

GRADUATE EXECUTIVE COMMITTEE MEETING MINUTES

November 19, 2015

Meeting Location: 3007 Converse Hall

Present: Shirley Andrews, Jennifer Beal-Alvarez, Jennifer Branscome, Maren Clegg-Hyer, John Dunn (for Dixie Haggard), Phillip Dybicz, Iris Ellis, Herb Fiester, Matthew Grant, Lyle Indergaard, Fred Knowles, James LaPlant (presiding), Jim Loughry, Linda Most (proxy for M Ritter), David Nelson, Mel Schnake, Sherman Yehl. Guests: Samantha Hartman, Don Leech, Kacy Mixon, Rebecca Petrella, Teresa Williams.

The meeting was called to order by Dr. James LaPlant at 2:03 PM.
Minutes from the October 22 meeting were approved.

Graduate School

Revised Catalog Copies – Thesis and Dissertation Deadlines; Language Proficiency and International Students Application Procedures: Teresa Williams explained that the thesis and dissertation submission deadline was extended to three weeks before the end of each semester due to the large numbers of theses and dissertations being submitted for review. Rebecca Petrella said that the Application Procedures in the catalog needed to be updated. Web pages will be updated to reflect the changes. Motion was made to approve; seconded. The proposals were approved.

College of Arts & Sciences

Revised Courses – PADM 7090, 7410: Sherman Yehl said that the proposals update the pre-requisite for PADM 7410, and deleted the pre-requisite for 7090. Motion was made to approve; seconded. The proposals were approved.

College of Education & Human Services

Deactivation of the MED in Secondary Education and MED in Reading Education: For informational purposes. The programs are being suspended due to low enrollment.

Curriculum Change – MED in Health & Physical Education; Revised Catalog Copy – MED HPE; New Courses – KSPE 7141, 7171, 7261; Revised Courses – DSPE 7150, 7910; Curriculum Change – EDS in Coaching in Pedagogy in PE; Revised Catalog Copy - EDS in Coaching Pedagogy in PE; New Course – KSPE 8210; Revised Course – KSPE 8300; Deactivations – KSPE 7050, 7060, 7080, 7100: Matthew Grant said that the proposals update online courses, update educational outcomes and assessments, and provide improved professional preparation. Changes are being implemented after input from students. Several courses no longer taught are being deactivated. Motion was made to approve; seconded. The proposals were approved.

New Course – PSYC 6610; Revised Course – PSYC 7020: Jennifer Branscome said that 6610 is taught in the Gifted Endorsement program and in two majors offered in the department. PSYC 7020 adds components of classroom management for school counselors, meeting CACREP standards. Motion was made to approved; seconded. The proposals were approved.

Revised Catalog Copy (2) – MS in Marriage & Family Therapy: The first proposal changes direct client contact hours from 600 to 500, as mandated by the program's accrediting body. The second proposal updates the deficiency point policy – students are dismissed if they earn three or more points instead of four. Motion was made to approve; seconded. The proposals were approved.

Revised Catalog Copy (2) – EDD in Curriculum & Instruction; EDD in Leadership: Don Leech said that allowable transfer credit hours are being increased to allow EDD students to bring in 12 hours from a past master’s program for concentration hours. The changes will bring recognition of hours from previous years, which is very helpful for non-traditional students. Motion was made to approve; seconded. The proposals were approved.

Revised Catalog Copy (2) – MED in Adult & Career Education (CTEO); EDD in Adult & Career Education: The proposals update the outcome assessments for each program. Students can do more related coursework prior to their assessment. Motion was made to approve; seconded. The proposals were approved.

Revised Catalog Copy (7) – MLIS Retention, Graduation, Electives, Reference Sources & Services Track, Technology Track, and Health Sciences Librarianship; New Courses – MLIS 7510, 7540; Deactivations – MLIS 7111, 7170, 7500, 7505, 7550: Linda Most said that the proposals will update language in the catalog (mission statement) and retention standards and outcome assessments. Some core courses are being removed and some courses are being delisted. The Health Sciences Librarianship track is being delisted, but if there is an interest students can take core courses or directed studies. Two new courses are based on current program review and a survey of alumni in the field. MLIS 7540 is a more specialized course and replaces 7550. Courses are being deactivated due to low demand. Motion was made to approve; seconded. The proposals were approved.

Revised Courses – COMM 5000, 7100, 7200, MDIA 7999: David Nelson said that the proposals correct the prefixes to MAIC. Motion was made to approve; seconded. The proposals were approved.

Other Business

1. Marketing: James LaPlant reported that \$30,000 was made available by Dr. Gerber to help cover graduate faculty award applications on hold, and to fund marketing initiatives from graduate programs. If you have particular marketing needs, please e-mail requests to James. The money can be used for ads, program brochures, booth registrations, etc. It is hoped that there will be a pool of funds for marketing and recruiting, roughly \$2 million in the next academic year. He will ask for “our fair share.”
2. Commencement Update: Teresa Williams mentioned that spring’s event may include several smaller ceremonies with one larger event, a grand finale, in a stadium with fireworks. A commencement committee will meet in the spring to finalize changes. It was asked that that committee be reminded how important hooding is to students.
3. Topics from the Floor
 - a. Defensive Driver training and mandatory alcohol training – is it appropriate for online students?
 - b. If a program wishes to move away from requiring the GRE or MAT, they can offer waivers, or eliminate altogether as a requirement. Programs have to decide what is better for their professional fields.
 - c. Graduate Assistantships – Clearer job descriptions are being required. Some are not doing work for which they were assigned. Are they being used at the correct level? Engaging in scholarship in their field? Positions can be reallocated.

Motion was made to adjourn, seconded, at 3:15 pm.

Teresa Williams
Teresa Williams, Recorder

James T. LaPlant
James T. LaPlant, Ph.D., Interim AVP for
Research and Dean of the Graduate School