

**DEWAR COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE MEETING
AUGUST 16, 2007**

Early Childhood and Special Education Department Name

Dr. Karla Hull shared a departmental name change proposal with Executive Committee members. The new name would read: "Department of Early Childhood and Special Education." The acronym for course listings would be ECSE. Committee members unanimously supported the change.

October Visit from Czech Faculty Members

In October, a faculty member from the math department will visit VSU accompanied by those individuals who have previously visited. Dr. Bauer recommended having the Czech faculty members attend Georgia Association of Teacher Educators (GATE) or Georgia Educational Research Association (GERA). Dr. Ivan Nikolov has graciously made accommodations for their visit.

Next Generation LiveText

Dr. Julie Reffel attended a workshop in Chicago where changes in LiveText were presented and briefly shared with COE Executive Committee members some of the features of the next generation of LiveText (e.g., additional layers such as the dashboard layer, the course layer, etc.). Some institutions in Georgia are already trying out this next generation of software.

Dr. Reffel moved to adopt to adopt the newest version of LiveText by spring semester 2008. This date was supported by COE Executive Committee members and allows time to remedy any problems with the beta version. Dr. Gunter asked that Dr. Reffel formulate a plan for spring implementation and inform VSU faculty that [united streaming is included](#). While Dr. Reffel can offer LiveText presentations to departments or courses, it may be more expeditious to present information through liaisons to manage the transition plan.

Dr. Reffel is seeking volunteers to try the LiveText "course layer" by making their courses available in LiveText in the spring. The course layer is linked to a data input mechanism that allows the course to be populated via a BANNER download. Class rolls can be entered into the course layer through BANNER, and assignments can then go to students. Other features of the next generation of LiveText include more user-friendly flexibility in grading papers as well as formative and summative processes within the course layer.

The mechanism for bringing students into the newer version of LiveText must yet be defined (perhaps matching user names or student ID numbers). One drawback to using student ID numbers is that they are not hidden during login as they are in BANNER. A possible solution might be the use of student e-mail addresses.

Early College Update

Drs. Ronald Zaccari, Louis Levy, Sam Allen, Brian Gerber, and Dean Gunter met with Dawn Cooper to discuss the "early college" process. Dr. Allen indicated the program could be based at S. L. Mason Elementary and could begin in the fall (2008) with 15 fourth-grade students in one class. Children selected would be of lower socioeconomic background who might typically drop out of school. A principal and teacher would need to be hired for this specialized, early college program. Teachers would be funded by the state through FTE calculations. An advisory panel would direct the process. Links to families are relatively important in programs such as the Early College program. A counselor would likely be needed to help develop these connections. In some cases, parents have even returned to pursue their GEDs as a result of these early college programs. On September 10, the Valdosta City School Board will meet to determine the use of S. L. Mason Elementary. Dr. Allen noted he would be willing to give the school to VSU.

While conceptually not a charter school at the present time, that prospect may be examined at a later date. The number of students would increase by one class each year (15 students in fourth grade this year, then 15 students in fourth grade and 15 students in fifth grade next year, etc.). As students are added, the program will pay for itself through FTE calculations. For the first year, \$100,000 in funding is available, \$50,000 for the second and third years, and \$30,000 for the fourth year. Since the early college students will have earned an associate degree at the completion of high school, Hope grant money might be available to fund the latter portion of students' tuition costs.

Criminal Background Checks for Area F Courses

All students enrolled in Area F courses (2120, 2130, and 2140) must have a criminal background check since the courses have a field experience component.

Notary Status

Dr. Julie Reffel will hold a training session for notaries. The cost is approximately \$20 which includes the notary stamp. These notaries will facilitate the filing of background checks.

GACE Study Guides

Following discussion, Executive Committee members decided that GACE study guides, produced by an outside company, would not be promoted. Students could be informed of their availability, but since National Evaluation Systems (NES) developed the GACE, study materials produced by NES would probably be more useful. Maggie Roberts indicated there are two graduate assistantship positions open. These individuals will be attending a workshop and will then be available at the Success Center to help students pass the GACE.

BOR Production Numbers

Dr. Donnie McGahee said that the Board of Regents will be looking more at production numbers especially as related to certification.

Change of Grade for 2999

Dr. Julie Lee has class rosters of the 2999 completers. Based on these rosters, Dr. Reffel will visit some of the classes to obtain information related to insurance and background checks.

5999

Dr. Julie Reffel is willing to assist with graduate-level background checks and insurance documentation.

WebCT and Office 07

Please save any materials in WebCT to an earlier version of Office since some students may not have the 2007 Office Suite.

KSPE Degree

Dr. Mike Griffin presented a letter of intent and a proposed Ed.S. in coaching pedagogy. Committee discussion then related to entrance requirements and what constituted successful completion, leading to certification, in this area. The program could be undertaken across two summers and would include a research project (begun early in the program to ensure successful completion). Dr. Griffin indicated that this degree has been discussed for approximately 1 year at the departmental level. The discussion of entry qualifications, appropriate certification, and other issues was remanded to the department.

Student Chapter of GAE

Dr. Julie Reffel distributed a flier from the Georgia Association of Educators (GAE). The cost of insurance is similar to insurance costs through PAGE. Dr. Reffel noted that if anyone is interested in forming a GAE student chapter, some of the handout materials provide an overview of the GAE student program.

Don Puckett Day

Don Puckett will be at VSU on Friday morning, from 9:30 – 11:30 a.m. Dr. Mike Griffin will offer introductions since Dean Gunter will be attending a state-level committee meeting related to distance learning.

Franchise Funding/Courses

Dean Gunter indicated that tomorrow (August 17) he will attend a meeting regarding establishment of an e-rate. The portal will be promoted as "Georgia on My Line." Discussion will relate to funding distribution.

Room Changes, Overrides, Etc.

Dr. Gunter thanked everyone for a relatively smooth process. Room assignments, overrides, etc. were processed in a timely manner, better than during previous semesters.

Assistant Department Head Status

The Executive Committee again agreed to pursue the concept of assistant department heads. Dr. Robert Bauer mentioned the possibility of a number of configurations: appointment on a semester-to-semester basis, a full year, etc.

Budget Reports

Budget reports were distributed to department heads. Dr. Gunter requested that they be checked, especially by those departments recently combined. Dr. Levy's office should be apprised of any discrepancies related to budget allowances for personnel, etc. A listing of travel mileage was also distributed including reimbursement by personal plane.

Announcements

- Next COE Executive Committee meeting – Thursday, August 23, 2007 at 8:30 a.m.
- GATE Conference – October 10-12, 2007, Savannah
- Georgia Educational Research Association (GERA) meeting, October 26, Savannah

Respectfully submitted,
Larry Hilgert