

GENERAL EDUCATION COUNCIL

MINUTES

March 22, 2010

Odum Library 4260

MEMBERS IN ATTENDANCE: Byron Brown, Kristina Cragg, John Gaston, Sheri Gravett, Jane Kinney, James LaPlant, Kent Moore

1. Update from Workshop One for Phase 4 Teams: the first workshop for the Phase 4 General Education Project was held on March 4, 2010. Faculty teams have begun work on developing embedded assessments for ANTH 1102, ASTR 1010K and 1020K, CHEM 1211/1212, MATH 1101, and PERS 2160. Workshop Two is scheduled for Thursday, April 1, at 3 p.m. in Odum Library 1480. The third workshop is scheduled for April 29, 2010, and team members from Phases 1-4 will be invited.
2. The Core Revision Steering Committee has formed subcommittees for each core area. These subcommittees will draft tentative learning outcomes for each core area. The subcommittees are chaired by the following faculty members:
 - Area A1: Jane Kinney
 - Area A2: Peggy Moch
 - Area B: Bob Bauer
 - Area C: Deb Robson
 - Area D: Ellis Heath
 - Area E: Deb Briihl

The GEC is planning a tentative meeting with the CRSC at the end of the semester: April 30 at 3 p.m. in the Psychology Department meeting room.

3. Update for SACS Campus Visit: Kristina Cragg will be receiving information soon about requests for meetings with the SACS On-Site team.
4. Updates on reporting mechanism for General Education Assessment: Kristina Cragg and SRA prepared several models for possible online reporting mechanisms that could be used by department heads or faculty members to report assessment plans and data. GEC members preferred option 2, which allowed a more flexible description of the assessment assignments. While these forms will eventually change as the core learning outcomes are modified in preparation for the new core requirements, the GEC discussed having another General Education Faculty meeting during the opening week in fall to demonstrate these forms and to discuss how they should be used. The GEC also talked about a representative visiting the Department Heads Council to update them on General Education Assessment and the need to

set up departmental mechanisms to ensure that data is routinely collected, analyzed, and then used for program improvement.

5. Administrative oversight for Area B courses: The GEC discussed the following recommendations to be summarized in an email from Interim Provost Gunter to the Department Heads:
 - a. Deactivation Plan for PERS courses not taught in the past five years: Dr. La Plant will prepare a list of all PERS courses not taught in the past five years and will circulate that list to the department heads via email. Department heads should consult their departments to see if any of those courses should be removed from the list. Once the list has been approved by the department heads, a deactivation list will be sent to the Academic Committee.
 - b. Department Heads will submit PERS courses, syllabi, and faculty to PERS coordinator when schedules are submitted to the registrar each semester.
 - c. The formation of a PERS Advisory Committee—this committee will work with the PERS Coordinator to ensure that all PERS courses meet the stated standards; if a submitted syllabus does not meet those standards, the PERS Coordinator will work with the department head to address any issues. This committee will be composed of two faculty representatives each from the College of the Arts and the College of Arts and Sciences and one faculty representative each from the College of Business, the College of Education, and the College of Nursing. The committee will be chaired by the PERS Coordinator and Jane Kinney will serve as an ex-officio member.

6. Core Matters Conference: April 9-10, 2010. Conference schedule and registration materials available at <http://www.valdosta.edu/english/CoreMatters.shtml>

7. Next meeting: April 26, 2010 at 8:30 a.m.