

MINUTES  
General Education Council Meeting  
Tuesday, May 24, 2011  
Nevins 1060C

MEMBERS IN ATTENDANCE: Byron Brown, John Gaston, Sheri Gravett, Kent Moore

1. Approval of minutes for April 26, 2011 meeting
2. Feedback reports for the Fall 2010 assessments have been received and posted on the GEC website:

**FEEDBACK REPORTS DUE ON FALL 2010 ASSESSMENTS**

PHASE TWO TEAMS (**ART 1100, MUSC 1100, POLS 1101, SPAN 1002, RELS 2020, PHIL 2010, THEA 1100**)

PHASE FOUR TEAMS (**ASTR 1010K/1020K, MATH 1101, CHEM 1211L/1212L**)

**Bold: feedback reports received**

Feedback reports are due for Spring 2011 assessments:

**DATA COLLECTION IN SPRING 2011**

PHASE ONE TEAMS (BIOL 1010/1020L 1030/1040L, COMM 1100 (Spring 2010 data incomplete), ENGL 1102, **MATH 1111**, PSYC 2500 (no Spring 2010 data))

PHASE THREE TEAMS (ECON 1500, ENGL 2110-2130, GEOL 1121K, **HIST 2112, PERS 2730**)

3. Preparation for Assessment of New Core: The GEC members will continue to work on the following:
  - Draft Implementation Schedule for core classes: Departments should submit worksheets for their major core classes by November 1, 2011, detailing their planned assessment. Each college should work on an assessment schedule with planned data collection once per year.
  - Proposed trip to Kings Bay to discuss core assessment: Wednesday, June 15, 2011. A group of administrators will be traveling to our Kings Bay campus to meet with administrators and faculty there. One of the topics for discussion will be core assessment.
  - Proposed Guidelines for the use of statistical sampling (once these guidelines are finalized, they will be distributed to all department heads along with the course enrollment trends—that document for core classes is pending from Lisa Baldwin):

*Assessment activities should be implemented in ALL course sections; however, in some cases where assessing the collected data may be difficult because of the large numbers of student samples involved, statistical sampling may be used.*

*To ensure that these samples are reliable, any department planning to use statistical sampling should present its plan to the General Education Council (GEC) for its approval. Departments should use a sample size calculator, such as the one available at <http://www.surveysystem.com/sscalc.htm> to justify the correct size from the population for a 95% confidence level and a 4% margin of error.*

*Departments should also present a plan for how the random sample will be generated. Preferably this plan should include student data from ALL course sections; neither the student nor the instructor should know which work will be included in the statistical sample.*

4. Preparation for Core Curriculum Meeting: Tuesday, August 9, 1:30 pm

The GEC will contact a couple of faculty members about preparing a presentation on teaching in the core. Possible presentations include those who are teaching innovative supersections (SOCL 1101) or pioneering new ways to utilize technology (hybrids in ENGL 2110-2130).

The GEC will have documents available for all faculty members:

VSU's Core Curriculum and Learning Outcomes (draft version attached)

USG Guidelines for the Core Curriculum (draft version attached)

Why Do We Need to Assess our Core Curriculum Classes (draft version attached)

5. Next GEC meeting: Tuesday, June 28, at 2 p.m. in Nevins 1060C

July 25