



## Valdosta State University Student Positions of Trust

Per the University System of Georgia Board of Regents Human Resources Administrative Practices Manual:

*“Positions of Trust are sensitive positions that involve responsibilities demanding a significant degree of public trust with significant risk for causing damage or realizing personal gain. Elements considered in the determination of whether to require a background check may include, but are not limited to:*

- Access to children, including employees working with children under the age of eighteen (18), including within a child care center, or working with diminished capacity adults
  - **VSU students are NOT considered minors**
- Relationships with students where exceptional trust and responsibility are involved, such as counselors, health care providers, coaches, and residence life personnel
- Operating vehicles and machinery, or handling toxic materials/equipment which can cause harm if misused
  - **This includes driving any vehicle including golf carts on behalf of the university**
- Direct access or responsibility for University funds or financial resources, including cash, checks, credit/debit cards, University property, disbursements or receipts
  - **This includes handling either physical or electronic currency such as selling tickets**
- Responsibility for or access to confidential information or sensitive personal information, such as employment, health, donor, financial, or other records
- Access to master control and key systems for University buildings, residences, and facilities
  - **This includes if the student will need key card access or physical keys for work purposes**
- Requirement for a professional license or certification, the absence of which would expose the University to legal liability
- Responsibility for or access to University information technology systems and/or computer networks
- A requirement of a position regulated by a Federal or State “law, contract, or grant”