

Minutes for Council of Department Heads Meeting:

29 January 2019

1. Provost Smith spoke on the *Summer Teaching Shared Revenue Plan*. Minimum class size for full compensation set at 15 undergraduate and 10 graduate students.
2. He noted that *class populations are surveyed two weeks before the first meeting to set a salary*. If the class size is less than the minimum needed to obtain 10% of salary, faculty member will be offered a pro-rated amount. If in the next two weeks, numbers go up, so does prof's salary, if they go down, the salary stays put.
3. *DIS or internships classes offered in summer* come with no salary, but are *counted to bring regular classes up to the minimums* needed for 10% of salary.
4. Summer has to provide a net gain for the VSU budget. If it does, Academic Affairs will have a formula to *share revenue* with profitable departments.
5. Study abroad is not part of this model.
6. Provost reminded us that only the President or his designate can *offer employment*.
7. IT will produce a link for *Virtual Schedule Builders*. This allows chairs to be more sure students can obtain the classes they need for possible graduation in four years.
8. Faculty Senate is working to *change the way we calculate a student's GPA*. The current system is draconian.
9. The Governor proposed a *02% merit pay increase* for all state workers. If approved, we will probably get only 1.5%, with VSU forced to obtain the extra .5%.

10. Spring and Summer 2019 *enrollments are better* than last year at this time.

11. *FY 2021 will be financially challenging* if enrollment does not improve.

12. Dr. Ross inquired if it is possible to go beyond the “satisfactory” or “unsatisfactory” ratings for *faculty annual evaluations*. The Faculty Senate is still discussing this issue.

13. Provost concluded with a response to Dr. Walker - any *changes made possible by the faculty salary survey should reflect quality* over time served.

14. Assistant Provost Da Cruz spoke on OSPRA and *the need to seek approval for interviews that deal with human subjects* who fall in to the “vulnerable population” category.

15. Dr. Most asked why we need to seek permission for *students interviewing competent adults*.

16. Dr. Nikolova inquired about *students interviewing native speakers* to improve their command of a studied language.

17. Ms. Yates from HR told us that converting 1-USG into the one ring to rule them all is still in progress. We are also *starting a study of staff salaries*, and may need to rework some job descriptions.

18. CELT has new online instructional designers who can *help profs looking to improve their electronic classrooms*.

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