

GRADUATE EXECUTIVE COMMITTEE MEETING MINUTES

October 22, 2015

Meeting Location: 3007 Converse Hall

Present: Shirley Andrews, Jennifer Beal-Alvarez, Maren Clegg-Hyer, John Dunn (for Dixie Haggard), Phillip Dybicz, Iris Ellis, Herb Fiester, Melissa Grady, Fred Knowles, James LaPlant (presiding), Jim Loughry, Linda Most, David Nelson, Michelle Ritter, Mel Schnake, Sherman Yehl. Guests: Kathe Lowney, Samantha Hartman, Rebecca Petrella, Teresa Williams.

The meeting was called to order by Dr. James LaPlant at 2:01 PM.

Minutes from the October 1 meeting were approved.

College of Nursing and Health Services

Deactivation of MSN Clinical Nurse Leader Track (for Information Purposes Only): Michelle Ritter said that the track is being deactivated due to lack of interest.

Other Business

1. Call for Instructors for Dissertation Dive In: An announcement about Dissertation Dive In groups for spring 2016 was distributed. More faculty are needed to lead groups – one group is scheduled for spring, but more are needed. For fall 2015, there are 19 students in two groups. The Committee was asked to share the announcement with their colleagues. The announcement will also be sent to the Graduate Faculty listserv.
2. Fall Nominations for Graduate Faculty Status: Motion was made to approve; seconded. There were four new appointments, one temporary, and eleven renewals. The nominations were approved. Special thanks to the Membership Committee for reviewing applications.
3. Graduate Student Writing Quality Survey Results: A copy of the PowerPoint results was distributed as Dr. LaPlant discussed the results.
4. Advising E-mail Announcements: Linda Most posed the question about e-mails pertaining to advising that blanket both graduate and undergraduates' inboxes. This confuses graduate students because they have different processes for advising. Is there a way to separate messages to the two groups – send out messages based on coding? It was suggested that the matter be brought up in the next Department Heads Council meeting.
5. Graduate Faculty Scholarship Update: There are \$17,086 in funding requests. Up to \$13,000 will be awarded this year.
6. Graduation Faculty Marshals: Volunteers were recruited to assist with the Graduate School's commencement ceremony scheduled for December 11. John Dunn and David Nelson volunteered.
7. Marketing Materials Needed: Faculty were asked to forward any extra marketing materials to Matt Lovelace in the Graduate School. He is attending several recruitment events and needs up-to-date material for potential applicants.

Motion was made to adjourn, seconded, at 3:10 pm.

Teresa Williams

Teresa Williams, Recorder

James T. LaPlant

James T. LaPlant, Ph.D., Interim AVP for
Research and Dean of the Graduate School