

Graduate Executive Committee Meeting Minutes
October 20, 2022
MEETING LOCATION: Converse 3007/Online through Microsoft TEAMS

Present: Becky da Cruz, David Nelson, John Lairsey, Anne Price, Michelle Ritter, Jennifer Beal, Mitch Lockhart, Matthew Carter, Ellis Heath, Lenese Colson, Arsalan Wares, Debra Gresham, Ann Greenfield, Steve Downey, Dixie Haggard, Kelly Davidson, Chris Downing

Proxy: Anne Price for Keith Lee, Ellis Heath for Nancy Swanson

Guests: Michael Black, Renee Whitmer, Natalie Kuhlmann, Crystal Marshall, Rebecca Petrella, Cordell Moats, and Darli DeVane

The meeting was called to order by Dr. Becky da Cruz at 2:01 pm.

Minutes from September 15, 2022 were approved. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved - 0 opposed – 0 abstained

Dr. Michael Black spoke to the Regional vs. National Accreditation for Graduate admissions. Explaining the difference between the two, Dr. Black suggested the language in the catalog already allows the applicants who graduated from CHEA accredited institutions to be considered for admission. Each program would maintain the ability to decide whether to consider the applicant for admission.

College of Humanities and Social Sciences

Request for curriculum change (Catalog): Master of Arts with a Major in History (History-Certificate)- In the 2019 Program Review for the M.A. Degree, Dean LaPlant suggested: “Consider a public history track or an archive track that might partner with other graduate programs like MLIS.” Four USG units offer a Public History track as part of their B.A. program and four units offer a Public History track as part of their graduate program. VSU is thus significantly behind its fellow USG Comprehensive Universities as Kennesaw State University, Georgia Southern University, and the University of West Georgia all offer a Public History track/concentration as part of either their B.A. or M.A. programs. In an effort to address this issue, the Department hired a specialist in public history in 2021 to create public history components in both our undergraduate and graduate programs.

John Lairsey motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained.

Request for curriculum change (Catalog): Master of Arts with a Major in History (Ma-History) In the 2019 Program Review for the M.A. Degree, Dean LaPlant suggested: “Consider a public history track or an archive track that might partner with other graduate programs like MLIS.” Four USG units offer a Public History track as part of their B.A. program and four units offer a Public History track as part of their graduate program. VSU is thus significantly behind its fellow USG Comprehensive Universities as Kennesaw State University, Georgia Southern University, and the University of West Georgia all offer a Public History track/concentration as part of either their B.A. or M.A. programs. In an effort to address this issue, the Department hired a specialist in public history in 2021 to create public history components in both our undergraduate and graduate programs.

John Lairsey motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained.

Request for curriculum change (Catalog): M.A.T. in English to Speakers of Other Languages (ESOL) These changes add SPEC 7000, a state requirement for certification without adding additional credit hours to the program. They also change ESOL 6790 credit hours to better align with FLED 6790. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained.

Request for curriculum change (Catalog): M.A.T. in English to Speakers of Other Languages (FLED) These changes add SPEC 7000, a state requirement for certification without adding additional credit hours to the program. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised course (catalog): Introduction to Public History- In 2021, the Department hired Dr. Sarah FitzGerald to begin public history programs within the B.A. & M.A. programs. The current HIST 4215/6215 was created by a faculty member no longer at VSU, and so the description is being changed to reflect how this class will fit into the new program development. This course will be also a key part of the menu of experiential learning opportunities offered to undergraduate majors in History as well as any student who takes this class as the students create public exhibits through group projects using materials located in repositories such as the VSU Archives and the Copeland African American Museum. In the graduate version (HIST 6215), beyond submitting all the assignments required for HIST 4215, graduate students are required to read an additional monograph on a public history topic, write a book review, and give a presentation about the book to the class. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised course (catalog): ESOL 6790- Changing the number of clinical practice hours consistent with other education graduate programs' clinical practice credit hours. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised course (catalog): FLED 6790- Reducing the number of credit hours to allow for room in the curriculum for SPEC 7000, a state teacher certification course. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request to Deactivate course (catalog): Topics in German History- The faculty who taught these classes has retired and there is no one currently in the department with the expertise to teach these classes. There still is a German History class (HIST 3500/5500) in the catalog if, in the future, we have someone able to teach it. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request to Deactivate course (catalog): European Ethnicity in American History- The faculty who taught these classes has retired and there is no one currently in the department with the expertise to teach these classes. There still is a German History class (HIST 3500/5500) in the catalog if, in the future, we have someone able to teach it. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for New course (catalog): Principles of Public History- In 2021, the Department of History hired a new faculty member to establish a public history program within the B.A. and M.A. programs. In conjunction with a revised HIST 4215/6215: Introduction to Public History, this new course will be a key part of the public history programs being developed. This new course will also be a key part of the menu of experiential learning opportunities offered to undergraduate majors in History as well as any student taking this class and creating public exhibits through group projects using materials in repositories such as the VSU Archives and the Copeland African American Museum. Graduate student in HIST 6216 will submit all the assignments required for HIST 4216, as well as be required to read an additional monograph on a public history topic, write a book review, and present on the book to the class. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised Catalog copy (catalog): English to Speakers of Other Languages Endorsement- These changes update current educator certification and endorsement requirements for the state. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised Catalog copy (website): Master of Arts in Teaching in English to Speakers of Other Languages (ESOL)- The Georgia Professional Standards Commission recently removed the program admission assessment as a requirement for admission into educator preparation programs. To remain competitive with other providers, this program is removing the admission requirement. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised Catalog copy (website): Master of Arts in Teaching Foreign Language Education (French or Spanish) -The Georgia Professional Standards Commission recently removed the program admission assessment as a requirement for admission into educator preparation programs. To remain competitive with other providers, this program is removing the admission requirement. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

College of Education and Human Services

Request for curriculum change (website): M.Ed in Educational Leadership Tier I P-12 Leadership- The graduation requirements were never added to the website. In addition, we are adding the content test for Tier II certification as a graduation requirement. Dixie Haggard motioned to approve. Debra Gresham seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for curriculum change (website): Ed.S in Educational Leadership Tier II Performance-Based- The master's degree program graduation requirements were never added to the website. In addition, we are adding the content test for Tier II certification as a graduation requirement. Dixie Haggard motioned to approve. Debra Gresham seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for curriculum change (website): Online Teaching Endorsement- We no longer need VSU students to submit a Letter of Intent. Certification is required by the state for endorsement eligibility. Dixie Haggard motioned to approve. Debra Gresham seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised Catalog copy (catalog): Educational Leadership P-12 School Leadership Option- Some of the content on the page needed to be corrected to reflect current certification terminology and requirements.

Dixie Haggard motioned to approve. Debra Gresham seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised Catalog copy (website): School Library Media (Certification Only)- The Georgia Professional Standards Commission removed the program admission assessment as a requirement for admission into educator preparation programs. To remain competitive with other providers, this program is removing the admission requirement.

Dixie Haggard motioned to approve. Debra Gresham seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised Catalog copy (website): Master of Education (M.Ed.) in Instructional Technology P-12 School Library Media- The Georgia Professional Standards Commission removed the program admission assessment as a requirement for admission into educator preparation programs. To remain competitive with other providers, this program is removing the admission requirement.

Dixie Haggard motioned to approve. Debra Gresham seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised Catalog copy (website): Non-Degree Tier I P-12 Leadership Certification- The Georgia Professional Standards Commission removed the program admission assessment as a requirement for admission into educator preparation programs. To remain competitive with other providers, this program is removing the admission requirement. Other program updates are also reflected in these changes.

Dixie Haggard motioned to approve. Debra Gresham seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised Catalog copy (website): Master of Education (M.Ed.) in Educational Leadership Tier I P-12 Leadership- The Georgia Professional Standards Commission removed the program admission assessment as a requirement for admission into educator preparation programs. To remain competitive with other providers, this program is removing the admission requirement. Other program updates are also reflected in these changes.

Dixie Haggard motioned to approve. Debra Gresham seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Request for Revised Catalog copy (website): Certificate in Online Teaching- We no longer need VSU students to submit a Letter of Intent. Certification is required by the state for endorsement eligibility.

Dixie Haggard motioned to approve. Debra Gresham seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Academic Division

Request for Revised Catalog copy (catalog): Irregular Admission- The Graduate Executive Committee and the Graduate Admissions' staff recommended to remove this admission classification option. No programs use this option for admission and it is a source of confusion for applicants.

David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained

Sub Committee Reports

- **Graduate Student Success** – Chris Downing reported they have reviewed the survey from the kickoff event and are working to implement feedback recommendations received e.g. moving the day/time the event. The sub-committee is working on plans for the spring kickoff.
- **Doctoral Program Sub-Committee**- Dr. da Cruz reported the sub-committee will meet November 3rd.
- **Graduate Appeals**-No Report
- **Graduate Faculty Scholarship**- Dr. da Cruz reported that the sub-committee met October 6th to discuss the awards for the fall. Due to the number of applications, the committee was unable to accommodate everyone and was not able to grant the full \$750. Those who were approved got \$500 unless their request was for a lesser amount. Twenty-two applicants were awarded funds. The sub-committee is considering changing the eligibility requirements and will bring this back to GEC. There are funds available for spring and grad students are receiving funding as well.
- **Graduate Faculty Membership**- Several full grad faculty agreed to serve on this sub-committee. David Nelson reported the committee met October 6th to review the full application requests and everyone who applied for full status was approved. One applicant was asked to resubmit their application with additional information. The sub-committee proposed an exemption for Department Heads applying for full graduate faculty status. The sub-committee will take up the request to consider an exemption for associate deans as well. A vote was held to approve the draft to exempt department heads from being required to apply for full grad faculty status. David Nelson motioned to approve. Dixie Haggard seconded. Motion passed: 18 approved – 0 opposed – 0 abstained
The committee also created a new full grad faculty status form replacing the APL application.
- **Graduate Research Symposium**- David Nelson reported the sub-committee will schedule their next meeting.

Other Business/Topics from the floor

- **Graduate Admissions Update**- Rebecca reported admissions is working on pushing the communication plan out in the next few weeks. There will be training on Slate once it is built out a more.
- **Graduate Assistant Updates**- Dr. da Cruz reported that Sage is no longer working with the university and his duties have been distributed to others for the time being.
- **AGS & SGA Updates- Cordell Moats, AGS rep**: Cordell reported on the October meeting. Dr. Robbins was the guest speaker. The VP of Administration and Finances, Tremaine Genias, will be graduating in December, so they need to fill the position for the Spring.
- **Items from the Floor**- The question was asked if the new Graduate Webpage Request form was updated. Dr. da Cruz reported it was ready and send it out and post it to the webpage.

Motion made to adjourn at 3:26 pm

Next AC Meeting: November 14th
Next GEC meeting: November 17th

X *Darli DeVane*

Darli DeVane
Administrative Coordinator

X *Becky K. da Cruz*

Dr. Becky da Cruz, Associate Provost
for Graduate Studies & Research