

**General Education Council  
Minutes  
February 15, 2017**

Members Present: Mark Smith, Jeremy Tost, Tod Leavitt, Ben Wescoatt, Gayle Taylor, Lai Orenduff

Members Absent: Aubrey Fowler, Jane Kinney

Gen Ed Notes:

- Next meeting March 22: 3-4pm
  
- In getting ready for the SACS accreditation report, we need data from the following 3 years:
  - a. Fall 2016-2017
  - b. Fall 2017-2018
  - c. Fall 2018-2019
  
- In order to get reports, we suggest the following for delinquent faculty and their reports:
  - a. Copy requests to the Deans of their colleges
  - b. Ask faculty to meet with the Gen Ed and make 15min presentations
  - c. Do not forget online courses for assessment data, Smart Pathways, Dual Enrollment
  - d. Make this information available at the general CORE meeting for fall, '18
  - e. Begin with groups: PSYC, ANTH, POLS, SOCI  
PHSC, GEOG, PHYS  
ECON, AFAM

- Sample letter to the chair of each department.

Dear Chairman \_\_\_\_\_

In preparation of the 2020 SACS Assessment for Accreditation, we are in the process of gathering data and information for our comprehensive report. For fall, 2016, Phys 2XXX was scheduled for a CORE assessment report. We need your help. We would like to learn more about your assessment of this course to help us be more informative in our SACS report. To this end, we would like to invite the faculty in your department who works on curriculum review to be our guest at the next General Education Meeting, March 22 from 3:30-4:30 pm in Nevins 1060. This would help us prepare the foundation for our report. Thank you so much for your help.