

**DEWAR COLLEGE OF EDUCATION  
Executive Committee Meeting  
NOVEMBER 30, 2006**

**Information Technology Report**

Dr. Andy Brovey, Joe Newton, Allen DeVane, and Ike Barton were in attendance to give the Technology Report. Allen DeVane distributed a one-page, written report to committee members and discussed the following:

New Personnel: Sterlin Sanders was hired to fill a position in Information Technology. Sterlin has been working with Mark Vernon during a transitional period and will be located in Room 237 of the Dewar College of Education (COE) beginning December 3, 2006.

Computer Lab Upgrades: Upgrades for the Kinesiology and Psychology Departmental labs will begin on December 9, 2006 and should be completed by the end of the semester.

A computer upgrade to take place in COE Room 262 will consist of replacing old monitors with 19-inch, flat-panel display monitors.

Distribution of New PCs: Once the computer labs are in place, Information Technology will distribute the new computers according to a faculty/staff priority list.

Ike Barton then discussed network issues and noted that the Meeting Maker server crashed following a power surge during an overnight storm on November 15. The server was rebuilt and backups restored over several days. Service was reinstated on November 22.

Due to power outages across campus on November 16, a loss of network drives occurred, and a loss of network access occurred on November 27 resulting from a conflict between the COE Novell tree and a secondary job on the server. This problem has been corrected to reduce the future probability of unplanned outages. A drive failure on the Novell server occurred on October 31. The driver was replaced, and the system experienced little down time.

Security Services has placed the central management server for NetBotz in the COE data center for security monitoring purposes. To allow more room, servers in the COE will hopefully be moved to one rack. Joe Newton mentioned new technology grants he is pursuing with the help of Jon Sizemore and Sharon Gravett. Funds may be available for individual faculty members to work on particular technology projects. A draft announcement concerning these faculty technology grants will be forthcoming, and funding may be available by Maymester.

According to Joe Newton, following the distribution of a new remote desktop procedure, the new security management system for remote desktops should be in place for faculty and administrators by the end of January, 2007.

Dr. Julie Reffel mentioned continued difficulties with a computer. Ike noted they would check on it right away. Dr. Brovey indicated that the two or three new smart boards should probably be placed in classrooms where they would get the most use. Teaching station systems are being redesigned so that one remote controls all technologies at the station; updates should be provided in concert with other modifications.

The replacement of two COE servers should be relatively seamless and require a couple days to complete the process either during the break or over a weekend.

### **Review of First Floor Construction Plan**

Dean Gunter asked faculty to see him regarding the first floor office spaces. The plan should be available for review by December 1, 2006.

### **Deans' Council Meeting of November 29**

Dr. Gunter mentioned several of the proposed departmental moves (e.g., possibly moving the Psychology Department to Ashley Hall, changing the Student Health Center facilities, relocating the Honors Program to the former President's House currently home to the tutoring facilities, and building a practice complex on Ann Street.

Changes have been proposed for the Faculty Excellence Awards. Details should be available via link to the official minutes and include a suggested timeline for determining and implementing the awards.

### **Revise Program Reports**

Dr. Julie Lee briefly reviewed some revisions to the various program reports in LiveText. Anyone planning to submit a program report by February 1, 2007 must e-mail Dr. Brian Gerber a list of initial and revised reports [formerly called rejoinders and the response to conditions] by January 7, 2007. NCATE will not extend the submission deadline. In spring 2007, program reports can be submitted via the current system (used during the last 2 years) or via the new, more user friendly PRS data system. NCATE will offer a free 1-hour web seminar for institutions submitting program reports. The web seminar for users of the current system will take place on January 11, 2007 at 2:00 p.m. ET and on January 12 at 2:00 p.m. ET for users of the PRS system. Questions concerning these reports can be directed to (202) 466-7496 per Dr. Margaret Crutchfield, Associate Vice-President for Program Review at NCATE. These spring program reports should not be confused with other program reports due fall 2007.

### **GACE**

According to Dr. Donnie McGahee, GACE II information regarding initial certification in content areas at the advanced level should be forthcoming. Unlike with the Praxis, downloading of GACE subscores may be possible

### **Praxis I Trends**

Maggie Roberts and Dr. Lee distributed a Praxis I score report that indicated a slightly downward trend perhaps because less well-prepared individuals are attempting the old test for convenience purposes.

### **Assessments in Courses Common to all Programs**

Dr. Lee noted there may be a way to effectively assess certain aspects of various practica, etc. common across all COE programs (a unit type of assessment process).

### **Update on Leadership Program Standards**

Dr. Don Leech provided an update on the Leadership Program standards. The draft should be available in the spring with a final proposal by fall 2007.

### **Program Reports for Personnel Directors' Meeting**

Department heads must submit program reports (pertaining to faculty load) to Dr. Gunter so he may present them at the Personnel Directors' meeting on December 11, 2006.

### **Diversity Plan**

Dr. Rey Martinez distributed the final draft of the Diversity Plan and was approved by all Executive Committee members present with only slight modifications.

### **Proposed Program Changes Due to Area F Requirement Changes**

Due to an increase in required hours in Area F, Executive Committee members (with the exception of Drs. Bauer and Hilgert) voted to drop the required Educational Psychology course and will be incorporating those particular objectives within either the EDUC 2130 Exploring Teaching & Learning course or perhaps within courses taught by each department. The interrelated Special Education – Early Childhood Departments will retain one of their educational psychology courses. The Art Department is in the process of attempting to build a collaborative course with the Psychology and Counseling Department.

## **Announcements**

- Dead Day on December 5 – Pizza available outside the Dean's Office on the second floor of the COE
- Migrant Opportunity Conference on December 6 – An opportunity to learn more about the migrant population
- Graduation on December 9 at 10:00 a.m. – Please ensure departmental representation. The COE flag bearer is Karen M. Dasher, and Ms. Holliman from the Psychology Department will be the Graduate School flag bearer.
- Please remind faculty that grades are due Monday, December 11 at 9:00 a.m., and please be available to ensure that all grades are submitted on time.
- Dr. McGahee recommended monitoring changes, sometimes on a daily basis, to the Georgia Department of Education webpage to be aware of changes related to the GACE.

Respectfully submitted,  
Larry Hilgert