

VALDOSTA STATE UNIVERSITY

ACADEMIC COMMITTEE PACKET

ACADEMIC COMMITTEE

**MONDAY,
November 10, 2014**

2:30 p.m.

**Rose Room
UNIVERSITY CENTER**

**Stanley Jones
Registrar/Secretary of the Academic Committee**

ACADEMIC COMMITTEE
AGENDA
November 10, 2014

1. Minutes of the October 20, 2014 meeting. (pages 1-2) were approved by email October 23, 2014.
2. **COLLEGE OF ARTS AND SCIENCES**
 - a. Revised prerequisite INDS 4000 (pages 3-5)
 - b. Revised minor in Women's and Gender Studies (pages 6-7)
 - c. Deactivation of FREN 3120, 3301, and 3302 (pages 8-9)
 - d. Deactivation of GRMN 3560, 3570, 3580, and 4420 (pages 10-11)
 - e. Deactivation of PHIL 5150, 5190, 7100, 7900, 9070, REL 3501, 3502, and 3503 (pages 12-13)
 - f. Deactivation of WGST 3010 (pages 14-15)
 - g. Deactivation of WGST 3020 (pages 16-17)
 - h. Deactivation of WGST 4220 (pages 18-19)
3. **COLLEGE OF BUSINESS**
 - a. Revised course description ACCT 3100 (pages 20-22)
 - b. Revised course title ACCT 3203 (pages 23-24)
 - c. Revised course title and description ACCT 3400 (pages 25-27)
 - d. Revised course title and description ACCT 4400 (pages 28-30)
 - e. Revised course description ACCT 4410 (pages 31-33)
 - f. Revised course description ACCT 4500 (pages 34-36)
 - g. Revised course prerequisite ACCT 4800 (pages 37-38)
 - h. New course ECON 3600H (pages 39-46)
 - i. New course ECON 3610 (pages 47-55)
 - j. New course ECON 3610H (pages 56-64)
 - k. Revised course title FIN 2380 (pages 65-72)
4. **COLLEGE OF THE ARTS**
 - a. Revised College of the Arts narrative (pages 73-75)
 - b. Revised senior curriculum for BFA in Theatre Arts – New Track – Theatre Management (pages 76-82)
 - c. New course THEA 4740 (pages 83-87)
 - d. Revised Department of Music narrative (pages 88-90)
 - e. Revised minor in Music (pages 91-93)
 - f. New course MUE 3000 (pages 94-104)
 - g. Revised course credit hours, prerequisite, and description MUSC 3100 (pages 105-107)
 - h. Revised course prerequisite MUSC 1011 (pages 108-109)
 - i. Revised course credit hours MUSC 1101 (pages 110-112)
 - j. Revised course prerequisite and description MUSC 3860 (pages 113-115)
 - k. New course MUSC 3861 (pages 116-122)
 - l. Deactivation of ARED 2020, ARID 4510, ARTH 4170 and 4180 (pages 123-124)
 - m. Deactivation of COMM 3090, 3230, THEA 2830, 3500, 4900, and 4960 (pages 125-127)
 - n. Deactivation of MUE 2000, 3640, 3740, MUSC 3171, 3300, and 3960 (pages 128-129)
5. **COLLEGE OF EDUCATION AND HUMAN SERVICES**
 - a. New Program K-5 Mathematics Endorsement (pages 130-132)
 - b. New course ECED 6010 (pages 133-140)
 - c. New course ECED 6020 (pages 141-148)
 - d. New course ECED 6030 (pages 149-156)
 - e. New Program K-5 Science Endorsement (pages 157-159)
 - f. New course ECED 6110 (pages 160-169)
 - g. New course ECED 6120 (pages 170-179)
 - h. New course ECED 6130 (pages 180-189)
 - i. Revised Admission and program information for the MED in School Counseling (pages 190-196)
 - j. Revised senior college curriculum for the BS in Special Education – Deaf and Hard of Hearing (pages 197-202)
 - k. Revised Educational Outcomes for the BA and BS in Psychology (pages 203-205)
 - l. New course PSYC 3670 (pages 206-220)
 - m. New course PSYC 3680 (pages 221-232)
 - n. New course PSYC 4025 (pages 233-241)
 - o. New course PSYC 4030 (pages 242-250)
 - p. Revised department narrative for the Department of Health and Physical Education (pages 252-254)
 - q. Revised course prerequisites KSPE 4220 (pages 255-257)
 - r. Revised course prerequisites KSPE 3450 (pages 258-260)
 - s. Revised course prerequisites KSPE 3420 (pages 261-263)
 - t. Revised course prerequisites KSPE 3411 (pages 264-266)
 - u. Revised course prerequisites KSPE 3301 (pages 267-269)
 - v. Revised course prerequisites KSPE 3200 (pages 270-272)
 - w. Revised course prerequisites KSPE 3141 (pages 273-275)
 - x. Revised course prerequisites KSPE 3101 (pages 276-278)

- y. Revised course title, and description KSPE 2020 (pages 279-281)
- z. Revised course title, and description KSPE 2010 (pages 282-284)
- aa. Deactivation of KSPE 3330 (pages 285-287)

6. Miscellaneous

- a. Revised Academic Renewal Policy (pages 188-289)

7. Pending items

- a. Revised course CHEM 1010 – USG General Education Council approval
- b. Prospectus - DNP – Doctor of Nursing Practice – BOR approval (SEP12 AC)
- c. Prospectus – PSM – Professional Science Master's in Chemistry and Biochemistry – BOR approval (SEP12 AC)
- d. New Course PSYC 2103 – replacing PSYC 2700 – BOR approval (SEP13AC)

VALDOSTA STATE UNIVERSITY
ACADEMIC COMMITTEE MINUTES
October 20, 2014

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, October 20, 2014. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Michael Sanger, Dr. Gary Futrell, Ms. Sarah Arnett, Dr. Kristen Johns, Ms. Sarah Arnett (Proxy for Mr. Frank Barnas), Dr. Lorna Alvarez-Rivera, Dr. Frank Flaherty, Dr. Ray Elson, Dr. Ellis Heath, Dr. Katherine Lamb, Dr. Lars Leader, Dr. Linda Floyd, Dr. Linda Floyd (Proxy for Dr. Dee Ott), Ms. Jessica Lee, and Dr. Xiaoi Ren.

Members Absent: Ms. Denise Atkinson, Dr. Marc Pufong, Dr. Frank Barnas, and Dr. Dee Ott.

Catalog Editor: Dr. Jane Kinney

Visitors Present: Dr. Doug Farwell, Ms. Teresa Williams, Mr. Dennis Conway, and Dr. Nicole Cox.

The Minutes of the September 8, 2014 meeting were approved by email on September 15, 2014. (pages 1-3).

A. Academic Affairs

1. Deactivation of PERS 2315, 2381, 2370, 2700, 2420, 2730H, 2310, and 2470 was approved effective Spring Semester 2015 Semester 2015. (pages 4-5).

B. College of Business

1. Deactivation of WMBA 5000, 5010, 5020, 5030, 5040, and 5050 was approved effective Spring Semester 2015. (page 6).

C. College of Nursing and Health Sciences

1. Revised co-requisite for NURS 3101, 3102, 3103, and 3111 was approved effective Spring Semester 2015. (Pages 7-9).
2. Revised curriculum for the BSN in Nursing was approved effective Fall Semester 2015 with the effective date changed from May 2015 to Fall 2015. (Pages 10-13).

D. College of Education and Human Services

1. New program K-5 Mathematics Endorsement was TABLED (pages 14-16).
2. New course ECED 6010 was TABLED (pages 17-24).
3. New course ECED 6020 was TABLED (pages 25-32).
4. New course ECED 6030 was TABLED (pages 33-40).
5. New program K-5 Science Endorsement was TABLED (pages 41-43).
6. New course ECED 6110 was TABLED (pages 44-52).
7. New course ECED 6120 was TABLED (pages 53-61).
8. New course ECED 6130 was TABLED (pages 62-70).

E. College of the Arts

1. Deactivation of MUSC 1110 effective Spring Semester 2015. (pages 71-72).
2. Revised prerequisites, Music (MUSC) 1011, "Music Theory I, (MUSIC THEORY I – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2015. (pages 73-74).

3. Revised requirements for the minor in Music were approved effective Fall Semester 2015 with the effective date changed from Spring 2015 to Fall 2015. (pages 75-76).
4. New course, Mass Media (MDIA) 4952, "EMAC Seminar, (EMAC SEMINAR – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2015 with the description changed to read ...Restricted to Seniors. A capstone... . (pages 77-80).
5. Revised curriculum for the BFA in Mass Media – Emergent Media and Communication Track was approved effective Fall Semester 2015. (pages 81-83).
6. Revised prerequisites, Dance (DANC) 3410, "Dance History, (DANCE HISTORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2015. (pages 84-86).
7. Revised prerequisites, Dance (DANC) 3420, "Music Analysis for Dancers, (DANCE MUSIC ANALYSIS – 2 credit hours, 1 lecture hour, 2 lab hours, and 3 contact hours), was approved effective Spring Semester 2015. (pages 87-89).
8. Revised curriculum for the BFA in Dance was approved effective Fall Semester 2015 with the effective date changed from Spring 2015 to Fall 2015. (pages 90-91).
9. Revised course prerequisite and description, Mass Media (MDIA) 3300, "The Music Industry, (THE MUSIC INDUSTRY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2015. (pages 92-99).

Respectfully submitted,

Stanley Jones
Registrar

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OCT 22 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Request for a Revised Course Valdosta State University	
Date of Submission: 10/10/2014 (mm/dd/yyyy)	
Department Initiating Revision: Interdisciplinary Studies	Faculty Member Requesting Revision: Dr. Lai Orenduff
Current Course Prefix, Title, & Number: (See course description abbreviations in the catalog for approved prefixes) INDS 4000 Interdisciplinary Studies Capstone	
List Current and Requested Revisions:	
Current: Course Prefix and Number: INDS 4000 Credit Hours: 3 Course Title: Interdisciplinary Studies Capstone Pre-requisites: Course Description: Planned seminars, directed study, and a project will be used to demonstrate mastery of interdisciplinary study. The course provides the opportunity for synthesis and critical assessment of multiple interdisciplinary foci into a coherent whole.	Requested: Course Prefix and Number: INDS 4000 Credit Hours: 3 Course Title: Interdisciplinary Studies Capstone Pre-requisites: <u>INDS 2000</u> Course Description: Planned seminars, directed study, and a project will be used to demonstrate mastery of interdisciplinary study. The course provides the opportunity for synthesis and critical assessment of multiple interdisciplinary foci into a coherent whole.
Semester/Year to be Effective: Fall 2015	Estimated Frequency of Course Offering:
Indicate if Course will be : <input checked="" type="checkbox"/> Requirement for Major <input type="checkbox"/> Elective	
Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.) <input checked="" type="checkbox"/> Improving student learning outcomes: <input checked="" type="checkbox"/> Adopting current best practice(s) in field: <input type="checkbox"/> Meeting Mandates of State/Federal/Outside Accrediting Agencies: <input type="checkbox"/> Other:	

Plans for assessing the effectiveness of the course: Data Sources:

Indirect measures: SOIs, student, employer, or alumni surveys, etc. *End of semester SOIs and student discussions*

Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) *Understanding, mastery, and application of an interdisciplinary approach to learning as demonstrated in the final project or portfolio.*

<u>Approvals:</u>	
Department Head: <i>Lai Orenduff</i>	Date: <i>10/10/12</i>
College/Division Exec. Committee: <i>Connie Richards</i>	Date: <i>10/15/14</i>
Dean(s)/Director(s): <i>Connie Richards</i>	Date: <i>10/15/14</i>
Graduate Exec. Comm.: (for grad program)	Date:
Graduate Dean: (for grad program)	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

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OCT 22 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

REQUEST FOR A CURRICULUM CHANGE		
Valdosta State University		
Select Area of Change: <input type="checkbox"/> Core Curriculum <input checked="" type="checkbox"/> Senior Curriculum <input type="checkbox"/> Graduate Curriculum <input type="checkbox"/> Other Curriculum Specify: Area A,B,C,D,F		
Current Catalog Page Number: 107	Proposed Effective Date for Curriculum Change: (Month/Year): 01/15	Degree & Program Name: (e.g., BFA, Art): Minor: Women's and Gender Studies
Present Requirements: Elective courses: ARTH 4130, WGST/ENGL 3330, WGST/HIST 3010, WGST/HIST 3020, WGST/HIST 4261, WGST/HIST 4262, WGST/HIST 4270, WGST/HIST 4280, FREN 3610, GRMN 4420, WGST/REL 3600, WGST/SPAN 4220, WGST 4000, WGST 3630, WGST 4100, WGST 4500, WGST 4300, WGST 4600, CRJU 4700 (WOMEN IN CJ), PHIL 4600/REL 4700 (SEXUAL ETHICS), SOCI 4800/4810 (DOMESTIC VIOLENCE, HUMAN SEXUALITY)		Proposed Requirements (Underline changes after printing this form: Elective courses: ARTH 4130, WGST/ENGL 3330, WGST/HIST 4261, WGST/HIST 4262, WGST/HIST 4270, WGST/HIST 4280, WGST/REL 3600, WGST 4000, WGST 3630, WGST 4100, WGST 4500, WGST 4300, WGST 4600, CRJU 4700 (WOMEN IN CJ), PHIL 4600/REL 4700 (SEXUAL ETHICS), SOCI 4800/4810 (DOMESTIC VIOLENCE, HUMAN SEXUALITY),
Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data. <input type="checkbox"/> Improve student learning outcomes: <input type="checkbox"/> Adopting current best practice(s) in field: <input type="checkbox"/> Meeting mandates of state/federal/outside accrediting agencies: <input checked="" type="checkbox"/> Other: Courses are being deactivated and taken out of the curriculum because because VSU does not have the faculty to teach them therefore, they can not be offered as WGST electives. Source of Data to Support Suggested Change: <input checked="" type="checkbox"/> Indirect measures: SOIs, student, employer, or alumni surveys, etc. <input type="checkbox"/> Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)		

Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- ☒ **Indirect measures:** SOIs; student, employer, or alumni surveys, etc.
☐ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Approvals:

Department Head:

Turner

Date:

10/13/14

College/Division Exec. Committee:

Connie Richards

Date:

10/15/14

Dean(s)/Director(s):

Connie Richards

Date:

10/15/14

Grad. Exec. Committee:
(for graduate course)

Date:

Graduate Dean:
(for graduate course)

Date:

Academic Committee:

Date:

Form last updated: January 6, 2010

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OCT 28 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

REQUEST TO DEACTIVATE A COURSE/PROGRAM

Valdosta State University

Date of Submission:

Department Initiating Deactivation:

Modern and Classical Languages

Semester & Year to be Effective:

Spring 2015

List of courses (or the program or track) to be deactivated:

FREN 3120

FREN 3301

FREN 3302

Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

☐ Improving Student Learning Outcomes

☐ Adopting Current Best Practice(s) in Field

☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies

☒ Other French courses were renumbered but not removed; these course numbers are now invalid.

Source of Data to Support Suggested Change:

☐ Indirect measures: SOIs, student, employer, or alumni surveys, etc.

☒ Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Approvals:	
College/Division Exec. Comm.: <i>Cornie Richards</i>	Date: <i>10/15/14</i>
Dept. Head: <i>CV Brown</i>	Date: <i>Sept 18, 2014</i>
Dean/Director: <i>Cornie Richards</i>	Date: <i>10/15/14</i>
Graduate Exec. Comm.: (for grad course/program)	Date:
Graduate Dean: (for grad course/program)	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

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REQUEST TO DEACTIVATE A COURSE/PROGRAM

Valdosta State University

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY
JAN 22 2014

Date of Submission:

Department Initiating Deactivation:

Modern and Classical Languages

Semester & Year to be Effective:

Spring 2015

List of courses (or the program or track) to be deactivated:

GRMN 3560

GRMN 3570

GRMN 3580

GRMN 4420

Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

- ☐ Improving Student Learning Outcomes
- ☐ Adopting Current Best Practice(s) in Field
- ☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies
- ☒ Other These German courses are not in the current course rotation.

Source of Data to Support Suggested Change:

- ☐ Indirect measures: SOIs, student, employer, or alumni surveys, etc.
- ☒ Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Approvals:	
College/Division Exec. Comm.: <i>Cornie Richards</i>	Date: <i>10/15/14</i>
Dept. Head: <i>aw [signature]</i>	Date: <i>Sept 18, 2014</i>
Dean/Director: <i>Cornie Richards</i>	Date: <i>10/15/14</i>
Graduate Exec. Comm.: (for grad course/program)	Date:
Graduate Dean: (for grad course/program)	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

REQUEST TO DEACTIVATE A COURSE/PROGRAM Valdosta State University	
Date of Submission: 8/22/14	
Department Initiating Deactivation: Philosophy & Religious Studies	Semester & Year to be Effective: Fall 2014
List of courses (or the program or track) to be deactivated: PHIL5150, PHIL 5190, PHIL 7100, PHIL 7900, PHIL 9070, REL 3501, REL 3502, REL 3503	
<p>Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.</p> <p> <input type="checkbox"/> Improving Student Learning Outcomes <input type="checkbox"/> Adopting Current Best Practice(s) in Field <input type="checkbox"/> Meeting Mandates of State/Federal/Outside Accrediting Agencies <input checked="" type="checkbox"/> Other These courses are no longer being taught </p> <p>Source of Data to Support Suggested Change:</p> <p> <input type="checkbox"/> Indirect measures: SOIs, student, employer, or alumni surveys, etc. <input type="checkbox"/> Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) </p>	

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OCT 31 2014

OFFICE OF THE REGISTRAR
 VALDOSTA STATE UNIVERSITY

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OCT 15 2014

VALDOSTA STATE UNIVERSITY
 GRADUATE SCHOOL

Approvals:	
College/Division Exec. Comm.: <i>Connie Richards</i>	Date: <i>10/15/14</i>
Dept. Head: <i>Evelyn Brown</i>	Date: <i>9/15/14</i>
Dean/Director: <i>Connie Richards</i>	Date: <i>10/15/14</i>
Graduate Exec. Comm.: (for grad course/program) <i>J. T. J. P. A.</i>	Date: <i>10/31/14</i>
Graduate Dean: (for grad course/program) <i>J. T. J. P. A.</i>	Date: <i>10/31/14</i>
Academic Committee:	Date:

Form last updated: January 6, 2010

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OCT 22 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

<p align="center">REQUEST TO DEACTIVATE A COURSE/PROGRAM Valdosta State University</p>	
<p>Date of Submission: 09/15/14</p>	
<p>Department Initiating Deactivation: Women's and Gender Studies</p>	<p>Semester & Year to be Effective: Spring 2015</p>
<p>List of courses (or the program or track) to be deactivated: WGST 3010 Women in Ancient Greece and Rome</p>	
<p>Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.</p> <p> <input type="checkbox"/> Improving Student Learning Outcomes <input type="checkbox"/> Adopting Current Best Practice(s) in Field <input type="checkbox"/> Meeting Mandates of State/Federal/Outside Accrediting Agencies <input checked="" type="checkbox"/> Other This is a cross-listed course with History. According to Dr. Paul Riggs, History Department Head, this course is not being taught and therefore needs to be deactivated. </p> <p>Source of Data to Support Suggested Change:</p> <p> <input checked="" type="checkbox"/> Indirect measures: SOIs, student, employer, or alumni surveys, etc. <input type="checkbox"/> Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) </p>	

Approvals:	
College/Division Exec. Comm.: <i>Connie Richards</i>	Date: <i>10/15/14</i>
Dept. Head: <i>Turneyers</i>	Date: <i>9/15/14</i>
Dean/Director: <i>Connie Richards</i>	Date: <i>10/15/14</i>
Graduate Exec. Comm.: (for grad course/program)	Date:
Graduate Dean: (for grad course/program)	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

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OCT 22 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

REQUEST TO DEACTIVATE A COURSE/PROGRAM
Valdosta State University

Date of Submission: 09/15/14

Department Initiating Deactivation:
Women's and Gender Studies

Semester & Year to be Effective:
Spring 2015

List of courses (or the program or track) to be deactivated: WGST 3020
The Status of Women: Historical Perspectives

Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

- ☐ Improving Student Learning Outcomes
- ☐ Adopting Current Best Practice(s) in Field
- ☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies
- ☒ Other This is a cross-listed course with History. According to Dr. Paul Riggs, History Department Head, this course is not being taught and therefore needs to be deactivated.

Source of Data to Support Suggested Change:

- ☒ **Indirect measures:** SOIs, student, employer, or alumni surveys, etc.
- ☐ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Approvals:	
College/Division Exec. Comm.: <i>Cannic Richards</i>	Date: <i>10/15/14</i>
Dept. Head: <i>Turneyers</i>	Date: <i>9/15/14</i>
Dean/Director: <i>Cannic Richards</i>	Date: <i>10/15/14</i>
Graduate Exec. Comm.: (for grad course/program)	Date:
Graduate Dean: (for grad course/program)	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

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OCT 22 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

REQUEST TO DEACTIVATE A COURSE/PROGRAM Valdosta State University	
Date of Submission: 09/15/14	
Department Initiating Deactivation: Women's and Gender Studies	Semester & Year to be Effective: Spring 2015
List of courses (or the program or track) to be deactivated: WGST 4220 Hispanic Women Writers	
<p>Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.</p> <p> <input type="checkbox"/> Improving Student Learning Outcomes <input type="checkbox"/> Adopting Current Best Practice(s) in Field <input type="checkbox"/> Meeting Mandates of State/Federal/Outside Accrediting Agencies <input checked="" type="checkbox"/> Other This is a cross-listed course with SPAN. According to Dr. Viki Soady, MCL Department Head, this course is not being taught and therefore needs to be deactivated. </p> <p>Source of Data to Support Suggested Change:</p> <p> <input checked="" type="checkbox"/> Indirect measures: SOIs, student, employer, or alumni surveys, etc. <input type="checkbox"/> Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) </p>	

Approvals:	
College/Division Exec. Comm.: <i>Cassie Richards</i>	Date: <i>10/15/14</i>
Dept. Head: <i>Turneyers</i>	Date: <i>9/15/14</i>
Dean/Director: <i>Cassie Richards</i>	Date: <i>10/15/14</i>
Graduate Exec. Comm.: (for grad course/program)	Date:
Graduate Dean: (for grad course/program)	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

Request for a Revised Course Valdosta State University

Date of Submission: 09/30/2014 (mm/dd/yyyy)

Department Initiating Revision:
Accounting

Faculty Member Requesting Revision:
Lynn Comer Jones

Current Course Prefix, Title, & Number:

(See course description abbreviations in the catalog for approved prefixes)

ACCT 3100 Introduction to Fraud Examination

List Current and Requested Revisions:

Current:

Course Prefix and Number: ACCT 3100

Credit Hours: 3.0

Course Title: Introduction to Fraud Examination

Pre-requisites: Prerequisite: ACCT 2101 with a grade of "C" or better; pre- or corequisite: ACCT 2102.

Course Description: An introduction to the prevention, investigation, and detection of fraud. Topics covered include, but are not limited to, types of fraud, asset misappropriations, financial statement misstatements, consumer fraud, fraud against organizations, and internal controls. Students will analyze fraud-related cases to identify fraud prevention and detection and investigation techniques, conduct mock interviews, and write a formal fraud report.

Requested:

Course Prefix and Number: ACCT 3100

Credit Hours: 3.0

Course Title: Introduction to Fraud Examination

Pre-requisites: Prerequisite: ACCT 2101 with a grade of "C" or better; pre- or corequisite: ACCT 2102.

Course Description: An introduction to the prevention, investigation, and detection of fraud. Topics covered include, but are not limited to, types of fraud, asset misappropriations, financial statement misstatements, consumer fraud, fraud against organizations, and internal controls. Students will identify fraud prevention, detection, and investigation techniques.

Semester/Year to be Effective:
fall 2015

Estimated Frequency of Course Offering:
fall semesters

Indicate if Course will be : ☐ Requirement for Major ☒ Elective

Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.)

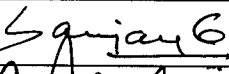
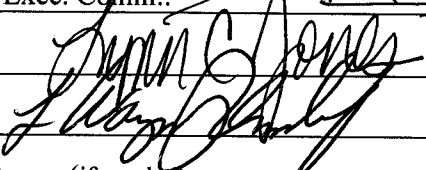
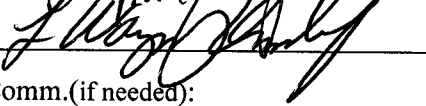
☐ Improving student learning outcomes:

☐ Adopting current best practice(s) in field:

☒ Meeting Mandates of State/Federal/Outside Accrediting Agencies:

☐ Other:

Plans for assessing the effectiveness of the course:

Approvals:	
College/Division Exec. Comm.: 	Date: 10/22/14
Dept. Head: 	Date: 10/22/14
Dean/Director: 	Date: 10/22/14
Graduate Exec. Comm. (if needed):	Date:
Graduate Dean (if needed):	Date:
Academic Committee:	Date:

Form last updated: October 22, 2014

Request for a Revised Course
Valdosta State University

Date of Submission: 09/30/2014 (mm/dd/yyyy)

Department Initiating Revision:
Accounting

Faculty Member Requesting Revision:
Lynn Comer Jones

Current Course Prefix, Title, & Number:

(See course description abbreviations in the catalog for approved prefixes)

ACCT 3203 External Reporting

List Current and Requested Revisions:

Current:

Course Prefix and Number: ACCT 3203

Credit Hours: 3.0

Course Title: External Reporting

Pre-requisites:

Course Description:

Requested:

Course Prefix and Number: ACCT 3203

Credit Hours: 3.0

Course Title: Intermediate III

Pre-requisites:

Course Description:

Semester/Year to be Effective:

fall 2015

Estimated Frequency of Course Offering:

fall and spring semesters

Indicate if Course will be : ☐ Requirement for Major ☒ Elective

Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.)

☐ Improving student learning outcomes:

☐ Adopting current best practice(s) in field:

☒ Meeting Mandates of State/Federal/Outside Accrediting Agencies:

☐ Other:

Plans for assessing the effectiveness of the course:

Approvals:	
College/Division Exec. Comm.: <i>Saniay 6</i>	Date: 10/22/14
Dept. Head: <i>[Signature]</i>	Date: 10/22/14
Dean/Director: <i>[Signature]</i>	Date: 10/22/14
Graduate Exec. Comm.(if needed):	Date:
Graduate Dean (if needed):	Date:
Academic Committee:	Date:

Form last updated: October 22, 2014

Request for a Revised Course Valdosta State University

Date of Submission: 09/30/2014 (mm/dd/yyyy)

Department Initiating Revision:
Accounting

Faculty Member Requesting Revision:
Lynn Comer Jones

Current Course Prefix, Title, & Number:

(See course description abbreviations in the catalog for approved prefixes)

ACCT 3400 Cost Accounting

List Current and Requested Revisions:

Current:

Course Prefix and Number: ACCT 3400

Credit Hours: 3.0

Course Title: Cost Accounting

Pre-requisites: Prerequisite: ACCT 2102 with a grade of "C" or better.

Course Description: A study of product cost determination. Inventory valuation, planning, control, and financial reporting are emphasized in this course.

Requested:

Course Prefix and Number: ACCT 3400

Credit Hours: 3.0

Course Title: Internal Reporting I

Pre-requisites: Prerequisite: ACCT 2102 with a grade of "C" or better.

Course Description: An introduction to unit cost determination, budgeting for planning and control purposes, variance analysis, forecasting, cost allocations, transfer pricing and application of cost techniques to management decision-making.

Semester/Year to be Effective:
fall 2015

Estimated Frequency of Course Offering:
fall and spring semesters

Indicate if Course will be : ☒ Requirement for Major ☐ Elective

Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.)

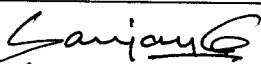

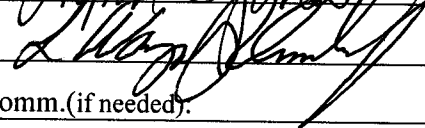
☐ Improving student learning outcomes:

☐ Adopting current best practice(s) in field:

☒ Meeting Mandates of State/Federal/Outside Accrediting Agencies:

☐ Other:

Plans for assessing the effectiveness of the course:

Approvals:	
College/Division Exec. Comm.: 	Date: 10/22/14
Dept. Head: 	Date: 10/22/14
Dean/Director: 	Date: 10/23/14
Graduate Exec. Comm. (if needed):	Date:
Graduate Dean (if needed):	Date:
Academic Committee:	Date:

Form last updated: October 22, 2014

Request for a Revised Course

Valdosta State University

Date of Submission: 09/30/2014 (mm/dd/yyyy)

Department Initiating Revision:
Accounting

Faculty Member Requesting Revision:
Lynn Comer Jones

Current Course Prefix, Title, & Number:

(See course description abbreviations in the catalog for approved prefixes)

ACCT 4400 Internal Reporting and Analysis

List Current and Requested Revisions:

Current:

Course Prefix and Number: ACCT 4400

Credit Hours: 3.0

Course Title: Internal Reporting and Analysis

Pre-requisites: Prerequisite: ACCT 3400 with a grade of "C" or better.

Course Description: A examination of product cost data with an emphasis on using those data to improve decision-making within the firm.

Requested:

Course Prefix and Number: ACCT 4400

Credit Hours: 3.0

Course Title: Internal Reporting II

Pre-requisites: Prerequisite: ACCT 3400 with a grade of "C" or better.

Course Description: A comprehensive study of cost determination, cost systems and cost allocations, inventory costing and management, balanced scorecards, six sigma, costs associated with quality, capital budgeting, financial ratio analysis, transfer pricing and application of cost techniques to management decision-making.

Semester/Year to be Effective:
fall 2015

Estimated Frequency of Course Offering:
spring semesters

Indicate if Course will be : ☐ Requirement for Major ☒ Elective

Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.)

☐ Improving student learning outcomes:

☐ Adopting current best practice(s) in field:

☒ Meeting Mandates of State/Federal/Outside Accrediting Agencies:

☐ Other:

Plans for assessing the effectiveness of the course:

Approvals:	
College/Division Exec. Comm.: <i>Sanjay G</i>	Date: 10/22/14
Dept. Head: <i>[Signature]</i>	Date: 10/22/14
Dean/Director: <i>[Signature]</i>	Date: 10/22/14
Graduate Exec. Comm.(if needed):	Date:
Graduate Dean (if needed):	Date:
Academic Committee:	Date:

Form last updated: October 22, 2014

Request for a Revised Course
Valdosta State University

Date of Submission: 09/30/2014 (mm/dd/yyyy)

Department Initiating Revision:
Accounting

Faculty Member Requesting Revision:
Lynn Comer Jones

Current Course Prefix, Title, & Number:

(See course description abbreviations in the catalog for approved prefixes)

ACCT 4410 Accounting Information Systems

List Current and Requested Revisions:

Current:

Course Prefix and Number: ACCT 4410

Credit Hours: 3.0

Course Title: Accounting Information Systems

Pre-requisites: Prerequisites: ACCT 3201, ACCT 3400, and BUSA 2201. A grade of "C" or better is required in all prerequisite classes.

Course Description: A student must have a declared major in accounting, finance, economics, marketing, management, or be enrolled in the Langdale College MBA program. An introduction both manual and computerized accounting information systems, including business transaction processes, business activities and documents within each process, interrelationship of these processes, the general ledger system, computer technologies that facilitate these processes, and basic computerized internal controls. This course also includes the integration and application of the knowledge and skills obtained in the prerequisite courses to create and maintain a computerized accounting information system.

Requested:

Course Prefix and Number: ACCT 4410

Credit Hours: 3.0

Course Title: Accounting Information Systems

Pre-requisites: Prerequisites: ACCT 3201, ACCT 3400, and BUSA 2201. A grade of "C" or better is required in all prerequisite classes.

Course Description: An introduction to both manual and computerized accounting information systems, concentrating on business transaction cycles, the documentation of the processes involved in these, and related risks and controls.

Semester/Year to be Effective:
fall 2015

Estimated Frequency of Course Offering:
fall and spring semesters

Indicate if Course will be : ☒ Requirement for Major ☐ Elective

Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.)

- ☐ Improving student learning outcomes:
- ☐ Adopting current best practice(s) in field:
- ☒ Meeting Mandates of State/Federal/Outside Accrediting Agencies:
- ☐ Other:

Plans for assessing the effectiveness of the course:

Approvals:	
College/Division Exec. Comm.: <i>Ganjar</i>	Date: 10/22/14
Dept. Head: <i>[Signature]</i>	Date: 10/22/14
Dean/Director: <i>[Signature]</i>	Date: 10/22/14
Graduate Exec. Comm.(if needed):	Date:
Graduate Dean (if needed):	Date:
Academic Committee:	Date:

Form last updated: October 22, 2014

Request for a Revised Course

Valdosta State University

Date of Submission: 09/30/2014 (mm/dd/yyyy)

Department Initiating Revision:
Accounting

Faculty Member Requesting Revision:
Lynn Comer Jones

Current Course Prefix, Title, & Number:

(See course description abbreviations in the catalog for approved prefixes)

ACCT 4500 Individual Income Tax

List Current and Requested Revisions:

Current:

Course Prefix and Number: ACCT 4500

Credit Hours: 3.0

Course Title: Individual Income Tax

Pre-requisites: Prerequisite: ACCT 2102 with a grade of "C" or better.

Course Description: Introduction to federal income taxes including the elements of income, income exclusions, tax credits, capital gains and losses. Emphasis is placed on understanding the executive, legislative and judicial aspects of the tax law. Research is required.

Requested:

Course Prefix and Number: ACCT 4500

Credit Hours: 3.0

Course Title: Individual Income Tax

Pre-requisites: Prerequisite: ACCT 3201 with a grade of "C" or better.

Course Description: An introduction to federal taxation. This course focuses on the federal income tax, including the elements of gross income, exclusions, deductions, and credits. Students will complete comprehensive tax returns.

Semester/Year to be Effective:
fall 2015

Estimated Frequency of Course Offering:
fall and spring semesters

Indicate if Course will be : ☒ Requirement for Major ☐ Elective

Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.)

☒ Improving student learning outcomes:

☒ Adopting current best practice(s) in field:

☒ Meeting Mandates of State/Federal/Outside Accrediting Agencies:

☐ Other:

Plans for assessing the effectiveness of the course:

Approvals:	
College/Division Exec. Comm.: <i>Sanjay G</i>	Date: 10/22/14
Dept. Head: <i>Supriya C. Jones</i>	Date: 10/22/14
Dean/Director: <i>D. Wayne Bailey</i>	Date: 10/22/14
Graduate Exec. Comm.(if needed):	Date:
Graduate Dean (if needed):	Date:
Academic Committee:	Date:

Form last updated: October 22, 2014

Request for a Revised Course
Valdosta State University

Date of Submission: 09/30/2014 (mm/dd/yyyy)

Department Initiating Revision:
Accounting

Faculty Member Requesting Revision:
Lynn Comer Jones

Current Course Prefix, Title, & Number:

(See course description abbreviations in the catalog for approved prefixes)

ACCT 4800 Auditing

List Current and Requested Revisions:

Current:

Course Prefix and Number: ACCT 4800

Credit Hours: 3.0

Course Title: Auditing

Pre-requisites: Prerequisite: ACCT 3202 with a grade of "C" or better.

Course Description:

Requested:

Course Prefix and Number: ACCT 4800

Credit Hours: 3.0

Course Title: Auditing

Pre-requisites: Prerequisite: ACCT 3202 with a grade of "C" or better; pre- or corequisite: ACCT 4410.

Course Description:

Semester/Year to be Effective:
fall 2015

Estimated Frequency of Course Offering:
fall and spring semesters

Indicate if Course will be : ☒ Requirement for Major ☐ Elective

Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.)

☒ Improving student learning outcomes:

☐ Adopting current best practice(s) in field:

☒ Meeting Mandates of State/Federal/Outside Accrediting Agencies:

☐ Other:

Plans for assessing the effectiveness of the course:

Approvals:	
College/Division Exec. Comm.: <i>Sanjay G</i>	Date: 10/22/14
Dept. Head: <i>[Signature]</i>	Date: 10/22/14
Dean/Director: <i>[Signature]</i>	Date: 10/22/14
Graduate Exec. Comm.(if needed):	Date:
Graduate Dean (if needed):	Date:
Academic Committee:	Date:

Form last updated: October 22, 2014

REQUEST FOR A NEW COURSE

Valdosta State University

Date of Submission: 09/10/2014 (mm/dd/yyyy)

Department Initiating Request:

Economics and Finance

Faculty Member Requesting:

Cynthia Royal Tori, PhD

Proposed New Course Prefix & Number:

(See course description abbreviations in the catalog for approved prefixes)

ECON 3600H

Proposed New Course Title:

International Economics Honors

Proposed New Course Title Abbreviation:

(For student transcript, limit to 30 character spaces)

Intl Econ Honors

Semester/Year to be Effective:

Summer/2015

Estimated Frequency of Course Offering:

Spring and Summer

Indicate if Course will be : ☒ Requirement for Major ☒ Elective

Lecture Hours: 3

Lab Hours: 0

Credit Hours: 3

Proposed Course Description: (Follow current catalogue format and include prerequisites or co-requisites, cross listings, special requirements for admission or grading. A description of fifty words or fewer is preferred.) Survey of the international exchange of goods, services and financial instruments and the policies that affect this exchange. Topics include pattern of trade, effects of trade controls, trade and growth, trade and the distribution of incomes, balance of payments accounting, exchange rate systems and the effect of trade on employment, prices, and production. This honors course requires written economic analysis of current events.

Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

☒ Improving student learning outcomes: This course supports VSU General Education Outcomes AREA E Learning Goal 2: Global Perspectives: Students will demonstrate an understanding of cultural, religious, or social dimensions of societies around the world. It also supports LCOBA Program Objective 4: Students majoring in programs of the Langdale College of Business Administration will be aware of the global business environment.

☐ Adopting current best practice(s) in field:

☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies:

☒ Other: This course will offer honors students an additional honors business elective.

Source of Data to Support Suggested Change:

☒ Indirect Measures: SOIs, student, employer, or alumni surveys, etc. Number of honors options offered to honors students over the last two years.


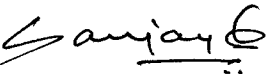

☐ Direct Measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plans for assessing the effectiveness of the course in meeting program's learning outcomes
(i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Data Sources:

- ☐ Indirect measures: SOIs, student, employer, or alumni surveys, etc.
- ☒ Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) tests throughout the class.
- ☐ Other:

****Attach a course syllabus with course outcomes/assessments and general education outcomes/assessments.****

Approvals:	
Dept. Head: 	Date: 10/22/2014
College/Division Exec. Comm.: 	Date: 10/22/14
Dean/Director: 	Date: 10/22/14
Graduate Exec. Comm.: (for graduate course):	Date:
Graduate Dean: (for graduate course):	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010



Valdosta State University
Department of Marketing and Economics
ECON 3600 A –International Economics Honor

Instructor and Contact Information

Instructor	Cynthia Royal Tori, Ph.D. Professor of Economics
Webpage	Mypages.valdosta.edu/crtori/
Department	Economics and Finance, Valdosta State University
Email	crtori@valdosta.edu
Office Phone	229-245-2246
Cell Phone	229-460-0374 (call or text me)
Office Address	Health Science and Business Administration (HSBA) Rm 3002M
Mailing Address	1500 N. Patterson Street, Valdosta, GA 31698
Physical Address	2535 Patterson Street, Valdosta, GA 31698

Course Description: This intermediate level of international trade course is intended to develop the basic theory and policy aspects of international trade and international finance. International trade policies such as tariffs, quotas, and their effects on the domestic and world economy are the main policy questions of this class. The movements in macroeconomic variables such as the balance of trade, the exchange rate, and national output are explained in this class. This course is designed: 1) to provide useful theories of international trade and regarding these macroeconomics variables; 2) to help you assemble these theories into an overall analytical framework; 3) to challenge you to apply this analytical framework to several current policy issues.

The goal of the course is also to introduce you to areas of active research and current issues in international economics and to familiarize you with some of the models that economists use in their research. Students, who wish to do an international trade and open macro-oriented research paper in ECON 4990 and in the other ECON classes, will have the opportunity to begin the development of this research paper.

General Course Learning Objectives:

This course develops further several of the objectives of VSU (General Educational Outcomes, GED), of the Langdale College of Business Administration (Undergraduate Program Objectives, UPO) and the Economics major (Selected Educational Outcomes, SED):

1. Students will be able to define and demonstrate knowledge of basic international trade theory and related concepts– GED:1 ; UPO:2, 5; SED:1, 2, 3.
2. Students will use simple mathematical models and solve for the equilibrium. Also models will be used to analyze trade/exchange rate policies. – GED:3, 5; UPO: 1, 7; SED: 1, 2, 5.

3. Students will be able to analyze and critically evaluate from oral, written, and visual materials – GED: 7; UPO: 5; SED: 1, 2.
4. Students will have the ability to predict the effects of changes in government policy related to international trade – GED: 7; UPO: 4, 5; SED: 1, 2, 5.

The general course learning objectives are assessed by using class examinations, graded homework and presentation with a written country assignment.

Attendance Policy: Regular attendance is mandatory. However, if you *still* miss a class, it is *highly* recommended to get the lecture notes from one of your classmates. Students are responsible for any new material or announcements missed due to the absence. Students who miss just two or more classes during the semester will most likely have difficulty doing well in the class. Concerning **workload**, if you are not committed to this course please drop it now. The load is not light. The VSU catalog provides that if a student misses 20% or more of the classes for a course, the student will receive a failing grade for the course.

Class Materials: All the course announcements and related materials will be posted on the **BlazeViewD2L**. You are responsible for any materials posted on the website to bring to class. I will communicate with you through your official VSU email account. When site is updated, a notification will be sent to the class by email. Make sure that your account is active and you are checking your messages daily. I am not responsible for your failure to receive course mails.

Special Needs: Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The Access Office is located in Farber Hall. The phone numbers are 229-245-2498 (V), 229-375-5871 (VP) and 229-219-1348 (TTY). For more information, please visit <http://www.valdosta.edu/access> or email: access@valdosta.edu.

Structure of Exams: Each exam is composed of multiple choice questions. Both midterm exams and final exam also have one bonus question for extra credit. Questions in the exams are designed to make sure that you understand the basic international trade tools. The exams will contain information covered in class presentations and discussions, assigned readings, and assigned homework. Since the final exam is cumulative, the materials covered after the second in-term exam (and thus not previously tested) will be given more weight in the final exam.

Online Quizzes: Student is required to complete 10 online quizzes throughout the course by means of the Blazeview system. The online quizzes are composed of ten multiple-choice questions with each quiz covering a separate chapter. Students are allowed to use their class notes and their textbook during these on-line quizzes. However, it is expected that some students will use the online quizzes as an opportunity for self-assessment. The overall score becomes available to each student upon completion of his or her test. Online quizzes can be done ahead of time, but it cannot be made up after the deadline of each particular quiz. There will be **no make-up online quiz** if you fail to complete it by the deadline.

Written Project & Presentation are aimed to improve the understanding of international current issues. Each group will be responsible for handling and presenting on a topic in international



economic or international business. The project topics will be assigned to each student by the second week of classes or each student has the option to determine their own topic which must be approved by the instructor. On an assigned day of the week, assigned group will present their topic to the class. Each presentation should take no more than 10 minutes and should include appropriate presentation aids. The written portion of the project is due on the last day of class. Therefore, project grade will be based upon instructor evaluation of your oral presentation and written paper submitted. **More details will be given during the course of the semester.**

Grade Distribution:

20% Midterm Exam 1
20% Midterm Exam 2
35% Final Exam
10% Online Quizzes
15% Project/Presentation

Total Points: 100 %

Grade Scale: Your course grade is based on the average of these grades given above. Grades are not "curved," and letter grades are established as follows:

90-100	A
80-89	B
70-79	C
60-69	D
0-59	F

Grading scale will not be changed for any individual students. Students who miss several classes and do not keep up with the material throughout the semester can expect to make D's and F's. Students who put forth just the minimum amount of effort should expect a grade no higher than a C. Dedication to studying, class attendance, and class participation are needed for students who wish to make B's or A's.

Policy on make-ups: Make-up examinations will only be administered to students with excused absences. Excused absences include death in the immediate family, University sponsored trips or critical illness. Verification is required and permission to miss an examination must be secured **PRIOR TO** the scheduled examination time. If this condition is not met, a zero will be given for the missed exam.

An incomplete grade for a course is given only if: (1) the student has a passing grade; and (2) an emergency (generally medical) prevents the student from completing an end-of-the-term assignment as scheduled. If an incomplete is requested, the student must provide evidence of the emergency situation and must complete a Request for Incomplete Form from, available at <http://www.valdosta.edu/lcoba/sac/incomplete.shtml> and have the request approved by me. In order to remove the incomplete grade, the student must complete the remaining coursework within one year. Otherwise a grade of "F" will be reported.

SOI Requirement: As students in this class, at the end of the term, all of you will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through Banner. You will receive a notification at your VSU e-mail address when the SOI is available, usually at least one week before the end of the term. SOI responses are anonymous, and as your instructor, I will be able to view only a summary of all responses two weeks after final grades have been submitted. Although I will not see individual responses, I will be able to determine who filled out an SOI and who did not. Complete information about SOIs, including how to access them and a timetable for this term, is available at <http://www.valdosta.edu/academic/OnlineSOIPilotProject.shtml>.

Tentative Course Outline:

PART I THE THEORY OF INTERNATIONAL TRADE

Chapter 1 Introduction

Chapter 2 The Basic Theory Using Demand and Supply
Demand and Supply
Two National Markets and the Opening of Trade

Chapter 3 Why Everybody Trades: Comparative Advantage
Adam Smith's Theory of Absolute Advantage
Ricardo's Theory of Comparative Advantage
Ricardo's Constant Costs and The Production-Possibility Curve

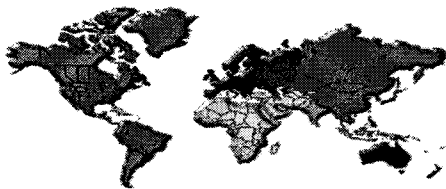
Chapter 4 Trade: Factor Availability and Factor Proportions Are Key
Trade Affects Production and Consumption
What Determines The Trade Pattern?
The Heckscher-Ohlin (H-O) Theory

Chapter 5 Who Gains and Who Loses from Trade?
Who Gains and Who Loses Within a Country
Three Implications of the H-O Theory
What are the Exporting-Oriented and Import-Competing Factors?
Do Factor Prices Equalize Internationally?

MIDTERM EXAM 1 TBA

PART II TRADE POLICY

Chapter 8 Analysis of a Tariff
The Effect of a Tariff on Domestic Producers
The Effect of a Tariff on Domestic Consumers
The Tariff as Government Revenue
The Net National Loss from a Tariff



- Chapter 9** **Nontariff Barriers to Imports**
Types of Nontariff barriers to Imports
The Import Quota
Other Nontariff Barriers
- Chapter 12** **Trade Blocs and Trade Blocs**
Types of Economic Blocs (Economic Integration)
The Basic Theory of Trade Blocs
The EU Experience
North America Become a Bloc (The NAFTA Experience)
Trade Blocs among Developing Countries

MIDTERM EXAM2

TBA

PART III

UNDERSTANDING FOREIGN EXCHANGE

- Chapter 16** **Payments among Nations**
A Country's Balance of Payment
The Macro Meaning of the Current Account Balance
The Macro Meaning of the Overall Balance
- Chapter 17** **The Foreign Exchange Market**
Demand and Supply for Foreign Exchange
Arbitrage within the Spot Exchange Market

*Note: If the final is missed, a zero will be assigned unless an Incomplete is pre-approved.
Approval for an Incomplete is generally given only for a severe medical situation.*

FINAL EXAM: TBA

REQUEST FOR A NEW COURSE

Valdosta State University

Date of Submission: 09/10/2014 (mm/dd/yyyy)

Department Initiating Request:

Economics and Finance

Faculty Member Requesting:

Cynthia Royal Tori, PhD

Proposed New Course Prefix & Number:

(See course description abbreviations in the catalog for approved prefixes)

ECON 3610

Proposed New Course Title:

Trade and Culture: An Economic Perspective

Proposed New Course Title Abbreviation:

(For student transcript, limit to 30 character spaces)
Trade & Culture

Semester/Year to be Effective:

Summer/2015

Estimated Frequency of Course Offering:

Summer

Indicate if Course will be : ☐ Requirement for Major ☒ Elective

Lecture Hours: 2

Lab Hours: 2

Credit Hours: 3

Proposed Course Description: (Follow current catalogue format and include prerequisites or co-requisites, cross listings, special requirements for admission or grading. A description of fifty words or fewer is preferred.) Pre-requisites: None. An introduction to international economics through a study abroad experience. Coursework before departure includes an introduction to trade patterns, international trade organizations, comparative advantage, trade barriers, and exchange rates. In country experiences include visits to companies, places of historical significance, and places of cultural significance of the chosen country. This course may be repeated once for credit in a different country. The course may not be taken concurrently with ECON 3600 or ECON 3600H. This course is open to business and non-business majors who have completed at least 45 semester hours.

Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

☒ Improving student learning outcomes: This course supports VSU General Education Outcomes AREA E Learning Goal 2: Global Perspectives: Students will demonstrate an understanding of cultural, religious, or social dimensions of societies around the world. It also supports LCOBA Program Objective 4: students majoring in programs of the Langdale College of Business Administration will be aware of the global business environment.

☐ Adopting current best practice(s) in field:

☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies:

☒ Other: This course increases the number of international business electives offered for international business students. It offers an additional course to take as a study abroad course if students have already taken ECON 3600 International Economics. This course will be open to business and non-business majors thereby expanding the study abroad opportunities for all majors.

Source of Data to Support Suggested Change:


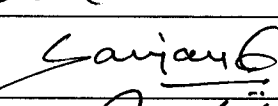
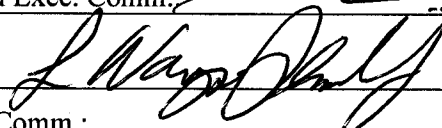
- ☒ Indirect Measures: SOIs, student, employer, or alumni surveys, etc. Number of international courses offered to business and non-business students.
- ☐ Direct Measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plans for assessing the effectiveness of the course in meeting program's learning outcomes (i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Data Sources:

- ☐ Indirect measures: SOIs, student, employer, or alumni surveys, etc.
- ☐ Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)
- ☒ Other: Number of students enrolled in the course.

****Attach a course syllabus with course outcomes/assessments and general education outcomes/assessments.****

Approvals:	
Dept. Head: 	Date: 10/22/2014
College/Division Exec. Comm.: 	Date: 10/22/14
Dean/Director: 	Date: 10/22/14
Graduate Exec. Comm.: (for graduate course):	Date:
Graduate Dean: (for graduate course):	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

ECON 3610 Trade and Culture: An Economic Perspective Section A

3 credit hours; Summer 2015 Syllabus

Welcome to Trade and Culture: An Economics Perspective, a study abroad course offered through the Langdale College of Business at Valdosta State University. This document includes information about the instructor, course materials and course policies, including the grading system and course schedule.

Instructor and Contact Information (Table 1)

Instructor	Cynthia Royal Tori, Ph.D. Professor of Economics
Webpage	Mypages.valdosta.edu/crtori/
Department	Economics and Finance, Valdosta State University
Email	crtori@valdosta.edu
Office Phone	229-245-2246
Cell Phone	229-460-0374 (call or text me)
Office Address	Health Science and Business Administration (HSBA) Rm 3002M
Mailing Address	1500 N. Patterson Street, Valdosta, GA 31698
Physical Address	2535 Patterson Street, Valdosta, GA 31698

Course Information (Table 2)

Course Description	An introduction to international economics through a study abroad experience. Coursework before departure includes an introduction to trade patterns, international trade organizations, comparative advantage, trade barriers, and exchange rates. In country experiences include visits to companies, places of historical significance, and places of cultural significance of the chosen country. This course may be repeated once for credit in a different country. The course may not be taken concurrently with ECON 3600 or ECON 3600H.
Course Prerequisites	None
Time Commitment	This is a three credit course. You will be required to complete learning activities and graded assignments prior to the first day of course activities in the chosen country. The learning activities and graded assignments are available through MyEconLab.com.

Textbook and MyEconLab (Table 3)

Gerber, James. International Economics with eText, 6th edition, 2014. (MyEconLab with eText). If you want to purchase a physical textbook, the 5th or 6th edition will be fine.

Expenses associated with the course (Table 4)

MyEconLab	\$100	International Economics with eText
Calculator	varies	\$0 if you already own a calculator that solves numerical problems. You will not be able to use your cell phone as a calculator when taking the exams.
Cost of Study Abroad program	varies	The cost of the study abroad program is in addition to tuition and fees.

Required Course Material (Table 5)

1. All course material and graded assignments will be administered through MyEconLab, an online customized education portal for this course. You must have access to MyEconLab to complete this course. You are **required** to purchase an Access Code for MyEconLab. You may purchase the Access Code at the VSU Bookstore or online at <http://www.MyEconLab.com>.
2. A simple calculator for solving numerical problems.

MyEconLab Registration and Sign In Instructions (Table 6)

To register for ECON 3610 Trade and Culture: An Economics Perspective: Summer 2015 Section A

1. Go to www.MyEconLab.com
2. Under Register, click Student.
3. Enter the **Course ID: toriXXXXX**, and click Continue. Your School ID is your personal VSU Student ID number.
4. If you have an existing account with Pearson (for example, MyITLab, Mastering, MyMathLab...), enter your Pearson username and password. Click Sign in.
5. If you do NOT have an existing account with Pearson, click Create. Write down your new Pearson username and password to help you remember them.
6. If you already purchased an Access Code, you will enter the number. If you need to purchase an Access Code, you will be given the opportunity. If you do not have the money to purchase the Access Code, you will be able to request a 14 day temporary access. (Look for a link near the bottom of the page).

For video instructions

1. Go to www.MyEconLab.com
2. Scroll halfway down the page to Need a little help? and select one of the videos to watch.

To sign in later

1. Go to www.MyEconLab.com
2. Click Sign In.
3. Enter your Pearson Account username and password. Click Sign in.
4. Under MyLab & Mastering New Design on the left, click ECON 3610 Trade and Culture: An Economics Perspective Section A to start your work.

Grading Policy (Table 7)

Your course grade will be based on the points earned on the Homework Assignments, Exams and an in-country Journal. The Homework Assignments and Exams will be administered through MyEconLab. Journal entries will be submitted electronically; the specifics will be disclosed prior to departure.

Each graded item must be completed and submitted by the specified due date and deadline time. Since students are given at least two weeks to complete each graded item, a due date change will not be granted. Graded items not submitted by the due date and deadline time will be assigned a grade of zero. NO make-up or

extended deadline times will be granted.

Homework Assignments: 80 possible points (10%). Eight homework assignments will be assigned and graded through MyEconLab. Each homework assignment will be worth up to 10 points. The first two homework assignments cover the course syllabus and MyEconLab orientation. These must be completed with 100% before continuing with the course material. The remaining six homework assignments correspond to chapters covered in this course. You will be allowed unlimited attempts and unlimited time when completing the homework assignments. I encourage you to attempt the chapter homework assignments until you earn a 100% and have mastered the chapter content.

Exams: 320 possible points (40%). Four exams will be administered through MyEconLab. Each exam will be worth up to 80 points. You will be allowed ONE attempt for each exam. Once you begin, you will have 1 hour 15 minutes to complete it or up to 9:00pm on the due date. Make sure you study before beginning the exam; you will not have enough time to look up the answers while taking the exam. You may not stop and restart an exam. The types of questions on the exams will be similar to those asked in the homework assignments.

In-country Journal 400 possible points (50%). Students will maintain a journal while in the chosen country. The journal will include observations, answers to discussion topics, and other written activities. Specific assignments and rubrics will be given to students upon arrival in the chosen country.

Grading Scale:	A	800 – 720 points (90 – 100%)
	B	719 – 640 points (80 – 89%)
	C	639 – 560 points (70 – 79%)
	D	559 – 480 points (60 – 69%)
	F	Less than 480 points (below 60%)

Access Office (Table 9)

Valdosta State University complies fully with the requirements of the Americans with Disabilities Act (ADA). If you believe that you are covered under this act, and if you have need for special arrangements to allow you to meet the requirements of this course, please contact the Access Office for Students with Disabilities in Farber Hall, 229-245-2498 (voice) and 229-219-1348 (tty). Also, please discuss this need with me before the second week of the semester.

Withdrawal Policy (Table 10)

Students may withdraw from this course following the drop/add period through October 9th online through Banner. A grade of "W" will appear in your official records if you have withdrawn five or fewer times per the Limited Withdrawal

Policy. For the sixth and each subsequent withdrawal that counts under this policy, you will receive a grade of "WF", which is the equivalent of an F. Students receiving financial aid should be aware that withdrawal from courses may affect continued financial aid eligibility. If students do not pass 67% of attempted classes during the calendar year (attempted classes include those from which students have withdrawn), they could lose their financial aid. For more information about the Limited Withdrawal Policy, see <http://www.valdosta.edu/academics/academic-affairs/vp-office/advising/withdrawal-policy.php> for complete information.

Cheating (Table 11)

The Academic Integrity Code of the Student Code of Conduct listed in the Student Handbook states that **"All students are expected to do their own work and to uphold the highest standard of academic ethics."** The Student Code of Conduct specifies the policies to which all students must adhere and the academic and disciplinary responses if the Code is violated. Students are responsible for informing themselves about the Code of Conduct before performing any academic work. A student who has engaged in academic misconduct as defined by the Academic Integrity Code will receive a zero for the assignment and may also receive a failing grade for this course. For detailed information, visit the Student Handbook and select the Student Code of Conduct <http://www.valdosta.edu/administration/student-affairs/student-conduct-office/documents/student-handbook.pdf>

Cheating is in no way tolerated at Valdosta State University or in this course. You are expected to complete the graded items without the help of others. The full penalty for anyone caught cheating will be determined in consultation with the Dean of the Langdale College of Business Administration and may be reported on your permanent record.

Course Schedule and Due Dates (Table 12)

Open Date is the date the assignments will first be available. To offer you the greatest flexibility, all Homework Assignments and Exams will open on Monday, May 18th.

The Homework Assignments and Exams should be completed in the order listed below. Although all Homework Assignments and Exams open as of Monday, May 18th, the Due Dates vary. The Due Dates are the **last** dates the graded item can be submitted. **The Deadline time for all graded items is 9:00pm eastern standard time (EST).**

You may submit your homework assignments and exams any time between the Open Date and the 21:00pm EST (9:00pm EST) on the Due Date. Do NOT wait to complete the Homework Assignments and the Exams on the due date. You will not likely have sufficient time to complete all of the work and learn the material.

I will respond to messages within 24 hours with the exception of holidays.

Abbreviations: M stands for Module; Ch stands for Chapter; HW stands for Homework Assignment; EX stands for exam.

M	Ch	MyEconLab Graded Items	Type	Open Date	Due Date
1		Syllabus Homework	HW	May 18	June 3
2	0	MyEconLab Orientation	HW	May 18	June 3
3	1	The United States in a Global Economy	HW	May 18	June 3
4	2	International Economic Institutions since WWII	HW	May 18	June 3
5	3	Comparative Advantage and Gains from Trade	HW	May 18	June 3
		Exam 1 (Chapters 1, 2, 3)	EX	May 18	June 5
6	6/7	Introduction to Tariffs and Quotas	HW	May 18	June 10
7	10	Exchange Rates and Exchange Rate Systems	HW	May 18	June 10
		Exam 2 (Chapter 6/7 and 10)	EX	May 18	June 12
8	XX	Regional Trade Agreement for specific country	HW	May 18	June 17
	13	NAFTA			
	14	European Union			
	15	Latin America			
	16	East Asia			
	17	BRIC countries			
		Exam 3 (Chapter XX)	EX		June 19
		Exam 4 (comprehensive0	EX		June 26

Detailed Course Schedule and Learning Activities (Table 13)

A separate document titled Detailed Course Schedule and Learning Activities lists learning activities to prepare you for the homework assignments and exams. It is uploaded on to both BlazeVIEW and MyEconLab.

Hints for Success in the Course (Table 14)

Economics cannot be memorized. Similar to math, the concepts must be practiced and applied. Read the textbook, try as many practice questions as possible, and do all of the activities listed in the Detailed Course Schedule and Learning Activities document.

Do not wait until the last minute to do your reading, homework assignments, and exams. If you give yourself time to absorb the material, your comprehension will improve significantly.

Contact me if you are confused about something! Your success in this course is important to me, so ask for help if you need it. When you are completing the online portion of this course, I cannot tell you are having difficulty. You have to take the initiative to contact me, the sooner the better.

Faculty Evaluation (Table 15)

At the end of the term, all students will be expected to complete an online Student

Opinion of Instruction survey (SOI) that will be available on BANNER. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous to instructors/administrators. Instructors will be able to view only a summary of all responses two weeks after they have submitted final grades. I appreciate your thoughtful comments and suggestions and will use them to improve the course.

REQUEST FOR A NEW COURSE

Valdosta State University

Date of Submission: 09/10/2014 (mm/dd/yyyy)

Department Initiating Request:

Economics and Finance

Faculty Member Requesting:

Cynthia Royal Tori, PhD

Proposed New Course Prefix & Number:

(See course description abbreviations in the catalog for approved prefixes)

ECON 3610H

Proposed New Course Title:

Trade and Culture: An Economic Perspective - Honors

Proposed New Course Title Abbreviation:

(For student transcript, limit to 30 character spaces)

Trade & Culture Honors

Semester/Year to be Effective:

Summer/2015

Estimated Frequency of Course Offering:

Summer

Indicate if Course will be : ☐ Requirement for Major ☒ Elective

Lecture Hours: 2

Lab Hours: 2

Credit Hours: 3

Proposed Course Description: (Follow current catalogue format and include prerequisites or co-requisites, cross listings, special requirements for admission or grading. A description of fifty words or fewer is preferred.) Pre-requisites: None. An introduction to international economics through a study abroad experience. Coursework before departure includes an introduction to trade patterns, international trade organizations, comparative advantage, trade barriers, and exchange rates. In country experiences include visits to companies, places of historical significance, and places of cultural significance of the chosen country. This course may be repeated once for credit in a different country. The course may not be taken concurrently with ECON 3600 or ECON 3600H. This honors course requires an economic analysis of current events. This course is open to business and non-business majors who have completed at least 45 semester hours.

Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

☒ Improving student learning outcomes: This course supports VSU General Education Outcomes AREA E Learning Goal 2: Global Perspectives: Students will demonstrate an understanding of cultural, religious, or social dimensions of societies around the world. It also supports LCOBA Program Objective 4: Students majoring in programs of the Langdale College of Business Administration will be aware of the global business environment.

☐ Adopting current best practice(s) in field:

☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies:

☒ Other: This course increases the number of international business electives offered for international business students. It offers an additional course to take as a study abroad course if students have already taken ECON 3600 International Economics. This course will be open to business and non-business majors thereby expanding the study abroad opportunities for all

majors. This course will offer honors students an upper level honors elective.

Source of Data to Support Suggested Change:

☒ Indirect Measures: SOIs, student, employer, or alumni surveys, etc. Number of international courses offered to business and non-business students. Number of honors options offered to honors students over the last two years.

☐ Direct Measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plans for assessing the effectiveness of the course in meeting program's learning outcomes (i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Data Sources:

☐ Indirect measures: SOIs, student, employer, or alumni surveys, etc.

☐ Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

☒ Other: Number of students enrolled in the course.

****Attach a course syllabus with course outcomes/assessments and general education outcomes/assessments.****

Approvals:	
Dept. Head: <i>Atia Qali</i>	Date: <i>10/22/2014</i>
College/Division Exec. Comm.: <i>Sanjay G</i>	Date: <i>10/22/14</i>
Dean/Director: <i>[Signature]</i>	Date: <i>10/22/14</i>
Graduate Exec. Comm.: (for graduate course):	Date:
Graduate Dean: (for graduate course):	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

ECON 3610H Trade and Culture Honors: An Economic Perspective

Section A

3 credit hours; Summer 2015 Syllabus

Welcome to Trade and Culture: An Economics Perspective, a study abroad course offered through the Langdale College of Business at Valdosta State University. This document includes information about the instructor, course materials and course policies, including the grading system and course schedule.

Instructor and Contact Information (Table 1)

Instructor	Cynthia Royal Tori, Ph.D. Professor of Economics
Webpage	Mypages.valdosta.edu/crtori/
Department	Economics and Finance, Valdosta State University
Email	crtori@valdosta.edu
Office Phone	229-245-2246
Cell Phone	229-460-0374 (call or text me)
Office Address	Health Science and Business Administration (HSBA) Rm 3002M
Mailing Address	1500 N. Patterson Street, Valdosta, GA 31698
Physical Address	2535 Patterson Street, Valdosta, GA 31698

Course Information (Table 2)

Course Description	An introduction to international economics through a study abroad experience. Coursework before departure includes an introduction to trade patterns, international trade organizations, comparative advantage, trade barriers, and exchange rates. In country experiences include visits to companies, places of historical significance, and places of cultural significance of the chosen country. This course may be repeated once for credit in a different country. The course may not be taken concurrently with ECON 3600 or ECON 3600H.
Course Prerequisites	None
Time Commitment	This is a three credit course. You will be required to complete learning activities and graded assignments prior to the first day of course activities in the chosen country. The learning activities and graded assignments are available through MyEconLab.com.

Textbook and MyEconLab (Table 3)

Gerber, James. International Economics with eText, 6th edition, 2014. (MyEconLab with eText). If you want to purchase a physical textbook, the 5th or 6th edition will be fine.

Expenses associated with the course (Table 4)

MyEconLab	\$100	International Economics with eText
Calculator	varies	\$0 if you already own a calculator that solves numerical problems. You will not be able to use your cell phone as a calculator when taking the exams.
Cost of Study Abroad program	varies	The cost of the study abroad program is in addition to tuition and fees.

Required Course Material (Table 5)

1. All course material and graded assignments will be administered through MyEconLab, an online customized education portal for this course. You must have access to MyEconLab to complete this course. You are **required** to purchase an Access Code for MyEconLab. You may purchase the Access Code at the VSU Bookstore or online at <http://www.MyEconLab.com>.
2. A simple calculator for solving numerical problems.

MyEconLab Registration and Sign In Instructions (Table 6)

To register for ECON 3610 Trade and Culture: An Economics Perspective: Summer 2015 Section A

1. Go to www.MyEconLab.com
2. Under Register, click Student.
3. Enter the **Course ID: toriXXXXX**, and click Continue. Your School ID is your personal VSU Student ID number.
4. If you have an existing account with Pearson (for example, MyITLab, Mastering, MyMathLab...), enter your Pearson username and password. Click Sign in.
5. If you do NOT have an existing account with Pearson, click Create. Write down your new Pearson username and password to help you remember them.
6. If you already purchased an Access Code, you will enter the number. If you need to purchase an Access Code, you will be given the opportunity. If you do not have the money to purchase the Access Code, you will be able to request a 14 day temporary access. (Look for a link near the bottom of the page).

For video instructions

1. Go to www.MyEconLab.com
2. Scroll halfway down the page to Need a little help? and select one of the videos to watch.

To sign in later

1. Go to www.MyEconLab.com
2. Click Sign In.
3. Enter your Pearson Account username and password. Click Sign in.
4. Under MyLab & Mastering New Design on the left, click ECON 3610 Trade and Culture: An Economics Perspective Section A to start your work.

Grading Policy (Table 7)

Your course grade will be based on the points earned on the Homework Assignments, Exams and an in-country Journal. The Homework Assignments and Exams will be administered through MyEconLab. Journal entries will be submitted electronically; the specifics will be disclosed prior to departure.

Each graded item must be completed and submitted by the specified due date and deadline time. Since students are given at least two weeks to complete each graded item, a due date change will not be granted. Graded items not submitted by the due date and deadline time will be assigned a grade of zero. NO make-up or

extended deadline times will be granted.

Homework Assignments:	80 possible points (10%). Eight homework assignments will be assigned and graded through MyEconLab. Each homework assignment will be worth up to 10 points. The first two homework assignments cover the course syllabus and MyEconLab orientation. These must be completed with 100% before continuing with the course material. The remaining six homework assignments correspond to chapters covered in this course. You will be allowed unlimited attempts and unlimited time when completing the homework assignments. I encourage you to attempt the chapter homework assignments until you earn a 100% and have mastered the chapter content.										
Exams:	320 possible points (40%). Four exams will be administered through MyEconLab. Each exam will be worth up to 80 points. You will be allowed ONE attempt for each exam. Once you begin, you will have 1 hour 15 minutes to complete it or up to 9:00pm on the due date. Make sure you study before beginning the exam; you will not have enough time to look up the answers while taking the exam. You may not stop and restart an exam. The types of questions on the exams will be similar to those asked in the homework assignments.										
Country Current Event	100 points (12.5%) Students will identify a current event and research the background of the event, identify the influences culture has on the current event, and evaluate the impact of the current event on trade. The current event must be approved before departure to the country. Honors students will meet one-on-one or in a small group to present and discuss the current events. Students will submit a written report.										
In-country Journal	300 possible points (37.5%). Students will maintain a journal while in the chosen country. The journal will include observations, answers to discussion topics, and other written activities. Specific assignments and rubrics will be given to students upon arrival in the chosen country.										
Grading Scale:	<table><tr><td>A</td><td>800 – 720 points (90 – 100%)</td></tr><tr><td>B</td><td>719 – 640 points (80 – 89%)</td></tr><tr><td>C</td><td>639 – 560 points (70 – 79%)</td></tr><tr><td>D</td><td>559 – 480 points (60 – 69%)</td></tr><tr><td>F</td><td>Less than 480 points (below 60%)</td></tr></table>	A	800 – 720 points (90 – 100%)	B	719 – 640 points (80 – 89%)	C	639 – 560 points (70 – 79%)	D	559 – 480 points (60 – 69%)	F	Less than 480 points (below 60%)
A	800 – 720 points (90 – 100%)										
B	719 – 640 points (80 – 89%)										
C	639 – 560 points (70 – 79%)										
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F	Less than 480 points (below 60%)										

Access Office (Table 9)

Valdosta State University complies fully with the requirements of the Americans with Disabilities Act (ADA). If you believe that you are covered under this act, and if you have need for special arrangements to allow you to meet the requirements

of this course, please contact the Access Office for Students with Disabilities in Farber Hall, 229-245-2498 (voice) and 229-219-1348 (tty). Also, please discuss this need with me before the second week of the semester.

Withdrawal Policy (Table 10)

Students may withdraw from this course following the drop/add period through October 9th online through Banner. A grade of "W" will appear in your official records if you have withdrawn five or fewer times per the Limited Withdrawal Policy. For the sixth and each subsequent withdrawal that counts under this policy, you will receive a grade of "WF", which is the equivalent of an F. Students receiving financial aid should be aware that withdrawal from courses may affect continued financial aid eligibility. If students do not pass 67% of attempted classes during the calendar year (attempted classes include those from which students have withdrawn), they could lose their financial aid. For more information about the Limited Withdrawal Policy, see <http://www.valdosta.edu/academics/academic-affairs/vp-office/advising/withdrawal-policy.php> for complete information.

Cheating (Table 11)

The Academic Integrity Code of the Student Code of Conduct listed in the Student Handbook states that **"All students are expected to do their own work and to uphold the highest standard of academic ethics."** The Student Code of Conduct specifies the policies to which all students must adhere and the academic and disciplinary responses if the Code is violated. Students are responsible for informing themselves about the Code of Conduct before performing any academic work. A student who has engaged in academic misconduct as defined by the Academic Integrity Code will receive a zero for the assignment and may also receive a failing grade for this course. For detailed information, visit the Student Handbook and select the Student Code of Conduct <http://www.valdosta.edu/administration/student-affairs/student-conduct-office/documents/student-handbook.pdf>

Cheating is in no way tolerated at Valdosta State University or in this course. You are expected to complete the graded items without the help of others. The full penalty for anyone caught cheating will be determined in consultation with the Dean of the Langdale College of Business Administration and may be reported on your permanent record.

Course Schedule and Due Dates (Table 12)

Open Date is the date the assignments will first be available. To offer you the greatest flexibility, all Homework Assignments and Exams will open on Monday, May 18th.

The Homework Assignments and Exams should be completed in the order listed below. Although all Homework Assignments and Exams open as of Monday, May 18th, the Due Dates vary. The Due Dates are the **last** dates the graded item can be submitted. **The Deadline time for all graded items is 9:00pm eastern standard time (EST).**

You may submit your homework assignments and exams any time between the Open Date and the 21:00pm EST (9:00pm EST) on the Due Date. Do NOT wait to complete the Homework Assignments and the Exams on the due date. You will not likely have sufficient time to complete all of the work and learn the material.

I will respond to messages within 24 hours with the exception of holidays.

Abbreviations: M stands for Module; Ch stands for Chapter; HW stands for Homework Assignment; EX stands for exam.

M	Ch	MyEconLab Graded Items	Type	Open Date	Due Date
1		Syllabus Homework	HW	May 18	June 3
2	0	MyEconLab Orientation	HW	May 18	June 3
3	1	The United States in a Global Economy	HW	May 18	June 3
4	2	International Economic Institutions since WWII	HW	May 18	June 3
5	3	Comparative Advantage and Gains from Trade	HW	May 18	June 3
		Exam 1 (Chapters 1, 2, 3)	EX	May 18	June 5
6	6/7	Introduction to Tariffs and Quotas	HW	May 18	June 10
7	10	Exchange Rates and Exchange Rate Systems	HW	May 18	June 10
		Exam 2 (Chapter 6/7 and 10)	EX	May 18	June 12
8	XX	Regional Trade Agreement for specific country	HW	May 18	June 17
	13	NAFTA			
	14	European Union			
	15	Latin America			
	16	East Asia			
	17	BRIC countries			
		Exam 3 (Chapter XX)	EX		June 19
		Exam 4 (Comprehensive)	EX		June 26

Detailed Course Schedule and Learning Activities (Table 13)

A separate document titled Detailed Course Schedule and Learning Activities lists learning activities to prepare you for the homework assignments and exams. It is uploaded on to both BlazeVIEW and MyEconLab.

Hints for Success in the Course (Table 14)

Economics cannot be memorized. Similar to math, the concepts must be practiced and applied. Read the textbook, try as many practice questions as possible, and do all of the activities listed in the Detailed Course Schedule and Learning Activities document.

Do not wait until the last minute to do your reading, homework assignments, and exams. If you give yourself time to absorb the material, your comprehension will improve significantly.

Contact me if you are confused about something! Your success in this course is important to me, so ask for help if you need it. When you are completing the online portion of this course, I cannot tell you are having difficulty. You have to take the initiative to contact me, the sooner the better.

Faculty Evaluation (Table 15)

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available on BANNER. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous to instructors/administrators. Instructors will be able to view only a summary of all responses two weeks after they have submitted final grades. I appreciate your thoughtful comments and suggestions and will use them to improve the course.

REQUEST FOR A REVISED COURSE

Valdosta State University

Date of Submission: 10/7/2014 (mm/dd/yyyy)

Department Initiating Revision:
Economics & Finance

Faculty Member Requesting Revision:
Ning Wang

Current Course Prefix, Title, & Number:

(See course description abbreviations in the catalog for approved prefixes)

FIN 2380 Personal Finance

List Current and Requested Revisions: (only fill in items needing to be changed)

Current:

Course Prefix and Number:

Credit Hours:

Course Title: FIN 2380 Personal Finance

Prerequisites:

Co-requisites:

Course Description:

Requested:

Course Prefix and Number:

Credit Hours:

Course Title: FIN 1500 Fundamentals of
Personal Finance

Prerequisites:

Co-requisites:

Course Description:

Semester/Year to be Effective:
Spring, 2014

Estimated Frequency of Course Offering:
every semester

Indicate if Course will be : ☐ Requirement for Major ☒ Elective

Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

☐ Improving student learning outcomes:

☐ Adopting current best practice(s) in field:

☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies:

☒ Other: The new title and number better signal the fact that the class covers basic personal finance and contributes to students' basic financial literacy.

Source of Data to Support Suggested Change:

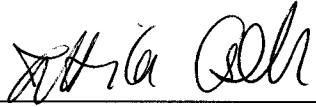
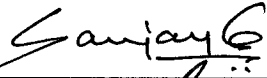

☐ **Indirect measures:** SOIs, student, employer, or alumni surveys, etc.

☐ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plans for assessing the effectiveness of the course in meeting the program's learning outcomes (i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?).

Data Sources:

- ☒ **Indirect measures:** SOIs, student, employer, or alumni surveys, etc.
- ☐ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Approvals:	
Dept. Head: 	Date: 10/22/2014
College/Division Exec. Comm.: 	Date: 10/22/14
Dean/Director: 	Date: 10/22/14
Graduate Exec. Comm.: (for graduate course)	Date:
Graduate Dean: (for graduate course)	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010



FIN 1500: FUNDAMENTALS OF PERSONAL FINANCE
Spring 2015, T & R 2:00 – 3:15 pm, Pound Hall 201

Dr. Ning Wang, Department of Economics & Finance
Office Hours: T & R 9:30-11:00 am, 12:30-2:00 pm, or by appointments
Office: HSBA 3215; Phone: (229) 245-3811; Email: nwang@valdosta.edu

I. REQUIRED TEXT: *Personal Financial Planning*, Gitman and Joehnk, 13th ed., 2013

II. CATALOG DESCRIPTION:

The primary objective of this course is to provide a non-technical, fundamental, and practical overview of personal finance issues. Topics can include achieving personal financial goals through planning and budgeting, concept of the time value of money, taxes filing, asset/liability management, guidelines of making major purchases, credit management, protecting wealth through appropriate insurance planning, building investment portfolio, and planning for retirement. This course is intended to assist students in answering questions that arise in the everyday process of managing personal finances.

III. COURSE OBJECTIVES AND LEARNING OUTCOMES:

Course Objectives: After successfully completing the course, the student should be able to demonstrate the abilities to:

- Identify and quantify individual short- and long- term financial goals
- Describe the financial planning process over the lifetime and discuss the importance of career planning
- Understand the concept of the time value of money
- Demonstrate how to manage money, make major purchases and use credit wisely
- Describe personal risk management tools such as home, life, auto, health insurance
- Discuss why and how to build an investment portfolio
- Discuss why and how to plan effectively for retirement

University Educational Outcomes: Students will demonstrate knowledge of diversity in individual and social behavior, the structure and processes of the United States government, and the importance of historical changes over time. Additionally, students will demonstrate the following three learning goals:

- Students will demonstrate an understanding of the United States and its cultural, economic, political, and social development.
- Students will demonstrate an understanding of the cultural, religious, or social dimensions of societies around the world.

- Students will identify, evaluate, and apply appropriate models, concepts, or principles to issues, and they will produce viable solutions or make relevant inferences.

IV. IMPLEMENTATION OF THE COURSE:

The course consists of lectures, problem solving, discussions, and group projects. The outline at the end of syllabus indicates the reading assignment for each class. Class lectures, projects and examinations will help students to know how to apply important concepts, institutions, and techniques to analyze real world problems rather than simply repeat what has been contained in the readings. Students are strongly encouraged to ask questions and participate in class discussions.

V. COMMUNICATION REMARKS:

- Active student participation is highly encouraged. It is always better to ask, discuss and solve questions and problems in the classroom than in other occasions.
- All general announcements, such as course PPTs, notes, problems, projects, will be posted on BlazeView¹. Something urgent may also be sent out via VSU Email, such as unexpected changes of class schedule. It is your responsibility to check them frequently to get the most updated information.
- Students are strongly recommended to take advantage of the office hours. I am also happy to schedule appointments at mutually convenient time. Please feel free to send me an email to my VSU Email or call me.
- You are always welcome to talk with me about teaching/learning feedback.
- Your constructive assessment of this course plays an indispensable role in shaping education at VSU. Upon completing the course, please take the time to complete an online Student Opinion of Instruction² anonymous survey (SOI) through Banner.

VI. GRADING:

The course grade will be based on the following parts, including class participation, two exams, and group projects. The full score for each part is 100 pts. Note that these parts are subject to different weights as shown below,

Class Participation	15%
Projects	30%
Midterm Exam	25%
Final Exam	30%

Grades scale will be awarded on a solid basis. The following detailed scale table applies, and it is subject to be adjusted.

¹ Please check and log in the BlazeView via <http://valdosta.edu/academics/elearning/blazeview-d2l.php>.

² Students will receive a notification by VSU e-mail when the SOI is available. SOI responses are anonymous. Complete information about SOI is available at <http://www.valdosta.edu/academic/OnlineSOIPilotProject.shtml>.

Grades	A	B	C	D	F
Scores	90	80	70	60	< 60

● **Class Participation:**

To motivate students in this practical course, here are advices for class participation:

- Please see the attendance policy below for the basic participation requirements.
- **In-class exercises** will be provided randomly to be evaluated as part of class participation score. Anyone absent will get zero score.
- You must turn off cell phone before class. If your cell is used in class, instructor will keep it until the end of class and you lose 10 points in participation score.
- Some students will be called or volunteer to solve problems, review materials or share personal experience in the classroom. Any valuable voluntary questions, answers and discussions during the class are welcome, and this may result in a 1-3 point **bonus** in participation score. To get the bonus, student should be able to develop wonderful insights, or bring new information and technology, or motivate an interesting discussion in the field of learning materials in the classroom. Trust yourself!

● **Projects:**

Projects are more about end-of-chapter practical questions, and will be posted quite well before the due dates. You may have 3 or 4 students in total for the group capacity. If a group has any type of a problem with an individual group member, they are requested to talk to me immediately rather than let the problem fester. The group project should be completed and turned in prior to the class meeting on the due date. Turning your project in late may result in the credit loss. For instance, being late for 2 days may result in losing 20% of your credit while 1 week delay may result in the loss of 50% of your credit. Further information will be given throughout classes.

● **Exams:**

Both exams will be **open-book & notes** and in format of multiple choice and short paragraph questions. Specific issues of exams will be discussed and announced in the class prior to the exams. No copy of exam materials is allowed. To apply and integrate important concepts is necessary to succeed on the exams. These skills can be trained and enhanced by discussions, problem solving and exercises over the class. Do remember I am always here willing to help you with any problems in this course.

Exams **should not be missed** except when circumstances beyond your control (e.g., sickness attested by a medical certificate, jury duty, VSU sanctioned events, etc.). Note that any other unexcused absence will result in a grade of zero for that exam. If an exam must be missed, a make-up or prior exam will be scheduled at the instructor's discretion. Verification is required and permission to miss an exam must be secured prior to the scheduled exam time. Please check the exam schedules from the class outline below, and be sure to **contact me immediately** if you have any concerns about exams

● **Withdrawal Policy³**

A student can withdraw passing before or on the withdrawal deadline. After this deadline, a withdraw passing is only granted to a student if he/she is making a D or better and he/she has experienced hardship, e.g. hospitalization or death in family. Undergraduates are limited to five course withdrawal grades for their entire enrollment at VSU. All subsequent withdrawals will be recorded as withdraw fail (calculated as an 'F' for GPA).

VII. ATTENDANCE POLICY

It is expected that you will attend class **on time** regularly. Students who have missed more than **20%** of the classes (6 classes) will receive a grade F for the course.

VIII. ACADEMIC HONESTY:

You will be held to the highest standards of honesty and integrity in connection with exams and projects. Cases of academic dishonesty of any type will, at minimum, result in an F grade. Please refer to VSU's **Academic Honesty Policies and Procedures⁴** for further information.

IX. STUDENTS WITH SPECIAL NEEDS:

To the extent feasible, arrangements will be made to accommodate special needs. Any student with special needs due to language, physical, or other difficulty that might impede learning is invited to share this information with me. Students not registered with the Access Office should contact the Access Office via 245-2498.

X. STUDENT SUCCESS CENTER

The Student Success Center (SSC) provides free professional academic advising, peer tutoring in core curriculum courses, and campus job information. They can be reached by 333-7570 and ssc@valdosta.edu.

XI. OTHER REMARKS:

You are suggested to follow the university rules regarding food, drinks and tobacco usage while you are in the classroom. In some rooms water is accepted while it is not in other rooms. I reserve my right to send Student Conduct Incident Report and Report of Academic Dishonesty when some related actions are observed. I also reserve the right to stop any disrupting or rude actions during classes, and the right to reassign seating arrangements in some circumstances.

³ For Withdrawal Policy at VSU, please check the following website, <http://www.valdosta.edu/academics/academic-affairs/vp-office/advising/withdrawal-policy.php>.

⁴ For Academic Honesty Policies and Procedures at VSU, please check the following website, <http://www.valdosta.edu/academics/academic-affairs/vp-office/academic-honesty-policies-and-procedures.php>.

XII. CLASS OUTLINE:

Note that this course syllabus provides a general plan for the course. Deviation from this plan could be necessary, depending upon our progress. Additional reading, in the form of handouts, might be required.

<u>Date</u>	<u>Topic</u>	<u>Material</u>	<u>Memo</u>
Jan 13	Introduction and Overview	Syllabus	
Jan 15	Financial Planning Process	Chapter 1	
Jan 20	Financial Planning Environment	Chapter 1	
Jan 22	Financial Statements I	Chapter 2	
Jan 27	Financial Statements II	Chapter 2	
Jan 29	Financial Budgets	Chapter 2	
Feb 03	Cash Management	Chapter 4	
Feb 05	Taxes Management I	Chapter 3	
Feb 10	Taxes Management II	Chapter 3	
Feb 12	Auto Decisions	Chapter 5	Project I Due
Feb 17	Housing Decisions	Chapter 5	
Feb 19	Auto Insurance	Chapter 10	
Feb 24	Homeowners Insurance	Chapter 10	
Feb 26	Life Insurance I	Chapter 8	
Mar 03	Midterm Exam (2:00 -3:15 pm)		
Mar 05	Life Insurance II	Chapter 8	
	Last Day to Withdraw		
Mar 10	Health Insurance I	Chapter 9	
Mar 12	Health Insurance II	Chapter 9	
Mar 17	Other Insurance	Handouts	
Mar 19	Managing Credit	Chapter 6	Project II Due Spring Break
Mar 24&26	No classes		
Mar 31	Managing Loans	Chapter 7	
Apr 02	Investment Planning	Chapter 11	
Apr 07	Investment Risk and Return	Handouts	
Apr 09	Stocks and Bonds I	Chapter 12	
Apr 14	Stocks and Bonds II	Chapter 12	
Apr 16	Mutual Funds	Chapter 13	
Apr 21	Mutual Funds	Chapter 13	
Apr 23	Retirement Plan I	Chapter 14	Project III Due
Apr 28	Retirement Plan II	Chapter 14	
Apr 30	Retirement Plan III	Chapter 14	
Apr 05	Final Exam (2:45 – 4:45 PM)		

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REQUEST FOR A REVISED CATALOGUE COPY

(New Learning Outcomes, Admissions, or Other Program Policies)

Valdosta State University

Area of Change: ☐ Core ☒ Senior ☐ Graduate

Current Catalogue Page Number: 227

Proposed Effective Date for Revised Catalogue Copy: (new or revised) Spring 2015

Degree and Program Name:

Present Requirements: The Valdosta Symphony Orchestra is a professional orchestra in residence at VSU made up of resident artist-faculty, VSU students, and carefully selected professionals from a five-state region. All qualified students are eligible through audition. The orchestra annually presents a subscription season of four concerts, a youth concert series, regional performances, and special concerts for the community.

Proposed Requirements: (highlight changes after printing) The Valdosta Symphony Orchestra is a professional orchestra in residence at VSU made up of resident artist-faculty, VSU students, and carefully selected professionals from a five-state region. All qualified students are eligible through audition. The orchestra annually presents a subscription season of four concerts, a youth concert series, regional performances, and special concerts for the community. The String Ensemble is open to any VSU student by permission of the instructor.

Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.)

- ☒ Improving Student Learning Outcomes Allows for an additional principal ensemble option for string principals and other principals. Students will rehearse and perform varied repertoire in a concert setting.
- ☐ Adopting Current Best Practice(s) in Field
- ☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies
- ☐ Other

Source of Data to Support Suggested Change:

- ☒ **Indirect measures:** SOIs, student, employer, or alumni surveys, etc. **Feedback from faculty requesting additional performance opportunities in larger ensembles for string principals and other principals. Requests from students in SOIs for additional performance opportunities.**
- ☐ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- ☒ **Indirect measures:** SOIs, student, employer, or alumni surveys, etc. **Evaluation of SOIs.**
- ☒ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) **Evaluation of ensemble's performances.**

<u>Approvals:</u>	
Department Head: <i>27 July</i>	Date: <i>10/17/14</i>
College/Division Exec. Committee: <i>UE</i>	Date: <i>10/20/14</i>
Dean(s)/Director(s): <i>[Signature]</i>	Date: <i>10/20/14</i>
Graduate Exec. Comm.: (for grad program)	Date:
Graduate Dean: (for grad program)	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

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OCT 27 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

REQUEST FOR A CURRICULUM CHANGE

Valdosta State University

Select Area of Change:

☐ Core Curriculum

☐ Senior Curriculum

☐ Graduate Curriculum

☒ Other Curriculum

Specify: Area A,B,C,D,F

new track: Theatre

Management Track

Current Catalog Page Number:
242

Proposed Effective Date for
Curriculum Change:
(Month/Year): August/2015

Degree & Program Name:
(e.g., BFA, Art): BFA,
Theatre

Present Requirements:

One of the following tracks.....22 hours

A. Performance Track.....22 hours

THEA 1710, THEA 3200.....2 hours

DANC 1600 or DANC 2800.....2 hours

THEA 2110, THEA 3800, THEA 4800 9 hours

THEA 2840, THEA 3710.....4 hours

THEA 3880 or THEA 3890.....3 hours

THEA 3010.....2 hours

B. Production

Track.....22 hours

THEA 3840, THEA 3300.....4 hours

THEA 3720 or THEA 3725.....4 hours

THEA 3760 or THEA 3770 or THEA 3780....3
hours

THEA 3790.....2 hours

THEA 3880 or THEA 3890.....3 hours

THEA 4760, THEA 4770.....6 hours

C. Musical Theatre Track.....22 hours

MUSC 1000, DANC 1900.....4 hours

DANC 1600 or DANC 2800.....2 hours

DANC 3800.....3 hours

THEA 3020, THEA 4020.....4 hours

DANC 2910 and THEA 3200.....2 hours

THEA 3021 and THEA 3031.....2 hours

THEA 3710.....2 hours

THEA 4810.....3 hours

Proposed Requirements (Underline changes after printing this form:

One of the following tracks..... 22 hours

A. Performance Track..... 22 hours

THEA 1710, THEA 3200.....2 hours

DANC 1600 or DANC 2800.....2 hours

THEA 2110, THEA 3800, THEA 4800....9 hours

THEA 2840, THEA 3710.....4 hours

THEA 3880 or THEA 3890.....3 hours

THEA 3010.....2 hours

B. Production Track.....22 hours

THEA 3840, THEA 3300.....4 hours

THEA 3720 or THEA 3725.....4 hours

THEA 3760 or THEA 3770 or THEA 3780.....3
hours

THEA 3790.....2 hours

THEA 3880 or THEA 3890.....3 hours

THEA 4760, THEA 4770.....6 hours

C. Musical Theatre Track.....22 hours

MUSC 1000, DANC 1900.....4 hours

DANC 1600 or DANC 2800.....2 hours

DANC 3800.....3 hours

THEA 3020, THEA 4020.....4 hours

DANC 2910 and THEA 3200.....2 hours

THEA 3021 and THEA 3031.....2 hours

THEA 3710.....2 hours

THEA 4810.....3 hours

D. Theatre Management Track.....22 hours

ACCT 2099, MKTG 3050, THEA 2840..... 8 hours

ACED 2400 or BUSA 2201 or CS 1000.....3 hours

MGNT 3900 or MGNT 3910 or COMM 3200...3
hours

THEA 3725 or THEA 3730.....3 hours

THEA 3745, THEA 4740.....5 hours

Justification:

Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

- ☐ Improve student learning outcomes:
- ☐ Adopting current best practice(s) in field:
- ☐ Meeting mandates of state/federal/outside accrediting agencies:
- ☒ Other: Alumni feedback, requests of current students and inquiry by prospective students.

Source of Data to Support Suggested Change:

- ☐ **Indirect measures:** SOIs, student, employer, or alumni surveys, etc.
- ☒ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) Program assessment responses.

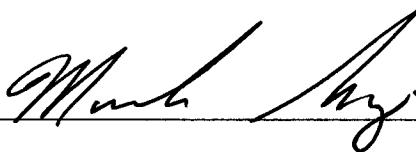
Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- ☐ **Indirect measures:** SOIs; student, employer, or alumni surveys, etc.
- ☒ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) Number of students in the track.

Approvals:

Department Head:



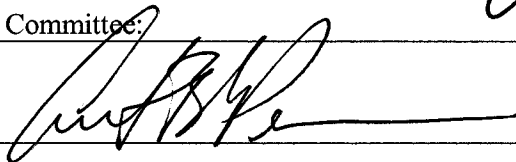
Date: 10-17-14

College/Division Exec. Committee:



Date: 10/22/14

Dean(s)/Director(s):



Date: 10/27/14

Grad. Exec. Committee:
(for graduate course)

Date:

Graduate Dean:
(for graduate course)

Date:

Academic Committee:

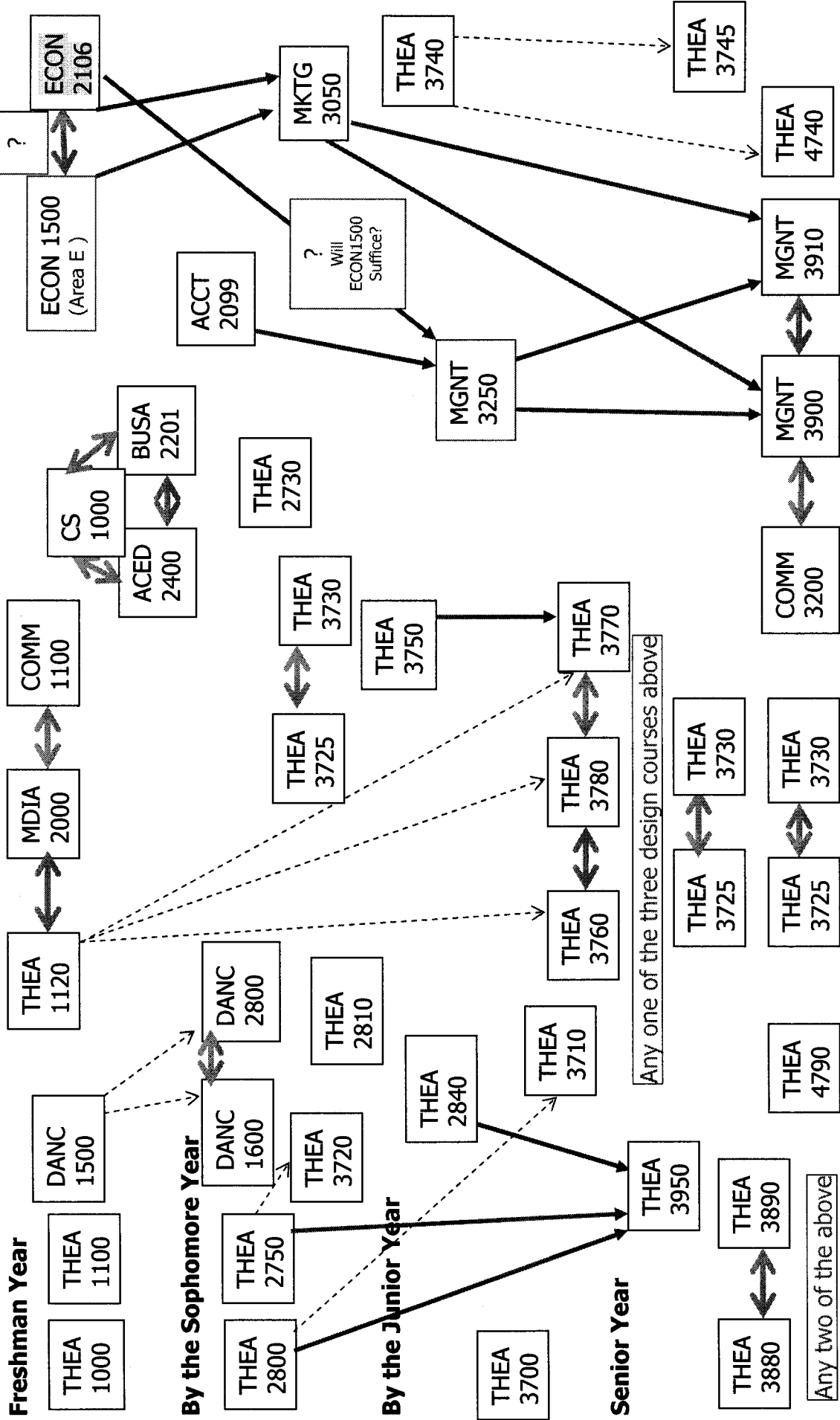
Date:

Form last updated: January 6, 2010

Theatre Management Emphasis Required Course Pre-Req Pattern

Suggested Sequence
Required Sequence

OR



Electives 10 Hours TOTAL. Req PreReq's: MGNT 3250. 7 hours remain
ECON: if 1500 will suffice for all, then covered in Area E, if must take ECON 2106 for MGNT 3900/3910, 4 elective hours remain.

EMPHASIS:

NOTES

proposed for THEA MGMT TRACK

Theatre Management Track as of August 14, 2014

Proposed Course Offerings

DEPT #	Hours	PRE-REQ/CO-RE	Competencies
ACCT 2099	3	none	Accounting
BUSA 2201 or ACED 2400 or CS 1000	3	none	Computer literacy
THEA 2840	2	none	Production activity
MKTG 3050	3	ECON 1500 (Area E) or ECON 2106	Marketing
MGNT 3900 or MGNT 3910 or COMM 3200	3	MGNT: MGNT 3250 + MKTG 3050; COMM: Sophomore status	Focus: NP, P or Support
THEA 3725 or THEA 3730	3	none	Practicum Experience
THEA 3745	2	THEA 3740: in Sr. Curr	Front of House/Audience
THEA 4740	3	THEA 3740: in Sr. Curr	Legal and Personnel Issues
	22		

GUIDED ELECTIVES:

10 Minimum Hours
 3 MGNT 3250 if taking MGNT 3900 or 3910

7 remaining

worthy of consideration

DIS, Internship

MKTG pre req: MKTG 3050 (required)

MKTG pre req: ?

22 upper level hours in Sr. Curriculum
 14 upper level hours in Sr. Track
 36
 3 upper level hours needed in Electives (see prereqs for MGNT)
 39 minimum upper level hours needed to Graduate

Rational for focus options:

Course and Title

MGNT 390 Entrepreneurship

MGNT 391 Small Business Management

COMM 32C PR

Focus Area

Commercial

Not For Profit

Support/Marketing/Advertising etc.

Guthrie teaching load

Year A		Year B	
Fall	Spring	Fall	Spring
THEA 4790	THEA 3740	THEA 4790	THEA 3740
tbd	THEA 3745	tbd	THEA 4740
THEA 3730	THEA 3730	THEA 3730	THEA 3730
PSST!	PSST!	PSST!	PSST!

tbd traditionally has been THEA 1000 or THEA 1100, special topics would work too!

Anticipated Theatre Management Track Coursework by Year

Freshman		Sophomore		Junior		Senior	
ACED/BUSA/CS	Econ 1500 or 2106	ACCT 2099	MKTG 3050	MGNT 3250	3 Area option	THEA 3725/3730	THEA 4740
		THEA 2840	THEA 3740	THEA 3725/3730	THEA 3745		
			THEA 3725/3730				

Elective

Area E or elective

Sr. Curriculum

Foundation Course for Focus Area

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OCT 27 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

REQUEST FOR A NEW COURSE Valdosta State University		
Date of Submission: 08/15/2014 (mm/dd/yyyy)		
Department Initiating Request: Communication Arts	Faculty Member Requesting: Duke Guthrie	
Proposed New Course Prefix & Number: (See course description abbreviations in the catalog for approved prefixes) THEA 4740	Proposed New Course Title: Theatre, Labor Relations and the Law Proposed New Course Title Abbreviation: (For student transcript, limit to 30 character spaces) Theatre, Labor Relations & Law	
Semester/Year to be Effective: Fall 2015	Estimated Frequency of Course Offering: every other spring	
Indicate if Course will be : <input checked="" type="checkbox"/> Requirement for Major <input type="checkbox"/> Elective		
Lecture Hours: 3	Lab Hours: 0	Credit Hours: 3
Proposed Course Description: (Follow current catalogue format and include prerequisites or co-requisites, cross listings, special requirements for admission or grading. A description of fifty words or fewer is preferred.) Prerequisites: THEA 3740. An overview of legal problems and procedures related to theatre: including profit and nonprofit corporations, contracts agreements, collective bargaining and federal law, federal and state regulations, and personnel policies.		
Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data. <input type="checkbox"/> Improving student learning outcomes: <input type="checkbox"/> Adopting current best practice(s) in field: <input type="checkbox"/> Meeting Mandates of State/Federal/Outside Accrediting Agencies: <input checked="" type="checkbox"/> Other: Incorporates legal studies in the proposed Theatre Management Track within the BFA in Theatre degree, per accrediting standards.		
Source of Data to Support Suggested Change: <input checked="" type="checkbox"/> Indirect Measures: SOIs, student, employer, or alumni surveys, etc. student and alumni surveys. <input type="checkbox"/> Direct Measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)		

Plans for assessing the effectiveness of the course in meeting program's learning outcomes (i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Data Sources:

- ☒ Indirect measures: SOIs, student, employer, or alumni surveys, etc. SOI's, alumni surveys
- ☒ Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) materials collected and evaluated for program assessment purposes; students in the track.
- ☐ Other:

****Attach a course syllabus with course outcomes/assessments and general education outcomes/assessments.****

Approvals:	
Dept. Head: <i>Mark Bey</i>	Date: 10-17-14
College/Division Exec. Comm.: <i>U L</i>	Date: 10/22/14
Dean/Director: <i>Robert H. [Signature]</i>	Date: 10/27/14
Graduate Exec. Comm.: (for graduate course):	Date:
Graduate Dean: (for graduate course):	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

Sample Syllabus

THEA 4740 Theatre, Labor Relations and the Law 3-0-3

Course Description:

Prerequisite THEA 3740. This course will consist of an overview of legal problems and procedures related to theatre: profit and nonprofit corporations, contracts, agreements, collective bargaining and labor law, federal and state regulations, and personnel policies.

Rationale:

This course is a requirement for Theatre Arts majors following the Theatre Management track.

Texts:

Stein, T., Bathurst, J. (2008). *Performing Arts Management: A Handbook of Professional Practices*. Allworth Press.

Actors' Equity Association , League of Resident Theatres. (2013) *Agreement and Rules Governing Employment in Resident Theatres*. Actors' Equity Association.

Course Objectives: Upon successful completion of this course, students will be able to:

1. Identify and demonstrate the similarities and differences among profit and nonprofit theatre entities.
2. Demonstrate knowledge of basic legal and business tenets of contracts and agreements
3. Demonstrate knowledge of collective bargaining practices and US Labor Law.

General Education Outcomes:

1. Students will analyze, evaluate and interpret diverse forms of human communication.

Student Learning Outcomes:

1. Students will articulate a cultural and historical perspective appropriate to their emphasis.
2. Students will demonstrate acting, technical and design skills based on the career goals of the individual student.

Evaluation: Students will be evaluated on written assignments, exams, and quizzes.

Credit: Credit is defined as a basic unit of work, as it relates to hours of faculty in-class instruction and hours of out-of-class student work. The definition and expectation will differ in laboratory, lecture, and directed or independent study classes.

An hour of instruction is the equivalent to 50 minutes of class time (often called a contact hour). Contact hours and student outside academic activity hours required for specific types of courses are as follows:

Lecture Classes: For each hour of lecture classroom instruction, students are expected to work a minimum of two hours outside normal class time completing assignments and preparing for class time. A three credit hour lecture course will require an average of six hours per week of student outside academic activity.

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OCT 27 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

REQUEST FOR A REVISED CATALOGUE COPY

(New Learning Outcomes, Admissions, or Other Program Policies)

Valdosta State University

Area of Change: ☐ Core ☒ Senior ☐ Graduate

Current Catalogue Page Number: 247

Proposed Effective Date for Revised Catalogue Copy: (new or revised) Fall 2015

Degree and Program Name:

Present Requirements:

Orchestra (MUSC 3860). Principal ensemble in fall and spring semesters for orchestral string principals in all undergraduate music degree programs.

Proposed Requirements: (highlight changes after printing) Orchestra (MUSC 3860) or String Ensemble (MUSC 3861). Options for principal ensemble in fall and spring semesters for orchestral string principals in all undergraduate music degree programs.

Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.)

- ☒ Improving Student Learning Outcomes Allows for an additional principal ensemble option for string principals and other principals. Students will rehearse and perform varied repertoire in a concert setting.
- ☐ Adopting Current Best Practice(s) in Field
- ☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies
- ☐ Other


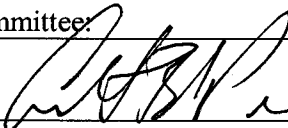

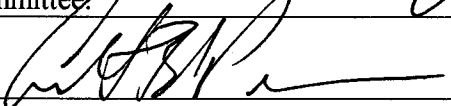
Source of Data to Support Suggested Change:

- ☒ **Indirect measures:** SOIs, student, employer, or alumni surveys, etc. **Feedback from faculty requesting additional performance opportunities in larger ensembles for string principals and other principals. Requests from students in SOIs for additional performance opportunities.**
- ☐ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- ☒ **Indirect measures:** SOIs, student, employer, or alumni surveys, etc. **Evaluation of SOIs.**
- ☒ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) **Evaluation of ensemble's performances.**

<u>Approvals:</u>	
Department Head: 	Date: 10/17/14
College/Division Exec. Committee:  	Date: 10/20/14
Dean(s)/Director(s): 	Date: 10/20/14
Graduate Exec. Comm.: (for grad program)	Date:
Graduate Dean: (for grad program)	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

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OCT 27 2014

REQUEST FOR A CURRICULUM CHANGE

Valdosta State University

Select Area of Change:

☐ Core Curriculum

☐ Senior Curriculum

☐ Graduate Curriculum

Specify: Area A,B,C,D,F

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Current Catalog Page Number:

254

Proposed Effective Date for

Curriculum Change:

(Month/Year): 01/15

Degree & Program Name:

(e.g., BFA, Art): Minor in Music

Present Requirements:

MUSC 1011-1012	6 hours
MUSC 1051-1052	2 hours
MUSC 3610	4 hours
MUSC 3820, 3850-3880, or 4850 (Ensembles)	4 hours
MUSC 3___ or 4___ Electives	2 hours
TOTAL	18 hours

Proposed Requirements (Underline changes after printing this form:

MUSC 1000 (online)	
Required before 1011/1051	2 hours
MUSC 1100	3 hours
MUSC 1011	3 hours
MUSC 1051	1 hour
MUSC 3610	4 hours
MUSC 3820, 3850-3880, or 4850 (Ensembles)	4 hours
MUSC 3___ or 4___ Elective	1 hour
TOTAL	18 hours

Justification:

Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

☒ Improve student learning outcomes: Taking MUSC 1000 Fundamentals of Music before MUSC 1011 Music Theory I and MUSC 1051 Music Theory Lab I will improve student success in the latter courses.

☒ Adopting current best practice(s) in field: Inclusion of MUSC 1100 Music Appreciation fills the need for an overview of music history.

☒ Meeting mandates of state/federal/outside accrediting agencies: Inclusion of MUSC 1100 Music Appreciation satisfies NASM standards for an overview of music history.

☐ Other:

Source of Data to Support Suggested Change:

☐ Indirect measures: SOIs, student, employer, or alumni surveys, etc.

☒ Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) Knowledge of theory and history as evidenced by quizzes

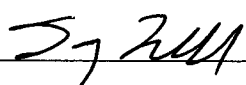
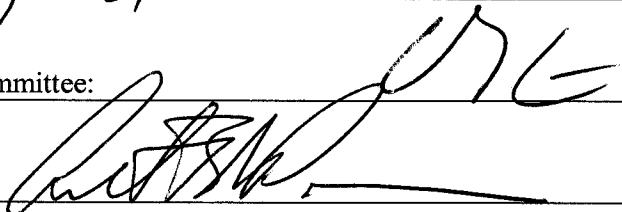
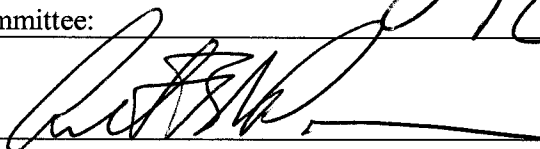
and exams.

Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- ☐ **Indirect measures:** SOIs; student, employer, or alumni surveys, etc.
☒ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) Knowledge of theory and history as evidenced by quizzes and exams.

Approvals:

Department Head:		Date:	10/16/14
College/Division Exec. Committee:		Date:	10/20/14
Dean(s)/Director(s):		Date:	10/20/14
Grad. Exec. Committee: (for graduate course)		Date:	
Graduate Dean: (for graduate course)		Date:	
Academic Committee:		Date:	

Form last updated: January 6, 2010

VSU DEPARTMENT OF MUSIC ADVISING CHECK SHEET
MINOR IN MUSIC

STUDENT NAME: _____

STUDENT ID: _____ APPLIED AREA: _____

ENTRANCE YEAR/SEMESTER: _____

MUSIC ADVISOR: _____ MAJOR: _____

SEMESTER 1 - FALL	2 hrs.	<u>CLASS</u>	<u>HRS</u>	<u>GRADE</u>	<u>TERM</u>
Applied Music		MUSC 3610 (Private Lesson - 30 minutes)	1	_____	_____
Music Ensemble		MUSC _____	1	_____	_____
MUSC 3820 Concert Choir					
MUSC 3850 Concert Band					
MUSC 3860 Orchestra					
MUSC 3870 Jazz Ensemble					
MUSC 3880 Marching Band					

SEMESTER 2 - SPRING	3 hrs.	<u>CLASS</u>	<u>HRS</u>	<u>GRADE</u>	<u>TERM</u>
Applied Music		MUSC 3610 (Private Lesson - 30 minutes)	1	_____	_____
Music Ensemble		MUSC _____	1	_____	_____
Fundamentals of Music (Online)		MUSC 1000 (Required before 1011/1051)	2	_____	_____

SEMESTER 3 - FALL	6 hrs.	<u>CLASS</u>	<u>HRS</u>	<u>GRADE</u>	<u>TERM</u>
Applied Music		MUSC 3610 (Private Lessons - 30 minutes)	1	_____	_____
Music Ensemble		MUSC _____	1	_____	_____
Music Theory I		MUSC 1011	3	_____	_____
Music Theory I Lab		MUSC 1051	1	_____	_____

SEMESTER 4 - SPRING	5 hrs.	<u>CLASS</u>	<u>HRS</u>	<u>GRADE</u>	<u>TERM</u>
Applied Music		MUSC 3610 (Private Lesson - 30 minutes)	1	_____	_____
Music Ensemble		MUSC _____	1	_____	_____
Intro to Music		MUSC 1100 (Can be taken any semester)	3	_____	_____

FREE MUSIC ELECTIVES	1 hrs.	<u>CLASS</u>	<u>HRS</u>	<u>GRADE</u>	<u>TERM</u>
Upper Division Only		MUSC _____	_____	_____	_____

TOTAL 18 hrs.

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REQUEST FOR A NEW COURSE

Valdosta State University

RECEIVED
OCT 27 2014

Date of Submission: 09/12/2014 (mm/dd/yyyy)

Department Initiating Request:

Music

Faculty Member Requesting:

Lynn Corbin

Proposed New Course Prefix & Number:

(See course description abbreviations in the catalog for approved prefixes)

MUE 3000

Proposed New Course Title:

Introduction to Music Education

Proposed New Course Title Abbreviation:

(For student transcript, limit to 30 character spaces)
Intro to MUE

Semester/Year to be Effective:

Fall 2015

Estimated Frequency of Course Offering:

Once per year

Indicate if Course will be : ☒ Requirement for Major ☐ Elective

Lecture Hours: 2

Lab Hours: 1

Credit Hours: 2

Proposed Course Description: (Follow current catalogue format and include prerequisites or co-requisites, cross listings, special requirements for admission or grading. A description of fifty words or fewer is preferred.) An overview of the public school music program P-12. Students will discover what the career of a music director involves through classroom activities, observations, and clinical experiences in public school classrooms and performing groups.

Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

☒ Improving student learning outcomes: The Department of Music is in the process of submitting a proposal for a new degree: Master of Arts in Teaching (MAT) with a Major in Music. MUE 3000 Introduction to Music Education will be a requirement in the Bachelor of Arts Music Education Track as an upper division introductory and preparatory course for the MAT.

☒ Adopting current best practice(s) in field: An introductory course is common in initial certification programs in music. MUE 3000 will address student interest in the profession and provide hands-on experiences with P-12 students.

☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies:

☐ Other:

Source of Data to Support Suggested Change:

☒ Indirect Measures: SOIs, student, employer, or alumni surveys, etc. Student response favors MAT approach.

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- ☐ Direct Measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plans for assessing the effectiveness of the course in meeting program's learning outcomes (i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

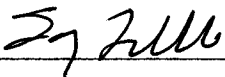
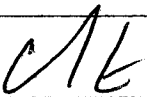
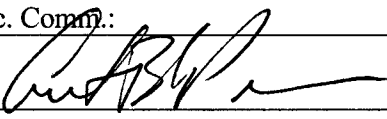
Data Sources:

☒ Indirect measures: SOIs, student, employer, or alumni surveys, etc. SOIs, matriculation rate to MAT

☒ Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) Projects, presentations, essays and other materials as assigned.

☐ Other:

****Attach a course syllabus with course outcomes/assessments and general education outcomes/assessments.****

Approvals:	
Dept. Head: 	Date: 10/17/14
College/Division Exec. Comm.: 	Date: 10/20/14
Dean/Director: 	Date: 10/20/14
Graduate Exec. Comm.: (for graduate course):	Date:
Graduate Dean: (for graduate course):	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

MUE 3000: INTRODUCTION TO MUSIC EDUCATION

2-1-2

Days/Time:

Classroom:

Instructor:

Email:

Phone:

Office Room:

Office Hours:

RATIONALE: This course is designed to develop students' historical awareness of American music education, basic knowledge of school music program structure and content, and critical judgment about music teaching issues through classroom activities and observation and clinical experiences in public school classrooms and performing groups.

TEXT: Campbell, P.S (2008). Musician and teacher: An orientation to music education. New York: W.W. Norton and Company.

COURSE OBJECTIVES:

1. **Field-based Project:** Students will design, implement and assess a learning sequence appropriate for the grade level assigned. **FL1.1, 1.2, 2.1, 2.2; AL 1.1, 1.2, 1.3, 2.1, 2.2; DL 1.1, 1.2, 1.3, 2.1, 2.2, 2.3**
2. **Professional Literature:** Students will read and respond to a variety of assigned professional readings pertinent to music education. **CPL 1.1, 1.2; EDL 1.1, 1.2, 2.2**
3. **Analysis of Teaching:** Students will compare and contrast teaching styles observed in the field. **FL 1.1; DL 2.1**
4. **Philosophy of Teaching:** Students will write a coherent and focused personal Philosophy of Music Education statement. **CPL 1.1; EDL 1.1, 1.2**
5. **Professional Presentation:** Students will develop a professional presentation on an approved topic utilizing available technology. **TL 2.1, 2.2; CPL 1, 2.1, 2.2; DL 2.1**

DEPARTMENT OF MUSIC – SELECTED EDUCATIONAL OUTCOMES:

1. Candidates will apply analytical and historical knowledge to curriculum development, lesson planning, and daily classroom and performance activities. **InTASC 4, 5, 7, 8; NASM 7, 8; CPL 1.1, 1.2, 1.3, 2.1, 2.3 ; FL 1.1, 1.2, 1.3, 2.1, 2.2**
3. Candidates will apply assessment and evaluation strategies in lesson and rehearsal planning and implementation. **InTASC 6; AL 1.1, 1.2, 1.3, 2.1, 2.2**
4. Candidates will teach music at various levels to different age groups and in a variety of classroom and ensemble settings through guided experiences, including student teaching and field experience. **InTASC 4, 5, 7, 8; NASM 7, 8; CPL 1.1, 1.2, 1.3, 2.1, 2.3; FL 1.1, 1.2, 1.3, 2.1, 2.2**

College of Education and Human Services

Valdosta State University
Guiding Principles

Dispositions Principle: Productive dispositions positively affect learners, professional growth, and the learning environment.

Equity Principle: All learners deserve high expectations and support.

Process Principle: Learning is a life-long process of development and growth.

Ownership Principle: Professionals are committed to, and assume responsibility for, the future of their disciplines.

Support Principle: Successful engagement in the process of learning requires collaboration among multiple partners.

Impact Principle: Effective practice yields evidence of learning.

Technology Principle: Technology facilitates teaching, learning, community building, and resource acquisition.

Standards Principle: Evidence-based standards systematically guide professional preparation and development.

InTASC Model Core Teacher Standards*

Standard #1: Learner Development. The teacher understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across the cognitive, linguistic, social, emotional, and physical areas, and designs and implements developmentally appropriate and challenging learning experiences.

Standard #2: Learning Differences. The teacher uses understanding of individual differences and diverse cultures and communities to ensure inclusive learning environments that enable each learner to meet high standards.

Standard #3: Learning Environments. The teacher works with others to create environments that support individual and collaborative learning, and that encourage positive social interaction, active engagement in learning, and self motivation.

Standard #4: Content Knowledge. The teacher understands the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and creates learning experiences that make the discipline accessible and meaningful for learners to assure mastery of the content.

Standard #5: Application of Content. The teacher understands how to connect concepts and use differing perspectives to engage learners in critical thinking, creativity, and collaborative problem solving related to authentic local and global issues.

Standard #6: Assessment. The teacher understands and uses multiple methods of assessment to engage learners in their own growth, to monitor learner progress, and to guide the teacher's and learner's decision making.

Standard #7: Planning for Instruction. The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.

Standard #8: Instructional Strategies. The teacher understands and uses a variety of instructional strategies to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in meaningful ways.

Standard #9: Professional Learning and Ethical Practice. The teacher engages in ongoing professional learning and uses evidence to continually evaluate his/her practice, particularly the effects of his/her choices and actions on others (learners, families, other professionals, and the community), and adapts practice to meet the needs of each learner.

Standard #10: Leadership and Collaboration. The teacher seeks appropriate leadership roles and opportunities to take responsibility for student learning, to collaborate with learners, families, colleagues, other school professionals, and community members to ensure learner growth, and to advance the profession.

**Council of Chief State School Offices, (2013, April). InTASC model core teacher standards and learning progressions for teachers 1.0. Retrieved from http://www.ccsso.org/Documents/2013/2013_INTASC_Learning_Progressions_for_Teachers.pdf*

COURSE REQUIREMENTS:

Students will demonstrate the extent that they have met these departmental and College of Education outcomes through the following requirements.

Note the coded InTasc Standards listed following each requirement. Consult the key to find out how each assignment relates to the Standards.

Article Responses (via LiveText)

Using your LiveText account, post responses to the assigned weekly readings according to the format and timetable specified by the instructor. You should check your e-mail account at least twice per week during this course. Part of the evaluation criteria for these papers will include spelling, grammar, proper syntax, appropriate construction, and punctuation. **CPL 1.1, 1.2; EDL 1.1, 1.2, 2.2**

Philosophy of Music Education

Create the principles and beliefs that will provide a basis for the operation of the school music program under your leadership. To quote Reimer, "a goal is needed which focuses efforts toward something more satisfying than another concert, more meaningful than another contest, more important than another class." What will be the priorities of your program? What will be the goals for your program? Be concise. Do not exceed two pages double-spaced. Your audience is school administrators. Part of the evaluation criteria for this paper will include spelling, grammar, proper syntax, appropriate construction, and punctuation. **CPL 1.1; EDL 1.1, 1.2**

Presentation to Class

Working with a partner, select, read, analyze, review and prepare a brief class presentation (8-10 minutes) on an assigned concept, person or event relative to the development of music education in the United States. The use of PowerPoint or other media is expected. Part of the evaluation criteria for these presentations will include spelling, grammar, proper syntax, and the effectiveness of the presentation during class. Sample presentation topics include but are not limited to: Core Music Standards, advocacy, historical figures (Lowell Mason, John Dewey), block scheduling, Émile Jaques-Dalcroze; Carl Orff; Zoltán Kodály; and Shinichi Suzuki. **TL 2.1, 2.2; CPL 1, 2.1, 2.2; DL 2.1**

Field Experience Projects

- (1) Part One of this project should include significant contact time with children according to a preplanned schedule. A minimum of twelve (12) contact hours **MUST** be documented in journal format and submitted electronically (LiveText) at the end of the term. You will be assigned to and placed in a school based on your schedule. See the instructor during office hours to discuss your project. **FL 2.2**
- (2) For Part Two, you will make four field observations in local or regional schools at levels not addressed in Part One, or with the South Georgia String Project at VSU. Following each visit, you will complete an observation form available on LiveText. You will be assigned to the schools based on your schedule. **FL 1.1**

NOTE: Your field experiences for this course must demonstrate that you have observed or worked with students in five grade-level categories: PK-K, 1-3, 4-5, 6-8 and 9-12. In total for this course, you will receive **at least 16 hours of documented pre-service Field Experience**. **FL 1.1, 1.2, 2.1, 2.2; AL 1.1, 1.2, 1.3, 2.1, 2.2; DL 1.1, 1.2, 1.3, 2.1, 2.2, 2.3**

Final Paper

Word-process your field observations into a "Final Paper" and submit via LiveText. This paper should be insightful and thought provoking and tie together several aspects of the class. Compare and contrast the teachers and classrooms that you visited according to:

1. Philosophy of Music Ed (this might include, for one example, music's place/function within the curriculum)
2. History of Music Ed (remember our presentations, e.g., maybe you'll see Orff instruments or Kodaly/Curwen hand signals or Pestalozzian principles, etc.)
3. A Master Teacher Profile

FL 1.1; DL 2.1

Participation (Attendance)

Because students are being prepared to accept professional duties and responsibilities, attendance requirements are viewed as critical to developing professionalism, and students are expected to attend all classes. Each absence will result in a lowered grade according to the instructor's specific policy. The university requires that any student who misses more than 20% of a class be subject to receiving a failing grade in the course. The attendance policy in this class will also extend to tardies and "early departures." Any combination of three tardies or "early departures" will equal one class absence.

Special Needs Statement

Valdosta State University is an equal opportunity educational institution. It is not the intent of the institution to discriminate against any applicant for admission or any student or employee of the institution based on the sex, race, religion, color, national origin or handicap of the individual. It is the intent of the institution to comply with the Title VI of the Civil Rights Act of 1964 and subsequent executive orders as well as Title XI in Section 504 of the Rehabilitation Act of 1973.

Students requesting classroom accommodations or modifications because of a documented disability must contact the Access Office for Students with Disabilities located in Room 1115 Nevins Hall. The phone numbers are (229) 245-2498 (voice) and (229) 219-1348 (tty).

COURSE CALENDAR: To be provided by the instructor.

EVALUATION:

You will receive a letter grade and two semester-hours credit for MUE 2000. A minimum passing grade of "C" is required for teacher certification.

Grading Scale: 100-90% = A; 89-80% = B; 79-70 % = C; 69-60% = D; 59-0% = F

Assignments:

1.	Responses to readings (LiveText)	15%
3.	Philosophy of Music Education (LiveText)	10%
4.	Group Presentation to Class w/handout	15%
5.	Early Field Experience Projects (LiveText)	25%
6.	Participation (includes attendance)	20%
8.	Final paper (Live Text)	15%

Department of Music Credit Hour Definitions

MUE 3000 is a Lecture Course with a Laboratory component. There are requirements for written work, class attendance and off-campus field work.

Credit hour:

The credit hour is defined as the basic unit of academic work as it relates to faculty instructional time and student work outside of class. The details of what constitutes a credit hour differ for laboratory, lecture, and directed or independent study courses.

A contact hour (hour of instruction) is defined as 50 minutes of class time. The number of contact hours plus student work hours outside of class required per credit hour for different types of courses is as follows:

Lecture Courses:

For each contact hour of lecture course instruction, students are expected to spend a minimum of 2 hours outside of class completing assignments and preparing for class. Thus, a 3 credit-hour lecture course will require an average of 6 hours per week of work outside of class.

Laboratory Courses:

For 1 or 2 contact hours per week of laboratory course instruction, students are expected to spend a minimum of ½ hour per day outside of class practicing or completing assignments. Thus, a 1 or 2 credit-hour laboratory course will require a minimum average of 3½ hours practice per week.

These guidelines are in compliance with VSU standards on credit hour policy. They are minimum or average expectations for student academic activity as it relates to college credit. With such investments of time, the average student in an average course might reasonably expect to make an average grade, or C. Earning a higher grade may require more than this average investment of expected student academic activity.

POLICY STATEMENT ON PLAGIARISM AND CHEATING

Plagiarism is copying directly the work of someone else and passing it off as your own. This is a serious offense and one for which you may be severely punished

Below is information directly quoted from the Academic Honesty Policies and Procedures:

Academic integrity is the responsibility of all VSU faculty and students. Faculty members should promote academic integrity by including clear instruction on the components of academic integrity and clearly defining the penalties for cheating and plagiarism in their course syllabi. Students are responsible for knowing and abiding by the Academic Integrity Policy as set forth in the Student Code of Conduct and the faculty members' syllabi. All students are expected to do their own work and to uphold a high standard of academic ethics.

The full text of Academic Honesty Policies and Procedures is available on the Academic Affairs website (<http://www.valdosta.edu/academic/AcademicHonestyatVSU.shtml>). The consequences for acts of academic dishonesty in the Dewar College of Education and Department of Music are:

FIRST OFFENSE:

1. The faculty member will administer an academic response (e.g. resubmit / retake assignment, failure of the assignment, failure of the course).
2. The faculty member will complete a Dewar College of Education Concern Form (<http://www.valdosta.edu/coe/studentsinfo.shtml>).
3. The faculty member will complete a Valdosta State University Report of Academic Dishonesty (<http://www.valdosta.edu/academic/AcademicHonestyatVSU.shtml>).

SECOND OFFENSE:

1. The faculty member will administer an academic response (e.g. resubmit / retake assignment, failure of the assignment, failure of the course).
2. The faculty member will complete a Dewar College of Education Concern form (<http://www.valdosta.edu/coe/studentsinfo.shtml>). The Dewar College of Education Concern Form Policy will be followed.
3. The faculty member will complete a Valdosta State University Report of Academic Dishonesty (<http://www.valdosta.edu/academic/AcademicHonestyatVSU.shtml>). According to the Academic Honesty Policies and Procedures document, "after a second (or subsequent) Report of Academic Dishonesty has been submitted to the Student Conduct Office in the Dean of Students Office, official charges will be drawn up and the disciplinary matter will be referred to the Valdosta State University Judicial Committee."

ACCESSIBILITY STATEMENT

Valdosta State University is an equal opportunity educational institution. It is not the intent of the institution to discriminate against any applicant for admission or any student or employee of the institution based on the age, sex, race, religion, color, national origin, disability, or sexual orientation of the individual. It is the intent of the institution to comply with the Civil Rights Act of 1964 and subsequent Executive Orders as well as Title IX, Equal Pay Act of 1963, Vietnam Era Veterans Readjustment Assistance Act of 1974, Age Discrimination in Employment Act of 1967, and the Rehabilitation Act of 1973.

Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The Access Office is located in Farber Hall. The phone numbers are 229-245-2498 (V), 229-375-5871 (VP) and 229-219-1348 (TTY). For more information, please visit <http://www.valdosta.edu/access> or email: access@valdosta.edu.

STUDENT OPINION OF INSTRUCTION

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available on BANNER. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous, and instructors will be able to view only a summary of all responses two weeks after they have submitted final grades. While instructors will not be able to view individual responses or to access any of the responses until after final grade submission, they will be able to see which students have or have not completed their SOIs, and student compliance may be considered in the determination of the final course grade. These compliance and non-compliance reports will not be available once instructors are able to access the results. Complete information about the SOIs, including how to access the survey and a timetable for this term is available at <http://www.valdosta.edu/academic/OnlineSOIPilotProject.shtml>.

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OCT 27 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Request for a Revised Course Valdosta State University	
Date of Submission: 8/22/2014 (mm/dd/yyyy)	
Department Initiating Revision: Music	Faculty Member Requesting Revision: David Morris
Current Course Prefix, Title, & Number: (See course description abbreviations in the catalog for approved prefixes) MUE 3100 Arranging for School Band, Chorus, and Orchestra	
List Current and Requested Revisions:	
Current: Course Prefix and Number: MUE 3100 Credit Hours: 1 Course Title: Arranging for School Band, Chorus, and Orchestra Pre-requisites: MUSC 2012 and MUSC 2052, and, for music education majors only, a grade of "S" in MUE 2999 Course Description: Basic techniques of scoring for school choral and instrumental groups.	Requested: Course Prefix and Number: MUSC 3100 Credit Hours: 2 Course Title: Arranging for Band, Chorus, and Orchestra Pre-requisites: MUSC 2012 and MUSC 2052 Course Description: Basic techniques of scoring for choral and instrumental groups of all levels.
Semester/Year to be Effective: Fall 2015	Estimated Frequency of Course Offering: Fall and Spring semesters
Indicate if Course will be : <input checked="" type="checkbox"/> Requirement for Major <input type="checkbox"/> Elective	
Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.) <input type="checkbox"/> Improving student learning outcomes: <input type="checkbox"/> Adopting current best practice(s) in field: <input checked="" type="checkbox"/> Meeting Mandates of State/Federal/Outside Accrediting Agencies: NASM Requirement. <input type="checkbox"/> Other:	

Plans for assessing the effectiveness of the course: SOI's, and materials collected and evaluated for program assessment purposes such as tests, specific assignments, etc. Tests and materials collected.

Approvals:	
College/Division Exec. Comm.: <i>U/G</i>	Date: <i>10/20/14</i>
Dept. Head: <i>27 July</i>	Date: <i>10/17/14</i>
Dean/Director: <i>[Signature]</i>	Date: <i>10/20/14</i>
Graduate Exec. Comm.(if needed):	Date:
Graduate Dean (if needed):	Date:
Academic Committee:	Date:

Form last updated: October 17, 2014

RECEIVED

OCT 27 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Request for a Revised Course Valdosta State University	
Date of Submission: 08/18/2014 (mm/dd/yyyy)	
Department Initiating Revision: Music	Faculty Member Requesting Revision: Kenneth P. Kirk
Current Course Prefix, Title, & Number: (See course description abbreviations in the catalog for approved prefixes) MUSC 1011 Music Theory I	
List Current and Requested Revisions:	
Current: Course Prefix and Number: Credit Hours: Course Title: Pre-requisites: Corequisite: MUSC 1051 Course Description:	Requested: Course Prefix and Number: Credit Hours: Course Title: Pre-requisites: MUSC 1000 (music minors only). Corequisite: MUSC 1051. Course Description:
Semester/Year to be Effective: Spring 2015	Estimated Frequency of Course Offering: annually
Indicate if Course will be : <input type="checkbox"/> Requirement for Major <input checked="" type="checkbox"/> Elective	
Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.) <input checked="" type="checkbox"/> Improving student learning outcomes: Taking MUSC 1000 - Fundamentals of Music - before MUSC 1011 will improve success in the latter course. <input checked="" type="checkbox"/> Adopting current best practice(s) in field: In most cases where they are offered, music fundamentals courses are taken before the theory sequence. <input type="checkbox"/> Meeting Mandates of State/Federal/Outside Accrediting Agencies: <input type="checkbox"/> Other:	
Plans for assessing the effectiveness of the course: Rate of success in MUSC 1011 Music Theory I.	

Approvals:	
College/Division Exec. Comm.: <i>UL</i>	Date: <i>10/20/14</i>
Dept. Head: <i>[Signature]</i>	Date: <i>10/12/14</i>
Dean/Director: <i>[Signature]</i>	Date: <i>10/27/14</i>
Graduate Exec. Comm.(if needed):	Date:
Graduate Dean (if needed):	Date:
Academic Committee:	Date:

Form last updated: October 17, 2014

REQUEST FOR A REVISED COURSE

Valdosta State University

Date of Submission: 03/20/2013 (mm/dd/yyyy)

Department Initiating Revision:
Music

Faculty Member Requesting Revision:
Kenneth P. Kirk

Current Course Prefix, Title, & Number:

(See course description abbreviations in the catalog for approved prefixes)

MUSC 1101 Diction For Singers

List Current and Requested Revisions: (only fill in items needing to be changed)

Current:

Course Prefix and Number:

Credit Hours: 1-0-1

Course Title:

Prerequisites:

Co-requisites:

Course Description:

Requested:

Course Prefix and Number:

Credit Hours: 0-2-1

Course Title:

Prerequisites:

Co-requisites:

Course Description:

Semester/Year to be Effective:
Spring 2015

Estimated Frequency of Course Offering:
annually

Indicate if Course will be : ☒ Requirement for Major ☐ Elective

Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.

- ☐ Improving student learning outcomes:
- ☐ Adopting current best practice(s) in field:
- ☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies:
- ☒ Other: Reflects current practice

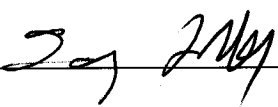
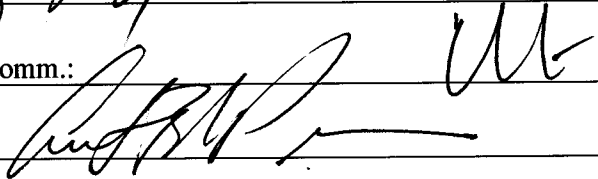
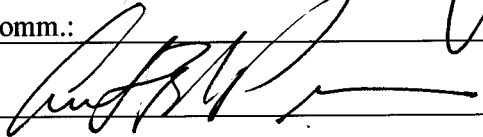
Source of Data to Support Suggested Change:

- ☐ **Indirect measures:** SOIs, student, employer, or alumni surveys, etc.
- ☒ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) Tests and final exam

Plans for assessing the effectiveness of the course in meeting the program's learning outcomes (i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?).

Data Sources:

- ☐ **Indirect measures:** SOIs, student, employer, or alumni surveys, etc.
- ☒ **Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) Preparation for upper level jury requirements, tests.

Approvals:	
Dept. Head: 	Date: 8/25/14
College/Division Exec. Comm.: 	Date: 6/22/14
Dean/Director: 	Date: 10/27/14
Graduate Exec. Comm.: (for graduate course)	Date:
Graduate Dean: (for graduate course)	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

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OCT 27 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Request for a Revised Course Valdosta State University	
Date of Submission: 10/17/2014 (mm/dd/yyyy)	
Department Initiating Revision: Music	Faculty Member Requesting Revision: Dr. Howard Hsu
Current Course Prefix, Title, & Number: (See course description abbreviations in the catalog for approved prefixes) MUSC 3860 Orchestra	
List Current and Requested Revisions:	
Current: Course Prefix and Number: MUSC 3860 Credit Hours: 1 Course Title: Orchestra Pre-requisites: Corequisite: Applied lessons or permission of instructor. Course Description: Principal ensemble for orchestral string principals and majors and other principals according to assignment by the Head of the Department of Music. Open to any VSU student.	Requested: Course Prefix and Number: Credit Hours: Course Title: Pre-requisites: Course Description: Principal ensemble for orchestral string principals and majors according to assignment by the Head of the Department of Music. Open to any VSU student by permission of the instructor.
Semester/Year to be Effective: Spring 2015	Estimated Frequency of Course Offering: Every semester
Indicate if Course will be : <input checked="" type="checkbox"/> Requirement for Major <input type="checkbox"/> Elective	
Justification: (select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.) <input type="checkbox"/> Improving student learning outcomes: <input type="checkbox"/> Adopting current best practice(s) in field: <input type="checkbox"/> Meeting Mandates of State/Federal/Outside Accrediting Agencies: <input checked="" type="checkbox"/> Other: Clarifies that only string students can take MUSC 3860 Orchestra as a principal ensemble.	

Plans for assessing the effectiveness of the course: Evaluation of performances.

Approvals:	
College/Division Exec. Comm.: <i>CLB</i>	Date: <i>10/20/14</i>
Dept. Head: <i>37 Kelly</i>	Date: <i>10/17/14</i>
Dean/Director: <i>[Signature]</i>	Date: <i>10/20/14</i>
Graduate Exec. Comm.(if needed):	Date:
Graduate Dean (if needed):	Date:
Academic Committee:	Date:

Form last updated: October 17, 2014

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OCT 27 2014

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY**REQUEST FOR A NEW COURSE**

Valdosta State University

Date of Submission: 04/15/2014 (mm/dd/yyyy)**Department Initiating Request:**

Music

Faculty Member Requesting:

Howard Hsu

Proposed New Course Prefix & Number:(See course description abbreviations in the catalog
for approved prefixes)

MUSC 3861

Proposed New Course Title:

String Ensemble

Proposed New Course Title Abbreviation:

(For student transcript, limit to 30 character spaces)

String Ensemble

Semester/Year to be Effective:

Spring 2015

Estimated Frequency of Course Offering:

Every semester

Indicate if Course will be : ☒ Requirement for Major ☐ Elective**Lecture Hours:** 0**Lab Hours:** 2**Credit Hours:** 1**Proposed Course Description:** (Follow current catalogue format and include prerequisites or co-requisites, cross listings, special requirements for admission or grading. A description of fifty words or fewer is preferred.) Principal ensemble for string principals and other principals according to assignment by the Head of the Department of Music. Open to any VSU student by permission of the instructor.**Justification:** Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Include and/or append relevant supporting data.☒ Improving student learning outcomes: Allows for an additional principal ensemble option for string principals and other principals. Students will rehearse and perform varied repertoire in a concert setting.☐ Adopting current best practice(s) in field:☐ Meeting Mandates of State/Federal/Outside Accrediting Agencies:☐ Other:**Source of Data to Support Suggested Change:**☒ Indirect Measures: SOIs, student, employer, or alumni surveys, etc. Feedback from faculty requesting additional performance opportunities in larger ensembles for string principals and other principals. Requests from students in SOIs for additional performance opportunities.☐ Direct Measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

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Plans for assessing the effectiveness of the course in meeting program's learning outcomes
(i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Data Sources:

- ☒ Indirect measures: SOIs, student, employer, or alumni surveys, etc. Evaluation of SOIs.
- ☒ Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) Evaluation of ensemble's performances.
- ☐ Other:

****Attach a course syllabus with course outcomes/assessments and general education outcomes/assessments.****

Approvals:	
Dept. Head: <i>37 full</i>	Date: <i>10/17/14</i>
College/Division Exec. Comm.: <i>AL</i>	Date: <i>10/20/14</i>
Dean/Director: <i>[Signature]</i>	Date: <i>10/20/14</i>
Graduate Exec. Comm.: (for graduate course):	Date:
Graduate Dean: (for graduate course):	Date:
Academic Committee:	Date:

Form last updated: January 6, 2010

Valdosta State University • The Department of Music
MUSC 3861 • String Ensemble • Course Syllabus and Outline
Spring Semester, 2015

Course Administration:

Dr. Howard Hsu, Instructor of Record
hphsu@valdosta.edu • 229.333.5841
Office FA 2007 (FA268A) • Office Hours: as posted
Graduate Assistant - Kellen Gray • klgray@valdosta.edu
Music provided by the Department of Music and/or the VSO
Pre-requisite: Permission of instructor, by audition only.

Course Content:

MUSC 3861 (String Ensemble) is an ensemble course designed for the development of the professional performer, the professional educator, and the active string student. Through this course the student will experience new repertoire, improve musicianship, and learn string ensemble discipline in a collaborative setting. String Ensemble serves as a principal ensemble for string principals and other principals according to assignment by the Head of the Department of Music. Open to any VSU student by permission of the instructor.

Course Objectives:

1. To achieve the highest degree possible of learning and orchestra/string orchestra performance.
2. To develop the ability to successfully prepare music for rehearsals and performances.
3. To understand and accept the responsibility of participation in a professional orchestra and in string orchestra.
4. To gain in-depth exposure to a wide variety of orchestral repertoire
5. To use rehearsal and performing experience as preparation for professional auditions and performances
6. To cultivate ensemble skills to create more well-rounded musicianship

Educational Outcomes: (VSU General Education Outcomes 3, 4, & 7; Music Department 3; NASM VIII D 3)

1. Student will have mastered a variety of string ensemble techniques leading to an ability to perform with competence within a small or large group of others.
2. Student will have learned how to listen and respond in a string ensemble setting with regard to a number of musical issues such as balance, color, articulation, style, intonation, intensity, etc.
3. Student will have gained insight into the physical and mental rigor and discipline necessary to continue improving musical technique and expression over time.
4. Student will have gained knowledge of the string repertoire regularly played in this ensemble and should have experienced a balanced cross section of that repertoire.
5. Student will have gained experience, musical maturity and comfort in a live ensemble setting.

Methods for Assessing the Expected Outcomes:

1. Weekly class meetings
2. Occasional Concert
3. Sectional rehearsals and string orchestra rehearsals
4. Individual playing demonstrations

Course Requirements:

Students are expected to come to each meeting physically prepared to play at the published start of class with individual music prepared. Please plan on arriving early in order to facilitate this. This class is a time to get together to work on string ensemble and musical issues, NOT necessarily to rehearse individual parts. Additional rehearsal time outside of class may be scheduled.

Class Times and Locations:

Tuesday and Thursday 2:30 p.m. – 3:20 p.m.
Whitehead Auditorium (unless otherwise posted)

Music:

Every student will be assigned music and will be responsible financially for its return. Fees will be assessed for music that is lost or damaged due to excessive marking or mishandling. A hold on grade reports will be in effect for any music not returned.

Concert Dress:

Concert Dress: MEN: black tuxedo, white shirt, black bow tie, black socks and black dress shoes;
WOMEN: concert black dress or skirt/slacks and top, modest heel. Dresses/skirts should be knee-length or below. *(On some occasions concert dress will differ as specified by the instructors.)*

A performance serves as an event for students to share their music, to hone their performance skills, and to hear peers, music faculty, and guest artists. A performance dress code is implemented so that the enjoyment of the musical experience is not diminished by distractions of inappropriate attire. Students are advised that proper, modest, and dignified attire is required when performing in department of music events, including Wednesday morning student recitals and degree recitals.

1) Absolutely NO:

- a) hats
- b) flip-flops or sneakers
- c) t-shirts
- d) jeans or shorts
- e) skirts above the knee
- f) strapless or spaghetti-strap tops

Students wearing inappropriate concert dress will be asked to change into clothing as specified above or will be held out of the concert and be marked as absent.

Attendance and Grading Policy:

- Student attendance at all class meetings is required of all personnel.

Students will be allowed two absences for the semester. Each subsequent absence will result in (1) the final grade being lowered one letter grade for each additional absence and (2) possibly being held out of upcoming concerts and/or (3) dismissal from the ensemble.

- Potential conflicts with class meetings or occasional concert dates should be reported in writing to the instructors as soon as they are known. The nature and frequency of conflicts will be evaluated to determine the overall quality of participation.

The professional habit of arriving early for rehearsal is expected of every student. Attendance will be taken at the beginning of each class. Students must be seated, warmed up and ready to tune at the beginning of class, or are otherwise considered late. Each late mark counts as half an absence. Anyone not present five minutes after attendance is taken will be marked as absent.

- Students that are seriously ill and unable to attend class should inform the instructors of your illness.
- Grading will be based upon attendance, punctuality, rehearsal preparation (50%), and preparation and achievement in string orchestra (50%). Preparation is demonstrated by having practiced the selected repertoire in advance of rehearsals and knowing your part well enough to contribute positively in rehearsals and concert – sight-reading in rehearsal is unacceptable unless music has just been handed out in class.

Additional Information

Students will be expected to spell and pronounce musical and pedagogical terms and other terminology accurately, with familiarity and ease.

At the discretion of the instructor, optional rehearsals may be scheduled outside of class time.

At the discretion of the instructor, students who have not sufficiently prepared the music may be held out of the concert.

At the discretion of the instructor, students who have one or more unexcused absences or miss the dress rehearsal may be held out of the concert.