

Council of Department Heads monthly meeting

February 28, 2017

Present: Edward Walker (Mng/Bus & Chair), Fred Downing (Phil/Rel), Darrell Ross (Soc/Anth/CJ), Robert Harding (POLS), Hollis Barnett (Art), Mark Borzi (Comm), Doug Farwell (Music), Krishnendu Roy (Comp Sci), Ofelia Nikolova (Mod/Class Lang), Donna Sewell (Eng), Ron Stunda (Acct), Reynaldo Martínez (Adult/Car Ed), Linda Most (Library Sci), Corine Myers-Jennings (Comm Science/Disorders), Sonya Sanderson (Kinesiology), Kate Warner (Psych Counsel), Calvin Walker (Af Amer Studies), Shirley Andrews (Early Childhood & Sp Ed), Barbara Radcliffe (Middle, Secondary Reading), Greg Harrell (Math), Karin Roland (Econ/Fin), Mizanur Miah (Soc Work), Timothy Henkel (IDEA Center),

Absent: Edward Chatelain (Physics), John Dunn (History), Robert Gannon (Biology), Aubrey Fowler, (Intl. Business), Leon Pate (Curriculum, Leadership, and Tech), LaGary Carter (Nursing), Bonnie Cohen (Nursing), Chere Peguesse (Student Success), Mizanur Miah (Soc Work), James Baxter (Chem),

1. Meeting called to order at 4:03 pm by Edward Walker.
2. Dr. Gerber was recognized.
 - a. Discussed curriculum pathways. Noted that five VSU faculty attended a workshop on CP. Discussed how the CP will allow students to plan and options for completion of their degrees. Makes clear the fastest route to completing courses and aids in scheduling. Other invited institutions will be on campus on March 20 for a workshop.
 - b. Discussed the duties of Senior Secretaries on campus. Gave examples of their duties. Suggested that senior secretaries might be moved to the administrative secretary level. Also mentioned that salaries would be adjusted accordingly. However, Denise Bogart noted that many senior secretaries already make the maximum level, so there will not necessarily be across the board salary increases.
 - c. Darrell Ross asked the Provost about merit raises. Denise Bogart said the merit database will be available starting next week.
3. Sheri Gravett said that there has not been a formal process for recognizing faculty for emeritus status. Also announced that a candidate for Director of the Access Office will be on campus soon.
4. Denise Bogart announced that VSU will be transitioning to One USG over the summer.
5. Michael Black announced that he is working through institutional effectiveness reports. We should receive feedback soon. A draft of the evaluation form for Department Heads was sent by email for review.
6. Miya Young discussed the College Assistance Migrant Program CAMP and its activities. Noted that the camp provides tutoring and other academic services. Mauricio Soto outlined the eligibility requirements for admission to the program. Discussed the guidance that the program gives to the children of migrant workers. Currently, there are 27 participants. Question was posed whether new immigration standards have affected the program, and they have not to a great extent since the participants are either legal residents or citizens. Office is located in College of Education, Rm. 2141.
7. Maggie Viverette was recognized. First, XXXX Byers from ACCESS discussed reasonable accommodation for students. Asked that faculty work with ACCESS Office to determine reasonable accommodation. Noted that other students' potential complaints of favored treatment are unfounded.
 - a. Then Maggie Viverette discussed history and the nature of violations of Americans with Disabilities law. Noted that fines for violations have reached \$131 million for last year.
8. Linda Most discussed the PBC meeting and the plan for a new leadership team. Also discussed some of the items in the budget. End of spending is April 30.
9. Dr. Roy announced that Provost search is on.
10. Meeting adjourned at 5:13pm.