



**COLLEGE OF ARTS AND SCIENCES**

Dr. Linda Calendrillo

Dean

1036 Biology/Chemistry Building

Dr. David Bechler, Head, Department of Biology

Dr. James Baxter, Acting Head, Department of Chemistry

Dr. Mark Smith, Acting Head, Department of English

Dr. Paul Riggs, Head, Department of History

Dr. Ashok Kumar, Acting Head, Department of Mathematics and Computer Science

Dr. Victoria Soady, Acting Head, Department of Modern and Classical Languages

Dr. Ari Santos, Acting Head, Department of Philosophy

Dr. Edward Chatelain, Head, Department of Physics, Astronomy, and Geosciences

Dr. James W. Peterson, Head, Department of Political Science

Dr. Michael Brooks, Head, Department of Sociology, Anthropology, and  
Criminal Justice

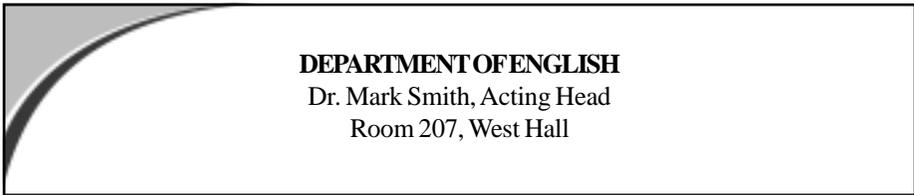
Dr. Patrick Burns, Director, Office of Academic Student Instructional Support

Dr. Viki Soady, Director, Women's Studies Program

Dr. Shirley Hardin, Director, African American Studies Program

Dr. Brian Adler, Director, University Honors Program and  
Coordinator, General Studies

The College of Arts and Sciences offers graduate programs that lead to the Master of Arts degree with majors in English and in history, the Master of Science degrees with majors in sociology, in criminal justice, and in marriage and family therapy, and the Master of Public Administration degree. Courses in anthropology, the natural sciences, foreign languages, mathematics, computer science, and philosophy are available at the graduate level to fulfill electives and requirements for programs across the University.



**DEPARTMENT OF ENGLISH**

Dr. Mark Smith, Acting Head  
Room 207, West Hall

## **Degrees**

The Department of English offers a Master of Arts degree with a major in English. Students have the option of pursuing the M.A. with an emphasis in literature or an M.A. with an emphasis in rhetoric and composition.

## **Description**

The Department of English at Valdosta State University offers a Master of Arts degree with a major in English for students who wish to continue their study of literature, literary criticism, language, rhetoric and composition, and creative writing. Because there is no formal tracking, students may, in consultation with their advisers, individually tailor their programs to accommodate special interests. Students earning a Master of Arts degree with a major in English are well prepared for a number of careers and programs. These include doctoral studies, college and secondary school teaching, business, and other professional endeavors. The English Department of Valdosta State University expects its graduate students to acquire the following:

1. A breadth of knowledge, including general knowledge of major literary periods and movements, general knowledge of useful literary concepts and terminology, and specific knowledge of key works and figures;
2. The ability to produce cogent written works blending knowledge of specific texts, history, and sources with a clearly developed critical point of view; and
3. The ability to discuss their work articulately.

The English Department's admissions policies, degree offerings, degree options, and course offerings are designed to help all students achieve these goals.

## **Departmental Requirements in addition to the University Requirements for Admission, Retention, and Graduation**

Special Admission Requirements: To be accepted as a regular graduate student in the Department of English, an applicant must have the following:

1. an undergraduate GPA of 3.0 on a 4.0 scale. This GPA may be cumulative or in the undergraduate major;
2. a GRE verbal score of 500 or above or a GRE writing assessment number of 4 or above;
3. submission of a three-page essay to the Department of English, detailing (a) career goals and (b) academic interests.

Applicants must include two letters of recommendation and a brief cover letter of application detailing reasons for seeking the master's degree in English at VSU and relevant past experience, including academic awards or recognition.

To be accepted as a probationary student in the Department of English, the student must meet at least two of the three criteria listed above and submit a letter of application.

**Special Graduation Requirements:** For graduation, students must have a cumulative graduate GPA of 3.0 or higher on a 4.0 scale as well as meet all general requirements for graduate degrees. Besides completing the comprehensive written and oral examinations or the thesis and oral defense, students must receive a grade of B or better in the fourth sequence course of a foreign language or a passing grade in a reading proficiency examination administered by the Department of Modern and Classical Languages. Students entering the literature emphasis without an undergraduate degree in English must complete at least 6 hours in British literature and 6 hours in American literature; for students in the Rhetoric and Composition Emphasis, 3 hours in each. Students in both the Literature Emphasis and the Rhetoric and Composition Emphasis must have the written permission of the department head to enroll in ENGL 8700 more than once. Students seeking the M.A. in English as a second master's degree must satisfy all the requirements for the Master of Arts in English. Students wishing to obtain T-5 certification may do so after the completion of the M.A. program, provided they have a T-4 certificate and complete the professional education courses required for T-5 certification by the State Department of Education.

## **ESOL CERTIFICATION**

The English to Speakers of Other Languages (ESOL) Endorsement provides credentials to teach English as a second language in Georgia. An ESOL endorsement can be pursued by undergraduate or graduate students working toward possessing certification in a teaching field (T-4 certification) or in speech and language pathology or by students working toward possessing certification in school counseling, provided that a teaching field has been established. Students add the ESOL endorsement by completing the following courses: LING 4000/ENGL 6000 (Elements of Linguistics), LING 4160/ENGL 6000 (Sociolinguistics), and FLED 4600/6800 (Methods and Materials for Teaching ESOL).

## **MASTER OF ARTS WITH A MAJOR IN ENGLISH– EMPHASIS IN LITERATURE**

### **Selected Educational Outcomes**

1. To demonstrate an ability to interpret language and literature in light of key facts, concepts, and contexts.
2. To employ a variety of critical approaches.
3. To produce systematic and thoroughly researched work appropriate to the discipline.
4. To participate in activities related to the profession.

**REQUIREMENTS FOR THE M.A. DEGREE  
WITH A MAJOR IN ENGLISH—EMPHASIS IN LITERATURE**

**Thesis Option**

A Master’s thesis in English should be a work of 50 or more pages demonstrating competent and substantial research coupled with an innovative approach to the subject matter. The thesis will be directed by a faculty member and a committee of two other faculty members (one of whom must be from a department outside English). Once the thesis has been submitted, students will have an oral defense covering both the thesis and their coursework. Students following this option must complete a minimum of 30 hours of coursework and 6 hours of thesis credit.

**Non-Thesis Option—Comprehensive Examination**

Students will develop, in consultation with their committee, a reading list in a specialized area. This list should consist of approximately six to eight primary and secondary works, excluding material that students have already studied in their classes. Students will then take a two-hour written examination over this reading list and a follow-up oral examination over that written test and their coursework. These examinations should be taken before or immediately after the final semester. Students following this option must complete 36 hours of coursework.

<b>Required Courses.</b> .....	<b>18 hours</b>
ENGL 7000 Approaches to Graduate Study .....	3 hours
ENGL 7010 Approaches to Critical Theory .....	3 hours
Seminars (8000-level) .....	12 hours

<b>Guided Electives.</b> .....	<b>18 hours</b>
Studies Courses (7000-level ENGL) .....	0-18 hours
Seminars (8000-level ENGL) .....	0-18 hours
*Graduate Option (ENGL 6000 and/or courses from other departments) .....	0-9 hours
Thesis Hours (under the thesis option) .....	6 hours

<b>Total Required for the Degree</b> .....	<b>36 semester hours</b>
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\* In order to take advantage of our extensive undergraduate offerings and/or to engage in interdisciplinary study, students will also have the opportunity to exercise a graduate option. Under this option, students will be allowed a maximum of 9 hours of coursework that can be drawn from selected 4000-level courses within the English Department with the prefixes ENGL, LING, CRWR, and JOUR (with the instructor’s permission, graduate students may take the undergraduate course with appropriate adjustments in the course syllabus); only 6 hours of the Graduate Option can be taken as graduate courses outside the English Department.

**MASTER OF ARTS WITH A MAJOR IN ENGLISH–  
EMPHASIS IN RHETORIC AND COMPOSITION**

**Selected Educational Outcomes**

1. To demonstrate an ability to apply theoretical, pedagogical, and historical approaches in the study of composition and rhetoric.
2. To demonstrate an ability to interpret language and literature in light of key facts, concepts, and contexts, employing a variety of critical approaches.
3. To produce systematic and thoroughly researched work appropriate to the discipline.
4. To participate in activities related to the profession.

**REQUIREMENTS FOR THE M.A. DEGREE WITH A MAJOR IN ENGLISH–  
EMPHASIS IN RHETORIC AND COMPOSITION**

**Thesis Option**

A Master’s thesis in English should be a work of 50 or more pages demonstrating competent and substantial research coupled with an innovative approach to the subject matter. The thesis will be directed by a faculty member and a committee of two other faculty members (one of whom must be from a department outside English). Once the thesis has been submitted, students will have an oral defense covering both the thesis and their coursework. Students following this option must complete a minimum of thirty hours of coursework and 6 hours of thesis credit.

**Non-Thesis Option—Comprehensive Examination**

Students will develop, in consultation with their committee, a reading list in a specialized area. This list should consist of approximately six to eight primary and secondary works, excluding material that students have already studied in their classes. Students will then take a two-hour written examination over this reading list and a follow-up oral examination over that written test and their coursework. These examinations should be taken before or immediately after the final semester. Students following this option must complete 36 hours of coursework.

<b>The Rhetoric and Composition Emphasis.</b> .....	<b>18 hours</b>
Required courses .....	6 hours
ENGL 7000 Approaches to Graduate Study .....	3 hours
ENGL 7010 Approaches to Critical Theory .....	3 hours
Required, if not taken as an undergraduate .....	0-3 hours
ENGL 4620** Survey of the History of Rhetoric	
Choice of the following .....	3-6 hours
ENGL 7600 Studies in Rhetoric and Composition	
and/or ENGL 8600 Seminar in Rhetoric and Composition	

Choice of the following ..... 3-6 hours  
 ENGL 7600 Studies in Rhetoric and Composition  
 ENGL 8600 Seminar in Rhetoric and Composition  
 \*\*LING 4000 Elements of Linguistics  
 \*\*LING 4160 Sociolinguistics  
 \*\*ENGL 4610 History of the English Language  
 ENGL 8690 Workshop in Rhetoric and Composition  
 (ENGL 8690 may be taken twice for credit)

**Guided Electives. .... 18 hours**

Studies Courses (7000-level ENGL) ..... 0-18 hours  
 Seminars (8000-level ENGL) ..... 0-18 hours  
 \*Graduate Option (ENGL 6000 and/or ..... 0-9 hours  
 courses from other departments)  
 Thesis Hours (under the thesis option) ..... 6 hours

**Total Required for the Degree ..... 36 semester hours**

- \* In order to take advantage of our extensive undergraduate offerings and/or to engage in interdisciplinary study, students will also have the opportunity to exercise a graduate option. Under this option, students will be allowed a maximum of 9 hours of coursework which can be drawn from selected 4000-level courses within the English Department with the prefixes ENGL, LING, CRWR, and JOUR (with the instructor's permission, graduate students may take the undergraduate course with appropriate adjustments in the course syllabus); only 6 hours of the Graduate Option can be taken as graduate courses outside the English Department.
- \*\* These courses fall under the Graduate Option that allows for only two courses at the 4000 level. Credit for such courses will be listed as ENGL 6000. If taken at the undergraduate level, these courses cannot be taken again for graduate credit.

**Outcome Assessments**

The English Department assesses the extent to which its program requirements create the desired outcomes by using a variety of techniques. Examples of these assessments (and the related educational outcome) include the following:

1. Students will pass a two-hour written comprehensive examination or prepare a master's thesis.
2. Students will pass either an oral examination or successfully defend a thesis.
3. Students will complete a Graduate Student Exit Questionnaire and an exit interview.

## **DEPARTMENT OF HISTORY**

Dr. Paul Riggs, Head  
Room 113, Ashley Hall North

The Department of History offers a graduate program that leads to the Master of Arts degree with a major in history.

The graduate major in the Department of History is designed to provide students with advanced instruction and training, and courses are available in the history of the United States, Europe, Latin America, Africa, and Asia. The program also equips students with the knowledge, skills, and values required for professional careers in history and gives qualified students the foundation for doctoral study in history.

History's scope is extremely broad, and the study of people and their institutions form a particular focus of the discipline. The use of language and the ability to communicate skillfully also are major concerns of history. Thus, advanced study in history prepares students for many different occupations and professions in which such qualities are essential.

Traditionally, teaching has been a career possibility, but, as well, qualified recipients of the Master of Arts with a major in history are prepared to enter doctoral programs, to seek employment in business or government, in museums and libraries, in publishing, journalism, and advertising, or to enter the military, politics, or theology. An advanced degree in history continues to be excellent preparation for business school or law school. Students who are interested in the Master of Arts or who have questions about the vocational possibilities of the major should consult with members of the History Department faculty in Ashley Hall.

### **MASTER OF ARTS WITH A MAJOR IN HISTORY**

#### **Departmental Requirements in addition to the University Requirements for Admission**

To be considered for regular admission, an applicant must

1. possess an over-all undergraduate grade-point average of at least 3.0 on a 4.0 scale, calculated on all work attempted in which letter grades were awarded
2. possess an grade-point average of at least 3.0 in all college-level history courses, with no grade below "C" for a history course
3. have at least 15 semester hours of credit, or the equivalent, in college-level history courses.
4. possess minimum scores of 500 on the verbal section and 4 on the analytical writing section of the Graduate Record Examination (GRE). For those applicants whose GRE scores date from up to five yeras prior to October 2002, a minimum score of 500 on the quantitative or 500 on the analytical sectins will be accepted in lieu of the analytical writing requirement.

5. submit (a) an essay on career goals, (b) a formal writing sample, such as a term paper or seminar paper, and (c) two letters of recommendation from persons familiar with the applicant's academic work
6. be recommended for admission by no less than a simple majority of the Department of History's Graduate Studies Committee.

To be considered for probationary admission, an applicant must:

1. possess an over-all undergraduate grade-point average of at least 2.5 on a 4.0 scale, calculated on all work attempted in which letter grades were awarded
2. possess an grade-point average of at least 2.75 in all college-level history courses, with no grade below "C" for a history course
3. have at least 15 semester hours of credit, or the equivalent, in college-level history courses.
4. possess minimum scores of 400 on the verbal section and 3 on the analytical writing section of the Graduate Record Examination (GRE). For those applicants whose GRE scores date from up to five years prior to October 2002, a minimum score of 400 on the quantitative or 400 on the analytical sections will be accepted in lieu of the analytical writing requirement.
5. submit (a) an essay on career goals, (b) a formal writing sample, such as a term paper or seminar paper, and (c) two letters of recommendation from persons familiar with the applicant's academic work
6. be recommended for admission by no less than a two-thirds majority of the Department of History's Graduate Studies Committee. Applicants for probationary admission may, in extraordinary cases, petition the committee for waiver of requirements specific to the department. The committee's decision in such cases must be unanimous for the petition to be approved.

### **Selected Educational Outcomes**

1. Students will demonstrate advanced knowledge of political developments in history.
2. Students will demonstrate advanced knowledge of social developments in history.
3. Students will communicate effectively orally and in writing.
4. Students will demonstrate advanced knowledge of the process of historical research and critical analysis.
5. Students will complete historical research projects that effectively use library resources and computer and information technology.

### **Outcome Assessments**

The department assesses the extent to which the program requirements create the desired outcomes by using a variety of techniques.

1. The History Department's policy is that all graduate courses require such written work as essays, reviews, and research papers to help determine progress in research and written communication skills, analytical and interpretive skills, and mastery of course content.

2. The comprehensive written and oral examinations to which all students are subject provide a means of ascertaining mastery of historical knowledge as well an indication of the candidate's adequate mastery in oral communication, critical analysis, historical synthesis, and historical interpretation commensurate with that expected of a student seeking a Master of Arts degree.
3. When such information is available, the History Department will use as an assessment tool the results of University-wide data related to the program and to Master of Arts graduates.

**REQUIREMENTS FOR THE MASTER OF ARTS DEGREE  
WITH A MAJOR IN HISTORY**

**PLAN A (thesis program) ..... 33 semester hours required**

The thesis option is designed primarily for those students who plan on pursuing a Ph.D. in history upon completion of the M.A. at Valdosta State.

HIST 7000 Seminar in Historical Research .....	3 hours
HIST Graduate Seminars .....	15 hours
HIST Graduate courses .....	6 hours
HIST 7999 Thesis .....	6 hours
Electives (graduates courses outside of history) .....	3 hours

**PLAN B (non-thesis program) ..... 30 semester hours required**

The non-thesis option is designed primarily for students currently employed as secondary education teachers, those seeking an advanced degree in history to teach at the community college level, or those seeking a graduate degree in history for any other personal or professional reason.

HIST 7000 Seminar in Historical Research .....	3 hours
HIST Graduate Seminars .....	15 hours
HIST Graduate courses .....	6 hours
Electives (graduates courses outside of history) .....	6 hours

**Comprehensive Exams and Foreign Language Requirement**

1. Regardless of which option students select, they must pass both a comprehensive written and oral examination.
2. Regardless of which option students select, they must pass a reading knowledge examination in a foreign language. A grade of "B" or better in a fourth sequence course in a foreign language may be accepted in lieu of a reading knowledge exam.

## **DEPARTMENT OF MODERN AND CLASSICAL LANGUAGES**

Dr. Victoria Soady, Acting Head

Room 128, West Hall

The Department of Modern and Classical Languages, in conjunction with the Department of Middle Grades and Secondary Education, offers the Master of Education degree with a major in Spanish.

Students entering the program for the Master of Education degree with a major in Spanish have already met initial certification requirements and, consequently, have the necessary foundations in language, culture, literature, and professional education for advanced study. In their graduate work, the foreign language education (FLED) students take 21 hours of guided electives at the graduate level within the content area of Spanish. Following an integrated approach, these courses are designed to promote competencies in the areas of language, literature, and culture at the superior level of proficiency and to provide students with a focused and in-depth program of study. Students take a course dealing with second language acquisition, in order to further their knowledge in the areas of instructional and learning strategies and their application in foreign language teaching, and a core of professional education courses that address ideas, concepts, and trends associated with education and how these relate to educators. Finally, through a professional development seminar, students are required to perform self-assessment, determine areas of skill and knowledge in need of improvement, and design an effective career growth and development plan, as a preliminary step in expanding and modifying their personal teaching strategies.

### **MASTER OF EDUCATION WITH A MAJOR IN SPANISH**

#### **Selected Educational Outcomes**

1. Graduates will demonstrate the ability to listen, speak, read, and write at the superior level of proficiency (as defined by the American Council on the Teaching of Foreign Languages Proficiency Guidelines) in the Spanish language and an in-depth knowledge of Hispanic cultures and representative authors and works of Hispanic literature.
2. Graduates will demonstrate knowledge of and the ability to use innovative approaches to curriculum, instructional methods, resources, and assessment appropriate to the teaching of foreign languages.
3. Graduates will develop and integrate personalized teaching strategies.
4. Graduates will demonstrate an understanding of second-language acquisition and its relation to first-language development and the ability to create meaningful learning opportunities based on this knowledge.

## REQUIREMENTS FOR THE M.ED. DEGREE WITH A MAJOR IN SPANISH

### **Core Curriculum. .... 9 hours**

SEED 7000 Contemporary Issues in Secondary Education ..... 2 hours

PSYC 7010 Learning and Assessment ..... 3 hours

RSCH 7100 Research Methodology in Education ..... 3 hours

LEAD 7210 Ethics and Law ..... 1 hour

### **Area of Concentration. .... 27 hours**

Content Courses (Guided Electives in Spanish) ..... 21 hours

FLED 7100 Professional Development Seminar I ..... 2 hours

FLED 7500 Theory and Practice in Second

Language Acquisition ..... 2 hours

FLED 7800 Professional Development Seminar II ..... 2 hours

This program also requires students to prepare and present a professional portfolio.

### **Total Required for the Degree ..... 36 semester hours**

The Department of Modern and Classical Languages evaluates the level of linguistic proficiency and cultural knowledge achieved by the students in the Master of Education degree program in Spanish by using a variety of assessment measures. The results of the assessment activities are used for continued curriculum development and revision.

#### **Outcomes Assessments**

1. Coursework and Comprehensive Examination: The Department of Modern and Classical Languages will assess students' listening reading, and writing proficiency through an examination administered upon the students' entry into the program. These skills will be assessed again upon the students' completion of the program through the Comprehensive Examination. Knowledge of content material related to Hispanic culture, linguistics, and literature will be assessed through a similar procedure. A Simulated Oral Proficiency Interview to assess speaking proficiency will be administered when students enter the program and upon their completion of the program. The corresponding department will evaluate core courses through written examinations, projects, papers, and presentations and through the Comprehensive Examination that is administered upon the students' completion of the program.
2. Student Portfolio: Students are required to maintain a professional portfolio containing goal statements, sample papers, research projects, course work, reflective self-assessment, and other specified items to be monitored as the students progress through the program. The portfolio will be submitted for partial fulfillment of the requirements for the M.Ed. degree in Spanish.

**ENDORSEMENT IN ENGLISH AS A SECOND LANGUAGE**

This endorsement is intended for certified teachers whose students in grades P-12 are non-native speakers of English. The applicant must possess a professional certificate at the bachelors or higher certification level in a teaching field, or in the service field of school counselor (provided that a teaching field prerequisite has been established) or speech and language pathology

**Requirements for the Endorsement in English as a Second Language**

- ENGL 6000 Graduate Option: Intro. to Linguistics ..... 3 hours
- ENGL 6000 Graduate Option: Sociolinguistics ..... 3 hours
- FLED 6800 Methods and Materials for Teaching ESOL ..... 3 hours

**Total Required for the Endorsement ..... 9 hours**

**MASTER OF PUBLIC ADMINISTRATION**

Dr. James W. Peterson, Head, Department of Political Science  
Room 244, West Hall

Dr. Nolan Argyle, Coordinator of the MPA Program  
Room 101, West Hall

The Master of Public Administration (MPA) Degree is designed to prepare students for productive and rewarding careers in public service. The format of the program accommodates students currently employed in the public sector as well as students seeking entry-level positions. The MPA Program is designed to complement any undergraduate program of study. Applications for admission will be accepted from any qualified candidates regardless of their undergraduate degree.

Students pursuing the MPA degree in residence at one of Valdosta State University’s centers must complete 36 semester hours of coursework including 12 hours of required core courses, 12 hours of guided electives, and 12 hours in a concentration area approved by the MPA Coordinator. The 12-hour core includes PADM 7210 and PADM 7900, which must be taken by students during their final semester of coursework. These courses serve as the exit requirement for the MPA program.

The MPA degree, City Manager Track is offered exclusively via the Internet. Candidates for this track must be currently employed in a governmental (including military) or non-governmental organization or have appropriate work experience in such an organization. Candidates with private-sector experience who are interested in a career in the public or non- governmental sectors may be considered.

## **Departmental Requirements in addition to University Requirements for Admission**

A student desiring to work in the College of Arts and Sciences on the M.P.A. degree must present a score of 450 on the Graduate Management Admission Test (GMAT), or a score of 44 on the Miller Analogy Test (MAT), or a combined score of 800 or more on the verbal and either the quantitative or analytical section, or a score of 400 on the verbal and 3.5 or more on the analytical writing sections of the General Test of the Graduate Record Examination (GRE).

A student must also submit a résumé, a career goal statement, and three letters of recommendation.

### **Special Retention Policy**

A 3.00 cumulative grade point average is required for graduation. No grade below “C” will be credited toward the Master of Public Administration degree. Students will be dismissed from the MPA program if they accumulate three or more academic deficiency points. A grade of “C” (while it will be credited toward the MPA degree) equals one deficiency point. A grade of “D,” “WF,” or “F” (none of which will be credited toward the MPA degree) equals two deficiency points.

## **REQUIREMENTS FOR THE M.P.A. DEGREE**

### **Core (Required) Courses. .... 12 hours**

PADM 7060	Quantitative Methods for PA .....	3 hours
PADM 7070	Computer Applications in PA .....	3 hours
PADM 7090	Policy Analysis .....	3 hours
PADM 7900*	Capstone Seminar in PA .....	2 hours
PADM 7210*	Internship in PA .....	1 hour
(*Co-requisite courses)		

### **Guided Electives (for all but City Manager track). .... 12 hours**

#### **Take any four of the following:**

PADM 7000	Human Resource Management .....	3 hours
PADM 7140	Governmental Budgeting and Finance ....	3 hours
PADM 7150	Public Management .....	3 hours
PADM 7170	Organizational Behavior .....	3 hours
PADM 7060	Democracy and Public Administration ....	3 hours

### **Concentration Area**

**(all courses for a concentration must be approved by advisor). .... 12 hours**

**Total Required for the Degree ..... 36 semester hours**

**Courses Required for City Management Track (Internet only). . . . . 36 hours**

**Core Courses. . . . . 12 hours**

- PADM 7060 Quantitative Methods . . . . . 3 hours
- PADM 7090 Policy Analysis . . . . . 3 hours
- PADM 7110 Information Management . . . . . 3 hours
- PADM 7250 Managing Small Cities & Counties . . . . . 3 hours

**Guided Electives. . . . . 21 hours**

Students are required to take any 7 courses from the following:

- PADM 7000 Human Resource Management . . . . . 3 hours
- PADM 7020 Public Sector Planning . . . . . 3 hours
- PADM 7050 Administrative Law . . . . . 3 hours
- PADM 7120 Accounting for the Public Sector . . . . . 3 hours
- PADM 7170 Organizational Behavior . . . . . 3 hours
- PADM 7240 Community Based Organizations . . . . . 3 hours
- PADM 7340 Managing Local Government Finances. 3 hours
- PADM 7350 Intergovernmental Management . . . . . 3 hours

**Edit Requirement . . . . . 3 hours**

Students are required to take these 2 co-requisite courses during their final semester:

- PADM 7210 Internship in Public Administration . . . . . 1 hour
- PADM 7900 Capstone Seminar . . . . . 2 hours

### **Selected Educational Outcomes**

Upon successful completion of the MPA program students will:

1. Gain a comprehensive understanding of the basic technical skills needed to succeed in public or not-for-profit management.
2. Develop a broad outlook and an understanding of ethical factors required of program managers and administrators in public or not-for-profit agencies operating in a multicultural context.
3. Strengthen oral and written communication skills.
4. Gain familiarity with up-to-date information management systems.

### **Outcome Assessments**

1. The comprehensive understanding of basic technical skills essential for successful public or not-for-profit management will be demonstrated by successful completion course work and PADM 7900.
2. Students will demonstrate an understanding of ethical management in a multicultural context through course papers, portfolio assessment and employer surveys.
3. Students will demonstrate effective communication skills through written and oral presentations in program course work.
4. Students will demonstrate familiarity with up-to-date information management systems through course examinations, portfolio analysis, exit and alumni questionnaires and employer surveys.



**DEPARTMENT OF SOCIOLOGY,  
ANTHROPOLOGY, AND CRIMINAL JUSTICE**

Dr. Michael Brooks, Head  
Room 1120, University Center

The Department of Sociology, Anthropology, and Criminal Justice offers three Master of Science degrees, one with a major in criminal justice (MSCJ) having both a thesis and non-thesis option, one with a major in sociology (MS SOC) having concentrations in applied sociology and thesis, and one with a major in marriage and family therapy (MSMFT). The Applied and Clinical Sociology Graduate Program has been reviewed for accreditation by the Commission on Applied and Clinical Sociology.

## **MASTER OF SCIENCE WITH A MAJOR IN CRIMINAL JUSTICE**

### **Departmental Requirements in Addition to the University Requirements of Admission, Retention, and Graduation**

#### **Special Admission Requirements**

In addition to the requirements of the Valdosta State University Graduate School, applicants for regular admission into the MSCJ degree program must also have a minimum 2.75 grade point average on all undergraduate work for which grades were assigned. A minimum combined score of 800 on the verbal and quantitative sections of the Graduate Record Examination (GRE) is also required. This combined GRE score must include a minimum of 400 points earned on the verbal section of the exam. In addition, a GRE writing assessment score of 3.5 is required. For those students who took the GRE prior to October 2002, the required score for admission is 800 as a combination of any two of the three sections.

Applicants must submit two letters of recommendation from undergraduate professors and a two-page essay relating the reasons why they wish to pursue graduate study in criminal justice at Valdosta State University and summarizing their career goals, relevant past experience, academic awards, and recognition of achievements. In addition, admission to the MSCJ program requires completion of one undergraduate course in basic statistics and one course in research methodology. Students may apply for a waiver of these requirements and demonstrate proficiency by passing an examination.

Students who have not completed these requirements or who do not receive a waiver must complete a statistics course and a research methods course without graduate credit before formal admission to the criminal justice graduate program. Students who do not have an undergraduate degree in criminal justice may be required to audit undergraduate criminal law and criminological theory courses before enrolling in graduate level work in these areas, as determined by the Criminal Justice Graduate Admissions Committee.

## **Probationary Admission**

Applicants who have achieved the minimum GRE scores (see Special Admission Requirements) but who do not have the minimum 2.75 undergraduate grade point average may be admitted on a probationary basis. The requirement for probationary admission are that applicants must: (1) have a minimum 2.50 undergraduate grade point average, (2) have at least three years of post-undergraduate degree experience working in a criminal justice or other social service agency, and (3) be able to pass a probationary admission essay examination. The examination will be held in the departmental offices and will be graded by the Criminal Justice Graduate Admissions Committee. Probationary admission applicants may also be asked to provide a resume and related references. All other probationary admission requirements and standards set by the Valdosta State University Graduate School must also be met.

## **Special Retention Policy**

A 3.00 cumulative grade point average (GPA) is required for graduation. No grade below “C” will be credited toward the MSCJ degree. Students must receive a grade of “B” or better in all core courses. Students will be dismissed from the MSCJ program if they accumulate three or more academic deficiency points. A grade of “C” in non-core courses (while it will be credited toward the MSCJ degree) equals one deficiency point. A grade of “D” (which will not be credited toward the MSCJ degree) equals two deficiency points. A grade of “F” or “WF” (neither of which will be credited toward the MSCJ degree) equals three deficiency points.

## **Readmission After Dismissal for Academic Deficiencies**

After a minimum of three semesters, a student may apply for readmission. Readmission is not guaranteed. The student must also retake only those courses with deficiencies until the number of deficiency points is fewer than or equal to two. The student cannot take a class more than three times or apply for readmission more than twice.

## **Special Graduation Requirements**

MSCJ students are required to complete satisfactorily the core requirements and electives as outlined in the degree plan below. All students in the MSCJ program must also successfully complete a comprehensive examination requirement as required by the Graduate School. Students who successfully complete the thesis option will be seen as having completed this requirement. Students electing the non-thesis option will satisfy this requirement by successfully completing CRJU 7990, during which an Area Paper in the field will be written, in accordance with established guidelines. A full description of the Area Paper is available from the departmental office.

## Selected Educational Outcomes

Students completing requirements for the Master of Science degree with a major in criminal justice should demonstrate a mastery of the following:

1. an understanding of major criminological theories, their strengths and weaknesses, their role in explaining crime and delinquency, and their role in informing public policy;
2. a familiarity with the structure and function of systems of criminal justice in the United States and in other countries;
3. the use and application of scientific research methods to the study of crime as well as to solving crimes;
4. the integration of criminal justice theory and research findings with criminal justice practice;
5. an understanding of the development of contemporary criminal justice issues in modern societies and how such issues may be informed by systematic research and analysis.

### REQUIREMENTS FOR THE M.S. WITH A MAJOR IN CRIMINAL JUSTICE

**Required Core. .... 15 hours**

CRJU 7000, CRJU 7370 ..... 6 hours

CRJU 7411, CRJU 7413 ..... 6 hours

CRJU 7600 ..... 3 hours

**Criminal Justice Electives. .... 15 hours**

CRJU 7010 Advanced Comparative CJ Systems ..... 3 hours

CRJU 7100 Seminar in Law Enforcement ..... 3 hours

CRJU 7300 Seminar in Criminal Law and Procedure ..... 3 hours

CRJU 7350 Seminar in Forensic Investigation ..... 3 hours

CRJU 7500 Adv. Criminal Behavior and Personality ..... 3 hours

CRJU 7510 Advanced Correctional Therapies ..... 3 hours

CRJU 7610 Seminar in Gang, Group, and ... ..... 3 hours

CRJU 7620 Seminar in Criminal Victimization ..... 3 hours

CRJU 7630 Advanced Crime Prevention ..... 3 hours

CRJU 7700 Selected Topics ..... 3 to 6 hours

CRJU 7710 Seminar in Juvenile Justice ..... 3 hours

CRJU 7720 The Media and Criminal Justice ..... 3 hours

CRJU 7730 Great Works in Criminal Justice ..... 3 hours

CRJU 7900 Independent Study ..... 1-6 hours

CRJU 7990 Area Paper ..... 3 hours

CRJU 7999 Thesis (for students taking the thesis option) ... 6 hours

**Guided Electives (selected by student with approval of advisor). .... 6 hours**

**Total Required for the Degree ..... 36 semester hours**

## Outcome Assessments

Educational outcomes for the Master of Science degree with a major in criminal justice will be assessed in the following ways:

1. the use of systematic analysis of student examinations and research papers from courses;
2. periodic uses of surveys of students or alumni from the program;
3. the use of comprehensive examinations for students and an analysis of their performance;
4. to the extent possible, baseline data from other comparable programs in the university will be compared to data based on students in the program;
5. program faculty will meet regularly to assess courses and student performance;
6. program faculty will review all theses and area papers written in a given assessment period and evaluate related student performance.

## MASTER OF SCIENCE WITH A MAJOR IN SOCIOLOGY

### Departmental Requirements in addition to the University Requirements for Admission, Retention, and Graduation

To be considered for admission to the M. S. degree program in sociology, students must meet the admission requirements of the Graduate School and present a minimum combined score of 800 on the verbal and quantitative sections of the Graduate Record Examination (GRE) or a score of 40 on the Miller Analogies Test (MAT). In addition, applicants must submit a copy of a sample of written work submitted for credit in an upper division or graduate level course in Sociology or their current major field. Also, two letters of recommendation written by faculty members who have taught the candidate in an academic class must be submitted. An undergraduate degree in sociology is not mandatory. However, students without an undergraduate degree in sociology must enroll in and successfully complete SOCI 5000 (Proseminar: The Discipline of Sociology) prior to admission into the degree program. Should an applicant desire to apply for a waiver of this last requirement, a completed *Application for Waiver* should be submitted.

The writing sample, letters of recommendation, and the *Application for Waiver* for SOCI 5000 ( if being submitted) should all be sent to the Coordinator of M.S. degree program in sociology in the Department of Sociology, Anthropology, and Criminal Justice no later than one month prior to the opening of the semester for which admission is being sought.

### Special Retention Policy

A 3.00 cumulative grade point average (GPA) is required for graduation. No grade below “C” will be credited toward the M.S. degree with a major in sociology. Students will be dismissed from the M.S. program if they accumulate three or more academic

deficiency points. A grade of “C” (while it will be credited toward the M.S. degree) equals one deficiency point. A grade of “D” (which will not be credited toward the M.S. degree) equals two deficiency points. A grade of “F” or “WF” (neither of which will be credited toward the M.S. degree) equals three deficiency points.

**Readmission After Dismissal for Academic Deficiencies**

A student must apply for readmission. Readmission is not guaranteed. A student must wait a minimum of two semesters before applying for readmission. If readmitted, the student must retake only courses that have deficiencies until the number of deficiency points is fewer than or equal to two. A student cannot take a class more than three times or apply for readmission more than twice.

**Special Graduation Requirements**

To receive a Master of Science degree with a major in sociology, students must complete the core requirements, complete a concentration option as outlined below, pass a written comprehensive examination, and complete the application of knowledge requirement, which includes either a sociological practice or a thesis.

**Selected Educational Outcomes**

Students completing the program for the Master of Science degree with a major in sociology should demonstrate a mastery of the following:

1. an understanding of sociological perspectives and their applications and uses, including basic concepts and their theoretical interrelationships.
2. the ability to identify, define, and use basic research methods and analytical techniques in the gathering and/or application of scientific data.
3. competence in the use of basic library research techniques as well as on-line data resources.
4. an understanding of the role of diversity and its impact on social and individual life.
5. a highly developed sense of ethics in research and professional practice.
6. effective communication skills and their application in a variety of professional roles.

**REQUIREMENTS FOR THE M.S. DEGREE WITH A MAJOR IN SOCIOLOGY**

<b>Core Courses.</b> .....	<b>15 hours</b>
SOCI 7011 Sociology in Applied Settings .....	3 hours
SOCI 7012 Sociological Theory .....	3 hours
SOCI 7021 Statistical Applications in Sociology .....	3 hours
SOCI 7022 Research Methods .....	3 hours
SOCI 7050 Class, Gender, and Ethnic Issues in Applied Settings .....	3 hours

**Concentrations (Students will select one area of concentration.) .... 15-18 hours**

- 1. Applied Sociology ..... 15 hours
  - SOCI 7800 ..... 6 hours
  - Elective courses ..... 9 hoursStudents may select from any SOCI prefix course numbered SOCI 5000-8000 except for SOCI 5000, SOCI 7800, and SOCI 7999.

Students who select the Applied Sociology Concentration may elect to complete the Thesis Option by taking these additional courses:  
SOCI 6300 Classical Theory (3 hours) and  
SOCI 7999 Thesis (6 hours)

**OR**

- 2. Thesis Option ..... 18 hours
  - SOCI 6300 Classical Theory ..... 3 hoursStudents select from any SOCI prefix course numbered SOCI 5000-8000 except for SOCI 5000 and SOCI 7800 ..... 9 hours  
SOCI 7999 Thesis ..... 6 hours

**Successful completion of the Graduate Comprehensive Examination**

**Total Required for the Degree ..... 30-33 semester hours**

**Outcome Assessments**

Educational outcomes for the Master of Science degree with a major in sociology will be assessed by multiple techniques including the following:

- 1. Program faculty will meet regularly to plan and to assess student and program outcomes.
- 2. The Sociological Practice/Thesis courses will provide opportunities to assess writing and oral presentation skills.
- 3. The Comprehensive Examinations will provide a means of assessing outcomes of the program.
- 4. Graduate exit surveys will be given to all students successfully completing the program.
- 5. When available, university-wide data pertaining to the program and its graduates will be used for assessment and improvement.

## **MASTER OF SCIENCE DEGREE WITH A MAJOR IN MARRIAGE AND FAMILY THERAPY**

Marriage and Family Therapy addresses the interpersonal and social context of mental health and emotional problems. To qualify students to practice MFTH, the curriculum for the master's degree program with a major in marriage and family therapy focuses on the knowledge and skills necessary to assess and intervene in the interactions among people. It prepares students to use an active, positive approach to therapy that will help individuals and their families build on their strengths, improve communication, and develop solutions to their problems.

The Master of Science degree with a major in marriage and family therapy prepares students for licensure as Marriage and Family Therapists in Georgia and for clinical membership in the American Association for Marriage and Family Therapy (AAMFT). The curriculum, developed to meet national standards, links theory and practice throughout training. A twelve-month clinical practicum is required. Students receive at least 500 hours of direct client contact and 100 hours of AAMFT approved supervision. Practicum experience is provided at the on-site Marriage and Family Therapy Training Clinic and through community placements. Course work includes some assignments and activities that encourage self-exploration and personal growth.

### **Department requirements in addition to University Requirements for Admission, Retention, and Graduation**

#### **Special Admissions Requirements**

Application to the Marriage and Family Therapy Master's degree program requires:

1. Previous course work in human development, family dynamics, social and behavioral sciences, and statistics. Students lacking these prerequisites will be required to complete these deficiencies in addition to the required coursework.
2. Undergraduate grade point average of 2.5 (minimum)
3. GRE score of 400 verbal or 3.5 on the Writing Assessment or 44 on the Miller Analogies Test. For GRE test scores prior to October 1, 2002: 800 (when the verbal score is combined with the higher of the quantitative or analytical scores).
4. Three letters of reference specifically addressing qualifications for Marriage and Family Therapy
5. An essay describing yourself and your professional goals.
6. Personal qualities such as a high degree of self-awareness, emotional maturity and stability, openness to a variety of perspectives, and respect for a diverse clientele. Prospective students will be screened for these requirements in personal interviews during the admissions process.
7. Related work or volunteer experience is recommended.

Enrollment is limited. Deadline for applications is March 1 of each year. Applications received after March 1 will be considered on a space-available basis. Classes start in August. Academic credit will not be given for life experience or previous work experience.

## **Special Retention Requirements**

Students are screened for personal and academic readiness prior to enrollment in the clinical practica. Students must demonstrate professionally appropriate behavior and may be terminated for non-academic reasons.

## **Special Graduation Requirements**

Curriculum includes 42 semester hours of classroom instruction and 18 semester hours of supervised practice. Students must pass a comprehensive exam when most course work has been completed. Students must complete 60 semester hours with a “B” average or higher. No grade below “C” will be credited toward the M.S. degree program in Marriage and Family Therapy. Students will be dismissed from the program if they accumulate four or more academic deficiency points. A grade of “C” (while it will be credited toward the M.S. degree) equals one deficiency point. A grade of “D” (which will not be credited toward the M.S. degree) equals two deficiency points. A grade of “F” or “WF” (neither of which will be credited toward the M.S. degree) equals three deficiency points.

## **Readmission After Dismissal for Academic Deficiencies**

A student must apply for readmission. Readmission is not guaranteed. A student must wait a minimum of two semesters before applying for readmission. If readmitted, the student must retake only courses with deficiencies until the number of deficiency points is fewer than or equal to two. A student cannot take a class more than twice or apply for readmission more than once.

## **Selected Educational Outcomes**

Students completing the Marriage and Family Therapy Master of Sciences degree program will demonstrate mastery in the following:

1. Assuming the profession role and identity of a marriage and family therapist.
2. Applying a systems/relational understanding to the assessment and treatment of mental health and emotional problems.
3. Considering the relevance of ethnicity, race, gender, socioeconomic status, and culture when developing treatment plans.
4. Applying the various theoretical models of marriage and family therapy to practice.
5. Demonstrating clinical competency in the practice of MFTH.
6. Practice according to the American Association for Marriage and Family Therapy’s (AAMFT) ethical code.

## **Examples of Outcome Assessments**

1. Faculty assessment of student performance in all courses includes requiring students to demonstrate their ability to integrate course content and make case application. Written case applications are stressed.

2. The comprehensive exam taken by students prior to graduation evaluates the students' ability to integrate and apply information from the training program as a whole. It also measures effectiveness of the program in teaching essential concepts.
3. Practicum supervisors will evaluate the clinical performance of each student. Community practicum site directors will also complete a form evaluating their impressions of the training program.
4. The ability of graduates to pass the national MFTH exam and obtain licensure is another measure of outcome.

### Required Course Work

<b>Area I: Theoretical Foundations.</b> .....	<b>5 hours</b>
MFTH 7101: Family Systems Theories* .....	3 hours
MFTH 7103: Advanced Theories Seminars .....	2 hours
*Additional Theoretical Foundations included in MFTH 6800	
<b>Area II: Clinical Practice.</b> .....	<b>15 hours</b>
MFTH 7102: Interventions in MFTH .....	3 hours
MFTH 7400: Psychopathology & Pharmacology .....	3 hours
MFTH 7601: Treatment Issues in Family Therapy .....	3 hours
MFTH 7602: Couples & Sex Therapy .....	3 hours
MFTH 7700: Assessment in MFTH .....	3 hours
<b>Area III: Individual Development &amp; Family Relations.</b> .....	<b>9 hours</b>
MFTH 6700: Family Sociology .....	3 hours
MFTH 7500: Development in the Family System .....	3 hours
MFTH 7050: Class, Gender, & Ethnic Issues .....	3 hours
<b>Areas IV: Professional identity &amp; Ethics.</b> .....	<b>5 hours</b>
MFTH 6800: Orientation to MFTH .....	3 hours
MFTH 7350: Legal Issues in MFTH .....	1 hour
MFTH 7880: Professional Seminar .....	1 hour
<b>Area V: Research.</b> .....	<b>3 hours</b>
MFTH 7200: Research in MFTH .....	3 hours
<b>Area VI: Electives.</b> .....	<b>minimum of 5 hours</b>
MFTH 7900: Thesis .....	6 hours
SOCI 7021: Statistics .....	3 hours
MFTH 7510: Human Sexuality & Gender .....	3 hours
MFTH 7550: Family Stress & Crisis .....	3 hours
MFTH 7650: Special Topics in MFTH .....	1 hour each
Other approved courses	
<b>Area VII: Supervised Clinical Practice.</b> .....	<b>18 hours</b>
(1 year, minimum 500 hours direct client contact)	
MFTH 7600: Practicum in MFTH .....	18 hours

**Total Required for the Degree ..... minimum of 60 semester hours**

The degree requires a minimum of two years to complete and requires summer study. Three-year and four-year plans are also available.