

**DEWAR COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE MEETING
SEPTEMBER 27, 2007**

Dr. Rey Martinez was attending a conference in Oklahoma, while Drs. Jane Zahner and Alejandro Brice were representing Drs. Don Leech and Corine Myers-Jennings, respectively at this COE Executive Committee meeting. Dr. Lynn Corbin was teaching a scheduled class. All other standing committee members were present.

Technology Report & New Printers

Allen DeVane presented the Technology Report and described the blackboard integration project. This project, unrelated to WebCT, is based on installation of new printers in labs and students' access to them. The recently installed printers in COE Rooms 240 and 244 will provide both color and black & white printing. For color print jobs, students will be required to swipe their VSU ID cards on the printer itself. Additionally, price tiers for color printing may begin for fiscal year 2008. Printing costs may be passed on to departments based on card swipe rather than printer location.

These printers have been put in place by a vendor who promises a 4-hour turn-around for any printer issue or problem thus expediting any necessary printer replacements. The older printers will be used in other locations. Please contact Allen DeVane with any questions.

Sterlin Sanders discussed memory upgrades for the web server migration; some departmental web pages will change, as noted by Ike Barton.

Report from Deans' Council Meeting of September 26, 2007

The primary focus of the most recent Deans' Council meeting was accreditation by the Southern Association of Colleges and Schools (SACS). Data must be provided from fall 2008 to spring 2009. A consultant has been hired to assist with the process.

One of the most important SACS standards is A-3, which delineates who is teaching what courses. The standard requests a short explanation of why a faculty member is qualified to teach a specific course if that person's doctoral degree is not in the titled field. For some individuals whose Ed.D. was granted some time ago, the described field may not align with the degree title.

Dean Gunter pointed out that assessment of instruction and quality enhancement plans will be an important part of the SACS review. Documentation is very important. Without documentation, actions will not be considered as being completed.

Use of Data for Program Improvement

For the SACS report, target, acceptable, and unacceptable levels of data for planning purposes should be indicated. All graduate and undergraduate programs should assess learning and use the data for improvement of instruction. This use of data does not differ greatly from the current use of LiveText and PAAR in developing action plans and strategic steps that lead to initiatives due at the end of October. Data will need to be run annually.

Departmental Name Changes Approved

Dr. Zaccari approved departmental name changes which became effective September 20, 2007.

In-Progress Grades Due for 2999

Maggie Roberts reminded committee members that In-progress grades for 2999 are due by midterm. To receive a grade of *Satisfactory* at midterm, students must have their GACE, GPA, background check, insurance, and LiveText orientation completed. If all items have not been completed, the student should not receive an S at midterm, thus helping to ensure that students complete these tasks by the end of the course.

Status of PAAR Report

Dr. Julie Reffel indicated that Preparation Annual Approval Review (PAAR) should be correct by 3:00 p.m. tomorrow. Please bring any further changes to her by that time. Dr. Reffel distributed a printout of every program and requested a copy of each program's information submitted in landscape format by 3:00 p.m., Friday, September 28. Dr. Reffel also noted that following regular meetings with Modern and Classical Languages faculty, data and plans for collection and analysis are now well integrated for the French and Spanish majors.

For some programs, some data is missing (e.g., clock hours for field experiences and data for candidates admitted). Question marks were placed on the printed copy where data is lacking and that information distributed for review by the appropriate programs. Corrected copy should be resubmitted to Dr. Reffel by 3:00 p.m. tomorrow.

Evaluations of Instruction/Summer 07 and Fall 07

Dr. Reffel distributed to department heads the evaluations of summer instruction. These evaluations can now be shared with faculty. The set of 10 questions added to the evaluation by individual faculty members should be established by October 15. Since these questions can not change from course to course, they must be sufficiently generic to apply to all situations. Progress on these question sets should be reported at the next COE Executive Committee meeting.

University System of Georgia (USG) Educator Preparation Report

Dr. Julie Lee mentioned that additional initiatives for math and science are part of the USG Educator Preparation Report even though the initiatives may not always be funded. The report addresses the four principles:

1. NCATE standards met by all institutions
2. guaranteed teacher quality (with retraining if necessary).
3. responsiveness
4. productivity

STEM Initiative

Dr. Brian Gerber discussed support for teaching engineering mathematics. To supplement the \$10,000 from Siemens, \$80,000 has been provided. The ACT program will also provide an additional \$400,000 per year for math and science instruction.

Early College Initiative Update

Dr. Gerber stated that at its latest meeting, the Board of Education for Valdosta City Schools unanimously approved the early college initiative and a letter of intent was written on 9/26/07 to be followed by a memorandum of understanding.

College and University Forum Plans

Tomorrow, those individuals participating in the College and University Forum in Macon will depart at 6:15 a.m. from the COE parking lot.

Homecoming Details

Maggie Roberts indicated that over 100 people will be attending the tailgate party on Saturday, and the football game begins at 4:00 p.m.

Final LiveText Orientation Sessions

[Dr. Reffel will schedule an additional Live Text session with program coordinators.](#)

GA LiveText Users' Conference

The GA LiveText Conference will be on Wednesday, October 10, 2007. Attendees will leave at 6:00 a.m. for Savannah.

Big Read

The Big Read is a calendar for October and November that lists various reading events. This calendar was distributed to committee members.

SCOPE

School College Outreach Program of Enrichment (SCOPE) 2008 serves children in kindergarten through eighth grade by providing engaging activities and is seeking instructors for its various programs. One session of the SCOPE program will take place in 2008 on February 9, 16, and 23 with another session on March 1, 8, and 15. All programs are from 10:00 a.m. until 12:00 noon. Please contact Julie Halter at 245-6484 with any questions.

Announcements

- GACE Content Assessments Workshop – Saturday, September 29, 2007
- Kappa Delta Pi Initiation – Tuesday, October 2, 2007
- Taiwanese Folk Sports Troupe – Lowndes High School, Tuesday, October 2, 2007
- Project Learning Tree – Saturday, October 20, 2007

Respectfully submitted,
Larry Hilgert