

**DEWAR COLLEGE OF EDUCATION
EXECUTIVE COMMITTEE MEETING
APRIL 12, 2007**

Relay for Life

Dr. Julie Reffel distributed a sign-up sheet and indicated that t-shirts would be available for contributors to the COE Relay for Life. The opening ceremony is at 7:00 p.m. on Friday, April 13. During the relay, Dr. Kurt Keppler will announce the winner of the I-pod giveaway. Other scheduled events include moving the Hammer House at approximately 1:00 p.m. on Friday. Any assistance with assembly will be appreciated at that time. The COE Executive Committee (a faculty only team) is currently in fifth place with over \$1000 and on-line contributions remaining. Faculty members should receive a note in their mailboxes describing on-site fundraising events in addition to the sale of luminaries as well as pictures to be put on the luminaries or on a button. The Red Hot Chili Peppers (a faculty/staff group headed by Sage Archer) are currently in first place with more than \$3000 in contributions. Dr. Gunter volunteered to enter the Mr. Relay competition and received enthusiastic support from committee members (Maggie Roberts offered to help with his makeup).

Honors Night

Dr. Donnie McGahee distributed a tentative program for Honors Night, April 17, at 6:00 p.m. Please submit corrections to Jania Klein by today. Faculty awards will be presented at that time as well. Food and music have been arranged.

Graduation

Based on informal student survey and interview, there will be no reception before or after graduation. Dr. Gunter will hand out the undergraduate diplomas, and Dr. Adler will present the graduate diplomas for the COE. The Executive Committee agreed that approximately one-third of departmental faculty members should attend at least one graduation each year, the past informal standard. With approximately 150 COE faculty members, 50 individuals should be on the platform at each graduation. The ceremony is anticipated to be relatively short.

COE Contributions Drive

Dr. Gunter thanked everyone for their contributions to the VSU Foundation. Approximately 5000 copies of an April 3 letter were sent out from Lynn Capece's office. The process also included a follow-up phone call.

Monitors Available

Four 24-inch computer monitors and nine 20-inch monitors are available on a first-come-first-serve basis. Department heads should e-mail Dr. Gunter and let him know of any particular departmental need for these monitors. If these larger monitors replace any flat screen monitors, then the flat screens can be reassigned to other individuals.

PRISM Grant Report

Dr. Brian Gerber has received grant money from the Partnership for Reform in Science and Mathematics (PRISM) to fund elementary math and elementary science education endorsement training for at least 1 year to be completed within LiveText.

Programs of Study

Maggie Roberts indicated that several individuals needed programs of study. She should be notified of any corrections so that proper advisement can take place.

Catalog Content

Dr. Gunter asked department heads to notify Lee Bradley immediately of any corrections to the *VSU Catalog*. Department heads should let as many individuals as possible review the current catalog content. Program coordinators should carefully review graduate and undergraduate catalogs for performance outcomes assessment as related to SPA and NCATE standards.

2999 Updates

Dr. Carolyn Cox recommends that all syllabi should specify that 2999 must be completed for a student to be admitted to teacher education. Dr. Lee noted that AssessOnline will not be accessible after this summer. Technology assessment will have to be effected through other means. Mandatory LiveText demonstration sessions will be a component of the 2999 course during which students complete a dispositions survey as well as a candidate information form. Students will also receive access to their professional portfolios at that time. Updates to LiveText will be available at coelivetext@vsu.edu for every semester. LiveText is part of the assessment system for Valdosta State University and relates to the ISTE standards set up in the "assessed" and "addressed" formats.

5999

Drs. Don Leech and Julia Lee will meet again to make final revisions to the draft of the 5999 course.

GACE II and Subtest Scores

According to Dr. Donnie McGahee, no GACE II subtest scores are reported, only averages that have been e-mailed from Fran Watkins. The option of receiving subtest scores is being investigated. On the GACE II report that a student receives, an approximate idea of the subtest scores can be obtained by counting the number of x's for a subtest. This solution is not workable when hundreds of scores must be examined.

Student Evaluation of Instruction

Mark Swift, who is now with Valdosta City Schools, will be contacted to help with student evaluation of instruction through a contractual agreement. On Monday, department heads will receive further information via e-mail on this topic.

Academic Committee Schedule (COE November)

Discussion occurred regarding the proposed Academic Committee schedule. The current timeline is set for November. Most COE Executive Committee members believe it would be better to have Dr. Gerber move the date to January to allow other necessary committee meetings to take place. Per Dr. Lee, shared data will be collected in July and August; thus the reasoning for the November meeting.

Discoverer Viewer Data

Dr. Gunter showed the Discoverer Viewer program that allows viewing of enrollment data in a live context. When compared with the semester analysis book, numbers may vary since Discoverer Viewer is a live assessment of current enrollment statistics. Dean Gunter noted the new program should be checked for accuracy; it will be used for official university numbers for various reports, etc. If inaccuracies occur, the reason should be investigated. Data can be disaggregated by program, gender, and by year of the person enrolled. While the data represents a head count measure, it can not be used for FTE purposes but can serve as official numbers for grants, etc. and can help assess the effects of decision points within programs (e.g., what happens after a person has been in a program 1, 2, 3 years, etc.).

Announcements

- April 12 (Today) – Psychology Lecture, Bailey Science Building at 4:00 p.m.
- April 13 – Relay for Life from 7:00 p.m. until 7:00 a.m. Saturday
- April 17 – COE Honors Night at 6:00 p.m.
- April 19 – Next COE Executive committee Meeting

Respectfully submitted,
Larry Hilgert