA 7800
- p. Revised course subject, and number MAIC 6200 (pages 288-290) Deactivation COMM 6200
- q. Revised course subject, title, and description MAIC 6400 (pages 291-293) Deactivation COMM 6400
- r. Revised course subject, title, and description MAIC 7150 (pages 294-296) Deactivation COMM 7150
- s. Revised course subject, number, title, and description MAIC 6350 (pages 297-299) Deactivation COMM 7300
- t. Deactivation of COMM 6000 and MDIA 7600 (pages 300-301)

7. Miscellaneous

- a. Academic Committee by-laws (pages 302-303)

8. Pending items

- b. Revised course CHEM 1010 – USG General Education Council approval
- c. Prospectus - DNP – Doctor of Nursing Practice – BOR approval (SEP12 AC)
- d. Prospectus – PSM – Professional Science Master’s in Chemistry and Biochemistry – BOR approval (SEP12 AC)
- e. New Course PSYC 2103 – replacing PSYC 2700 – BOR approval (SEP13AC)

VALDOSTA STATE UNIVERSITY
ACADEMIC COMMITTEE MINUTES
April 13, 2015

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, April 13, 2015. Dr. Sharon Gravett, Associate Provost for Academic Affairs, presided.

Members Present: Dr. Bonni Cohen, Dr. Michael Sanger, Dr. Gary Futrell, Ms. Sarah Arnett, Dr. Frank Flaherty, Dr. Ellis Heath, Dr. Katherine Lamb, Dr. Lars Leader, Dr. Linda Floyd, Dr. Dee Ott, Ms. Jessica Lee and Dr. Xiaoi Ren.

Members Absent: Dr. Marc Pufong, Dr. Kristen Johns, Dr. Frank Barnas, Dr. Lorna Alvarez-Rivera, and Dr. Ray Elson.

Catalog Editor: Dr. Jane Kinney

Visitors Present: Dr. Mike Savoie, Dr. Corine Myers-Jennings, Dr. Greg Harrell, and Ms. Teresa Williams.

The Minutes of the March 9, 2015 meeting were approved by email on March 16, 2015. (pages 1-7).

A. College of Education and Human Services

1. Revised Retention, Dismissal, and Readmission Policy for the SLPD was approved effective Fall Semester 2015. (pages 8-10A).
2. Revised title, and course description, Communication Disorders (CSD) 5130, "Congenital and Multifactorial Syndromes and Disorders", (CONGNITL/MULTIFCTORIAL SYN DIS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2015 with the description changed to read ...disorders. Topics may include assessment...Fragile X syndrome... . (pages 11-13).

B. University Honors College

1. Revised requirements for the University Honors College was approved effective Fall Semester 2015. (pages 14-19).

C. College of Business

1. Revised degree requirements for the MACC was approved effective Fall Semester 2015. (pages 20-22).

D. College of Nursing and Health Science

1. Revised course title, prerequisite, and description, Nursing (NURS) 3990, "Palliative and End-of-Life Care", (PALLIATIVE & END-OF-LIFE CARE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2015 with the description changed to read – A study of the palliative... . (pages 23-32).
2. Deactivation of NURS 3010, 3150, 4090, 4090k, 4091k, 4100, 4112, 4122, 4210, 4220, and 4230 was noted effective Fall Semester 2015. (pages 33-34).

E. College of Arts and Sciences

1. Revised degree requirements for the Non-Thesis – MA in English – Emphasis in Literature was approved effective Fall Semester 2015. (pages 35-37).
2. Revised degree requirements for the Thesis Option – MA in English was approved effective Fall Semester 2015. (pages 38-40).
3. New course, English (ENGL) 8995, "Comprehensive Exam Reading Hours", (COMP EXAM READING HOURS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2015. (pages 41-45).
4. New course, Mathematics (MATH) 0989, "Foundations for College Algebra", (FOUNDCOMP EXAM READING HOURS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2015. (pages 46-47).

5. Revised requirements for the minor in Astronomy were TABLED. (pages 51-52).

Respectfully submitted,

Stanley Jones
Registrar

REQUEST FOR A CURRICULUM CHANGE

Valdosta State University

Select Area of Change:

Core Curriculum Senior Curriculum Graduate Curriculum Other Curriculum
Specify: Area A,B,C,D,F

Current Catalog Page Number:
Page 277 online undergraduate
catalog 2015-2016

**Proposed Effective Date for
Curriculum Change:**
(Month/Year): Spring 2016

Degree & Program Name:
(e.g., BFA, Art): Nutritional
Science Minor

Present Requirements: 15 Hours

NUTR 3100 & NUTR 4000 - 6 hours

Elective courses from the following - 9 hours
NUTR 3200, NUTR 3250, NUTR 3300, NUTR
3350, NUTR 4900 & NUTR 4950

Each course is 3 semester hours (3-0-3) in a
didactic / classroom format.

**Proposed Requirements (Underline changes
after printing this form: Designate each course as
fully online in Banner.**

Justification:

Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

- Improve student learning outcomes:
 Adopting current best practice(s) in field:
 Meeting mandates of state/federal/outside accrediting agencies:
 Other: The program of study is totally supported by part-time/adjunct faculty. It is increasingly difficult to recruit and retain appropriately credentialed part-time faculty/adjunct instructors --particularly to teach in a classroom format. A fully online curriculum would provide greater student flexibility and likely increase overall enrollment. It would also significantly enhance the ability to recruit and retain credentialed part-time/adjunct faculty from abroad.

Source of Data to Support Suggested Change:

- Indirect measures:** SOIs, student, employer, or alumni surveys, etc. verbal and anecdotal feedback from students and instructors

Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

Indirect measures: SOIs; student, employer, or alumni surveys, etc. The online format will enhance student feedback in the form of course evaluations, discussion and exit surveys.

Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) The online format will provide the instructor with greater resources to collect, evaluate, report and store student assessment data in a more comprehensive fashion. The aggregate data will be a valuable asset when compiling an Institutional Effectiveness Report (IER), Institutional Effectiveness Plan (IEP) and a Comprehensive Program Review (CPR) for the program of study.

Approvals:

Department Head: *L. L. Carter* Date: *8/19/15*

College/Division Exec. Committee: *M. R. Carr* Date: *8-21-15*

Dean(s)/Director(s): *D. Novice* Date: *8/19/15*

Grad. Exec. Committee:
(for graduate course) Date:

Graduate Dean:
(for graduate course) Date:

Academic Committee: Date:

Form last updated: January 6, 2010

REQUEST FOR A REVISED CATALOGUE COPY
(New Learning Outcomes, Admissions, or Other Program Policies)

Valdosta State University

Area of Change: Core Senior Graduate

Current Catalogue Page Number: 274-275

Proposed Effective Date for Revised Catalogue Copy: (new or revised) 01/2016

Degree and Program Name: Bachelor of Science in Exercise Physiology

Present Requirements:

1. declared Pre-Exercise Physiology major
2. Completion of all courses in the Areas A – F of the Core Curriculum as it pertains to the Pre-Exercise Physiology curriculum requirements
3. 3.0 cumulative, overall grade point average
4. a grade of “C” or better in all area A, D, and F courses of core requirements including lab sections
5. completion of the Health Occupations Basic Entrance Test (HOBET)
6. meet application deadline for semester of entry

Proposed Requirements: (highlight changes after printing)

1. declared Pre-Exercise Physiology major
2. Completion of all courses in the Areas A – F of the Core Curriculum as it pertains to the Pre-Exercise Physiology curriculum requirements
3. 2.75 cumulative, overall grade point average
4. a grade of “C” or better in all area A, D, and F courses of core requirements including lab sections
5. completion of the Test of Essential Academic Skills (TEAS V)
6. meet application deadline for semester of entry

Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.)

- Improving Student Learning Outcomes
- Adopting Current Best Practice(s) in Field
- Meeting Mandates of State/Federal/Outside Accrediting Agencies
- Other The HOBET is now called TEAS V. This is a wording change only.

The program now utilizes an objective scoring system based on application requirements. A 2.75 GPA will increase the applicant pool for each semester of applicants.

Source of Data to Support Suggested Change:

- Indirect measures:** SOIs, student, employer, or alumni surveys, etc.
- Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) **Applications for admission into the program**

Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- Indirect measures:** SOIs, student, employer, or alumni surveys, etc.
- Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) **Applicants are scored and ranked for entry into program. All applications are kept for record regardless of eligibility.**

Approvals:	
Department Head: <i>L. Langford</i>	Date: <i>9/8/15</i>
College/Division Exec. Committee: <i>Michelle Cunn</i>	Date: <i>9-8-15</i>
Dean(s)/Director(s): <i>Dr. Novice</i>	Date: <i>9/8/15</i>
Graduate Exec. Comm.: (for grad program)	Date:
Graduate Dean: (for grad program)	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

RECEIVED

APR 15 2015

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Request for a Revised Course
Valdosta State University

Date of Submission: 04/09/2015 (mm/dd/yyyy)

Department Initiating Revision:
School of Nursing

Faculty Member Requesting Revision:
Laura Carter

Current Course Prefix, Title, & Number:
(See course description abbreviations in the catalog for approved prefixes)
NURS 2700 Pathophysiology

List Current and Requested Revisions:

Current:

Course Prefix and Number: NURS 2700
Credit Hours: 3-0-3
Course Title: Pathophysiology
Pre-requisites:BIOL 2651. Pre-requisite or corequisite: BIOL 2652
Course Description: A study of cellular concepts, organ systems, and holistic aspects of health and disease. The course relates normal body physiological function to pathological changes that occur as a result of disease, compensatory mechanisms made by the body, and adaptive lifestyle strategies. Integration of developmental and preventive aspects of health across the age continuum is included.

Requested:

Course Prefix and Number: NURS 2700
Credit Hours: 3-0-3
Course Title: Pathophysiology
Pre-requisites:BIOL 2651 & BIOL 2652
Course Description: A study of cellular concepts, organ systems, and holistic aspects of health and disease. The course relates normal body physiological function to pathological changes that occur as a result of disease, compensatory mechanisms made by the body, and adaptive lifestyle strategies. Integration of developmental and preventive aspects of health across the age continuum is included.

Semester/Year to be Effective:
Fall 2015

Estimated Frequency of Course Offering:
Spring, Summer, & Fall

Indicate if Course will be : Requirement for Major Elective

Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.)

Improving student learning outcomes: Students do not have a full understanding of normal body physiology and function until they complete both BIOL 2651 & BIOL 2652 (VSU Undergraduate Catalog, 2014-2015). Allowing BIOL 2652 to continue as a co-requisite potentially sets the student up for failure in NURS 2700.

Adopting current best practice(s) in field: True understanding of nursing pathophysiology significantly increases the nursing student's odds of passing NCLEX-RN on the first attempt (Penprase, Harris, & Qu, 2013).

Meeting Mandates of State/Federal/Outside Accrediting Agencies:

Other:

Plans for assessing the effectiveness of the course:

Indirect measures, such as SOIs, student, employer, and alumni surveys.

Direct measures, such as course tests and assignments in NURS 2700.

Reference:

Penprase, B.B., Harris, M., and Qu, X. (2013). Academic success: Which factors contribute significantly to NCLEX-RN success for ASDN students? *Journal of Nursing Education and Practice* 3(7), pp. 1-8. doi: 10.5430/jnep.v3n7p1

Approvals:	
College/Division Exec. Comm.: <i>Laura Carter</i>	Date: <i>4/9/15</i>
Dept. Head: <i>Brenda Dugal</i>	Date: <i>4/9/15</i>
Dean/Director: <i>P. Novell</i>	Date: <i>4/10/15</i>
Graduate Exec. Comm.(if needed):	Date:
Graduate Dean (if needed):	Date:
Academic Committee:	Date:

Form last updated: April 9, 2015

**Valdosta State University
College of Nursing and Health Sciences
School of Nursing**

Proposal for Change in NURS 2700 Prerequisite/corequisite

Problem addressed or Intended Goal:

Currently, NURS 2700 Pathophysiology has a prerequisite of BIOL 2651 (A&P I) and a prerequisite or co-requisite of BIOL 2652 (A&P II). The course description for NURS 2700 states it is

a study of cellular concepts, organ systems, and holistic aspects of health and disease. The course relates normal body physiological function to pathological changes that occur as a result of disease, compensatory mechanisms made by the body, and adaptive lifestyle strategies. Integration of developmental and preventative aspects of health across the age continuum is included (VSU Undergraduate Catalogue, p. 417).

The course description for BIOL 2651 (Human Anatomy and Physiology I) states it is an "Introduction to human anatomy and general physiological principles with emphasis on the following: cell and tissue organization, plus skeletal, muscular, nervous, and endocrine systems" (VSU Undergraduate Catalogue, p. 315).

The course description for BIOL 2652 (Human Anatomy and Physiology II) states it is "A continuation of human anatomy and general physiological principles with emphasis on endocrine, cardiovascular, lymphatic, respiratory, digestive, excretory, and reproductive systems; and development" (VSU Undergraduate Catalogue, p. 315).

Proposal:

The BSN Academic Committee recommends that both BIOL 2651 & BIOL 2652 be prerequisites for NURS 2700 (do not allow BIOL 2652 to be a co-requisite).

Rationale: Review of Literature and/or evidence/data to support this proposal:

Penprase, Harris, and Qu (2013) found that true understanding of pathophysiology concepts as evidenced by success in a nursing pathophysiology course significantly increases the odds of passing NCLEX-RN on the first attempt. Further, "students with a firm base in pathophysiology are better prepared to make sound clinical decisions. These results are the first to indicate that nursing students benefit from mastering the pathophysiology content prior to beginning the rigors of the ASDN [Accelerated Second Degree Nursing] program" (Penprase, Harris, & Qu; p. 5).

Dunn, Osborne, and Rakes (2013) reviewed the internal and external factors that influence students' success or failure in a pathophysiology course. The top three attributes linked to academic success in the pathophysiology course included personal effort put forth, good study habits, and understanding of course material

(Dunn, Osborne, & Rakes). The top three attributes linked to failure in the pathophysiology course included lack of personal effort put forth, understanding of course material, and poor study habits (Dunn, Osborne, & Rakes).

Allowing BIOL 2652 to continue as a co-requisite potentially sets the student up for failure. As can be seen from the above course descriptions, the student will not have full understanding of the normal body anatomy and physiology until they complete both BIOL 2651 & BIOL 2652. Success in a pathophysiology course has been shown to increase NCLEX-RN success and clinical reasoning skills. Additionally, understanding (or the lack thereof) of the concepts discussed in the pathophysiology course greatly influences success. To ask the student to understand pathological changes that occur with disease is unrealistic if they do not yet have the foundation knowledge of normal function.

References:

Dunn, K. E., Osborne, C., and Rakes, G. C. (2013). It's not my fault: Understanding nursing students' causal attributions in pathophysiology. *Nursing Education Today*, 33(8), pp. 828-833. DOI: 10.1016/j.nedt.2012.02.012

Penprase, B. B., Harris, M., and Qu, X. (2013). Academic success: Which factors contribute significantly to NCLEX-RN success for ASDN students? *Journal of Nursing Education and Practice*, 3(7), pp. 1-8. DOI: 10.5430/jnep.v3n7p1

New resources required:

None

Recommended timeline:

Submitted by: Laura Carter, for the BSN Academic Committee
Date: March 4, 2015
For action by:

Karen Marie Shepard

From: Bonni S Cohen
Sent: Tuesday, July 14, 2015 8:40 PM
To: Karen Marie Shepard
Subject: Fw: course needs reactivation asap for graduate nursing

Karen

Below please find approval from both Dr Gerber and Dr Noviello to reactivate Nursing 7250. Would you kindly let me know when we are good to go with the course in Banner.

Thank you for helping solve this mystery!!!

Bonni

Dr Cohen

Bonni Cohen DNP, ARNP, ANP/FNP-BC, CHFNP Graduate Programs Coordinator Assistant Professor Adult and Family Nurse Practitioner Valdosta State University College of Nursing and Health Sciences Office #4141 Valdosta, GA 31698
office:229-333-7195

E-mail: bscohen@valdosta.edu

Do not follow where the path may lead. Go instead where there is no path and leave a trail.

Ralph Waldo Emerson

From: Brian L Gerber
Sent: Tuesday, July 14, 2015 6:22 PM
To: Sheri R Noviello
Cc: Bonni S Cohen
Subject: Re: course needs reactivation asap for graduate nursing

Great. Then let's move it forward.

Brian

> On Jul 14, 2015, at 6:05 PM, Sheri R Noviello <srnoviello@valdosta.edu> wrote:

>

> Brian,

> Yes, I approve.

>

>

>

> With excellence in mind,

> Sheri

>

>

>
> Sheri Noviello, PhD, RN
> Interim Dean and Professor
> College of Nursing and Health Sciences Valdosta State University
> 1500 North Patterson Street
> Valdosta, GA 31698
> 229.333.5959 Office
>
> 229.333.7300 Fax
>
>
>
>
>
>> On 7/14/15, 6:02 PM, "Brian L Gerber" <blgerber@valdosta.edu> wrote:
>>
>> Bonni,
>>
>> If this has the approval of Dr. Noviello then I approve as well.
>>
>> Brian
>>
>>
>>
>>> On Jul 14, 2015, at 12:05 PM, Bonni S Cohen <bscohen@valdosta.edu>
>>> wrote:
>>>
>>> Dr Gerber:
>>>
>>> I have been informed today that the course Nursing 7250 (Psych
>>> Mental Health NP track) was placed on the deactivation form for the
>>> CONHS and deactivated in fall 2015. This error was not identified
>>> until the course was to be taught this fall and through
>>> investigating why it is not appearing in Banner, the registrar found
>>> that it was deactivated this past fall in a global cleaning of
>>> courses in the graduate nursing program. The course, Nursing 7250,
>>> is part of our consortium agreement with GRU and a necessary course
>>> for the Psych Mental Health Nurse Practitioner program.
>>> I was told to contact you by Karen Shepard in the registrars office
>>> because she will need administrative approval to remove the course
>>> from the list of courses that was approved for deactivation and
>>> place it in Banner for fall 2015.
>>>
>>> Thank you for your assistance in this matter. If you have further
>>> questions please let me know
>>>
>>> Bonni
>>>
>>>
>>>
>>>
>>>

REQUEST FOR A CURRICULUM CHANGE

Valdosta State University

Select Area of Change:

- Core Curriculum Senior Curriculum Graduate Curriculum Other Curriculum
Specify: Area A,B,C,D,F

Current Catalog Page Number:
191

Proposed Effective Date for Curriculum Change:
(Month/Year): Fall 2015

Degree & Program Name:
(e.g., BFA, Art): Minor in Human Resources Management

Present Requirements: Minor in Human Resources Management.....18 hours
MGNT3500, MGNT4000*, MGNT4010, MGNT4020.....12 hours
Additional upper-level MGNT courses...6 hours
MGNT4050*, MGNT4630, MGNT4650, MGNT4980

*For non-business majors pursuing the HRM minor, PSYC3800 may replace MGNT3250 as a prerequisite for the MGNT courses.

Proposed Requirements (Underline changes after printing this form: Minor in Human Resources Management.....18 hours
MGNT3500, MGNT4000*, MGNT4020*...9 hours
Additional upper-level MGNT courses.....9 hours
ECON3860, MGNT4005, MGNT4010, MGNT4650, MGNT4660, MGNT4980.

*For non-business majors pursuing the HRM minor, PSYC3800 may replace MGNT3250 as a prerequisite for the MGNT courses.

Justification:

Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

- Improve student learning outcomes:
 Adopting current best practice(s) in field:
 Meeting mandates of state/federal/outside accrediting agencies:
 Other: Provides more flexibility to electives

Source of Data to Support Suggested Change:

- Indirect measures: SOIs, student, employer, or alumni surveys, etc.
 Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) MGNT program learning objectives are assessed each year.

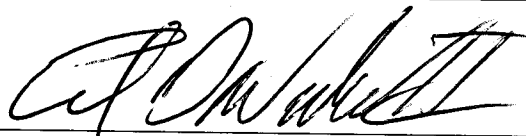
Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- Indirect measures:** SOIs; student, employer, or alumni surveys, etc.
- Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Approvals:

Department Head:



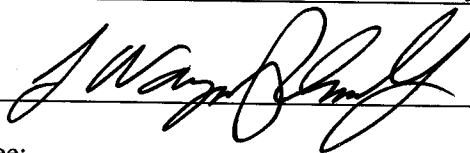
Date: 12 Aug 15

College/Division Exec. Committee:



Date: 8/12/15

Dean(s)/Director(s):



Date: 8/12/15

Grad. Exec. Committee:
(for graduate course)

Date:

Graduate Dean:
(for graduate course)

Date:

Academic Committee:

Date:

Form last updated: January 6, 2010

REQUEST FOR A NEW COURSE

Valdosta State University

Date of Submission: 2/10/2015 (mm/dd/yyyy)

Department Initiating Request:
Management and Healthcare Administration

Faculty Member Requesting:
Mel Schnake

Proposed New Course Prefix & Number:
(See course description abbreviations in the catalog for approved prefixes)
MGNT 4005

Proposed New Course Title:
Staffing Organizations

Proposed New Course Title Abbreviation:
(For student transcript, limit to 30 character spaces)
Staffing Organizations

Semester/Year to be Effective:
Fall 2015

Estimated Frequency of Course Offering:
Annually

Indicate if Course will be : Requirement for Major Elective

Lecture Hours: 3

Lab Hours:

Credit Hours: 3

Proposed Course Description: (Follow current catalogue format and include prerequisites or co-requisites, cross listings, special requirements for admission or grading. A description of fifty words or fewer is preferred.) Prerequisite: MGNT4000. Overview of the issues and practices involved in talent acquisition, deployment, and retention. Measurement issues related to the use and validation of selection procedures will be examined. The link between staffing activities and organizational strategy, and the business impact of selection decisions, and HR metrics, will be emphasized.

Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes: The Society for Human Resource Management (SHRM) along with the Association to Advance Collegiate Schools of Business (AACSB) developed curriculum guidelines for human resource management programs. Staffing is identified as a primary content area. This will strengthen the HR Minor and give students tools which are immediately applicable in the job market.

Adopting current best practice(s) in field:

Meeting Mandates of State/Federal/Outside Accrediting Agencies: This will strengthen the alignment of the HR Minor with the SHRM Curriculum Guidelines.

Other:

Source of Data to Support Suggested Change:

Indirect Measures: SOIs, student, employer, or alumni surveys, etc.


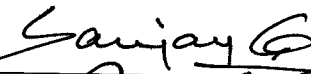
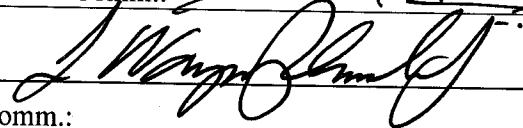
Direct Measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) SHRM Curriculum Guidelines

Plans for assessing the effectiveness of the course in meeting program's learning outcomes
(i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Data Sources:

- Indirect measures: SOIs, student, employer, or alumni surveys, etc.
- Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) company visits, tests, presentation and project
- Other:

****Attach a course syllabus with course outcomes/assessments and general education outcomes/assessments.****

Approvals:	
Dept. Head: 	Date: 12 Aug 15
College/Division Exec. Comm.: 	Date: 8/12/15
Dean/Director: 	Date: 8/10/15
Graduate Exec. Comm.: (for graduate course):	Date:
Graduate Dean: (for graduate course):	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

MGNT4005: Staffing the Organization
Spring 2015
Section A

INSTRUCTOR: Dr. Schnake **OFFICE:** 208 Pound Hall **TELEPHONE:** 245-3822
OFFICE HOURS: Tuesday and Thursday, 1:45 a.m. to 2:45 p.m., Wednesday 10:00 am to 2:00 pm,
and by appointment.
EMAIL: mschnake@valdosta.edu
REQUIRED TEXT: Jean M. Phillips and Stanley M. Gully (2015) Strategic Staffing, Third edition.
Hoboken, NJ: Pearson Education, Inc.

COURSE DESCRIPTION: Prerequisite: MGNT4000. This course provides an overview of the issues, practices, and procedures involved in talent acquisition, deployment, and retention. Measurement issues associated with the use and validation of personnel selection procedures, along with their legal implications, will be examined. The link between staffing activities and the strategy of the organization, as well as the business impact of selection decisions, will be emphasized. HR metrics which assess the impact of staffing activities on firm performance will be analyzed.

Course Objectives:

1. Business majors will be competent in management-specific areas.
 - A. Students will be aware of the strategic impact of staffing.
 - B. Students will know Federal equal employment law and how it affects the staffing function.
 - C. Students will understand the job analysis process.
 - D. Students will know how to forecast the demand for human resources.
 - E. Students will be aware of methods of assessing internal and external candidates.
 - F. Students will know the union or.
 - G. Students will be aware of recruiting strategies.
 - H. Students will know how to evaluate staffing systems using key metrics.

GRADING:

Three True/False, Fill in Blank, short essay exams @ 100 points300 points
Final Exam (Multiple Choice).....150 points
Total Possible Points..... 450 points
A = 90% and above, B = 80% to 89%, C = 70% to 79%, D = 60% to 69%, F = Below 60%

Exam Policies: There will be no make up exams. If you miss one or all of the three regular exams (for a legitimate, documented reason; notifying the instructor in advance (except for medical emergency)), your final exam grade (percentage) will replace the grades for the missed exams. If you miss an exam for any other reason, you will receive a score of 0 points for that exam. The Final Exam must be taken during the time scheduled by the university for this purpose. **Do not ask to take the Final Exam at another time.**

You should be in class ready to begin scheduled exams at the beginning of the period. **If you arrive late for a scheduled exam, you have until the last student, who was there on time, completes the exam. Your exam will be collected at that time.**

During Exams: Any incident of academic dishonesty (e.g., talking, looking from side to side, text messaging on cell phones, looking at notes) will result in a grade of F for the course. Make sure that you do not even give the appearance of academic dishonesty. Electronic monitoring of students during exams may be used.

Academic Dishonesty: Various academic dishonesty and plagiarism detection technologies may be employed in this course. You should review the VSU Academic Honesty web page: <Academic Honesty at VSU> The minimum penalty for any instance of academic dishonesty in this course will be a grade of F for the course. Depending on the severity of the offense, it may be pursued beyond this level. See the Student Handbook or your Instructor if you have any questions.

Food and Drink in Classroom: Is prohibited by LCOBA policy...only water is allowed in classrooms.

CONTRIBUTION/PARTICIPATION: You should conduct yourself as a professional and project an image of being intelligent, competent, helpful to fellow students, and prepared for class on a consistent basis. People need to be able to trust your ability to complete a job on time, under budget, and way above the minimum standards. One obvious indication of your ability to conduct yourself as a professional is your class participation. Behaviors such as talking in class reading the newspaper, staring out the window, etc. are examples of clearly inappropriate behaviors. **Do NOT talk in class. No computers, cellphones, etc. are permitted in class.**

AMERICANS WITH DISABILITIES ACT-Access Office: Students requesting classroom accommodations or modifications because of a documented disability must contact the Access Office for Students with Disabilities located in room 1115 Nevins Hall. The phone numbers are 245-2498 (voice) and 219-1348 (tty).

Fire Evacuation: In the event of a fire in Pound Hall, students in Room 202 are to proceed out the front door to the sidewalk on Pendelton Street (across from the hospital).

**New University Withdrawal Policy: LIMIT ON COURSE WITHDRAWALS (5 "W" POLICY)
For undergraduate students only**

Effective Fall 2010, all undergraduate students are limited to five course withdrawal (W) grades for their entire enrollment at Valdosta State University. Once a student has accumulated five W grades, all subsequent withdrawals (whether initiated by the student in BANNER or initiated by the instructor on the proof roll) will be recorded as WF. The grade of WF is calculated as an F for GPA purposes.

The limit on withdrawals does not apply if a student withdraws from all classes in a given semester before the mid-term point of the semester. The following types of withdrawals do not count against the limit of five course withdrawal (W) grades:

- Hardship withdrawals

- Medical or mental health withdrawals
- Military withdrawals
- Grades of —WF
- Withdrawals taken in semesters before Fall Semester 2010
- Withdrawals taken at other institutions

Transfer students, regardless of their classification upon enrolling at Valdosta State University, are also limited to five withdrawals at Valdosta State University.

As students in this class, at the end of the term, all of you will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through Banner. You will receive a notification at your VSU e-mail address when the SOI is available, usually at least one week before the end of the term. SOI responses are anonymous, and as your instructor, I will be able to view only a summary of all responses two weeks after final grades have been submitted. Although I will not see individual responses, I will be able to determine who filled out an SOI and who did not. Complete information about SOIs, including how to access them and a timetable for this term, is available at <http://www.valdosta.edu/academic/OnlineSOIPilotProject.shtml>.

TENTATIVE SCHEDULE OF ASSIGNMENTS

You are responsible for any changes to this tentative schedule if you miss the class in which they are announced. There will also be some material covered in class which is not in the textbook.

Tues, Jan 8 -Introduction to the course. Begin Chapter 1—Strategic Staffing
Thurs, Jan 10- Chapter 1, continued.

Tues, Jan 15 – Chapter 2: Business and Staffing Strategies
Thurs, Jan 17- Chapter 2, continued.

Tues, Jan 22 – Chapter 3: The Legal Context
Thurs, Jan 24 – Chapter 3, continued.

Tues, Jan 29- Chapter 4, Strategic Job Analysis and Competency Modeling
Thurs, Jan 31- Chapter 4, continued.

Tues, Feb 5 – Exam #1
Thurs, Feb 7- Chapter 5: Forecasting and Planning

Tues, Feb 12- Chapter 5, continued.
Thurs, Feb 14 – Chapter 6: Sourcing: Identifying Recruits

Tues, Feb 19- Chapter 6, continued.
Thurs, Feb 21- Chapter 7, Recruiting

Tues, Feb 26- Chapter 7, continued.
Thurs, Feb 28- Chapter 8: Measurement

Tues, Mar 5- Chapter 8, continued.
Thurs, Mar 7- Exam #2