

MINUTES
General Education Council
Tuesday, April 17, 2012
2 p.m.
Nevins Hall 1060C

Updates

1. Minutes from the January 17 and February 21, 2012 meetings posted at <http://www.valdosta.edu/gec/GECMinutes.shtml>
2. Report from the Core Matters Steering Committee: Ellen Stevens updated the GEC on the planning for the upcoming Core Matters Conference, which is scheduled for Thursday and Friday, November 8-9, 2012, at the University Center. The conference website is available at <http://www.valdosta.edu/corematters/>.
3. Core Videos for Orientation: Mass Media students are currently at work on a couple of short videos to introduce the core to new students.

Discussion

1. Core Assessment Calendar and Feedback Report Schedule: Discussion with Michael Black
2. Assessment rotation: If a department has a dozen courses in the core, do they really need to run assessments in every single course? For example, will MCL need to run core assessments in every single 1000 and 2000 level course?

Members of the GEC discussed the topics listed above with Michael Black. As a result of these conversations, members worked further on a Core Assessment Rotation Schedule to share with the Council of Department Heads at their April 24, 2012 meeting. On April 23, 2012, the deans, directors, and department heads received an email sharing this information (see Attachment A). Also included in this email was a proposed rotation (see Attachment B). Departments were asked to examine the proposed rotation and submit any proposed changes (see Attachment C).

3. Core Curriculum Meeting: Tuesday, August 7, from 1:30-3 p.m

Members of the GEC began to brainstorm some ideas about the planned Core Curriculum Meeting in the fall. They discussed several options including an assessment workshop or an introduction to Complete College Georgia and its implications for core curriculum classes.

Upcoming Meetings

1. Summer Dates for GEC: fourth Tuesday of each month at 2 p.m. in Nevins 1060C?
May 22
June 26
July 24

ATTACHMENT A: TEXT OF APRIL 23 EMAIL SENT TO DEANS, DEPARTMENT HEADS, AND DIRECTORS

Department Heads and Directors,

As you know, Academic Affairs has been working to update VSU's current Comprehensive Program Review document (available at <http://www.valdosta.edu/academic/FacultyPoliciesandProceduresGovernance.shtml>) in order to make this document easier to complete and more effective to use. Three programs have piloted the form this year and have recommended that we use it to replace the existing form.

I am attaching the current copy of our updated form. As you can see from the form, we are trying to ensure that programs have a consistent data set available by which they can evaluate themselves, not only once every seven years (as CPR requires) but on a yearly basis. With that goal in mind, IT and Strategic Research and Analysis are still working to prepare a common data set that departments will be able to access. However, there is some data that departments/programs will need to provide themselves because it is not collected through any of our other systems. Therefore, each year, departments/programs will need to complete Attachment A of the CPR document: The Annual Program and Departmental Data Report. This report contains the data currently reported in your IERs and IEPs (which this document will replace) along with your reporting about faculty and student activities and initiatives. Eventually, I hope we can automate this report through Digital Measures.

I have also been working with the General Education Council (GEC) to develop an assessment rotation for all core curriculum classes. The second attachment contains some general guidelines and a tentative assessment schedule by department. The GEC based this schedule on Curriculum Assessment Plans that many department heads have already submitted. With this tentative rotation in mind, department heads should update their own departmental core assessment schedule (Attachment 3). For example, if, in considering typical enrollments and other courses in the department that must be assessed, a department would prefer a fall rather than a spring date, department heads can indicate this preference.

I am copying the Deans' Council on these documents as well. Members have looked at earlier drafts, but I wanted them to see the more updated documents as well.

I hope you have the time to look at these documents before tomorrow's meeting, and we can discuss them at that time.

Thanks,

Sheri

ATTACHMENT B

DEPARTMENTAL CORE CURRICULUM ASSESSMENT ROTATION

Each course in VSU's core curriculum must be regularly assessed. Required courses in the core curriculum should be assessed once each year (if a student has a choice of one or more required courses, at least one of the courses must be assessed each year). If a course is a regularly offered elective course in the core, it must be assessed at least once every two years. While assessments must be reported on a planned schedule; departments may choose to embed the planned assessment activity each term.

After examining this schedule, each department will submit its own assessment schedule for its core courses. Departments offering Honors sections of each of these courses may also want to work with the Honors Director for including Honors courses in an assessment rotation.

DEPARTMENT	CORE COURSES	REQUIRED OR ELECTIVE	AREA	ASSESSMENT SCHEDULE
African American Studies	AFAM 2020	Elective	E	Spring 2013 and then every other spring (2014, 2016, etc.)
Art	Art 1100	Elective	C	Spring 2012 and then every other spring (2014, 2016, etc.)
Biology	BIOL 1010/1020L, 1030/1040L, 1107	Required Options	D	Fall 2012 and then one course/lab each fall in rotation
	BIOL 1050, 1060, 1070, 1080, 1090	Electives	D	Spring 2013 with one of these courses every other spring
Chemistry	CHEM 1010, 1151K, 1152K, 1211/1211L, 1212/1212L	Required Options	D	CHEM 1212/1212L in Spring 2012 and then a rotation of one course and lab each spring
Communication Arts	COMM 1100, COMM 1110, DANC 1500, MDIA 2000, THEA 1100	Electives	C	Spring 2012 and then every other spring (at least two courses each spring)
Economics	ECON 1500	Elective	E	Fall 2012 and then every other fall (2014, 2016, etc.)
English	ENGL 1101	Required	A1	Each Fall
	ENGL 1102	Required	A1	Each Spring
	ENGL 2110, 2120, or 2130	Required		Each Spring (one course or sampling of all three)
History	HIST 2111 or 2112	Required	E	Spring 2012 for HIST 2112 and an alternation between HIST 2111 and 2112 each spring
	HIST 1011, 1012, 1013	Electives	E	Spring 2014 and a rotation among these courses each subsequent spring
Mathematics and Computer Science	MATH 1101 or 1111	Required	A2	Spring 2012 and then a rotation between these two courses each spring.
	MATH 1113, 2261, and 2262	Required Option	A2	MATH 1113 in Fall 2012 and then a rotation among these three courses each fall.
	MATH 1112, 1261, or 2620	Elective	D	MATH 1112 in Spring 2013 and then a rotation among these

				courses each spring
Modern and Classical Languages	MCL 1001, 1002, 2001, 2002 (includes FREN, GRMN, JAPN, LATN RUSS, SPAN)	Elective	C	Spring 2012 (may want to assess a different level (1001-2002)in all languages every spring)
Music	MUSC 1100, 1110, 1120, or 1130	Elective	C	Fall 2013 (and one course every other fall thereafter)
Perspectives	PERS 2100s, 2200s, 2300s, 2400s, 2500s, 2600s, and 2700s	Two required	B	One course each fall and spring (all areas to be covered by Spring 2014)
Philosophy and Religious Studies	PHIL 2010, 2020, RELS 2020	Elective	C	Fall 2012 (and one of these three courses each subsequent fall)
Physics, Astronomy, and Geosciences	ASTR 1010K, ASTR 1020K, GEOG 1112K, GEOG 1113K, GEOL 1121K, GEOL 1122K, PHYS 1111K, PHYS 1112K, PHYS 2211K, PHYS 2212K	Required Options	D	Fall 2012 (ASTR 1020K, and an alternating cycle of courses, at least two each fall)
	ASTR 1000, ENGR 1010, GEOG 1110, GEOL 1110, PHSC 1000	Electives	D	One course in Spring 2013 and then a rotation among these courses every spring
	GEOG 1100, 1101, 1102, 1103	Electives	E	One course in Fall 2013 and then a rotation among these courses every fall
Political Science	POLS 1101	Required	E	Fall 2012 and each fall
	POLS 2101, 2401, 2501	Electives	E	Spring 2013 and a rotation among these three courses each spring
Psychology	PSYC 2500	Elective	E	Fall 2013 and then every other fall (2015, 2017, etc.)
Sociology, Anthropology, and Criminal Justice	ANTH 1102, SOCI 1101, 1160	Electives	E	Spring 2012 and rotation among the three courses each subsequent spring
Women's and Gender Studies	WGST 2010	Elective	C	Fall 2013 and then every other fall (2015, 2017, etc.)
	WGST 2020	Elective	E	Spring 2014 and then every other springl (2016, 2018, etc.)

GENERAL EDUCATION ASSESSMENT FEEDBACK REPORTS DUE DATES:

For classes assessed in the Fall: February 1

For classes assessed in the Spring: June 1

ATTACHMENT C

DEPARTMENTAL CORE ASSESSMENT SCHEDULE

DEPARTMENT	CORE COURSES	PLANNED ASSESSMENT ACTIVITY *	ASSESSMENT SCHEDULE (TERM/YEARS)

*General Education Assessment Worksheet must be submitted to the General Education Council