Facebook Group Tutorial Transcript

Slide 1
Welcome to the “How to Create a Group on Facebook” tutorial. Creating a group on Facebook will allow you to interact with a specific group of people regarding a specific topic. Creating a group can be an additional source of interaction and communication outside of the classroom.

Slide 2
After signing into your Facebook account, your home page will open automatically. It should look similar to this screen. You will see the “Create Group” tab on the left side of the screen. To begin the group creation process, click the tab and continue.

Slide 3
The “Create Group” box will appear. Name your group by typing in your desired title in the “Group Name” box.

Slide 4
At this time, your students should already be your Facebook friends. Add their names in the “Members” box.

Slide 5
Once all of your group members are entered, choose which privacy setting you would like to use for your group. If you are creating this group for classroom use, I would suggest selecting “closed”, this means only your students and yourself will be part of the group.

Slide 6
Now click the blue “Create” button to continue and complete the creation of your group.

Slide 7
This will bring up your group page. Whenever you, or a group member post a comment on your group page, it will be displayed in your group’s wall which is shown in the highlighted area.
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Slide 8
To post a comment for everyone in your group to see, you will write your message in the speech bubble, under the post link, where you see the word’s “Write something...”. For example, Welcome your students to the group, post assignments, or even ask a discussion question.

Slide 9
You can comment on a student’s specific wall post or comment by clicking the “comment” link which is located directly under the post.

Slide 10
Your comment will show up directly under the student’s comment. This creates an ongoing thread making it great for discussion questions.

Slide 11
Now I’m going to take your attention to the highlighted “Share” tool bar. This allows you to post comments, links to websites, photos, videos, and even ask general questions to all group members. To access any of these functions, simply click and follow the step by step instructions.

Slide 12
Also note your group icons are listed on the right side of your group page. These icons show you how many group members you have, allows you to add more members, instant message group members, create documents and events, look at any pictures posted by the group, and lastly edit general group information.

Slide 13
For more in depth details on how to manage your group click the green “Start Tour” tab at the top left side of your group page.

Slide 14
Remember when using Facebook in the classroom, creating a group is a great outlet that would allow your students to discuss and share ideas regarding topics that you could post to them directly. Thanks for watching and enjoy using Facebook in the classroom.