

Faculty Senate Meeting Schedule for 2008-2009

(Revised 06/06/08)

	September	October	November		February	<i>March*</i>	April	May
Committee reports/ requests for Agenda items <i>in Word.doc format</i> (4 weeks before Senate meeting)	21-Aug-08	18-Sep-08	23-Oct-08		22-Jan-09	26-Feb-09*	19-Mar-09	23-Apr-09
Agenda to Executive Committee (1 week prior to Exec Committee meeting = 4 th or 5 th TH)	28-Aug-08	25-Sep-08	30-Oct-08		29-Jan-09	05-Mar-09*	26-Mar-09	30-Apr-09
Executive Committee meeting (1st TH)	04-Sep-08	02-Oct-08	06-Nov-08		05-Feb-09	12-Mar-09*	02-Apr-09	07-May-09
Email Agenda to Senators, announce via VSUFAC (1 week prior to Senate meeting = 2 nd TH)	11-Sep-08	09-Oct-08	13-Nov-08		12-Feb-09	19-Mar-09*	09-Apr-09	14-May-09
Faculty Senate meeting (3rd TH)	18-Sep-08	16-Oct-08	20-Nov-08		19-Feb-09	26-Mar-09*	16-Apr-09~	21-May-09
Items to President for approval (1 week/ 5 working days after Senate meeting = 4 th TH)	25-Sep-08	23-Oct-08	01-Dec-08+		26-Feb-09	02-Apr-09*	23-Apr-09	28-May-09
Minutes to Senators (Email, VSUFAC) & Library (2 weeks/10 working days after Senate meeting)	02-Oct-08	30-Oct-08	04-Dec-08		05-Mar-09	09-Apr-09*	30-Apr-09	04-Jun-09

+ = The date for "Items to President for approval" should be 27-Nov-08, but this is Thanksgiving. These will be sent the following Monday.

* = B/c Spring Break will be March 16-20, 2009, the March Faculty Senate meeting will have to be on the 4th TH of the month.

~ = B/c of a pre-scheduled event, the Senate Meeting for April 2009 will be in Powell Hall, not the University Center.

Other Important Dates (Please see By-Laws)

All minutes & records to library (2007-2008) [Lisa Copeland handle]	30-Jun-08
Annual Faculty Senate Report (2007-2008)	01-July-08
Elected Senators assume duties	01-Aug-08
Terms of committee members begin	01-Aug-08
Committees send schedule of planned meetings to Committee on Committees	01-Oct-08
Committees submit report on goals, etc. to Executive Committee	01-Oct-08
Committees to submit written rules governing their procedures sent to Library	01-Oct-08
Committee on Committee notifies Deans/Directors on Statutory Committee & Senate Elections	01-Nov-08
Nominating Committee proposed (last Senate meeting of Fall semester)	20-Nov-08
Deadline for Colleges/Divisions to Conduct Statutory Committee & Senate elections	15-Jan-09
Election of Executive Secretary (2 nd Senate meeting of Spring semester)	26-Mar-09
Committees submit written annual reports to Exec. Secretary (1 month prior to May Senate Meeting)	23-Apr-08
All minutes and records to library (2008-2009) [Lisa Copeland handle]	30-Jun-09
Annual Faculty Senate Report (2008-2009)	01-July-09