

**DEWAR COLLEGE OF EDUCATION  
EXECUTIVE COMMITTEE MEETING  
MAY 10, 2007**

**Career Technology**

Maggie Roberts presented a PowerPoint presentation (“DID YOU KNOW?”) downloaded from the Professional Standards Commission (PSC) website that offers current and predictive population statistics (e.g., China has more honor students than the U.S. has students.).

Dr. Gunter noted that Lowndes County Schools (LCS) will limit the number of hours students spend on computers because the LCS network system is overloaded.

**NCATE Approval Letter (Areas for Improvement)**

While VSU passed on **all** NCATE standards, Dr. Lee reported on NCATE feedback related to areas of improvement. Some programs lacked evidence of Standard 1 – candidate knowledge, skills, and dispositions. The PSC report for advance teacher preparation and other school professionals (OSP) is not yet available.

For Standard 2, NCATE indicated the need for a systematic procedure for all programs.

The next NCATE site visit will occur during Fall, 2013.

**Course and Curriculum Changes**

A change to the prerequisite for Nutrition for Health and Human Performance (KSPE 3200) has been submitted to include nutrition minors. The last sentence of the prerequisite should read “Sports Medicine majors and **nutrition minors** may be allowed to take the course with the approval of the program coordinator and the instructor.”

A new collaborative course request (Medical Terminology for Health Care Providers) from Nursing, Speech Pathology, and Kinesiology & Physical Education was submitted by Dr. Mike Griffin. The title will be changed to Medical Terminology for Health and Wellness Providers, a generic course for Area B (PERS 24XX).

In other curricular changes, the assembly of an electronic professional portfolio and the required participation in a juried action research project are proposed as the capstone experience for the Ed.S. in Instructional Technology rather than the previously required thesis. Unlike the thesis, the action research project will not be submitted through the Graduate School; however, its juried presentation will take place in a Live Classroom (online) setting.

As delineated above, all curricular modifications passed the COE Executive Committee.

**Revised NCATE Standards**

Revised NCATE standards will be in place for Fall, 2008. In anticipation of the new standards, the LiveText Exhibit Center is beginning to reflect those revisions (e.g., reordering of elements 1A and 1B). Other school personnel will now be designated as other school professionals (OSP). Glossary revisions should be reviewed. Anything after “initial” is considered to be “advanced.”

For the next NCATE visit, Dr. Lee indicated that all program measures should be accurate, consistent, fair, and valid. Data should be disaggregated by on/off-campus and by distance/non-distance. A course is considered a distance learning course when the instructor is in a different physical location than the student(s) for more than half of the class time. The suggestion was made that a distance learning course might be noted as such in the course description.

### **PSC Rule Change**

PSC-proposed changes have not yet been discussed.

### **Program Outcomes**

Program outcomes should align with the SPA's and PSC, according to Dr. Lee. Dean Gunter mentioned that Dr. Levy will work with a committee that will be reporting to the Southern Association of Colleges and Schools (SACS). Per Dr. Levy, digital measures may be too limited to be useful.

Effective June 10, 2007, Dr. Marsha Krotseng will be relocating to North Dakota to work for the equivalent of the Board of Regents in that state.

Dr. Gunter asked everyone to review the outcomes listed in the *Graduate Bulletin*. Dr. Donnie McGahee noted that PSC changes are due soon. For VSU, many of the same measures may be used but may be arranged differently. Dr. Lee noted the need for individual programs to examine program data item by item and compare that data with their SPA's understanding of what is being measured.

### **Reservations for Savannah**

The COE Executive Committee will meet in Savannah from June 24-26, 2007 (Sunday, Monday, and a half day on Tuesday) at the Hilton DeSoto.

### **Data for Executive Committee Annual Data Meeting**

Please bring the past year's program data to the summer retreat. As part of the retreat process, data will be reviewed in relationship to the written strategic planning initiatives and time allocation for distance learning classes.

### **Course Evaluation**

For at least Maymester, only the electronic version of the course evaluation form will be used. Committee members discussed the need to provide password protection for students completing course evaluation forms and will pursue this topic by at least next semester.

### **Advising Center Duties**

The advisement process needs improvement, perhaps through faculty being reallocated time to become advising experts.

## **Summer School Enrollment and Duties**

At this point, summer duties are set with no anticipated changes. Faculty should review the orientation schedule for attendance at assigned advisement sessions. Summer office hours should be 1 office hour for every teaching hour.

## **Announcements**

- May 17, 2007 – Next COE Executive Committee meeting
- May 17, 2007 – Senate Meeting
- Sprinklers will be turned off first of next week (5/14/07)

Respectfully submitted,  
Larry Hilgert